



COMPLETE STREETS COMMISSION MEETING AGENDA

April 29, 2026 - 6:00 PM
Los Altos Community Center - Sequoia Room

PARTICIPATION: Members of the public may participate by being present at the Los Altos Community Center - Sequoia Room located at 97 Hillview Avenue, Los Altos, CA during the meeting. Public comment is accepted in person at the physical meeting location, or via email to transportation@losaltosca.gov.

REMOTE MEETING OBSERVATION: Members of the public may view the meeting via the link below, but will not be permitted to provide public comment via Zoom. Public comment will be taken in-person, and members of the public may provide written public comment by following the instructions below.

Webinar ID: 829 3986 4667 | Passcode: 357013

<https://losaltosca-gov.zoom.us/j/82939864667?pwd=EAClSMz1Gi29r84jW7I1NUmMbtIT3m.1>

SUBMIT WRITTEN COMMENTS: Verbal comments can be made in-person at the public hearing or submitted in writing prior to the meeting. Written comments can be mailed or delivered in person to the City Clerk's Office or emailed to transportation@losaltosca.gov.

Correspondence must be received by 2:00 PM on the day of the meeting to ensure distribution prior to the meeting. Comments provided after 2:00 PM will be distributed the following day and included with public comment in the packet.

AGENDA

CALL MEETING TO ORDER

ESTABLISH QUORUM

PLEDGE OF ALLEGIANCE

SPECIAL ITEM

1. **Proclamation recognizing May as Bike Month**

INFORMATIONAL ITEM

2. **May is Bike Month!**

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Members of the audience may bring to the Commission's attention any item that is not on the agenda. Please complete a "Request to Speak" form and submit it to the Staff Liaison. Speakers are generally given two or three minutes, at the discretion of the Chair. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "the Brown Act") items must first be noticed on the agenda before any discussion or action.

CONSENT CALENDAR

3. **Approve the minutes of the regular meeting of March 25, 2026.**

DISCUSSION ITEMS

4. **N. San Antonio Rd. Complete Streets Project: Scope of Work Discussion**
5. **Ad Hoc Subcommittees:**
 - A. Dissolve - 2026 Work Plan Ad Hoc Subcommittee**
 - B. Create - Identify and Fix Top 5 Streets of Concern Ad Hoc Subcommittee**
6. **2026 Work Plan: Review and General Reports on Work Items**
7. **Special Joint Commission Meeting Debrief: The Commission will debrief and discuss the General Plan Study Session.**
8. **VTa's Bicycle & Pedestrian Advisory Committee (BPAC) Representative for 2026-2028 Term Discussion**

CITY STAFF UPDATES

COMMISSIONERS' REPORTS

POTENTIAL FUTURE AGENDA ITEMS

ADJOURNMENT

SPECIAL NOTICES TO THE PUBLIC

In compliance with the Americans with Disabilities Act, the City of Los Altos will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Clerk 72 hours prior to the meeting at (650) 947-2720.

If you wish to provide written materials, please provide the Commission Staff Liaison with 10 copies of any document that you would like to submit to the Commissioners in order for it to become part of the public record.



May is Bike Month!

All month of May! | Ride your bike in Los Altos and [take the pledge!](#)

*Whether you bike every day or once every couple of months - to work, to school, to the farmer's market, to the library - you're invited to join thousands in celebration of the humble bicycle. Your pledge is free, and you can receive a free uniquely designed Bike to Wherever Days 2026 tote bag from an Energizer Station. **Give Los Altos a boost. [Pledge to Ride!](#)***

April 25, 10 am - 1 pm | [Recycle Bike Drive](#)

Make someone smile! Drop off your gently used bikes at Los Altos High School and GreenTown Los Altos and Silicon Valley Bicycle Exchange will clean and fix your bike to donate to kids and adults in need. Interested in volunteering? Sign up at [ReCycleBikeDrive2026.eventbrite.com](https://www.eventbrite.com/e/recycle-bike-drive-2026).

May 3, 11 am - 3 pm | [Living Electric Fair](#)

Come learn about e-bikes and other ways to make your home, office, and lifestyle more electric! Register [here](#).

May 6 and all month | [National Bike & Roll to School Day 2026 and School WoW! Days](#)

Register your school [here](#) and join the movement.

National Bike & Roll to School Day invites participants to celebrate the joy of active commuting while building a sense of community and school spirit.

Many schools are celebrating biking to school with Walk or Wheel (WoW!) encouragement days. WoW! is a project of [GreenTown Los Altos](#), which works with school PTA leads to encourage greener alternatives to the single family car, such as biking, walking and carpooling, for school commutes. Local schools' WoW! Days during Bike Month include:

- May 1 - Covington, Loyola, and Springer Elementary
- May 6 - Gardner Bullis Elementary
- May 7 - Bullis Charter School North and South; and
- May 29 - Oak Avenue Elementary.

Additionally, the Los Altos Police Department will hold a Bike Rodeo at Loyola Elementary School on May 1.

May 15, 5 pm - 8 pm | [Downtown Los Altos Bike n' Dine](#)

Register [here](#).

Bring your bike, friends, and family, and join us for a fun-filled evening of biking, dining, and community-building at the Downtown Los Altos Bike n' Dine!

We'll have music, activities for children, and you can safely park your bike at our "bike valet" while you explore the vibrant downtown area on foot. We'll also share event swag including exclusive dining discounts and offers from downtown restaurants.



MINUTES OF THE COMPLETE STREETS COMMISSION
REGULAR MEETING OF THE CITY OF LOS ALTOS,
HELD ON WEDNESDAY, MARCH 25, 2026 AT 6:00PM
HELD AT LOS ALTOS COMMUNITY CENTER – SEQUOIA ROOM

PRESENT: Suresh Venkatraman (Virtual), Scott Pietka (Chair), Tony Li,
Clara Roa, Wesley Helmholz (Vice Chair),
Tom Gschneidner, Steve Katz

ABSENT: None

ATTENDEES: Art Williams (Staff Liaison)
Steven Son (Transportation Manager)

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Karin Porticos provided public comments not on the agenda.

Marc Sidel provided public comments not on the agenda.

Caroline Horn provided public comments not on the agenda.

CONSENT CALENDAR

1. Approved minutes of the regular meeting of February 25, 2026.

Motioned by Commissioner Roa and Second by Commissioner Li.

The motion was approved (6-0) by the following vote:

AYES: Helmholz, Li, Roa, Gschneidner, Venkatraman, Pietka,

NOES: None

ABSTAIN: Katz

INFORMATIONAL ITEMS ONLY

2. N. San Antonio Rd. Complete Streets Project: Scope of Work

City Staff provided a presentation.

DISCUSSION ITEMS

3. Joint Council Meeting Debrief

The Commission discussed the recent Joint Council meeting, Council feedback, and approved work plan.

4. 2026 Work Plan

The Commission continued with the review of the work plan and discussed about which projects each commissioner will be working on.

CITY UPDATES

City Staff informed the Commission about the upcoming Joint Commission meeting on the General Plan, MUTCD updates, Speed Survey study, and Homestead Foothill Feasibility Study project.

COMMISSIONERS' REPORTS

Commission Roa, Chair Pietka, and Commissioner Li attended and reported on the Foothill Expressway Feasibility Study community meeting.

Chair Pietka informed the Commission on VTA BPAC Representative Stacy Banerjee's recent report.

POTENTIAL FUTURE AGENDA ITEM

Dissolve and Create Ad Hoc Subcommittees
N. San Antonio Rd. Complete Streets Project

ADJOURNMENT

Chair Pietka adjourned the meeting at 7:55 pm.

OBAG 3 –GRANT SAN ANTONIO COMPLETE STREET PROJECT

Steven Son, Public Works Manager

April 28, 2026



Introduction





OBAG 3 - Introduction

1. The OBAG 3 is a blend of Federal and State funds to make improvements in the region.
 - Improve safety, spur economic development, and help the Bay Area meet climate change and air quality improvement goals.
2. Because Federal Funds are mixed into the funding, ALL Federal fund requirements must be followed.
 - a. *Various phases of the project must be approved by the Federal Highway Administration (FHWA) through the California Department of Transportation (Caltrans)*
 - b. *Various phases are:*
 - i. *Preliminary Engineering (Design)*
 - ii. *Right of way*
 - iii. *Environmental*
 - iv. *Construction*



OBAG 3 – Current Status

- c. Each phase has a time limit that must be met.
 - As we proceed with the project, when we submit authorization to proceed with a phase of the project, it is the City's commitment that we will follow all grant requirements and deliver on the project.

3. Current Project Status

- a. Staff applied and received authorization to proceed with the preliminary design by FHWA/Caltrans
- b. Staff is working on the Construction Quality Assurance Plan (QAP) and the Construction Quality Control Plan (QAC) that must be approved prior to beginning construction.
- c. Based on the cost estimate prepared as part of the original grant application, it appears the quantity is incorrect.
 - i. Staff is remeasuring and reassessing the condition of the road to determine the project's true cost.
 - ii. IF the grant funding is not adequate, Staff is working on identifying alternative funding to comply with the intent of the grant.



Federal Grant requirement

Since this project is funded by the Federal Highway Administration, it **MUST** comply with **ALL** Code of Federal Regulations (CFR). The CFR outlined various aspects of the project, including the delivery timeline and the parties' financial obligations.

The CFR also states that once a funding ratio and dollar amount are set, any cost overrun must be financed by the grant recipient.

The CFR also stated that any substation modification to the original scope must be approved prior to any modifications. This is to ensure the original scope of the grant is delivered as outlined in the grant application.

Project Scope





Grant Application Scope

As a part of the grant application, it stated the following:

Brief Project Description:	This project consists of protected bikeways along N San Antonio Rd connecting key commercial areas, residential areas, Civic spaces, schools, Community Center, Library, Downtown Los Altos, new high-density housing, Caltrain, and El Camino Real transit lines. This project seeks to create safer, more comfortable streets for all users by implementing complete streets best practices including protected bikeways, better integration between transit and bicycles, enhanced crosswalks, preservation of existing sidewalks, and narrowed vehicle lanes. This corridor is a suggested route to school for two public schools in Los Altos. It is one of the few north-south corridors that traverses the entire city. This project also includes pavement rehabilitation <u>in order to</u> restore and maintain the existing roadway network, as well as streetscape improvements such as streetlights.
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1. The scope stated that the project will implement complete streets best practice including protected bicycleways, better integration between **transit and bicycles**, enhanced crosswalk, preservation of existing sidewalk and **narrow vehicle lanes**.
2. This project also includes pavement rehabilitation **in order to restore and maintain the existing roadway network**, as well as streetscape improvement such as streetlights.



