



COMPLETE STREETS COMMISSION MEETING AGENDA

6:00 PM - Wednesday, June 25, 2025

Los Altos Community Center - Sequoia Room

PARTICIPATION: Members of the public may participate by being present at the Los Altos Community Center - Sequoia Room located at 97 Hillview Avenue, Los Altos, CA during the meeting. Public comment is accepted in person at the physical meeting location, or via email to transportation@losaltosca.gov.

REMOTE MEETING OBSERVATION: Members of the public may view the meeting via the link below, but will not be permitted to provide public comment via Zoom. Public comment will be taken in-person, and members of the public may provide written public comment by following the instructions below.

Webinar ID: 962 0590 9996 | Passcode: 417637

<https://losaltosca.gov.zoom.us/j/96205909996?pwd=fQBxIDEGfoCv6dUTcQlox5z25481iZ.1>

SUBMIT WRITTEN COMMENTS: Verbal comments can be made in-person at the public hearing or submitted in writing prior to the meeting. Written comments can be mailed or delivered in person to the City Clerk's Office or emailed to transportation@losaltosca.gov.

Correspondence must be received by 2 PM on the day of the meeting to ensure distribution prior to the meeting. Comments provided after 2 PM will be distributed the following day and included with public comment in the packet.

PLEASE NOTE: Chair Helmholtz will participate in the meeting via videoconference from the site listed below. The meeting agenda will be posted at the videoconference site, which is accessible to the public. Anyone wishing to address the Commission from the videoconference site will be provided with an opportunity to do so.

Location: 5294 Bethel Woods Drive, Columbus, OH 43220

CALL MEETING TO ORDER

ESTABLISH QUORUM

PLEDGE OF ALLEGIANCE TO THE FLAG

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Members of the audience may bring to the Commission's attention any item that is not on the agenda. Please complete a "Request to Speak" form and submit it to the Staff Liaison. Speakers are generally given two or three minutes, at the discretion of the Chair. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "the Brown Act") items must first be noticed on the agenda before any discussion or action.

CONSENT CALENDAR

- [1.](#) Approve the minutes of the regular meeting of May 28, 2025.

DISCUSSION ITEMS

- [2.](#) **2025 Work Plan: Goal #5 CSC Strategic Plans - Identify Gaps in Priorities**

Chair Helmholz and Commissioner Li will provide an update.

- [3.](#) **2025 Work Plan Goal Prioritization**

The Commission will continue discussing and prioritizing the top work plan items.

CITY STAFF UPDATES**COMMISSIONERS' REPORTS****POTENTIAL FUTURE AGENDA ITEMS****ADJOURNMENT****SPECIAL NOTICES TO PUBLIC**

In compliance with the Americans with Disabilities Act, the City of Los Altos will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Clerk 72 hours prior to the meeting at (650) 947-2720.

If you wish to provide written materials, please provide the Commission Staff Liaison with 10 copies of any document that you would like to submit to the Commissioners in order for it to become part of the public record.

MINUTES OF THE COMPLETE STREETS COMMISSION
REGULAR MEETING OF THE CITY OF LOS ALTOS,
HELD ON WEDNESDAY, MAY 28, 2025 AT 6:00PM
HELD AT LOS ALTOS COMMUNITY CENTER – SEQUOIA ROOM

PRESENT: Wesley Helmholz (Chair), Steve Katz, Tom Gschneidner,
Suresh Venkatraman, Scott Pietka (Vice), Tony Li

ABSENT: Stacy Banerjee

ATTENDEES: Art Williams (Staff Liaison)
Steven Son (CIP Manager)

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Los Altos resident Stefanie Singer provided a public comment not on the agenda.

CONSENT CALENDAR

Approved minutes of the regular meeting of April 30, 2025.

Approved minutes of the special meeting of May 21, 2025.

Vice Chair Pietka motioned to approve the minutes of the regular and special meetings; seconded by Commissioner Li. Unanimously passed.

DISCUSSION ITEMS

FY24-25 Annual Street Resurfacing Project:

City Staff provided a project update on the proposed plans for Grant Road.

Los Altos resident Stefanie Singer provided a public comment on the discussion item.

2025 Work Plan – Goal #5 (CSC Strategic Plans)

The Commission discussed an item in the 2025 Work Plan Goal #5, which is to identify gaps in priorities with respect to SRTS and CSMP items in past budgets. A working pair was formed, which included Chair Helmholz and Commissioner Li.

2025 Work Plan Goal Prioritization

The Commission discussed the top work plan items for 2025. A working pair was formed, which included Commissioner Katz and Commissioner Gschneidner.

Los Altos resident Jim Wing provided a public comment on the discussion item.

CITY UPDATES

City Staff informed the Commission about the Santa Clara County Multimodal Feasibility Study website, survey, and community meeting.

City Staff provided updates on the El Camino Real Project.

City Staff provided updates on the Cal Water Main Line Project in Downtown Los Altos.

COMMISSIONERS' REPORTS

Commissioner Katz spoke about the Living Electric Fair event in Los Altos and discussions with the Police Department about bike safety education.

