



COMPLETE STREETS COMMISSION MEETING AGENDA

6:00 PM - Wednesday, August 27, 2025

Los Altos Community Center - Sequoia Room

PARTICIPATION: Members of the public may participate by being present at the Los Altos Community Center - Sequoia Room located at 97 Hillview Avenue, Los Altos, CA during the meeting. Public comment is accepted in person at the physical meeting location, or via email to transportation@losaltosca.gov.

REMOTE MEETING OBSERVATION: Members of the public may view the meeting via the link below, but will not be permitted to provide public comment via Zoom. Public comment will be taken in-person, and members of the public may provide written public comment by following the instructions below.

Webinar ID: 928 8019 6309 | Passcode: 504489

<https://losaltosca.gov.zoom.us/j/92880196309?pwd=jVggmTCayhtc73nep8RP6sm3hPIpTc.1>

SUBMIT WRITTEN COMMENTS: Verbal comments can be made in-person at the public hearing or submitted in writing prior to the meeting. Written comments can be mailed or delivered in person to the City Clerk's Office or emailed to transportation@losaltosca.gov.

Correspondence must be received by 2 PM on the day of the meeting to ensure distribution prior to the meeting. Comments provided after 2 PM will be distributed the following day and included with public comment in the packet.

CALL MEETING TO ORDER

ESTABLISH QUORUM

PLEDGE OF ALLEGIANCE TO THE FLAG

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Members of the audience may bring to the Commission's attention any item that is not on the agenda. Please complete a "Request to Speak" form and submit it to the Staff Liaison. Speakers are generally given two or three minutes, at the discretion of the Chair. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "the Brown Act") items must first be noticed on the agenda before any discussion or action.

[Public](#) Comments

CONSENT CALENDAR

1. Approve the minutes of the regular meeting of June 25, 2025.

DISCUSSION ITEMS

2. **Potential Distel Drive Improvements**

Initial discussion on improving Distel Drive.

3. **2025 Work Plan: Goal #5 CSC Strategic Plans - Identify Gaps in Priorities**

Chair Helmholz and Commissioner Li will provide an update.

CITY STAFF UPDATES

4. **Project Updates**

Annual Street Resurfacing

Hetch Hetchy ADA Upgrade

Cristo Rey Drive Guardrail Replacement

City of MV Collaboration

El Camino Real Improvements

COMMISSIONERS' REPORTS

POTENTIAL FUTURE AGENDA ITEMS

ADJOURNMENT

SPECIAL NOTICES TO PUBLIC

In compliance with the Americans with Disabilities Act, the City of Los Altos will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Clerk 72 hours prior to the meeting at (650) 947-2720.

If you wish to provide written materials, please provide the Commission Staff Liaison with 10 copies of any document that you would like to submit to the Commissioners in order for it to become part of the public record.

From: [Safe Routes DTLA](#)
To: [Art Williams](#); [Steven Son](#)
Cc: [Wesley Helmholz](#)
Subject: Complete Streets Commission Priorities and Historical Information
Date: Tuesday, August 26, 2025 12:14:08 PM

Dear City Staff and Complete Streets Commissioners,

We are writing in regards to several items that have come up in recent commission meetings related to the Complete Streets Commission's Work Plan in order to provide historical information, ensure continuity of prior year efforts, and provide analysis aligning with goals of the CSC and Los Altos residents. It is critical that the City of Los Altos follows through on these efforts.

Below are issues that have recently surfaced at Complete Street Commission meetings, along with historical information for reference:

- [Marketing and collaboration to promote Safe Routes to School](#). The city had developed and beta tested an app to help with wayfinding and students meeting up to ride to/from school. Is the City planning to deploy the app or has there been a decision not to publish it for general use?
- [2022 Complete Streets Goals Accomplished](#). City staff mentioned that they couldn't find records of what the Staff and CSC had accomplished before they started at the City of Los Altos. This link leads to a rollup of accomplishments from 2022.
- [2023 Complete Streets Commission Goals](#). Check out the stated concern for Safe Routes to School and Traffic Calming.
- [Truck Routes Network Updates](#) March 29, 2023 recommends updating the city's official truck routes due to many complaints of large trucks over 3 tons on residential streets, particularly on Cuesta, Covington, and other Safe Routes to Schools and residential streets to downtown Los Altos.

In support of the CSC's Work Plan, we ask Commissioners and city staff to review our [white paper on AB43](#) and [UC Berkeley's CA Safe Speeds Toolkit](#) and consider ways to reduce speed limits in and around downtown, on high volume Safe Routes to Schools, and near parks and other areas with pedestrian foot traffic and bicycle routes. Specific immediate actions that we urge the city to take under AB43:

- Reduce the speed by at least 5mph to 20mph on State Street, Main Street, 1st, 2nd, 3rd, and Edith in downtown Los Altos as allowed under UCB Toolkit #4. Business Activity Districts.
- Reduce the speed limit on San Antonio Rd by at least 5 mph between Foothill Expressway and Almond Avenue as allowed under UCB Toolkit #6. Safety Corridor.

