COMPLETE STREETS COMMISSION MEETING AGENDA

May 27, 2026 - 6:00 PM
Los Altos Community Center - Sequoia Room

PARTICIPATION: Members of the public may participate by being present at the Los Altos Community Center - Sequoia Room located at 97 Hillview Avenue, Los Altos, CA during the meeting. Public comment is accepted in person at the physical meeting location, or via email to transportation@losaltosca.gov.

REMOTE MEETING OBSERVATION: Members of the public may view the meeting via the link below, but will not be permitted to provide public comment via Zoom. Public comment will be taken in-person, and members of the public may provide written public comment by following the instructions below.

Webinar ID: 896 7959 9566 | Passcode: 699061

https://losaltosca-gov.zoom.us/j/89679599566?pwd=7lHoaQhuQX1FDUjxHtaO7xuLPFeTcr.1

SUBMIT WRITTEN COMMENTS: Verbal comments can be made in-person at the public hearing or submitted in writing prior to the meeting. Written comments can be mailed or delivered in person to the City Clerk's Office or emailed to transportation@losaltosca.gov.

Correspondence must be received by 2:00 PM on the day of the meeting to ensure distribution prior to the meeting. Comments provided after 2:00 PM will be distributed the following day and included with public comment in the packet.

AGENDA

CALL MEETING TO ORDER

ESTABLISH QUORUM

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Members of the audience may bring to the Commission's attention any item that is not on the agenda. Please complete a "Request to Speak" form and submit it to the Staff Liaison. Speakers are generally given two or three minutes, at the discretion of the Chair. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "the Brown Act") items must first be noticed on the agenda before any discussion or action.

CONSENT CALENDAR

1. **Approve the Minutes of the Joint Planning, Complete Streets, and Financial Commission Meeting of April 22, 2026.**

2. **Approve the Minutes of the Regular Meeting of April 29, 2026.**

DISCUSSION ITEMS

3. **Santa Clara County Project: Foothill Expressway Multimodal Feasibility Study — Proposed Alternatives Discussion**

4. **VTA's Bicycle & Pedestrian Advisory Committee (BPAC) Representative for 2026-2028 Term**

5. **2026 Work Plan: Review and General Reports on Work Items**

CITY STAFF UPDATES

COMMISSIONERS' REPORTS

POTENTIAL FUTURE AGENDA ITEMS

ADJOURNMENT

SPECIAL NOTICES TO THE PUBLIC

In compliance with the Americans with Disabilities Act, the City of Los Altos will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Clerk 72 hours prior to the meeting at (650) 947-2720.

If you wish to provide written materials, please provide the Commission Staff Liaison with 10 copies of any document that you would like to submit to the Commissioners in order for it to become part of the public record.

CITY OF LOS ALTOS
JOINT PLANNING, COMPLETE STREETS, AND FINANCAL COMMISSION MEETING MINUTES
WEDNESDAY, APRIL 22, 2026, 6:00 p.m.

1 N. San Antonio Rd., Los Altos, CA

CALL MEETING TO ORDER: Brittany Whitehill, Senior Planner, called the meeting to order at 6:00 p.m.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA
There was no public comment.

DISCUSSION

1. **Study Session - Comprehensive General Plan Update – Community Visioning and Guiding Principles**
   Discuss the community vision and guiding principles associated with Phase 1 of the Los Altos Comprehensive General Plan Update.

Andrew Hill from Dyett and Bhatia gave a presentation.

PLANNING COMMISSION

ESTABLISH QUORUM: Five Planning Commissioners were present and in person during the meeting. Chair Ahi was absent.

The Planning Commissioners discussed the item.

COMPLETE STREETS COMMISSION

ESTABLISH QUORUM: Six Complete Streets Commissioners were present and in person during the meeting. Chair Pietka was absent.

The Complete Streets Commissioners discussed the item.

FINANCAL COMMISSION

ESTABLISH QUORUM: Three Financial Commissioners were present and in person during the meeting. Commisioners Fowler and Zhang were absent.

The Financial Commissioners discussed the item.

Senior Planner Brittany Whitehill opened the public comment period.

Jon Baer, Nancy Martin, Alyce Boster, and Richard Simmons from the public spoke.

Senior Planner Brittany Whitehill closed the public comment period.

POTENTIAL FUTURE AGENDA ITEMS – Senior Planner Brittany Whitehill announced next joint meeting date and time and shared methods for community members to share.

