



CITY COUNCIL MEETING AGENDA

**June 9, 2026 - 7:00 PM
In Person**

PARTICIPATION: Members of the public are invited to participate by attending the meeting at the Los Altos Council Chamber, located at Los Altos City Hall, 1 N. San Antonio Rd, Los Altos, CA, during the meeting.

Public comments are accepted in person at the physical meeting location or via email to PublicComment@losaltosca.gov or through the Public Comment forum on the city website: [Public Comments Form](#).

RULES FOR CONDUCT: According to Los Altos Municipal Code, Section 2.05.010 "Interruptions and rules for conduct": Understanding that the purpose of the city council meetings is to conduct the people's business for the benefit of all the people, in the event that any meeting of the city council is willfully interrupted by a person or group of persons so as to render the orderly conduct of the meeting impossible, the mayor, mayor pro tem, or any other member of the city council acting as the chair may order the removal of the person or persons responsible for the disruption and bar them from further attendance at the council meeting, or otherwise proceed pursuant to Government Code Section 54957.0 or any applicable penal statute or city ordinance.

REMOTE MEETING OBSERVATION: Members of the public may view the meeting via the link below, but will not be permitted to provide public comment via Zoom or telephone. Public comments will be accepted in person, and members of the public may submit written comments by following the instructions below.

<https://losaltosca-gov.zoom.us/j/94237047448?pwd=RcGzsUNk8xH3EtpBktiNiXviFWMmWg.1>

Telephone: 1-669-444-9171 / Webinar ID: 942 3704 7448 / Passcode: 729858

SUBMIT WRITTEN COMMENTS: Before the meeting, comments on matters listed on the agenda may be emailed to publiccomment@losaltosca.gov. Emailed public comments sent directly to the City Council, either as a group or individually, will not be included in the agenda packet but may be disclosable as part of a public records request. Emails sent to publiccomment@losaltosca.gov will be included in the appropriate agenda packet and are also disclosable as part of a public records request.

Please note: Personal information, such as e-mail addresses, telephone numbers, home addresses, and other contact information, is not required to be included with your comments. If this information is included in your written comments, it will become part of the public record. Redactions and/or edits will not be made to public comments, and the comments will be posted as submitted. Please do not include any information in your communication that you do not want to be made public.

Correspondence submitted in hard copy/paper format must be received by 2:00 p.m. on the day of the meeting to ensure distribution prior to the meeting. Hard copy/paper format comments presented during the meeting will be distributed to the City Council the following day. Members of the public may present a copy of their comments or attachments to the City Clerk for distribution to the City Council.

The Mayor will open public comment and will announce the length of time provided for comments during each item.

AGENDA

CALL MEETING TO ORDER

ESTABLISH QUORUM

PLEDGE OF ALLEGIANCE

REPORT ON CLOSED SESSION

CHANGES TO THE ORDER OF THE AGENDA

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Members of the audience may bring to the Council's attention any item that is not on the agenda. The Mayor will announce the time speakers will be granted before comments begin. Please be advised that, by law, the City Council is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "The Brown Act") items must first be noted on the agenda before any discussion or action.

CONSENT CALENDAR

These items will be considered by one motion. Prior to consideration of the Consent Calendar, a Councilmember may remove an item from the Consent Calendar. Any item removed from the Consent Calendar for discussion will be handled at the discretion of the Mayor.

1. **Approval of Meeting Minutes - Draft Regular Meeting of May 26, 2026**

2. **Adoption of Resolution - Calling for District Election**

Adopt a Resolution calling for a General Municipal Election to be held on November 3, 2026 for two City Council seats, one in District 2 and one in District 4, and requesting the services of the County Registrar of Voters to conduct the election and consolidate it with the General Election

3. **Adoption of Ordinance – Amend Chapter 2.24 Disposal of Unclaimed Property**

Waive second reading and adopt the ordinance to amend Los Altos Municipal Code Chapter 2.24 Disposal of Unclaimed Property to update sections governing the holding, disposal and auction notice requirements for unclaimed property, in order to reflect current legal requirements and City practices

4. **Receive Report - Los Altos Vacancies**

Pursuant to Government Code section 3502.3, receive a report for informational purposes only, in compliance with Assembly Bill (AB) 2561, regarding the City's workforce vacancies, recruitment efforts, and retention strategies

5. **Adoption of Resolution - Administration Building B Project Acceptance**

Adopt a resolution accepting completion of the Los Altos Youth Center conversion to Admin Building B (CF-01044); authorize the Park & Recreation Director to record a Notice of Completion as required by law; and find the project categorically exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15301 as the project is consisting of interior or exterior alterations involving such things as interior partitions, plumbing and electrical

conveyances, with none of the exceptions in CEQA Guidelines Section 15300.2 applicable

6.