We hope this information has been informative and helpful in reaching the city's goals to improve safety and reduce carbon emissions.

Regards,

Jill Woodford, Cian Sheahan, Donna Anderson, Harry Guy

Safe Routes to Downtown Los Altos

From: [Ellen Dolich](#)
To: [Transportation](#)
Cc: [Art Williams](#); [Steven Son](#)
Subject: Distel Drive Agenda on Complete Streets Meeting tonight (8/27/25)
Date: Wednesday, August 27, 2025 11:06:24 AM

Dear Complete Streets Commissioners,

My name is Ellen Dolich, and I'm the Board President of the 5100 El Camino Homeowner's Association. Our building is at the intersection of Distel Drive and El Camino Real with most of our property on Distel Drive.

I will be at the meeting tonight but I wanted to express my viewpoint in writing ahead of time.

Our neighborhood along Distel Drive is inundated with construction parking from 5150 El Camino and 330 Distel Circle and with heavy traffic especially during school hours. Distel Drive is a main thoroughfare for Los Altos high school and elementary school students crossing El Camino from the Mountain View side.

I am in favor of a bike lane option on Distel Drive **ONLY if it's a "sharrow" type of option** that shares the road with vehicles and bikers. Although this isn't the safest of bike lane options, it will still allow parking along both sides of Distel Drive (as I understand it), which we desperately need.

The amount of construction vehicles that park along Distel Drive significantly restricts parking for our 5100 ECR visitors, vendors, postal workers and delivery vehicles. I do not want to lose any further parking that we currently have. And looking into the future, overflow parking from residents at 330 Distel Circle will most likely occur on Distel Drive since design plans reduced residential parking significantly.

Thank you for looking into a "sharrow" type of bike lane option for our neighborhood.
Ellen

From: [caroline horn](#)
To: [Transportation](#)
Subject: Distel Drive improvements-August 27, 2025 CSC meeting
Date: Wednesday, August 27, 2025 11:37:41 AM

Good morning,

I saw with great interest that Distel Drive improvements will be discussed at tonight's CSC meeting. Unfortunately, I cannot attend this meeting in person, but would like to express my thoughts about this topic.

As you know, this road is one of the suggested Safe Routes to School for children who live in Mountain View and attend school in Los Altos. I'm part of a PTSA group trying to encourage our high school students to use active transportation. However, the current lack of safe bicycle and pedestrian infrastructure has created a barrier to these efforts.

I fully support improvements to this important artery for bikers and pedestrians. I often walk or bike on Distel Drive to El Camino from Marich Way. Marich traffic does not have to stop at this intersection. Will the improvements address this intersection? It is a challenging place, even for experienced adult walkers and cyclists.

When the housing development on Distel Circle is built, we must be prepared for the influx of additional people, possibly along Distel Drive, by making it easier, not harder, to use active transportation. I realize that many people feel they have no choice but to drive, either because of disabilities or safety concerns. However, if more able-bodied people use active transportation, there will be more room for disabled parking spots and less car traffic for those who cannot bike or walk.

My dream idea: What if we could build a paseo built in the section of Distel between Marich and Alvarado Avenue? This would be an AMAZING bike and pedestrian route!

Thank you very much for your attention and for the important work you do improving the lives of all Los Altans.

Best,
Caroline Horn

MINUTES OF THE COMPLETE STREETS COMMISSION
REGULAR MEETING OF THE CITY OF LOS ALTOS,
HELD ON WEDNESDAY, JUNE 25, 2025 AT 6:00PM
HELD AT LOS ALTOS COMMUNITY CENTER – SEQUOIA ROOM

PRESENT: Wesley Helmholz (Chair - Virtual), Steve Katz, Tom Gschneidner,
Suresh Venkatraman, Scott Pietka (Vice), Tony Li

ABSENT: Stacy Banerjee

ATTENDEES: Art Williams (Staff Liaison)
Steven Son (Transportation Manager)

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Three Los Altos residents provided public comments not on the agenda.

CONSENT CALENDAR

Approved minutes of the regular meeting of May 28, 2025.

Commissioner Katz motioned to approve the minutes of the regular meeting; seconded by Commissioner Li. Unanimously passed.

DISCUSSION ITEMS

2025 Work Plan – Goal #5 CSC Strategic Plans – Identify Gaps in Priorities

Working Pair Chair Helmholz and Commissioner Li provided an update. Discussed the importance of the Complete Streets Master Plan (CSMP) and the need to identify items in the CSMP that have been done and what the remaining items are.

2025 Work Plan Goal Prioritization

Working Pair Commissioner Katz and Commissioner Gschneidner provided an update. Discussed the importance of having input from the entire Commission to discuss the priorities. The Commission discussed the items in the Work Plan.

CITY UPDATES

City Staff provided project updates on the Cristo Rey Drive Guardrail Replacement, Fremont Avenue Bridge, Hetch Hetchy ADA, Annual Street Resurfacing, San Antonio Road, and Downtown Parking Plazas 4, 5, and 6.