ADJOURNMENT – The meeting adjourned at 8:10 p.m.

The Planning Commission Meeting recording may be viewed via the following external website: https://www.youtube.com/@CityofLosAltosCA. The City of Los Altos does not own or operate YouTube. The video referenced on these minutes were live at the time the minutes were published.

MINUTES OF THE COMPLETE STREETS COMMISSION REGULAR MEETING OF THE CITY OF LOS ALTOS, HELD ON WEDNESDAY, APRIL 29, 2026 AT 6:00PM HELD AT LOS ALTOS COMMUNITY CENTER – SEQUOIA ROOM

PRESENT: Suresh Venkatraman, Scott Pietka (Chair), Tony Li, Clara Roa, Wesley Helmholz (Vice Chair), Tom Gschneidner, Steve Katz

ABSENT: None

ATTENDEES: Art Williams (Staff Liaison)
Steven Son (Transportation Manager) – attended virtually

SPECIAL ITEM

1. A student from Covington Elementary School read the signed proclamation by Mayor Meadows recognizing May as Bike Month.

INFORMATIONAL ITEM

2. Chair Pietka informed the public about the planned Bike Month events in Los Altos along with Marc Sidel.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Jim Wing provided public comments not on the agenda.

Caroline Horn provided public comments not on the agenda.

CONSENT CALENDAR

3. Approved minutes of the regular meeting of March 25, 2026.

Motioned by Commissioner Katz and Second by Commissioner Li.

The motion was approved (7-0) by the following vote:
AYES: Helmholz, Li, Roa, Gschneidner, Venkatraman, Pietka, Katz
NOES: None
ABSTAIN: None

DISCUSSION ITEMS

4. N. San Antonio Rd. Complete Streets Project: Scope of Work Discussion
City staff provided a presentation on the scope of work for the project. The Commissioners were able to ask questions and discuss the project with City staff.

Margie Suozzo provided public comments.

Marc Sidel provided public comments.

Maria Bautista provided public comments.

NOTE: The Commission took a break at 8:02pm and re-convened at 8:09pm.

5. Ad Hoc Subcommittees:

   A. Dissolve – 2026 Work Plan Ad Hoc Subcommittee

      Motioned by Commissioner Venkatraman to dissolve the subcommittee and Second by Commissioner Katz.
      The motion was approved (7-0) by the following vote:
      AYES: Helmholz, Li, Roa, Gschneidner, Venkatraman, Pietka, Katz
      NOES: None
      ABSTAIN: None

   B. Create – Identify and Fix Top 5 Streets of Concern Ad Hoc Subcommittee

      Motioned by Vice Chair Helmholz to create the subcommittee and Second by Commissioner Roa.
      The motion was approved (7-0) by the following vote:
      AYES: Helmholz, Li, Roa, Gschneidner, Venkatraman, Pietka, Katz
      NOES: None
      ABSTAIN: None

      The subcommittee was created with the following members: Chair Pietka and Commissioner Katz

6. 2026 Work Plan: Review and General Reports on Work Items

   Working Pair Vice Chair Helmholz and Commissioner Roa reported on Project #2 on the Work Plan.

   Working Pair Vice Chair Helmholz and Commissioner Li reported on Project #1 on the Work Plan.

   Commissioner Katz reported on Project #3 on the Work Plan.

   Working Pair Chair Pietka and Commissioner Gschneidner reported on Project #5 on the Work Plan.

7. Special Joint Commission Meeting Debrief – General Plan Study Session

   The Commission discussed the joint commission meeting.

8. VTA's Bicycle & Pedestrian Advisory Committee (BPAC) Representative for 2026-2028 Term

   The Commission discussed the BPAC Representative for the City of Los Altos for the next term. It will be brought back at the next meeting to decide who will be the next representative.

CITY UPDATES

City Staff informed the Commission that the City will be installing 3 new Rectangular Rapid Flashing Beacon (RRFB) crosswalks (2 along San Antonio Rd. and 1 along Fremont Ave.).

COMMISSIONERS' REPORTS

POTENTIAL FUTURE AGENDA ITEM

ADJOURNMENT

Chair Pietka adjourned the meeting at 9:20pm.

Foothill Expressway

Multimodal Feasibility Study

The County's Active Transportation Plan (ATP) seeks to make walking and biking safer countywide. One of the highest priority recommendations from the ATP was to implement a Class I path (a shared space for pedestrians and bicyclists that is physically separated from car traffic) along 10 miles of Foothill Expressway and Junipero Serra Boulevard. The Foothill Expressway Multimodal Feasibility Study is assessing that recommendation in greater detail.