Grant Application Scope

Program Eligibility	
Federal Fund Eligibility <i>Is the project eligible for federal transportation funds?</i>	Select the OBAG 3 federal fund source(s) for which the project is eligible: ☒ Surface Transportation Block Grant (STP) Program (See FHWA fact sheet) ☒ Congestion Mitigation & Air Quality Improvement (CMAQ) Program (See FHWA fact sheet) <i>Note: projects eligible for CMAQ funding must provide inputs for air quality improvement calculations, using templates provided on the OBAG 3 webpage.</i>
Eligible Project Type <i>Is the project an eligible project type?</i>	Select the eligible project type(s) (refer to MTC Resolution No. 4505 for detailed eligibility guidelines): Growth Framework Implementation ☐ PDA Planning Grant ☐ Local Planning Grant (for other Plan Bay Area 2050 Growth Geographies) Complete Streets & Community Choice ☒ Bicycle/Pedestrian Infrastructure ☐ Bicycle/Pedestrian Program ☐ Safe Routes to School (SRTS) Non-Infrastructure program ☒ SRTS Infrastructure ☐ Safety project ☐ Safety Planning efforts ☒ Complete Streets improvements ☒ Streetscape improvements ☒ Local Streets and Roads Preservation ☐ Rural Roadway Improvement ☐ Community-Based Transportation Plan (CBTP) or Participatory Budgeting (PB) Process in an Equity Priority Community (EPC) ☐ CBTP/PB Project Implementation Climate, Conservation, & Resilience ☐ Transportation Demand Management (TDM) Program ☐ Mobility Hub ☐ Parking/Curb Management ☐ Car/Bike Share Capital ☐ Open Space Preservation and Enhancement ☐ Bicycle/Pedestrian Access to Open Space/Parkland ☐ Regional Advance Mitigation Planning (RAMP) Multimodal Systems Operations & Performance ☐ Transit Capital Improvement ☐ Transit Station Improvement ☐ Transit Transformation Action Plan Project Implementation ☐ Active Operational Management ☐ Mobility Management and coordination

Policy Alignment	
Federal Performance Goals <i>How does the project support federal performance measures?</i>	Select the federal performance measures that are supported by the project: ☒ Safety: Significantly reduce traffic fatalities and serious injuries for all users on all public roads and improve the safety of all public transportation systems. ☒ Infrastructure Condition: Improve the pavement condition on the Interstate and National Highway System (NHS) and NHS bridges and maintain the condition of public transit assets in a state of good repair. ☐ Congestion Reduction: Significantly reduce congestion on the NHS in urbanized areas. ☐ System Reliability: Improve the reliability of the Interstate system and NHS. ☐ Freight Movement and Economic Vitality: Improve the reliability of the Interstate system for truck travel. ☐ Environmental Sustainability: Maximize emission reductions from CMAQ-funded projects. Describe how the project supports the selected federal performance measure(s): <i>Please describe</i>



Grant Application Scope

Plan Bay Area 2050 Strategies

How does the project align with Plan Bay Area 2050?

Describe how the project supports [Plan Bay Area 2050](#) Strategies and/or [Implementation Plan](#):

This project supports the following Plan Bay Area 2050 strategies: T1) Restore, operate and maintain the existing system, T8) Build a Complete Streets network and T9) Advance regional Vision Zero policy through street design and reduced speeds. Complete Streets projects strive to make roads safe and comfortable for all roadway users, of all travel modes. This project will enhance a key corridor in Los Altos to promote walking, biking, and other micro-mobility through the construction of safe, comfortable bikeways and intersections. Because of the specific countermeasures selected for this project, it will also improve the safety of community members, particularly vulnerable users walking or riding bicycles by providing protected bike facilities and more space between travel lanes and sidewalks. The project advances MTC strategies from the Implementation Plan by creating infrastructure towards advancing regional Vision Zero policy through design. Implementing protected bikeways that traverse busy thoroughfares, such as broad avenues, is a proven strategy to reduce cyclist fatalities and encourage more community members to use active modes to access local destinations and transit.

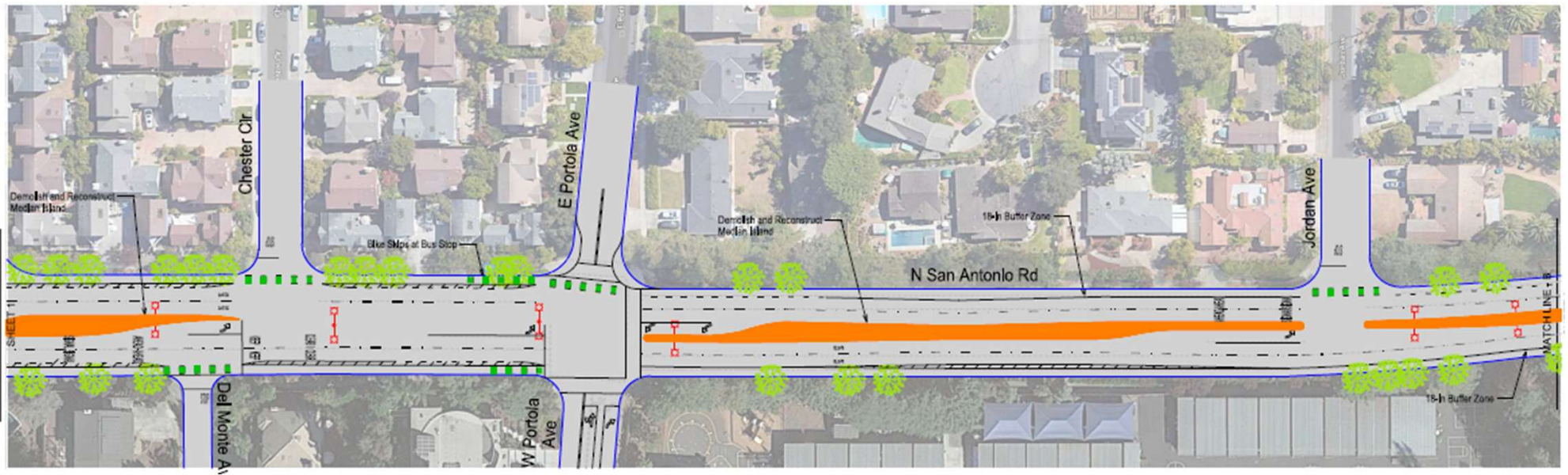
This project maintains the existing corridor along N. San Antonio Road, which currently consists of two vehicle lanes in each direction, a bicycle lane in each direction, and a planted median. This project rehabilitates the pavement along the corridor, which is in need of repair. The route is home to a transit corridor. This project optimizes the route by adding protective buffers and vertical separation to the existing bike lane, while maintaining the other elements. This project would better integrate the bike facility with the transit operations by providing conflict markings and better-designed delineation where the two modes interact. Vehicles are [fast-moving on](#) this corridor and although an unprotected bike lane currently exists, it is not utilized to its full potential. The addition of protection for the bike lane is likely to lead to an increase in ridership as this corridor is a major connector between El Camino Real, other adjacent cities, several schools, civic spaces, downtown Los Altos, and Foothill Expressway.

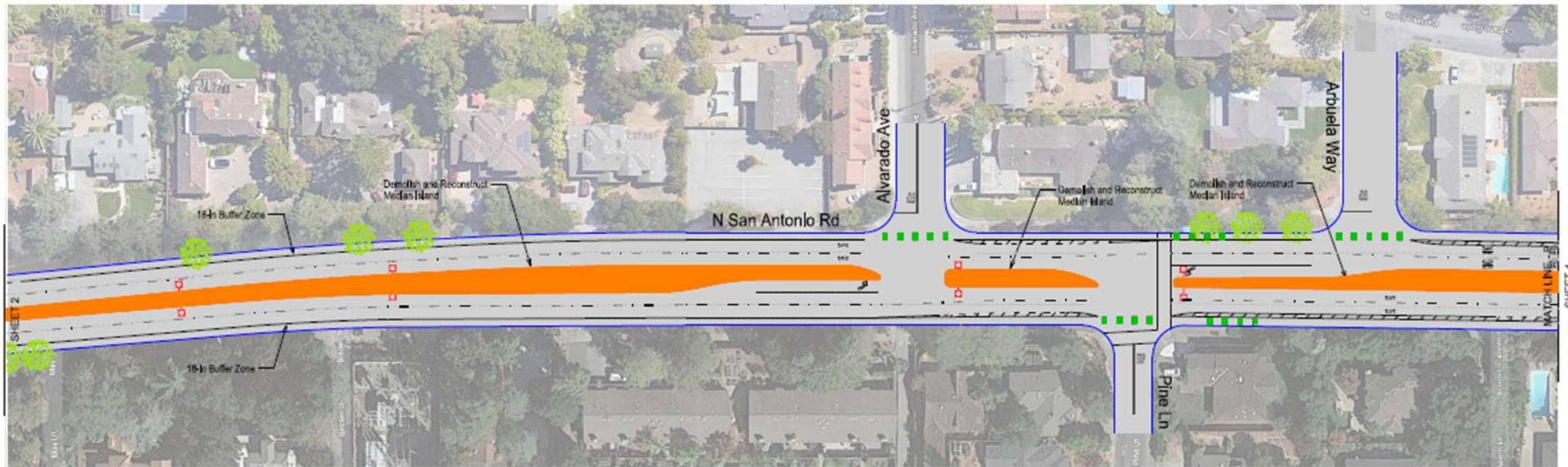
It states, “This project rehabilitates the pavement along the corridor, which is in need of repair”.