City Staff also provided an update on the E-Bike Ordinance.

COMMISSIONERS' REPORTS

Commissioner Li spoke about private streets in the city.

POTENTIAL FUTURE AGENDA ITEMS

City Staff will meet with Chair and Vice Chair in early August to discuss agenda for the next meeting.

ADJOURNMENT

Vice Chair Pietka adjourned the meeting at 8:45 pm.

	2025 Los Altos Complete Streets Commission Work Plan							
		Priority Projects as of May 2025: 2, 5, 13						
Goal #	Goal	Projects (14 Total)	Anticipated Completion	Priority Source	 Status	Assignment	Work Plan Notes	Notes from Ongoing Commission Work
1	Implementing and Improving Safe Routes to School (SRTS)	1) Updating SRTS Infrastructure - implement where applicable to 2025 CIP project list	Q2, Q3 2025	Complete Streets Master Plan & Safe Routes to School	Completed	City staff in collaboration with commission	- Advance complete streets projects for high priority areas around Los Altos schools. - Work will include getting community input on projects.	
		2) SRTS Education	Ongoing work	Complete Streets Master Plan & Safe Routes to School	Work in Progress	City staff in collaboration with commission & external group	Work with local schools and groups to educate the community on how to stay safe while getting around town.	In August, Police Sargent will attend Commision meeting
		3) Wayfinder Maps & Signage - SRTS	TBD - end of 2025	Complete Streets Master Plan & Safe Routes to School	Work in Progress	City staff in collaboration with commission	Explore the value of wayfinding and signage, such as for intended Safe Routes to School.	Web site updates are needed, working with Art and Commissioners
2	Downtown Safety Improvements	4) Review Traffic Calming Measures and Speed Limit Mechanisms	Q2 2025	Community, Commission, and Staff Input	Hold	City staff in collaboration with commission	Evaluate opportunities for traffic calming and speed limit changes for downtown Los Altos.	General plan revision, we need to wait to updates the project.
		5) Review Bike Parking locations; supporting additional bicycle types	Q2 2025	Community, Commission, and Staff Input	Work in Progress	City staff in collaboration with commission	Find areas for bike parking to make it easier for Los Altans to bike in and around downtown.	Staff to report to CSC (Done on June 26, 2025) by sharing a bike rack map.
3	Multimodal Transportation Safety	6) Complete E-Bike Ordinance	Q1 2025	Community, Commission, and Staff Input	Work in Progress	City staff in collaboration with commission	Finalize a proposed ordinance clarifying the use of e-bikes in Los Altos.	
		7) San Antonio Road improvements (w/improve bike lanes)	Ongoing work	Complete Streets Master Plan & Safe Routes to School	Work in Progress	City staff in collaboration with commission	Develop a proposal for San Antonio Road street improvements and secure associated federal grant.	
		8) Create Partnerships with Neighboring Agencies (County & Cities): Benchmark, Coordinate, and Fix Public Safety Gaps Based on City Boundaries/Jurisdiction8)	Ongoing work	Community, Commission, and Staff Input	Work in Progress	City staff in collaboration with commission	Foster communication with neighbors (such as Palo Alto, Mountain View, Sunnyvale, Santa Clara County) in order to learn from them and coordinate better on projects.	County w/Foothill Exp. Way; Art will connect with the Municaplity Planner.
		9) Update/Conduct a city wide radar survey	Q4 2025	Staff Plan	Hold	City Staff	Evaluate benefits of radar survey for enforcing local speed limits.	
4	Road Maintenance and Improvements for Public Safety (and Implement Safe Routes to School Where Possible)	10) Implement 2025 Project List	Q2, Q3 2025	Street Condition Study; CIP Budget & Plan	Completed	City staff in collaboration with commission	Work through the 2025 project list for road maintenance and safety, while building in SRTS.	
		11) Review and Update long term CIP project list	Q4 2025	Street Condition Study; CIP Budget & Plan	Work in Progress	City staff in collaboration with commission	Build out the list of long-term CIP projects.	
5	CSC Strategic Plans	12) Identify Gaps in Priorities - with respect to SRTS and CSMP Items in Past Budgets	Q2 2025	Complete Streets Master Plan & Commission Input	Work in Progress	CSC in collaboration with City Staff	Uncover any gaps from recent prior years in SRTS and CMPS priorities, and address them for future plans.	
		13) Leverage Traffic Calming Plan (AB 43)	TBD - end of 2025	Commission & Community Input	Planned	CSC in collaboration with City Staff	Evaluate how AB 43 could help Los Altos.	AB 43, Legal and Steven to discuss information sharing.
		14) Long-term & 2026 CSC work plan	Sept. 2025	Complete Streets Master Plan & Commission Input	Planned	CSC Subcommittee + CSC in collaboration with City Staff	Create 2026 CSC work plan, and plan for out-years as well (think about ~5 year plan).	