Based on an evaluation of existing conditions and feedback received during Round 1 community outreach, the County has identified corridor alternatives and intersection improvements to improve walking and biking along and across Foothill Expressway/Junipero Serra Boulevard.

These alternatives reflect different approaches and tradeoffs related to safety, comfort, cost, and impacts. Community input during engagement Round 2 will inform development of a preferred Corridor plan.

El Plan de Transporte Activo (ATP) del Condado busca hacer que caminar y andar en bicicleta sea más seguro en todo el condado. Una de las recomendaciones más prioritarias del Plan fue implementar un sendero de Clase I (un espacio compartido para peatones y ciclistas, separado físicamente del tráfico vehicular) a lo largo de 10 millas de la Autopista Foothill y el Bulevar Junipero Serra. El Estudio de Viabilidad Multimodal de la Autopista Foothill está evaluando esta recomendación con mayor detalle.

A base de la evaluación de las condiciones existentes y la retroalimentación recibida durante la primera ronda de difusión comunitaria, el condado ha identificado alternativas de corredores y mejoras en las intersecciones para facilitar la circulación a pie y en bicicleta a lo largo y ancho de Foothill Expressway/ Junipero Serra Boulevard.

Estas alternativas reflejan diferentes enfoques y compensaciones en cuanto a seguridad, comodidad, costo e impacto. Las aportaciones de la comunidad durante la segunda ronda de participación servirán de base para el desarrollo del plan de corredor preferido.

VISIT OUR WEBSITE

to learn more and take the survey

VISITE NUESTRO SITIO WEB

para obtener más información y tomar nuestra encuesta

The study is primarily funded by a VTA Measure B grant.

El estudio está financiado principalmente por una subvención de la Medida B de VTA.

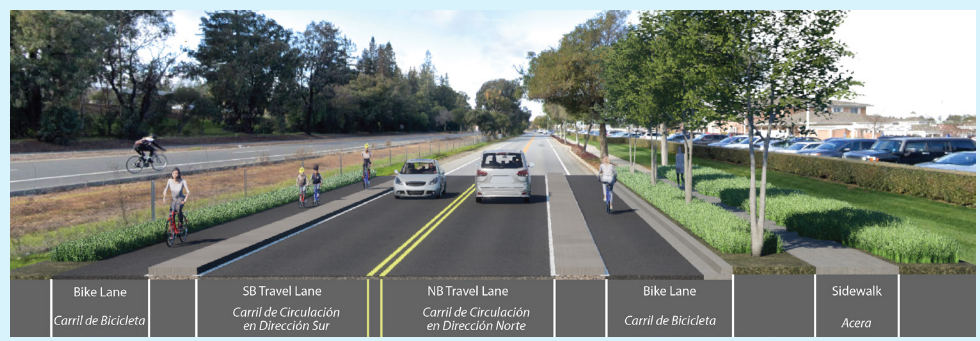
CONTACT / CONTACTO: Ben Aghegnehu, *Principal Planner* | ben.aghegnehu@rda.sccgov.org | **https://Bit.ly/FoothillExpyStudy**

Proposed Alternative 1: Continuous Class I Shared-Use Path

Alternativa Propuesta 1: Clase 1 Sendero Continuo de Uso Compartido

Proposed Alternative 2: Combination of Class I Shared-Use Path and On-Street/Parallel Facilities

Alternativa Propuesta 2: Clase 1 Combinación de Sendero de Uso Compartido e Instalaciones en la Vía Pública/Paralelas



BYLAWS FOR BICYCLE & PEDESTRIAN ADVISORY COMMITTEE

Article I
GENERAL PROVISIONS

§1.1 Purpose

These Bylaws govern the proceedings of the VTA Bicycle & Pedestrian Advisory Committee (BPAC), an advisory Committee established by the Board of Directors of the Santa Clara Valley Transportation Authority (VTA).

§1.2 Construction of Bylaws

Unless the provisions or the context of these Bylaws otherwise require, the general provisions, rules of construction and definitions set forth in Chapter 1 of the VTA Administrative Code shall govern the construction of these Bylaws. As used in these Bylaws, "Committee" means the VTA Bicycle & Pedestrian Advisory Committee. These Bylaws shall govern the Committee's proceedings to the extent they are not inconsistent with VTA's Administrative Code, or law.