Adopt a Resolution Authorizing Additional Signatories for the Department of Resources Recycling and Recovery (CalRecycle) Grant Programs

Authorize the City Manager, Assistant City Manager, City Engineer, Public Works Engineering Department Director, or their designee, to execute in the name of the City of Los Altos all CalRecycle grant documents, including but not limited to, applications, agreements, amendments and requests for payment, necessary to secure grant funds, and implement the approved grant project

7. **Adoption of Resolution - SB707 Disruption Policy**

Adopt a Resolution approving the Senate Bill 707 (SB707) Disruption Policy and Approve the use of Zoom Technologies for Remote Public Participation

PUBLIC HEARING

8.

Adoption of Resolution - Report of Sewer Service Charges

Adopt a Resolution approving the Report of Sewer Service Charges for the Fiscal Year 2026/27 and directing the Filing of Charges for Collection by the County Tax Collector

9. **Proposed FY2026/27 Operating Budget and FY2027-FY2031 Five-Year Capital & Major Maintenance Program**

Staff recommends the City Council adopt the following items:

1. City of Los Altos Resolution - Establishing the FY2026/27 Appropriations Limit
2. City of Los Altos Resolution - Adopting the FY2026/27 Fee Schedule
3. City of Los Altos Resolution - Approving the FY2026/27 Salary Schedule
4. City of Los Altos Resolution - Reaffirming the FY2026/27 Utility Users Tax rate
5. City of Los Altos Resolution - Reaffirming the FY2026/27 Transient Occupancy Tax rate
6. City of Los Altos Resolution - Authorizing the Park Impact Fee
7. City of Los Altos Resolution - Adopting the FY2026/27 Operating Budget
8. City of Los Altos Resolution - Adopting the FY2027-FY2031 Five-Year Capital Improvement and Major Maintenance Program (CIMMP)
9. City of Los Altos Resolution - Receiving and filing the FY2023/24 Development Impact Fee Annual Report
10. City of Los Altos Resolution - Receiving and filing the FY2024/25 Development Impact Fee Annual Report
11. City of Los Altos Resolution - Adopting Five-Year Findings for the Park Impact Fee Fund
12. City of Los Altos Resolution - Adopting Five-Year Findings for the Traffic Impact Fee Fund
13. City of Los Altos Resolution - Authorizing FY2025/26 year-end interfund transfers and reserve reallocations
14. City of Los Altos Purchasing Policy

DISCUSSION ITEMS

10. Acceptance of Certificate - Initiative Petition

Accept the City Clerk's Certificate of Sufficiency of Initiative Petition, and take action on one of the following:

- Adopt the initiative without alteration; or
- Place the initiative on the next general election; or
- Order a report pursuant to Election Code Section 9212, which would be due no later than June 25, 2026

11. Introduction of Ordinance - Amending Commissions and Commission Membership

Introduce Ordinance that will amend the Commission membership to 5 members for Complete Streets, Environmental, Financial, and Planning through a natural attrition process, meaning that no current Commissioners will be removed from their membership as a result of this action; transition the Youth Commission to a Youth Council Academy that will no longer serve in an advisory capacity to the City Council and will not be subject to the Brown Act; and, transition the Senior Commission to a Senior Committee that will serve in an advisory capacity to City staff and will not be subject to the Brown Act

12. Introduction of Ordinance - Sidewalk Maintenance and Repair

Introduce and waive further reading of an ordinance adding a new Chapter 9.32 of the Municipal Code entitled "Maintenance and repair of sidewalks"

INFORMATIONAL ITEMS / COUNCIL Q&A

There will be no discussion or action on Informational Items. The Council Q&A will be included in the packet the day of the meeting.

13. Tentative Council Calendar and Housing Element Implementation Update Calendar

14. 06-09-2026 Council QA

COUNCIL/STAFF REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS

ADJOURNMENT

SPECIAL NOTICES TO THE PUBLIC

According to the City Council Norms and Procedures: It will be customary to have a recess at approximately 9:00 p.m. Before the recess, the Mayor shall announce whether any items will be carried over to the next meeting. The established hour after which no new items will be started is 11:00 p.m. Remaining items, however, may be considered by consensus of the Council.

In compliance with the Americans with Disabilities Act, the City of Los Altos will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please get in touch with the City Clerk at least 72 hours before the meeting.

All public records relating to an open session item on this agenda, which are not exempt from disclosure according to the California Public Records Act, and that are distributed to a majority of the legislative body, will be available for public inspection at the same time that the public records are distributed or made available to the legislative body.