Proposed improvement layout



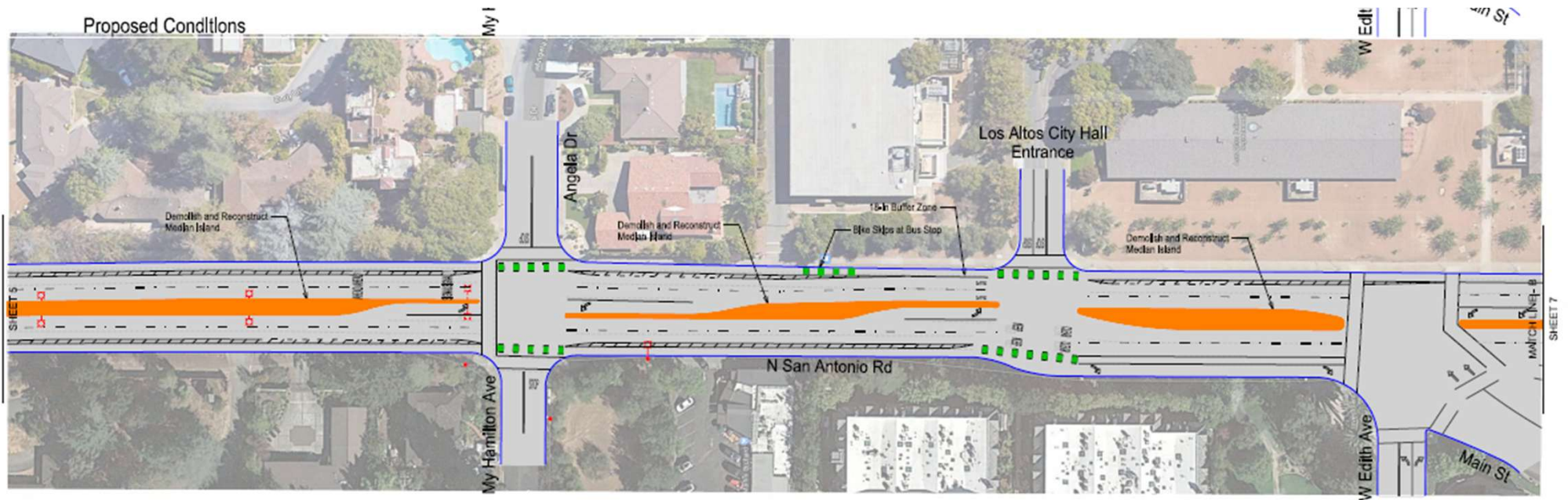


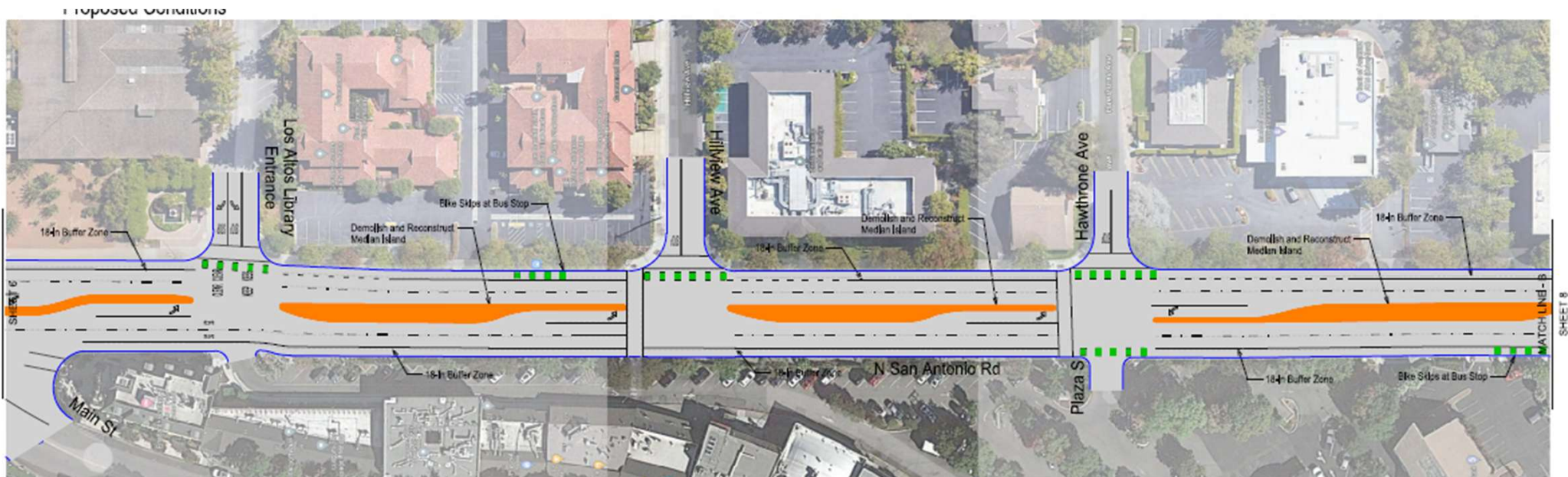


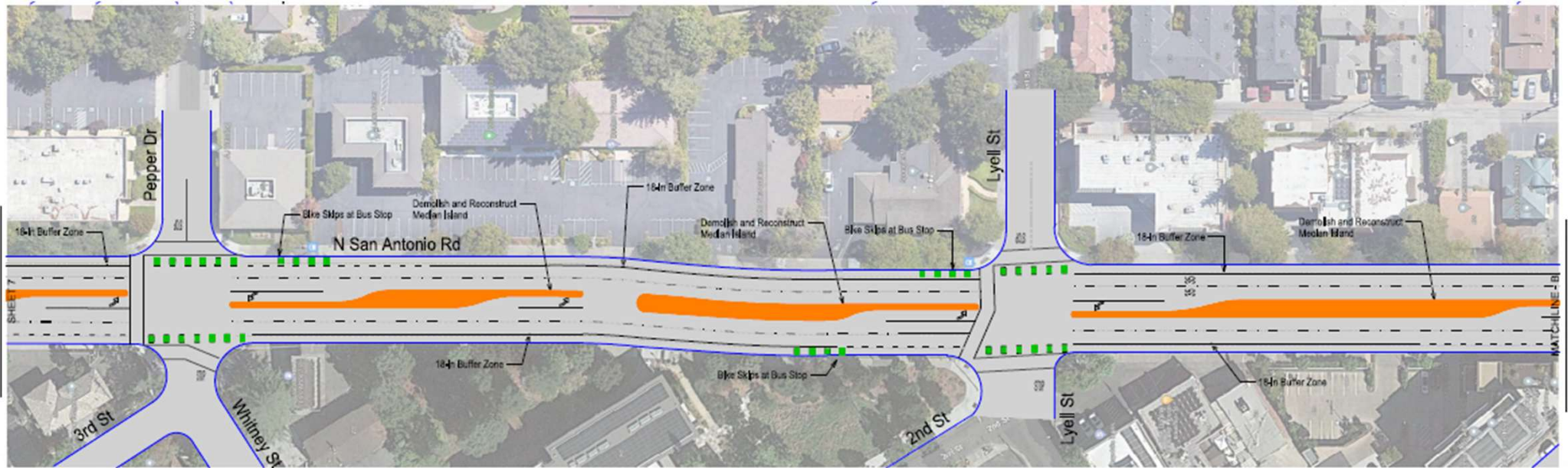




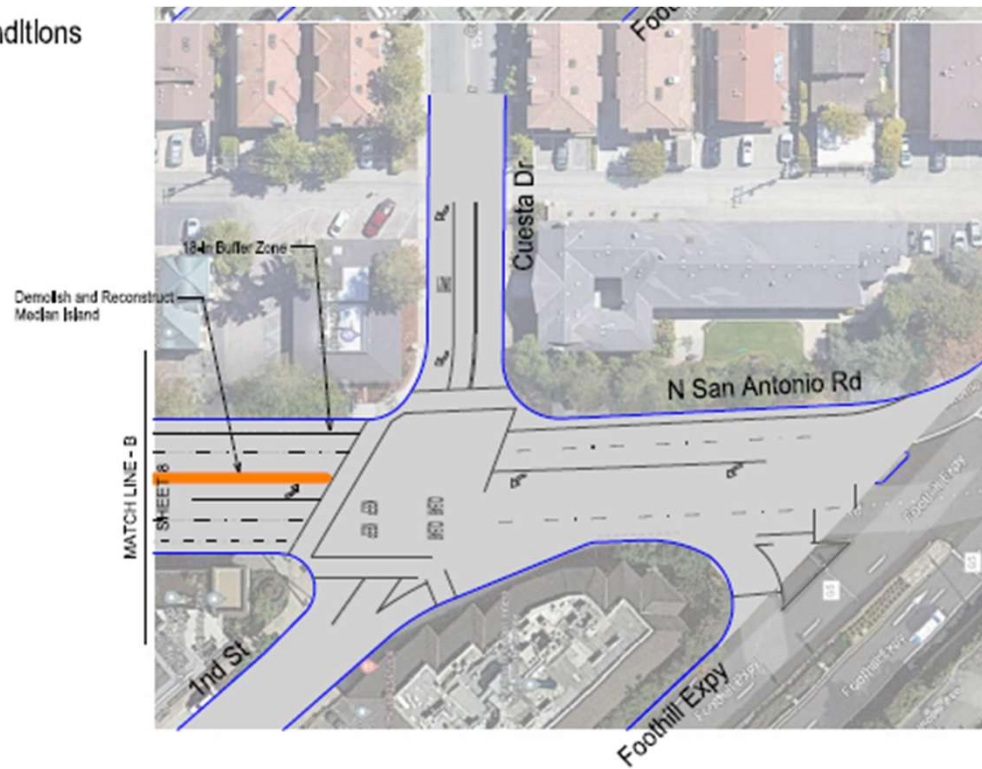




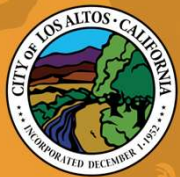




Proposed Conditions



Project Cost Estimate





Cost Estimate submitted

CITY OF LOS ALTOS
OBAG 3 - San Antonio Rd

ESTIMATE

No.	Description	Quantity	Unit	Unit Price	Item Cost
1	Mobilization	1	LS	\$30,000	\$30,000.00
2	Traffic Control	1	LS	\$120,000.00	\$120,000.00
3	Storm Water Pollution Prevention	1	LS	\$40,000.00	\$40,000.00
4	Clearing & Grubbing	1	LS	\$150,000.00	\$150,000.00
5	Remove PCC Curb & Gutter (Median Island)	17,000	LF	\$25.00	\$425,000.00
6	Remove Asphalt (Conform)	650	YARD	\$150.00	\$97,500.00
7	Remove Existing Signage	30	EA	\$250.00	\$7,500.00
8	Grinding (Lane Lines, Centerlines)	18,400	LF	\$3.00	\$55,200.00
9	Grinding (Ex. Pavement Messages/Arrows)	2,200	SF	\$5.00	\$11,000.00
10	PCC Curb & Gutter (New Median Island)	17000	LF	\$95.00	\$1,615,000.00
11	Median Island Vegetation Restoration	1	LS	\$400,000.00	\$400,000.00
12	Irrigation System	1	LS	\$300,000.00	\$300,000.00
13	Pedestrian Scale Street Lighting (Street Lights)	125	EA	\$7,500.00	\$937,500.00
14	Pedestrian Scale Street Lighting (Conduit Network)	20000	LF	\$135.00	\$2,700,000.00
15	Pedestrian Scale Street Lighting (Service)	1	LS	\$250,000.00	\$250,000.00
16	Striping: 12-In White/Yellow	7000	LF	\$6.00	\$42,000.00
17	Striping: Detail 09	16000	LF	\$4.00	\$64,000.00
18	Striping: Detail 39	18000	LF	\$2.50	\$45,000.00
19	Striping: Detail 39A	4000	LF	\$2.50	\$10,000.00
20	Pavement Messages	2200	SQ FT	\$6.00	\$13,200.00
21	Preformed Green Bike Fill	6500	SQ FT	\$20.00	\$130,000.00
22	New Sign Post with 1 New Sign	40	SQ FT	\$425.00	\$17,000.00

Total: \$7,442,900.00
 Design (15%): \$ 1,116,435.00
 Inspection Fee (5%): \$ 372,145.00
 Contingency (10%): \$ 744,290.00
 Grand Total: \$9,675,770.00

CITY OF LOS ALTOS
OBAG 3 - San Antonio Rd

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11	Micro Surface Pavement Treatments	734629	SF	\$3.00	\$2,203,887.00
12	Dig Out Estimate (5% of Micro Surface Area)	36731	SF	\$5.25	\$192,840.11
13	Median Island Vegetation Restoration	1	LS	\$400,000.00	\$400,000.00
14	Irrigation System	1	LS	\$300,000.00	\$300,000.00
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Total: \$9,839,627.11
 Design (15%): \$ 1,475,944.07
 Inspection Fee (5%): \$ 491,981.36
 Contingency (10%): \$ 983,962.71
 Grand Total: \$12,791,515.25



Cost Estimate submitted

CITY OF LOS ALTOS
OBAG 3 - San Antonio Rd

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Contingency (10%): \$ 744,290.00

Grand Total: \$9,675,770.00

This is the cost estimate submitted with the grant.