§1.3 Definitions

a. As used in these Bylaws, "chairperson" means the chairperson of the Committee.

b. As used in these Bylaws, "secretary" means the secretary of the Committee.

c. As used in these Bylaws, "Member Agency" means the County of Santa Clara or a city within the county.

Article II
DUTIES AND AUTHORITY

§2.1 Mission and Duties

The BPAC is an advisory committee to the Board of Directors. The mission and duties of the Committee shall be:

MISSION:

The VTA BPAC provides expertise and guidance to the Board of Directors on promoting and enhancing non-motorized transportation opportunities throughout Santa Clara County and serves as liaison between VTA and the Member Agency bicycle and pedestrian advisory committees.

DUTIES:

a. Provides advice to the Board of Directors regarding funding priorities for bicycle and pedestrian projects in the county.

b. Reviews and provides comments to VTA staff regarding plans and designs for an effective countywide bikeway and pedestrian system, updates of the Countywide Bicycle Plan and Countywide Bicycle Map, bicycle and pedestrian element of the countywide transportation plan, and bicycle-related issues affecting the transit system.

c. Make recommendations to the Board of Directors and County Board of Supervisors through the Roads Commission regarding the Countywide annual priority list of bicycle and pedestrian projects for the TDA Article 3 program, and regarding the annual Expressway Sidewalk Program project selections.

d. Coordinate with bicycle and pedestrian advisory committees of other agencies on multi-jurisdictional bicycle and pedestrian issues.

e. Serve as the countywide bicycle and pedestrian advisory committee for the County of Santa Clara, providing input and recommendations through the Roads Commission.

§2.2 Limitations

The Committee shall serve in an advisory capacity to the Board of Directors. It shall have no independent duties and no authority to take actions that bind VTA or the Board of Directors. No expenditures or requisitions for services and supplies shall be made by the Committee and no individual member thereof shall be entitled to reimbursement for travel or other expenses except as authorized by the Board of Directors.

Article III
MEMBERSHIP

§3.1 Membership

The Committee shall be composed of 16 voting members and one ex-officio member who are bicyclists or pedestrians. All members shall live or work, or both, in Santa Clara County during their terms on the Committee. VTA employees are not eligible for membership. The Board of Directors shall ratify the appointments of all members of the Committee.

It is the expectation that each member will keep the appropriate staff of their appointing Member Agency informed of key issues, facilitate communication between those entities and VTA, and help resolve and build general consensus on issues pertinent to the Committee.

It shall also be each member's responsibility to actively and reliably participate in the BPAC's execution of its Mission and Duties.

<u>Voting Members</u>

Committee members shall be representatives of local bicycle or pedestrian advisory committees, or, for Member Agencies that do not have a local bicycle or pedestrian advisory committee, shall be other individuals interested in bicycle or pedestrian issues. Each Member Agency shall appoint one member. Committee members may not be an employee of the Member Agency they represent.

<u>Ex-officio Member</u>

The Silicon Valley Bicycle Coalition (SVBC) may appoint one ex-officio member and one alternate, who shall not be counted for purposes of establishing a quorum and who shall have no voting rights.

§3.2 Members' Terms

The term of membership of each Committee member shall be two fiscal years, commencing on July 1 of even-numbered years and ending on the second successive June 30. Members may be appointed to successive terms.

§3.3 Vacancies

A vacancy in a member's position shall be filled for the remainder of the term by the Member Agency or other body which made the original appointment.

§3.4 Representative to Citizens Advisory Committee

The Committee shall also appoint one individual from its membership to serve as a voting member of VTA's Citizens Advisory Committee (CAC), to provide communication and collaboration between the two committees. Appointment of this position is subject to the following provisions:

a. The representative must be a voting BPAC member while on the CAC and must be in good standing.
b. The representative must meet all established CAC membership requirements during their term on the CAC.
c. The term of appointment shall be two years, commencing on July 1 of even-numbered years. The representative may be reappointed for successive terms.
d. The representative shall serve on the CAC until resignation from the position or the BPAC, or removal by the Committee or the Board.
e. Appointment by the Committee requires approval by the membership as provided in Section 5.4.
f. Appointment requires ratification by the Board of Directors.
g. Vacancies shall be filled for the remainder of the term by the Committee following the established appointment process and all established criteria for the position.