Vice Chair Pietka spoke about participating on the El Camino Ride with the Silicon Valley Bicycle Coalition.

POTENTIAL FUTURE AGENDA ITEMS

ADJOURNMENT

Chair Helmholtz adjourned the meeting at 7:56 pm.

2025 Los Altos Complete Streets Commission Work Plan							
Goal #	Goal	Projects (14 Total)	Anticipated Completion	Priority Source	Status	Assignment	Notes
1	Implementing and Improving Safe Routes to School (SRTS)	Updating SRTS Infrastructure - implement where applicable to 2025 CIP project list	Q2, Q3 2025	Complete Streets Master Plan & Safe Routes to School	Planned	City staff in collaboration with commission	- Advance complete streets projects for high priority areas around Los Altos schools. - Work will include getting community input on projects.
		SRTS Education	Ongoing work	Complete Streets Master Plan & Safe Routes to School	Planned	City staff in collaboration with commission & external group	Work with local schools and groups to educate the community on how to stay safe while getting around town.
		Wayfinder Maps & Signage - SRTS	TBD - end of 2025	Complete Streets Master Plan & Safe Routes to School	Planned	City staff in collaboration with commission	Explore the value of wayfinding and signage, such as for intended Safe Routes to School.
2	Downtown Safety Improvements	Review Traffic Calming Measures and Speed Limit Mechanisms	Q2 2025	Community, Commission, and Staff Input	Planned	City staff in collaboration with commission	Evaluate opportunities for traffic calming and speed limit changes for downtown Los Altos.
		Review Bike Parking locations; supporting additional bicycle types	Q2 2025	Community, Commission, and Staff Input	In progress	City staff in collaboration with commission	Find areas for bike parking to make it easier for Los Altos to bike in and around downtown.
3	Multimodal Transportation Safety	Complete E-Bike Ordinance	Q1 2025	Community, Commission, and Staff Input	In progress	City staff in collaboration with commission	Finalize a proposed ordinance clarifying the use of e-bikes in Los Altos.
		San Antonio Road improvements (w/improve bike lanes)	Ongoing work	Complete Streets Master Plan & Safe Routes to School	In progress	City staff in collaboration with commission	Develop a proposal for San Antonio Road street improvements and secure associated federal grant.
		Create Partnerships with Neighboring Agencies (County & Cities): Benchmark, Coordinate, and Fix Public Safety Gaps Based on City Boundaries/Jurisdiction	Ongoing work	Community, Commission, and Staff Input	In progress	City staff in collaboration with commission	Foster communication with neighbors (such as Palo Alto, Mountain View, Sunnyvale, Santa Clara County) in order to learn from them and coordinate better on projects.
		Update/Conduct a city wide radar survey	Q1 2025	Staff Plan	Planned	City Staff	Evaluate benefits of radar survey for enforcing local speed limits.
4	Road Maintenance and Improvements for Public Safety (and Implement Safe Routes to School Where Possible)	Implement 2025 Project List	Q2, Q3 2025	Street Condition Study; CIP Budget & Plan	Planned	City staff in collaboration with commission	Work through the 2025 project list for road maintenance and safety, while building in SRTS.
		Review and Update long term CIP project list	Q2, Q3 2025	Street Condition Study; CIP Budget & Plan	Planned	City staff in collaboration with commission	Build out the list of long-term CIP projects.
5	CSC Strategic Plans	Identify Gaps in Priorities - with respect to SRTS and CSMP Items in Past Budgets	Q1 2025	Complete Streets Master Plan & Commission Input	Planned	CSC in collaboration with City Staff	Uncover any gaps from recent prior years in SRTS and CMPS priorities, and address them for future plans.
		Leverage Traffic Calming Plan (AB 43)	TBD - end of 2025	Commission & Community Input	Planned	CSC in collaboration with City Staff	Evaluate how AB 43 could help Los Altos.
		Long-term & 2026 CSC work plan	Q4 2025	Complete Streets Master Plan & Commission Input	Planned	CSC Subcommittee + CSC in collaboration with City Staff	Create 2026 CSC work plan, and plan for out-years as well (think about ~5 year plan).

CSC Goal Prioritization

Working Pair
Steve Katz, Tom Gschneidner

Identify work-plan (WP) items for CSC to prioritize

- Consistent with Council agreed 2025 Work Plan Goals
- Items must be defined, measurable, and achievable
(Resources, Budget, Time-to-Complete identified)
- Agreed and supported by City Staff
- *WP Goal 4 CIP projects excluded as top priority already in progress supported by CSC*

Some Examples

- Support Staff and LAPD to identify traffic calming priorities
 - Review past data gathering studies and recommendations
 - LAPD/Staff resources to gather data to help with identification
 - Explore existing and new technologies, Use AB 43 where appropriate
- Support LAPD SRTS 2025/2026 Education Programs
 - Article and Event Program
 - Scott Pietka TC article
- Collaborate with our commissions & other jurisdictions
 - Engage Los Altos and other commissions where there is synergy
 - E.g explore expanded bike parking in downtown city parks