- The cost estimate does not address road rehabilitation as stated in the scope of work.
- The quantity is not correct.
- No sidewalk repairs to provide a safe path of travel for pedestrians.
- No mention of any physical separator to create a protected bicycle lane. Since it did not mention this, it is difficult to determine how it would provide separation between the bicycle lane and the vehicles.



Cost Estimate submitted

CITY OF LOS ALTOS OBAG 3 - San Antonio Rd					ESTIMATE
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Contingency (10%):				\$ 983,962.71	
Grand Total:				\$12,791,515.25	

This is the cost estimate submitted with the grant.

- The cost estimate tried to address road rehabilitation.
- The type of road rehabilitation used for the cost estimate is incorrect. It would not address the road condition.
- The quantity is not correct.
- The cost estimate does not address road rehabilitation as stated in the scope of work.
- The quantity is not correct.
- No sidewalk repairs to provide a safe path of travel for pedestrians.
- No mention of any physical separator to create a protected bicycle lane. Since it did not mention this, it is difficult to determine how it would provide separation between the bicycle lane and the vehicles.

Current Condition of the road



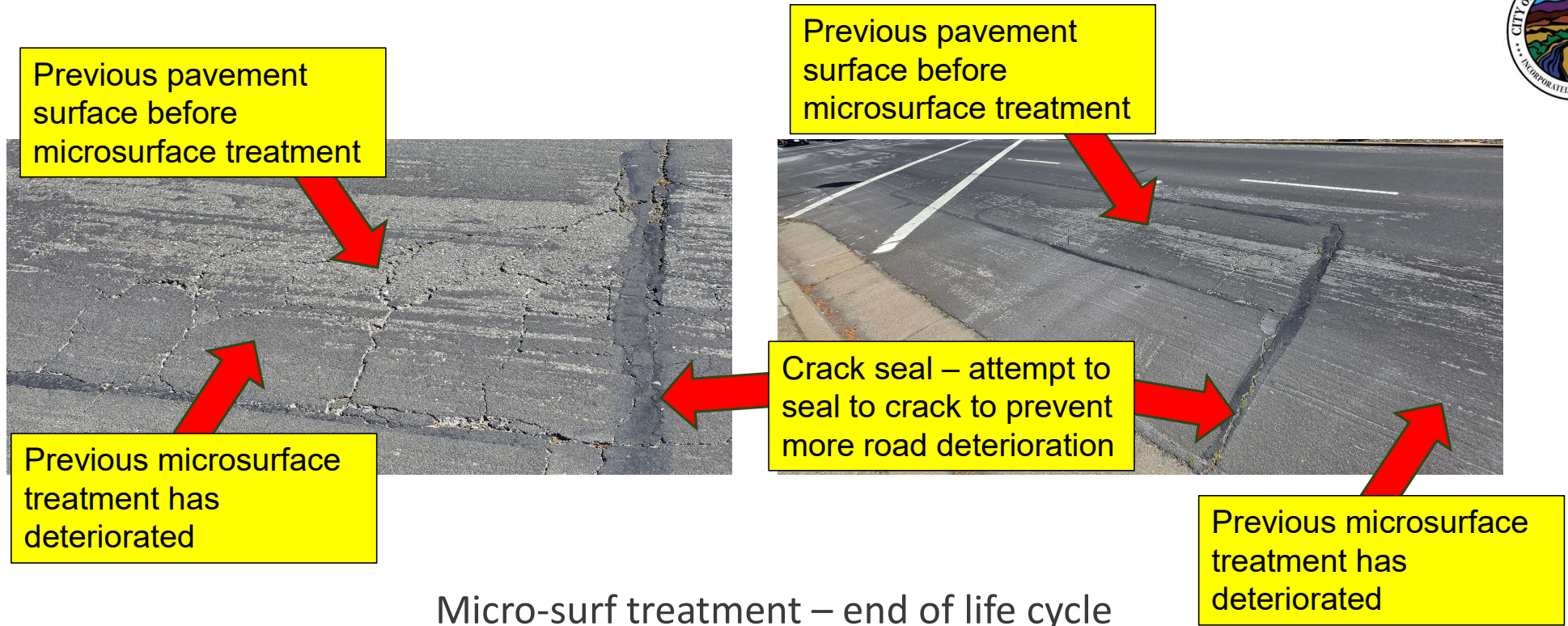


There is various types of road failures along San Antonio that needs to be addressed.



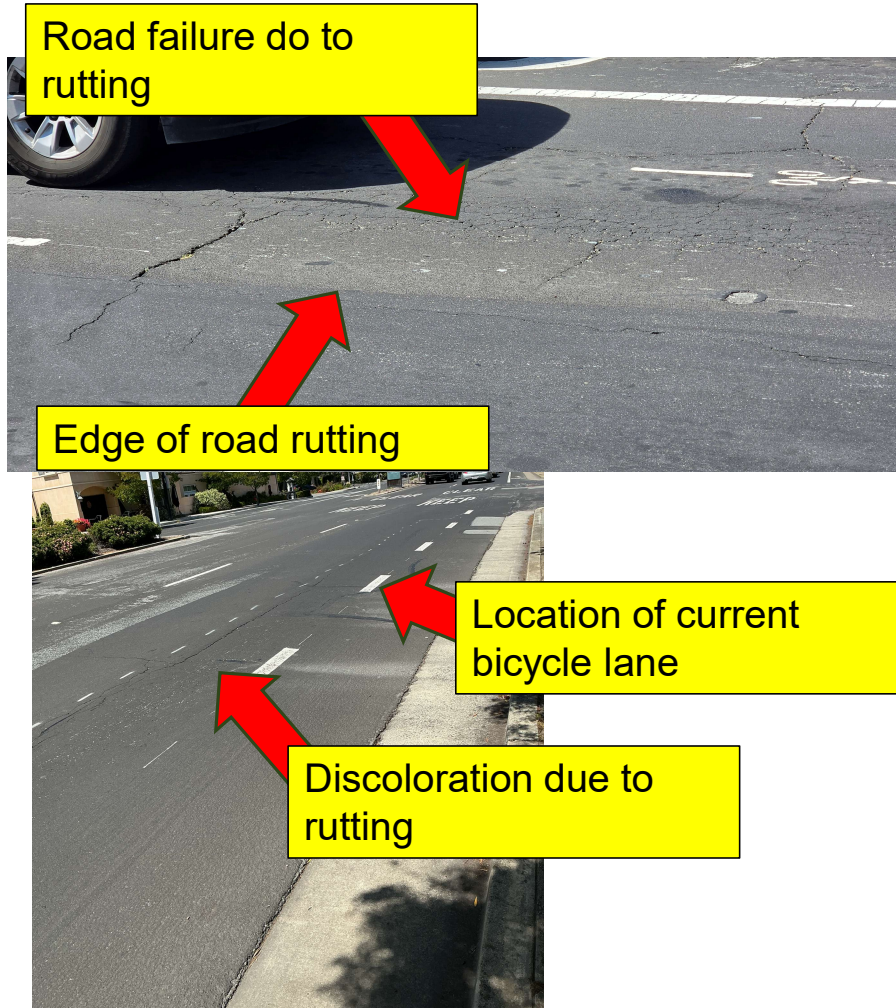
Severe alligator cracking – signs of base failure

This type of road failure is at various locations throughout San Antonio between Foothill Expressway and El Camino Real



Typically, micro-surfacing lasts between 7 to 10 years, depending on the traffic. Previous road rehabilitation was to micro-surface without addressing the underlying cause of the road failure.

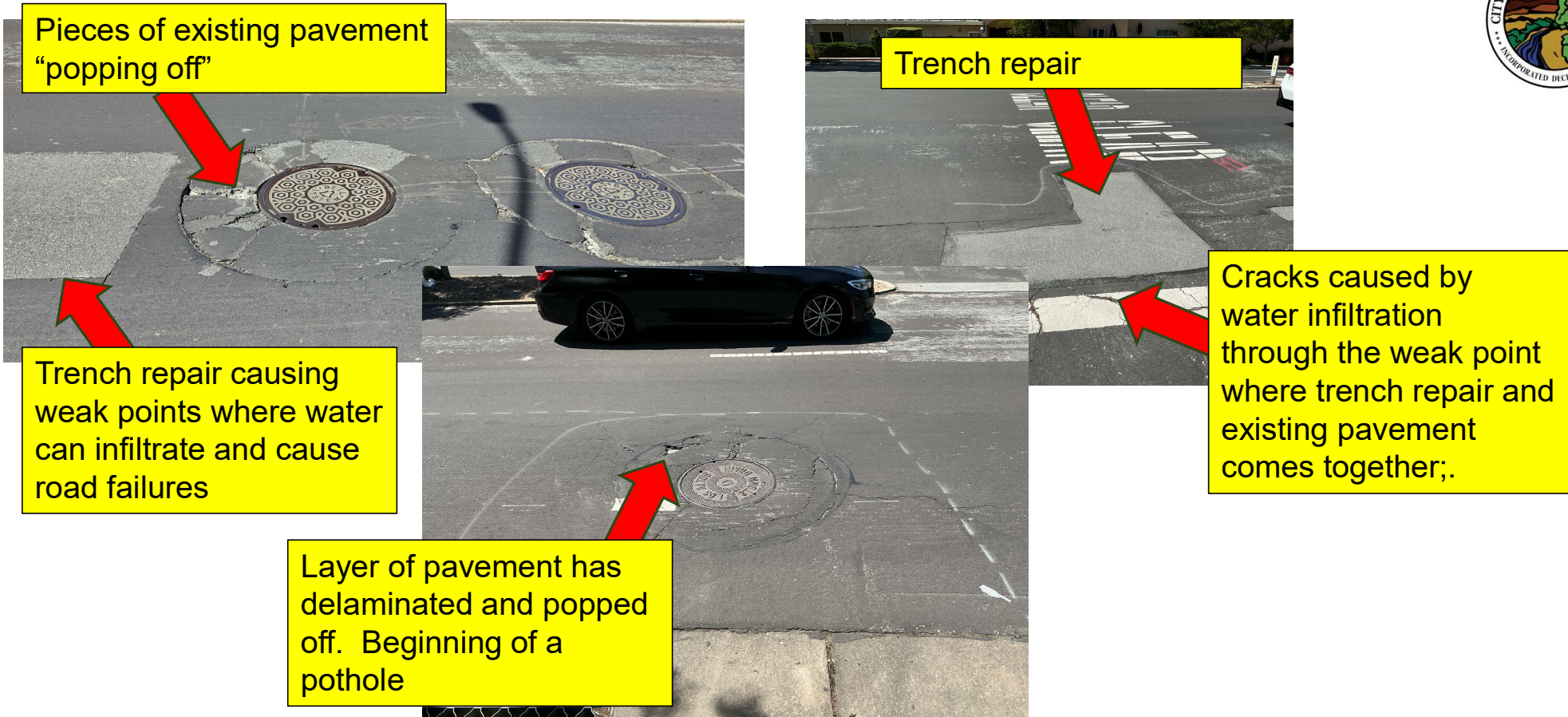
Road Rutting along the wheel well



Rutting is caused by constant breaking of a vehicle. This is typically seen close to the intersection, approaching a traffic signal.