Article IV
OFFICERS

§4.1 Chairperson and Vice Chairperson

The Committee shall elect from its membership a chairperson and a vice chairperson at its last meeting of the calendar year, to serve for a one year term effective January 1 of the next calendar year. In the event of a vacancy in the chairperson's position, the vice chairperson shall succeed as chairperson for the balance of the chairperson's term and the Committee shall elect a successor to fill the vacancy in the vice chairperson's position as provided below. In the event of a vacancy in the vice chairperson's position, the Committee shall elect a successor from its membership to fill the vice chairperson's position for the remainder of the vice chairperson's term.

The chairperson shall preside at all meetings of the Committee and represent the Committee before the Board of Directors. The chairperson, in consultation with the Committee staff liaison, may identify items of interest for future agendas that are relevant to the Committee's duties and responsibilities.

The vice chairperson shall perform the duties of the chairperson when the chairperson is absent.

The Committee shall appoint a nominating committee to nominate Committee members for the positions of chairperson and vice chairperson. Members willing to serve in either of these positions may submit their names to the nominating committee for nomination. Members may also submit names of other members for nomination. The nominating committee shall verify that members whose names have been submitted are willing serve in those positions. The nominating committee shall submit to the Committee the names of those members whom it has nominated and recommends for election. Notwithstanding these procedures, any member may nominate a member from the floor.

§4.2 Secretary

The General Manager shall furnish staff services to prepare and distribute the Committee's agendas, notices, minutes, correspondence, and other documents and will assign an employee to attend each regular meeting of the Committee to serve in the capacity as the Committee's secretary. The secretary shall maintain a record of all proceedings of the Committee as required by law and shall perform other duties as provided by these Bylaws.

Article V
MEETINGS

§5.1 Regular Meetings

Regular meetings of the Committee shall generally be held on the Wednesday following the first Thursday of each month. The committee meeting shall commence at 6:30 p.m. at the VTA Administrative Offices, 3331 North First Street, San Jose, California. Whenever a regular meeting falls on a holiday observed by VTA, the meeting shall be held on another day or cancelled at the direction of the Committee. Meetings that last beyond 8:00 p.m. may have agenda items postponed to a future meeting, to be decided by the committee chairperson in consultation with the committee staff liaison and the Board Secretary or representative. A rescheduled regular meeting shall be designated a regular meeting.

§5.1A Workshop Meetings

Workshop meetings of the Committee are meetings in which agenda does not call for the Committee to take action (no voting is conducted). Because no action by the Committee will take place, the Board Secretary may choose to provide limited support. Workshops shall generally be held in lieu of a regular meeting and, where possible, be conducted at the normal regular meeting time. The workshop meeting shall be called and noticed as provided in Section 5.3.

§5.2 Special Meetings

A special meeting may be called by the chairperson with the approval of the General Manager. The meeting shall be called and noticed as provided in Section 5.3 below. (For a general description of the noticing procedures, see the Rules of Procedure of the Board of Directors.)

§5.3 Calling and Noticing of Meetings

All meetings shall be called, noticed, and conducted in accordance with the applicable provisions of the Ralph M. Brown Act (commencing with Section 54950 of the Government Code). The General Manager and General Counsel shall be given notice of all meetings. The Committee shall conduct a maximum combination of 10 regular and workshop meetings per year. For purposes of this limit, regular and workshop meetings held on the same day will be considered one event. The Committee shall conduct at least one meeting every three months, unless the Committee's activities are suspended.

§5.4 Quorum; Vote; Committee of the Whole

The presence of nine members shall constitute a quorum for the transaction of business. All acts of the Committee shall require the presence of a quorum and the affirmative vote of a majority of the total membership. At any regularly called meeting not held because of a lack of quorum, the members present may constitute themselves a "committee of the whole" for the purpose of discussing matters on the agenda of interest to the Committee members present. The committee of the whole shall automatically cease to exist if a quorum is present at the meeting.

§5.5 [Reserved]

§5.6 Thirty Minute Rule

If a quorum has not been established within thirty minutes of the noticed starting time for the regular meeting, Board Office staff may be excused from further attendance at the meeting.

§5.7 Absences

If a member is absent from four Committee meetings (regular and workshop; attendance is not counted for special meetings) in any twelve-month period, the position shall automatically be vacated, and a successor shall be appointed to fill the remainder of that member's term.

