



ZONING ADMINISTRATOR MEETING MINUTES

4:00 PM – Wednesday, February 4, 2026

***Community Meeting Chambers, Los Altos City Hall
1 North San Antonio Road, Los Altos, CA***

CALL MEETING TO ORDER

At 4:00 p.m. the Zoning Administrator called the meeting to order.

ESTABLISH QUORUM

PRESENT: Zoning Administrator Williams

STAFF: Assistant Planner Aguirre

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

None.

ITEMS FOR CONSIDERATION/ACTION

CONSENT CALENDAR.

1. Zoning Administrator Meeting Minutes

Approval of the DRAFT minutes of the regular meeting of January 21, 2026.

Action: Zoning Administrator Williams approved the meeting minutes for the regular meeting of January 21, 2026.

The motion was approved (1-0) by the following vote:

AYES: Williams

NOES: None

PUBLIC HEARING

2. SC25-0017 – Mike Amini – 1111 Buckingham Drive

Request for Design Review to construct a new 3,513-square foot, two-story home. The project site is located on the east side of Buckingham Drive between Suffolk Way and Portland Avenue. The project is categorically exempt from environmental review pursuant to Section 15303 (New Construction or Conversion of Small Structures) of the California Environmental Quality Act (CEQA). *Project Planner: Aguirre*

STAFF PRESENTATION

Assistant Planner Aguirre presented the staff report recommending approval of design review application SC25-0017 subject to the listed findings and conditions of approval.

PUBLIC COMMENT

Mike Amini, Evan Cheng, and Shyam Desirazu provided public comments.

Action: Zoning Administrator Williams approved design review application SC25-0017 per the staff report findings and conditions of approval.

The motion was approved (1-0) by the following vote:

AYES: Williams

NOES: None

ADJOURNMENT

Zoning Administrator Williams adjourned the meeting at 4:26 PM.



Stephanie Williams
Zoning Administrator