The frictional force of the wheel against the AC road causes the existing asphalt to be "pushed" and creates a depression on the road. The depression of the road will cause:

1. Water ponding
2. Cause cracking in the depression, which will eventually lead to alligator cracking and road failure.



Utility trench repairs

Sidewalk issues





Utility trench repairs

Class of bicycle lane





Bicycle lane classification

The grant stated that this project will provide a **protected bicycle lane** with no further information. Given this, the goal of the project must be established, which will satisfy the grant requirement of “protected bicycle lane.”

There are four (4) classifications for bicycle lanes.

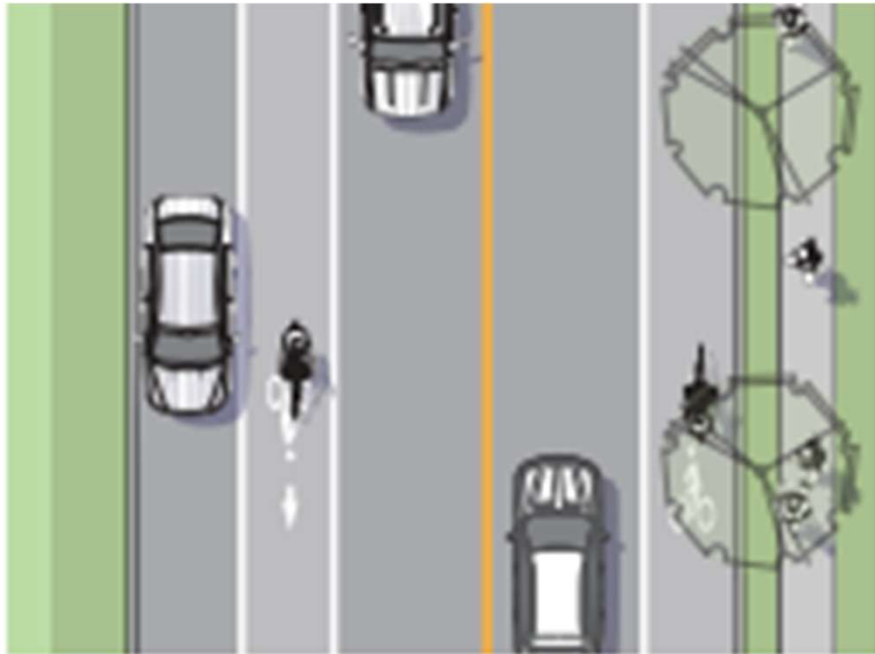


Class I

Bicycle Paths are commonly referred to as shared-use or multi-use trails. The bicycle lanes are fully separated bicycle facilities, exclusively for bicycles and pedestrians. There is some interaction with vehicles, limited to trail crossings with the roadway.

Bicycle lane classification

There are four (4) classifications for bicycle lanes.



Class II

Bicycle lanes are a portion of the roadway that is striped for one-way bicycle travel. Buffered bicycle lanes also fall into this category, which is when a bicycle lane is accompanied by a painted striped buffer between the bicycle lane and parking or travel lane.



Bicycle lane classification

There are four (4) classifications for bicycle lanes.



Class III

Bicycle Routes are shared facilities with pedestrian or motor vehicle traffic. The primary purpose is to provide a connection to other bicycle facilities (typically Class II); or designate preferred bicycle routes. bicycle routes are indicated by bicycle route signs and shared roadway markings along the route.

Bicycle lane classification

There are four (4) classifications for bicycle lanes.



Class IV

Separated bicycle ways, also known as protected bicycle lanes or cycle tracks, provide a bicycle-only route. What differentiates this from a Class I or a Class II is that it cannot be used by pedestrians or vehicles, and it must include a horizontal and/or vertical separation. These horizontal and vertical separators can include: flexible posts, on-street parking, grade separation, railing, or planters.



Bicycle lane

Based on the definition of “protected bicycle lane” and the various bicycle lane classifications, it is assumed that either **Class I or Class IV** was the intent of the grant application.

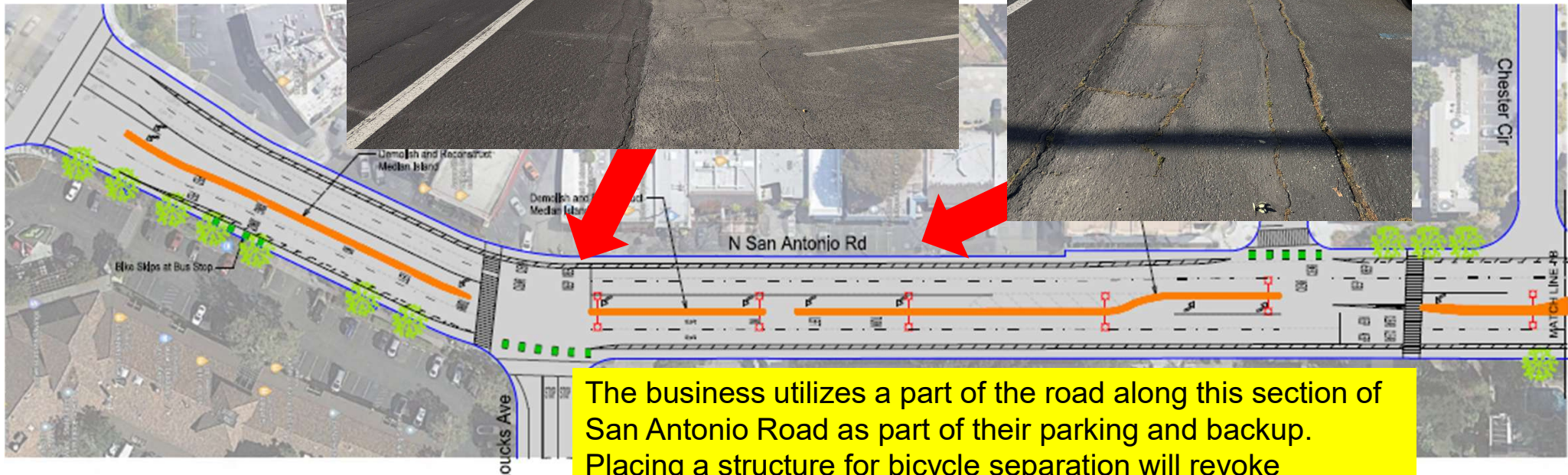
Project Challenge





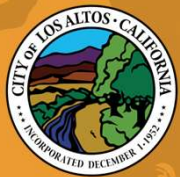
Bicycle lane challenge

1. Class I would be difficult to install within the existing right-of-way. There is no means of widening the existing right-of-way since the area is fully developed.
2. Class IV would require the creation of a two (2) feet buffer to install a vertical element to provide protected separation. Narrowing the travel lane to 10.5' would not create additional road width to create two (2) buffers to install a vertical separator in each direction of traffic.
3. San Antonio has 5 bus stops in each direction (10 total bus stops along San Antonio). Under California Vehicle Code Section 21209, it states that no vehicle shall stop or travel in a bicycle lane. Vehicles are exempt within 200 feet of an intersection to allow right-turn movements. This rule does not exempt buses unless local agencies make an exemption.
4. The construction of a bicycle separator will affect San Antonio's congestion. San Antonio will be congested even more during peak hours.



The business utilizes a part of the road along this section of San Antonio Road as part of their parking and backup. Placing a structure for bicycle separation will revoke business parking and take away any parking space.

Going forward with the project





Project going forward

1. Despite the challenges of the grant application, the City is committed to delivering this project. This is why we have requested FHWA authorization to proceed with the project.
2. Staff has committed to the delivery of the project to the Metropolitan Transportation Commission (MTC) and to the Valley Transportation Authority (VTA) no later than 2028.
3. The San Antonio is one of the critical transformational feature of the downtown circulation as well as safe route to school in the area school.
4. One of the items that must be addressed by the Complete Street Commission is the type of protected bicycle lane the City would like to implement.
5. Staff is currently working on a revised cost estimate to determine what is the true cost of the project.
6. Based on the final revised cost estimate, the staff will be working on alternative means of delivering the intent of the project.