§5.8 Matters Not Listed on the Agenda Requiring Committee Action

Except as provided below, a matter requiring Committee action shall be listed on the posted agenda before the Committee may act upon it. The Committee may take action on items not appearing on the posted agenda only upon a determination by a two-thirds vote of the Committee, or if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action AND the need to take action came to the attention of the Committee subsequent to the agenda being posted.

§5.9 Time Limits for Speakers

Each member of the public appearing at a Committee meeting shall be limited to two minutes in his or her presentation, unless the chairperson, at his or her discretion, permits further remarks to be made. Any person addressing the Committee may submit written statements, petitions, or other documents to complement his or her presentation.

§5.10 Impertinence; Disturbance of Meeting

Any person making personal, impertinent or indecorous remarks while addressing the Committee may be barred by the chairperson from further appearance before the Committee at that meeting, unless permission to continue is granted by an affirmative vote of the Committee. The chairperson may order any person removed from the Committee meeting who causes a disturbance or interferes with the conduct of the meeting, and the chairperson may direct the meeting room cleared when deemed necessary to maintain order.

§5.11 Access to Public Records Distributed at Meeting

Writings which are public records and which are distributed during a committee meeting shall be made available for public inspection at the meeting if prepared by VTA or a member of the Committee, or after the meeting if prepared by some other person.

Article VI
AGENDAS AND MEETING NOTICES

§6.1 Agenda Preparation

The secretary shall prepare the agenda for each meeting in consultation with VTA staff and the chairperson. Material intended for placement on the agenda shall be delivered to the secretary on or before 12:00 Noon on the date established as the agenda deadline for the forthcoming meeting. The secretary may withhold placement on the agenda of any matter which is not timely received, lacks sufficient information, or is in need of staff review and report prior to Committee consideration. Any member of the

Committee may request that such withheld matter be placed on the agenda by contacting the secretary in advance of the meeting.

§6.2 Agenda Format & Development

The agenda shall specify the starting time and location of the meeting and shall contain a brief general description of each item of business to be transacted or discussed at the meeting. The description shall be reasonably calculated to adequately inform the public of the subject matter of each agenda item. The agenda shall also display the Board-adopted mission statement for the Committee.

Items may be referred for inclusion on an agenda by: (1) the Board of Directors; (2) the General Manager; (3) the Committee Chairperson; and (4) the Committee, with a quorum present and upon the affirmative vote of a majority of the members present. The order of business shall be established by the secretary with the approval of the chairperson.

§6.3 Public Presentations

Each agenda for a regular meeting shall provide an opportunity for members of the public to address the Committee on matters of interest to the public either before or during the Committee's consideration of the item, if it is listed on the agenda, or, if it is not listed on the agenda but is within the jurisdiction of the Committee, under the agenda item heading "Public Presentations." The Committee shall not act upon an item that is not listed on the agenda except as provided under Section 5.8. Each notice for a special meeting shall provide an opportunity for members of the public to directly address the Committee concerning any item that has been described in the notice for the meeting before or during consideration of that item.

§6.4 Agenda Posting and Delivery

The written agenda for each regular meeting and each meeting continued for more than five calendar days shall be posted by the secretary at least 72 hours before the meeting is scheduled to begin. The written agenda for every special meeting shall be posted by the secretary at least 24 hours before the special meeting is scheduled to begin. The agenda shall be posted in a location that is freely accessible to members of the public. The agenda together with supporting documents shall be delivered to each Committee member, the General Manager, and General Counsel at least five days before each regular meeting and at least 24 hours before each special meeting.

§6.5 Meeting Notices

The secretary shall mail notice of every regular meeting, and every special meeting which is called at least one week prior to the date set for the meeting, to each person which has filed with VTA a written request for notice as provided in Section 54954.1 of the Government Code. The notice shall be mailed at least 72 hours prior to the date set for the meeting, in accordance with the Ralph M. Brown Act. In lieu of mailing, notices may be emailed to any person who so requests in writing. Notice of special meetings called less than seven days prior to the date set for the meeting shall be given as the secretary deems practical.

Article VII
MISCELLANEOUS

§7.1 Adoption and Amendment of Bylaws

These Bylaws may be amended by the Committee by the affirmative vote of a majority of its total authorized membership and with the approval of the Board of Directors.

§7.2 Rosenberg's Rules

All rules of order not herein provided for shall be determined in accordance with *Rosenberg's Rules of Order*, latest edition.