Project Commitment

FEDERAL AID PROGRAM		AUTHORIZATION / AGREEMENT SUMMARY - (E-76)		CALIFORNIA DEPARTMENT OF TRANSPORTATION		
DLA LOCATOR:	04-SCL-0-LATS	PROJECT LOCATION:	N SAN ANTONIO ROAD FROM Foothill EXPRESSWAY TO EL CAMINO REAL			
PREFIX:	STPL	TYPE OF WORK:	STREETSCAPE PROJECT INCLUDING CLASS IV PROTECTED BIKEWAYS,			
PROJECT NO:	5309(020)	FED RR NO'S:	PREV AUTH / AGREE DATES:			
SEQ NO:	1	PUC CODES:	PE:			
STATE PROJ NO:	0425000028L-N	PROJ OVERSIGHT:	R/W:			
ALT. PROJ NO:		ENV STATUS /	CON:			
AGENCY:	LOS ALTOS	R/W STATUS / DT:	SPR:			
ROUTE:		INV RTE:	MCS:			
DISASTER NO:		BEG MP:	OTH:			
TIP DATA		END MP:	PROJECT END DATE (PED): 12/24/2027			
MPO:	MTC	BRIDGE NO:				
FSTIP YR:	24/25					
STIP REF:	20650000770					
FSTIP ID:	SCL230206					
PROG CODE	LINE NO	IMPV TYPE	FUNC SYS	URBAN AREA	URB/RURAL	DEMO ID
Y230	10	15				
FUNDING SUMMARY						
PHASE	PROJECT COST		FEDERAL COST		AC COST	
PE	PE PREV. OBLIGATION	\$0.00	\$0.00		\$0.00	
	PE THIS	\$1,403,384.00	\$1,122,688.00		\$0.00	
	PE SUBTOTAL	\$1,403,384.00	\$1,122,688.00		\$0.00	
R/W	RW PREV. OBLIGATION	\$0.00	\$0.00		\$0.00	
	RW THIS REQUEST	\$0.00	\$0.00		\$0.00	
	RW SUBTOTAL	\$0.00	\$0.00		\$0.00	
CON	CON PREV. OBLIGATION	\$0.00	\$0.00		\$0.00	
	CON THIS REQUEST	\$0.00	\$0.00		\$0.00	
	CON SUBTOTAL	\$0.00	\$0.00		\$0.00	
OTH	OTH PREV. OBLIGATION	\$0.00	\$0.00		\$0.00	
	OTH THIS REQUEST	\$0.00	\$0.00		\$0.00	
	OTH SUBTOTAL	\$0.00	\$0.00		\$0.00	
TOTAL:		\$1,403,384.00	\$1,122,688.00		\$0.00	
STATE REMARKS						
08/07/2025 SEQ 1: Authorizing federal funds for PE.						
FEDERAL REMARKS						
AUTHORIZATION						
AUTHORIZATION TO PROCEED WITH REQUEST: PRE			PREPARED IN FADS BY: TASSBIH, DELARAM		ON 2025-08-05 999-9999	
FOR: PE			REVIEWED IN FADS BY: HOANG, KHA B		ON 2025-08-07 653-6460	
DOCUMENT TYPE: AAGR			SUBMITTED IN FADS BY: MEHIREL, QASID		ON 2025-08-11 FOR CALTRANS	
			PROCESSED IN FADS BY: SIGNATURE, NOT_REQUIRED		ON 2025-08-11 FOR FHWA	
			E-76 AUTHORIZED DATE IN FMIS GRACE REGIDOR		ON 2025-08-15 13:45:08.0	

1. Staff took an item before the City Council to reaffirm the City's commitment to delivering the project. This was done by requesting the Council's authorization to allow the City Manager to sign the supplemental agreement.
2. The supplemental agreement states to FHWA the City has the necessary staffing, financial commitment to and will comply with all requirements of the grant.
3. When submitting a request to proceed with the preliminary design phase of the project, the City is committing not only to FHWA but to MTC since failure to deliver on the project has a regional impact.



Project moving forward – Staff Tasks

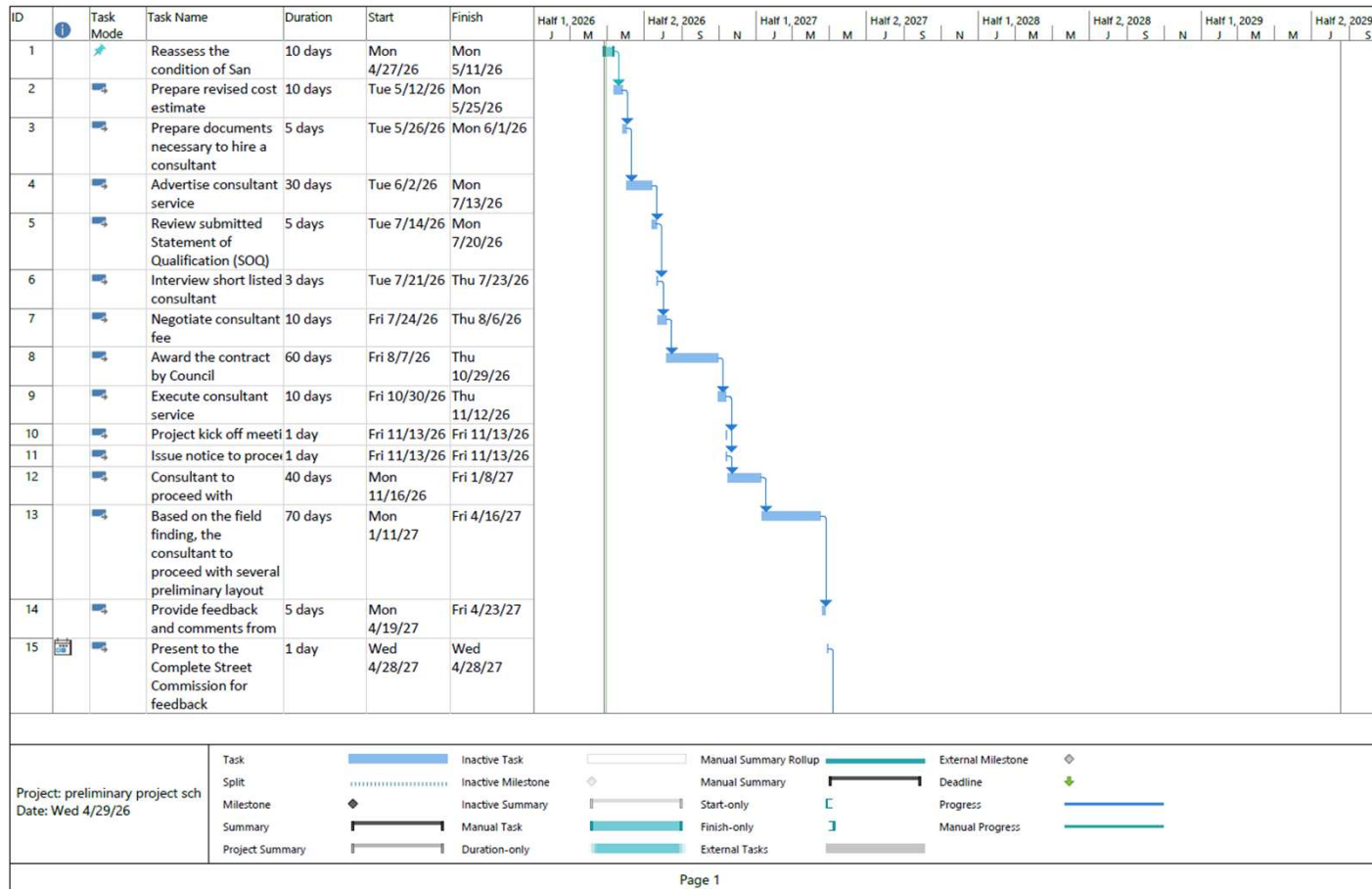
1. **Staff is fully aware of the priority of this project to Los Altos.**
2. Even with all of the grant challenges, Staff has been actively working on delivering this project by doing the following:
 - i. The cost estimate must be completed to determine the project's true cost.
 - ii. Staff is working to identify several options to deliver this project within the original scope.
 - iii. Staff is also exploring the possibility of breaking this project into several phases to ensure the project is delivered as promised to the funding agencies.
 - iv. Staff is currently reviewing all available funding options for this project.

Project Schedule



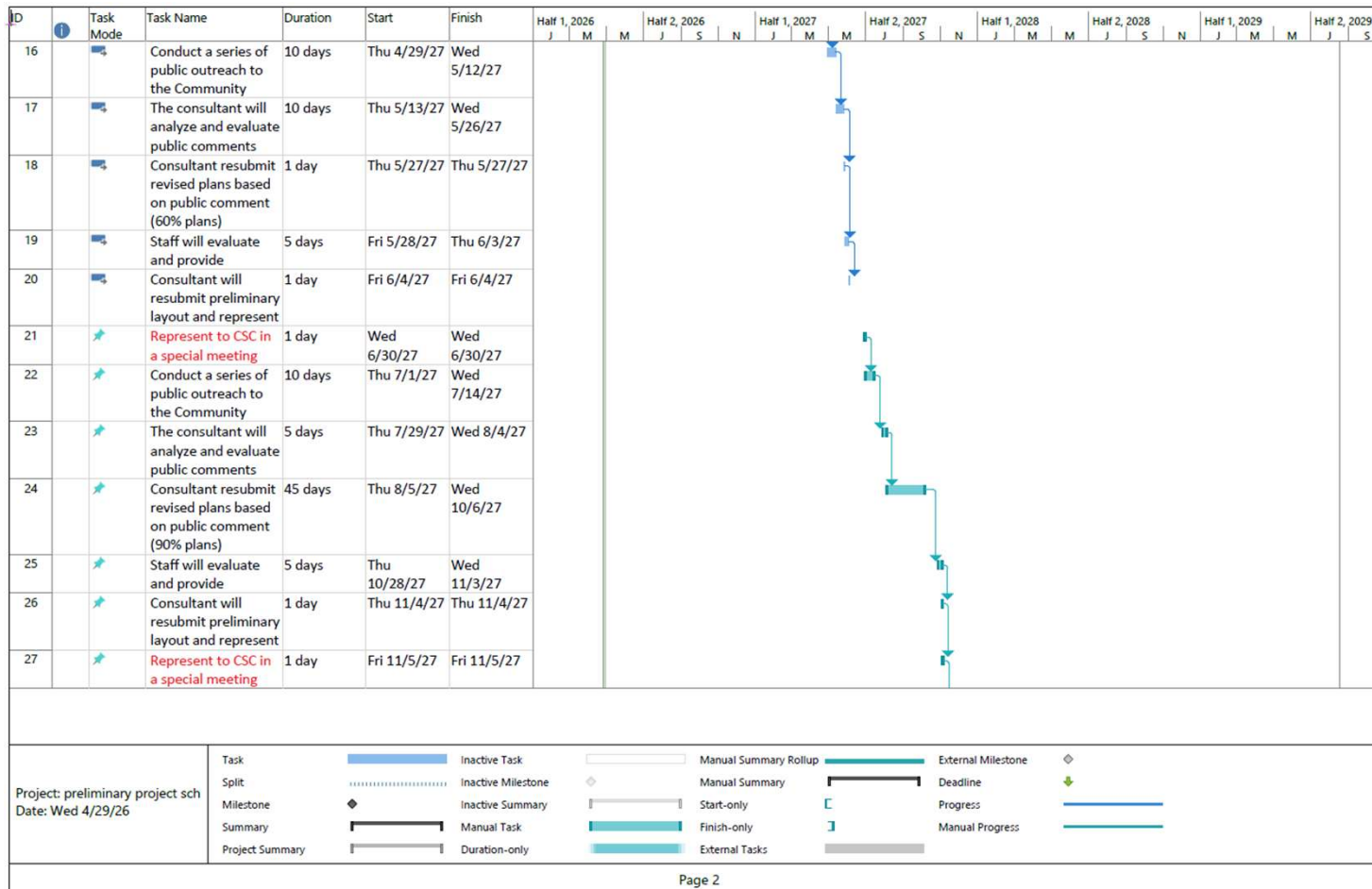


Project going forward - Schedule



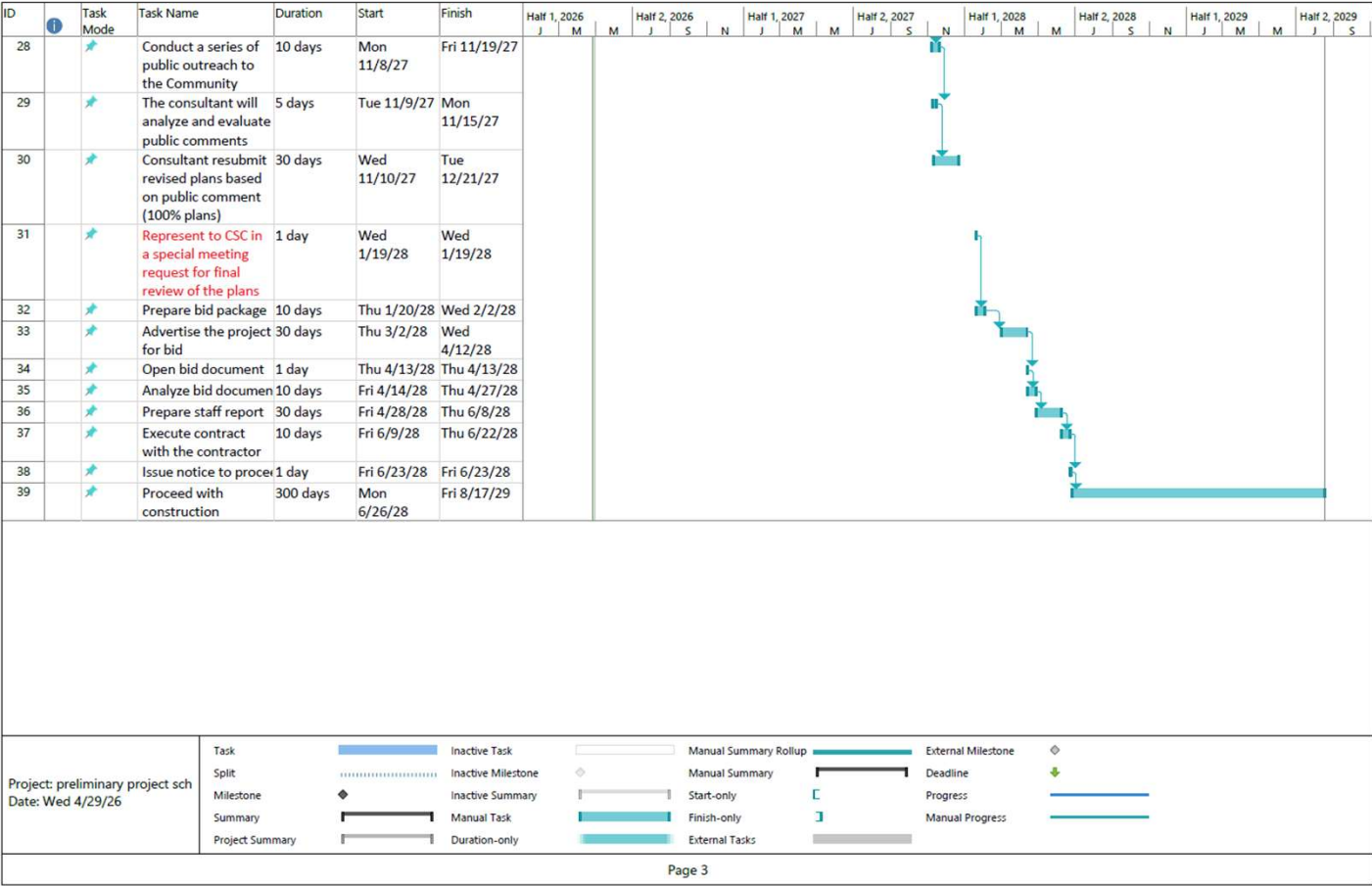


Project going forward - Schedule





Project going forward - Schedule



**Complete Streets Commission
2026 Work Plan**

Goal #	Goal	Project #	Project	Anticipated Completion	Priority	Source	Status	Assignment	Notes
1	Complete Streets Master Plan Stewardship	1	Track CSMP recommendations, metrics, and 5-year update a. Identify recommendations for designs/plans b. Identify metrics of recommendation: planned, in-progress, completed, etc. c. Determine recommendations to address for 2026+	Q3	Medium	CSMP	Ideation	CSC as Working Pair: Toni and Wes + City Staff	- Consider a for 5 year update. Or longer? - Track + log CIP / safety recommendations plus public comment - Critical safety project repository
2	Improve Pedestrian & Multimodal Paths	2	Develop and implement wayfinding maps in 1-2 locations a. Identify and install new street signage b. Work with community organizations to educate/engage students (Greentown Los Altos, Safe Routes to Downtown LA, Los Altos PD, Los Altos school district, and PTAs, etc.) c. Evaluate historical SafeRoutes.org mobile app program	Q1, Q2, Q3	High	SRTS	Ideation	CSC as Working Pair: Wes and Clara + City Staff	- Multimodal Transportation- explore how public transportation can be leveraged - Increased bike + pedestrian participation
2	Improve Pedestrian & Multimodal Paths	3	Downtown Accessibility a. Bike safety and racks b. Walking improvement c. Incorporate Los Altos CSMP to plan for redesign of city streets	Q1, Q2	Medium	General Plan / CSMP	Ideation	CSC (Steven) City Staff	Encourage biking to downtown
2	Improve Pedestrian & Multimodal Paths	4	Bike, Walk, and Wheel Safety and Programming	Q2, Q3	High	General Plan / CSMP	Ideation	CSC + City Staff	- Encourage biking to downtown - Ebike programs
2	Improve Pedestrian & Multimodal Paths	5	Create a report regarding the current conditions of the road shoulders and parkways	Q2	Medium	Community Input and Commissioner Walking Survey	Ideation	CSC as Working Pair: Scott and Tom + City Staff	Review current city policy, conduct field inspections, and create a report on findings
3	Address Public Safety Locations of Concern	6	Identify top 5 locations for speed review leveraging the New City Wide Radar Survey results to determine traffic calming measures	>2027	Low	Radar Survey / AB43	Planned	CSC + City Staff	Focus on speed reduction, if possible leverage AB43 for a tool to improve safety
4	Manage Capital Improvement Projects	7	San Antonio Road redesign & re-visioning	>2027	Low	CSMP	Planned	CSC + City Staff	- Understand short and longer impacts on adjacent road networks - Plan for community engagement strategy
4	Manage Capital Improvement Projects	8	Identify and fix top 5 unsafe streets a. Use the SRTS and annual resurfacing with public comments	Q1, Q2, Q3	High	CSMP	Ideation	CSC: Ad Hoc Subcommittee + City Staff	- Short and long-term impacts - Traffic calming mechanisms (mini roundabouts, bulb-outs) - Targeted location (spot) specific safety improvements - road elements - Removal of slip lanes
4	Manage Capital Improvement Projects	9	Road impact planning for New Developments a. Future traffic rates, under/over parked streets, and mitigation opportunities b. Parking Management c. Use Los Altos General Plan to plan for redesign of city streets	Q3, Q4	Low	CSMP	Ideation	CSC + City Staff	Places: - LAHS - El Camino Real - Distel Road/Circle

BYLAWS FOR BICYCLE & PEDESTRIAN ADVISORY COMMITTEE

Article I GENERAL PROVISIONS

§1.1 Purpose

These Bylaws govern the proceedings of the VTA Bicycle & Pedestrian Advisory Committee (BPAC), an advisory Committee established by the Board of Directors of the Santa Clara Valley Transportation Authority (VTA).

§1.2 Construction of Bylaws

Unless the provisions or the context of these Bylaws otherwise require, the general provisions, rules of construction and definitions set forth in Chapter 1 of the VTA Administrative Code shall govern the construction of these Bylaws. As used in these Bylaws, “Committee” means the VTA Bicycle & Pedestrian Advisory Committee. These Bylaws shall govern the Committee’s proceedings to the extent they are not inconsistent with VTA’s Administrative Code, or law.

§1.3 Definitions

- a. As used in these Bylaws, “chairperson” means the chairperson of the Committee.
- b. As used in these Bylaws, “secretary” means the secretary of the Committee.
- c. As used in these Bylaws, “Member Agency” means the County of Santa Clara or a city within the county.

Article II DUTIES AND AUTHORITY

§2.1 Mission and Duties

The BPAC is an advisory committee to the Board of Directors. The mission and duties of the Committee shall be:

MISSION:

The VTA BPAC provides expertise and guidance to the Board of Directors on promoting and enhancing non-motorized transportation opportunities throughout Santa Clara County and serves as liaison between VTA and the Member Agency bicycle and pedestrian advisory committees.

DUTIES:

- a. Provides advice to the Board of Directors regarding funding priorities for bicycle and pedestrian projects in the county.
- b. Reviews and provides comments to VTA staff regarding plans and designs for an effective countywide bikeway and pedestrian system, updates of the Countywide Bicycle Plan and Countywide Bicycle Map, bicycle and pedestrian element of the countywide transportation plan, and bicycle-related issues affecting the transit system.
- c. Make recommendations to the Board of Directors and County Board of Supervisors through the Roads Commission regarding the Countywide annual priority list of bicycle and pedestrian projects for the TDA Article 3 program, and regarding the annual Expressway Sidewalk Program project selections.
- d. Coordinate with bicycle and pedestrian advisory committees of other agencies on multi-jurisdictional bicycle and pedestrian issues.
- e. Serve as the countywide bicycle and pedestrian advisory committee for the County of Santa Clara, providing input and recommendations through the Roads Commission.

§2.2 Limitations

The Committee shall serve in an advisory capacity to the Board of Directors. It shall have no independent duties and no authority to take actions that bind VTA or the Board of Directors. No expenditures or requisitions for services and supplies shall be made by the Committee and no individual member thereof shall be entitled to reimbursement for travel or other expenses except as authorized by the Board of Directors.

Article III

MEMBERSHIP

§3.1 Membership

The Committee shall be composed of 16 voting members and one ex-officio member who are bicyclists or pedestrians. All members shall live or work, or both, in Santa Clara County during their terms on the Committee. VTA employees are not eligible for membership. The Board of Directors shall ratify the appointments of all members of the Committee.

It is the expectation that each member will keep the appropriate staff of their appointing Member Agency informed of key issues, facilitate communication between those entities and VTA, and help resolve and build general consensus on issues pertinent to the Committee.

It shall also be each member's responsibility to actively and reliably participate in the BPAC's execution of its Mission and Duties.

Voting Members

Committee members shall be representatives of local bicycle or pedestrian advisory committees, or, for Member Agencies that do not have a local bicycle or pedestrian advisory committee, shall be other individuals interested in bicycle or pedestrian issues. Each Member Agency shall appoint one member. Committee members may not be an employee of the Member Agency they represent.