Adopted by Board of Directors: December 10, 1998

Amended by Board of Directors: December 14, 2000
Amended by Board of Directors: June 5, 2003
Amended by Board of Directors: March 4, 2004
Amended by Board of Directors: September 1, 2005
Amended by Board of Directors: March 1, 2007
Amended by Board of Directors: October 2, 2008
Amended by Board of Directors: June 3, 2010 [(1)]
Amended by Board of Directors: April 5, 2012
Amended by Board of Directors: December 11, 2014 to take effect January 1, 2015

(1) In 2010, the Board of Directors, based on recommendations from the Advisory Committee Enhancement Process, approved converting two existing VTA Citizens Advisory Committee (CAC) positions to two voting members appointed by the Committee for Transit Accessibility (CTA) and the Bicycle & Pedestrian Advisory Committee (BPAC). These representatives will be from the respective committee's current membership and must meet established CAC membership requirements, including Board of Directors approval.

Complete Streets Commission
2026 Work Plan

Goal #	Goal	Project #	Project	Anticipated Completion	Priority	Source	Status	Assignment	Notes
1	Complete Streets Master Plan Stewardship	1	**Track CSMP recommendations, metrics, and 5-year update** a. Identify recommendations for designs/plans b. Identify metrics of recommendation: planned, in-progress, completed, etc. c. Determine recommendations to address for 2026+	Q3	Medium	CSMP	Ideation	CSC as Working Pair: Toni and Wes + City Staff	- Consider a for 5 year update. Or longer? - Track + log CIP / safety recommendations plus public comment - Critical safety project repository
2	Improve Pedestrian & Multimodal Paths	2	**Develop and implement wayfinding maps in 1-2 locations** a. Identify and install new street signage b. Work with community organizations to educate/engage students (Greentown Los Altos, Safe Routes to Downtown LA, Los Altos PD, Los Altos school district, and PTAs, etc.) C. Evaluate historical SafeRoutes.org mobile app program	Q1, Q2, Q3	High	SRTS	Ideation	CSC as Working Pair: Wes and Clara + City Staff	- Multimodal Transportation- explore how public transportation can be leveraged - Increased bike + pedestrian participation
2	Improve Pedestrian & Multimodal Paths	3	**Downtown Accessibility** a. Bike safety and racks b. Walking improvement c. Incorporate Los Altos CSMP to plan for redesign of city streets	Q1, Q2	Medium	General Plan / CSMP	Ideation	CSC (Steven) City Staff	Encourage biking to downtown
2	Improve Pedestrian & Multimodal Paths	4	**Bike, Walk, and Wheel Safety and Programming**	Q2, Q3	High	General Plan / CSMP	Ideation	CSC + City Staff	- Encourage biking to downtown - Ebike programs
2	Improve Pedestrian & Multimodal Paths	5	**Create a report regarding the current conditions of the road shoulders and parkways**	Q2	Medium	Community Input and Commissioner Walking Survey	Ideation	CSC as Working Pair: Scott and Tom + City Staff	Review current city policy, conduct field inspections, and create a report on findings
3	Address Public Safety Locations of Concern	6	**Identify top 5 locations for speed review leveraging the New City Wide Radar Survey results to determine traffic calming measures**	>2027	Low	Radar Survey / AB43	Planned	CSC + City Staff	Focus on speed reduction, if possible leverage AB43 for a tool to improve safety
4	Manage Capital Improvement Projects	7	**San Antonio Road redesign & re-visioning**	>2027	Low	CSMP	Planned	CSC + City Staff	- Understand short and longer impacts on adjacent road networks - Plan for community engagement strategy
4	Manage Capital Improvement Projects	8	**Identify and fix top 5 unsafe streets** a. Use the SRTS and annual resurfacing with public comments	Q1, Q2, Q3	High	CSMP	Ideation	CSC: Ad Hoc Subcommittee + City Staff	- Short and long-term impacts - Traffic calming mechanisms (mini roundabouts, bulb-outs) - Targeted location (spot) specific safety improvements - road elements - Removal of slip lanes
4	Manage Capital Improvement Projects	9	**Road impact planning for New Developments** a. Future traffic rates, under/over parked streets, and mitigation opportunities b. Parking Management c. Use Los Altos General Plan to plan for redesign of city streets	Q3, Q4	Low	CSMP	Ideation	CSC + City Staff	Places: - LAHS - El Camino Real - Distel Road/Circle