Ex-officio Member

The Silicon Valley Bicycle Coalition (SVBC) may appoint one ex-officio member and one alternate, who shall not be counted for purposes of establishing a quorum and who shall have no voting rights.

§3.2 Members' Terms

The term of membership of each Committee member shall be two fiscal years, commencing on July 1 of even-numbered years and ending on the second successive June 30. Members may be appointed to successive terms.

§3.3 Vacancies

A vacancy in a member's position shall be filled for the remainder of the term by the Member Agency or other body which made the original appointment.

§3.4 Representative to Citizens Advisory Committee

The Committee shall also appoint one individual from its membership to serve as a voting member of VTA's Citizens Advisory Committee (CAC), to provide communication and collaboration between the two committees. Appointment of this position is subject to the following provisions:

- a. The representative must be a voting BPAC member while on the CAC and must be in good standing.
- b. The representative must meet all established CAC membership requirements during their term on the CAC.
- c. The term of appointment shall be two years, commencing on July 1 of even-numbered years. The representative may be reappointed for successive terms.
- d. The representative shall serve on the CAC until resignation from the position or the BPAC, or removal by the Committee or the Board.
- e. Appointment by the Committee requires approval by the membership as provided in Section 5.4.
- f. Appointment requires ratification by the Board of Directors.
- g. Vacancies shall be filled for the remainder of the term by the Committee following the established appointment process and all established criteria for the position.

Article IV OFFICERS

§4.1 Chairperson and Vice Chairperson

The Committee shall elect from its membership a chairperson and a vice chairperson at its last meeting of the calendar year, to serve for a one year term effective January 1 of the next calendar year. In the event of a vacancy in the chairperson's position, the vice chairperson shall succeed as chairperson for the balance of the chairperson's term and the Committee shall elect a successor to fill the vacancy in the vice chairperson's position as provided below. In the event of a vacancy in the vice chairperson's position, the Committee shall elect a successor from its membership to fill the vice chairperson's position for the remainder of the vice chairperson's term.

The chairperson shall preside at all meetings of the Committee and represent the Committee before the Board of Directors. The chairperson, in consultation with the Committee staff liaison, may identify items of interest for future agendas that are relevant to the Committee's duties and responsibilities.

The vice chairperson shall perform the duties of the chairperson when the chairperson is absent.

The Committee shall appoint a nominating committee to nominate Committee members for the positions of chairperson and vice chairperson. Members willing to serve in either of these positions may submit their names to the nominating committee for nomination. Members may also submit names of other members for nomination. The nominating committee shall verify that members whose names have been submitted are willing serve in those positions. The nominating committee shall submit to the Committee the names of those members whom it has nominated and recommends for election. Notwithstanding these procedures, any member may nominate a member from the floor.

§4.2 Secretary

The General Manager shall furnish staff services to prepare and distribute the Committee's agendas, notices, minutes, correspondence, and other documents and will assign an employee to attend each regular meeting of the Committee to serve in the capacity as the Committee's secretary. The secretary shall maintain a record of all proceedings of the Committee as required by law and shall perform other duties as provided by these Bylaws.

Article V MEETINGS

§5.1 Regular Meetings

Regular meetings of the Committee shall generally be held on the Wednesday following the first Thursday of each month. The committee meeting shall commence at 6:30 p.m. at the VTA Administrative Offices, 3331 North First Street, San Jose, California. Whenever a regular meeting falls on a holiday observed by VTA, the meeting shall be held on another day or cancelled at the direction of the Committee. Meetings that last beyond 8:00 p.m. may have agenda items postponed to a future meeting, to be decided by the committee chairperson in consultation with the committee staff liaison and the Board Secretary or representative. A rescheduled regular meeting shall be designated a regular meeting.

§5.1A Workshop Meetings

Workshop meetings of the Committee are meetings in which agenda does not call for the Committee to take action (no voting is conducted). Because no action by the Committee will take place, the Board Secretary may choose to provide limited support. Workshops shall generally be held in lieu of a regular meeting and, where possible, be conducted at the normal regular meeting time. The workshop meeting shall be called and noticed as provided in Section 5.3.

§5.2 Special Meetings

A special meeting may be called by the chairperson with the approval of the General Manager. The meeting shall be called and noticed as provided in Section 5.3 below. (For a general description of the noticing procedures, see the Rules of Procedure of the Board of Directors.)

§5.3 Calling and Noticing of Meetings

All meetings shall be called, noticed, and conducted in accordance with the applicable provisions of the Ralph M. Brown Act (commencing with Section 54950 of the Government Code). The General Manager and General Counsel shall be given notice of all meetings. The Committee shall conduct a maximum combination of 10 regular and workshop meetings per year. For purposes of this limit, regular and workshop meetings held on the same day will be considered one event. The Committee shall conduct at least one meeting every three months, unless the Committee's activities are suspended.

§5.4 Quorum; Vote; Committee of the Whole

The presence of nine members shall constitute a quorum for the transaction of business. All acts of the Committee shall require the presence of a quorum and the affirmative vote of a majority of the total membership. At any regularly called meeting not held because of a lack of quorum, the members present may constitute themselves a "committee of the whole" for the purpose of discussing matters on the agenda of interest to the Committee members present. The committee of the whole shall automatically cease to exist if a quorum is present at the meeting.

§5.5 [Reserved]

§5.6 Thirty Minute Rule

If a quorum has not been established within thirty minutes of the noticed starting time for the regular meeting, Board Office staff may be excused from further attendance at the meeting.

§5.7 Absences

If a member is absent from four Committee meetings (regular and workshop; attendance is not counted for special meetings) in any twelve-month period, the position shall automatically be vacated, and a successor shall be appointed to fill the remainder of that member's term.

§5.8 Matters Not Listed on the Agenda Requiring Committee Action

Except as provided below, a matter requiring Committee action shall be listed on the posted agenda before the Committee may act upon it. The Committee may take action on items not appearing on the posted agenda only upon a determination by a two-thirds vote of the Committee, or if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action AND the need to take action came to the attention of the Committee subsequent to the agenda being posted.

§5.9 Time Limits for Speakers

Each member of the public appearing at a Committee meeting shall be limited to two minutes in his or her presentation, unless the chairperson, at his or her discretion, permits further remarks to be made. Any person addressing the Committee may submit written statements, petitions, or other documents to complement his or her presentation.

§5.10 Impertinence; Disturbance of Meeting

Any person making personal, impertinent or indecorous remarks while addressing the Committee may be barred by the chairperson from further appearance before the Committee at that meeting, unless permission to continue is granted by an affirmative vote of the Committee. The chairperson may order any person removed from the Committee meeting who causes a disturbance or interferes with the conduct of the meeting, and the chairperson may direct the meeting room cleared when deemed necessary to maintain order.

§5.11 Access to Public Records Distributed at Meeting

Writings which are public records and which are distributed during a committee meeting shall be made available for public inspection at the meeting if prepared by VTA or a member of the Committee, or after the meeting if prepared by some other person.

Article VI

AGENDAS AND MEETING NOTICES

§6.1 Agenda Preparation

The secretary shall prepare the agenda for each meeting in consultation with VTA staff and the chairperson. Material intended for placement on the agenda shall be delivered to the secretary on or before 12:00 Noon on the date established as the agenda deadline for the forthcoming meeting. The secretary may withhold placement on the agenda of any matter which is not timely received, lacks sufficient information, or is in need of staff review and report prior to Committee consideration. Any member of the

Committee may request that such withheld matter be placed on the agenda by contacting the secretary in advance of the meeting.

§6.2 Agenda Format & Development

The agenda shall specify the starting time and location of the meeting and shall contain a brief general description of each item of business to be transacted or discussed at the meeting. The description shall be reasonably calculated to adequately inform the public of the subject matter of each agenda item. The agenda shall also display the Board-adopted mission statement for the Committee.

Items may be referred for inclusion on an agenda by: (1) the Board of Directors; (2) the General Manager; (3) the Committee Chairperson; and (4) the Committee, with a quorum present and upon the affirmative vote of a majority of the members present. The order of business shall be established by the secretary with the approval of the chairperson.

§6.3 Public Presentations

Each agenda for a regular meeting shall provide an opportunity for members of the public to address the Committee on matters of interest to the public either before or during the Committee's consideration of the item, if it is listed on the agenda, or, if it is not listed on the agenda but is within the jurisdiction of the Committee, under the agenda item heading "Public Presentations." The Committee shall not act upon an item that is not listed on the agenda except as provided under Section 5.8. Each notice for a special meeting shall provide an opportunity for members of the public to directly address the Committee concerning any item that has been described in the notice for the meeting before or during consideration of that item.

§6.4 Agenda Posting and Delivery

The written agenda for each regular meeting and each meeting continued for more than five calendar days shall be posted by the secretary at least 72 hours before the meeting is scheduled to begin. The written agenda for every special meeting shall be posted by the secretary at least 24 hours before the special meeting is scheduled to begin. The agenda shall be posted in a location that is freely accessible to members of the public. The agenda together with supporting documents shall be delivered to each Committee member, the General Manager, and General Counsel at least five days before each regular meeting and at least 24 hours before each special meeting.

§6.5 Meeting Notices

The secretary shall mail notice of every regular meeting, and every special meeting which is called at least one week prior to the date set for the meeting, to each person which has filed with VTA a written request for notice as provided in Section 54954.1 of the Government Code. The notice shall be mailed at least 72 hours prior to the date set for the meeting, in accordance with the Ralph M. Brown Act. In lieu of

mailing, notices may be emailed to any person who so requests in writing. Notice of special meetings called less than seven days prior to the date set for the meeting shall be given as the secretary deems practical.

Article VII **MISCELLANEOUS**

§7.1 Adoption and Amendment of Bylaws

These Bylaws may be amended by the Committee by the affirmative vote of a majority of its total authorized membership and with the approval of the Board of Directors.

§7.2 Rosenberg's Rules

All rules of order not herein provided for shall be determined in accordance with *Rosenberg's Rules of Order*, latest edition.

Adopted by Board of Directors: December 10, 1998

Amended by Board of Directors: December 14, 2000

Amended by Board of Directors: June 5, 2003

Amended by Board of Directors: March 4, 2004

Amended by Board of Directors: September 1, 2005

Amended by Board of Directors: March 1, 2007

Amended by Board of Directors: October 2, 2008

Amended by Board of Directors: June 3, 2010 ⁽¹⁾

Amended by Board of Directors: April 5, 2012

Amended by Board of Directors: December 11, 2014 to take effect January 1, 2015

- (1) In 2010, the Board of Directors, based on recommendations from the Advisory Committee Enhancement Process, approved converting two existing VTA Citizens Advisory Committee (CAC) positions to two voting members appointed by the Committee for Transit Accessibility (CTA) and the Bicycle & Pedestrian Advisory Committee (BPAC). These representatives will be from the respective committee's current membership and must meet established CAC membership requirements, including Board of Directors approval.