

COMPLETE STREETS COMMISSION MEETING AGENDA

6:00 PM - Wednesday, May 28, 2025

Los Altos Community Center - Sequoia Room

PARTICIPATION: Members of the public may participate by being present at the Los Altos Community Center - Sequoia Room located at 97 Hillview Avenue, Los Altos, CA during the meeting. Public comment is accepted in person at the physical meeting location, or via email to transportation@losaltosca.gov.

REMOTE MEETING OBSERVATION: Members of the public may view the meeting via the link below, but will not be permitted to provide public comment via Zoom. Public comment will be taken in-person, and members of the public may provide written public comment by following the instructions below.

Webinar ID: 931 7440 0404 | Passcode: 436823

<https://losaltosca.gov.zoom.us/j/93174400404?pwd=OIxr008Tb68FURhluXOe8PPxYhss8Q.1>

SUBMIT WRITTEN COMMENTS: Verbal comments can be made in-person at the public hearing or submitted in writing prior to the meeting. Written comments can be mailed or delivered in person to the City Clerk's Office or emailed to transportation@losaltosca.gov.

Correspondence must be received by 2 PM on the day of the meeting to ensure distribution prior to the meeting. Comments provided after 2 PM will be distributed the following day and included with public comment in the packet.

[5/28/25](#) Written Public Comments

[5/29/25](#) Written Public Comments After 2pm

CALL MEETING TO ORDER

ESTABLISH QUORUM

PLEDGE OF ALLEGIANCE TO THE FLAG

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Members of the audience may bring to the Commission's attention any item that is not on the agenda. Please complete a "Request to Speak" form and submit it to the Staff Liaison. Speakers are generally given two or three minutes, at the discretion of the Chair. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during the Public Comment Period. According to

State Law (also known as "the Brown Act") items must first be noticed on the agenda before any discussion or action.

CONSENT CALENDAR

- [1.](#) Approve the minutes of the regular meeting of April 30, 2025.
- [2.](#) Approve the minutes of the special meeting of May 21, 2025.

DISCUSSION ITEMS

[3.](#) **FY24-25 Annual Street Resurfacing Project**

City Staff will give a project update on the proposed plans for Grant Road. (~20-30 minutes)

[4.](#) **2025 Work Plan - Goal #5 (CSC Strategic Plans)**

The Commission will discuss Goal #5 on the 2025 Work Plan to identify gaps in priorities with respect to SRTS and CSMP items in past budgets and discuss forming an ad-hoc subcommittee. (~15-20 minutes)

5. 2025 Work Plan Goal Prioritization

The Commission will discuss and prioritize the top 3 work plan items and discuss forming an ad-hoc subcommittee. (~15-20 minutes)

CITY STAFF UPDATES

COMMISSIONERS' REPORTS

POTENTIAL FUTURE AGENDA ITEMS

ADJOURNMENT

SPECIAL NOTICES TO PUBLIC

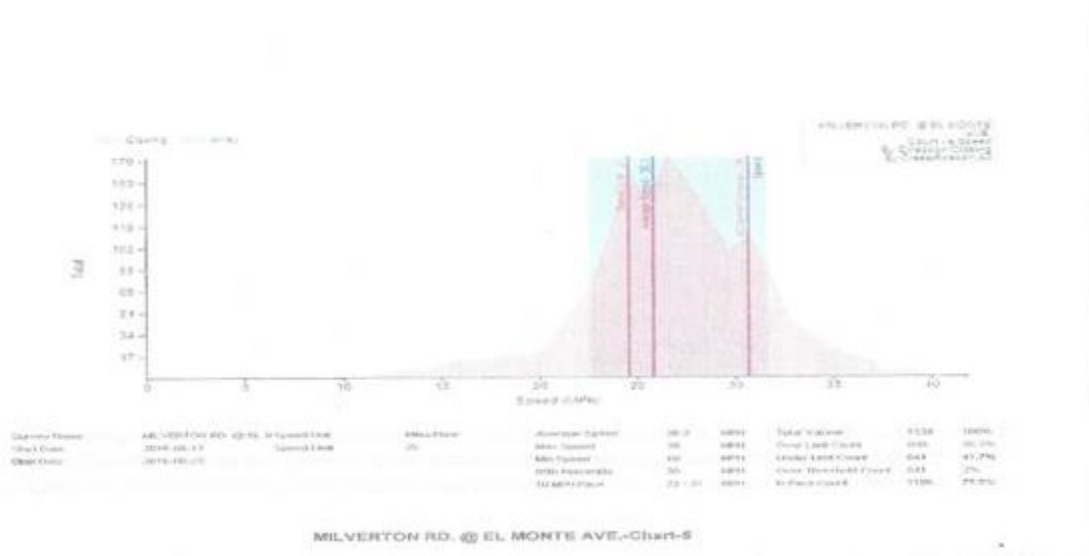
In compliance with the Americans with Disabilities Act, the City of Los Altos will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Clerk 72 hours prior to the meeting at (650) 947-2720.

If you wish to provide written materials, please provide the Commission Staff Liaison with 10 copies of any document that you would like to submit to the Commissioners in order for it to become part of the public record.

From: [Jim Wing](#)
To: [Transportation](#)
Cc: [Larry Lang](#)
Subject: [External Sender]CSC 05/28/2025Meeting Agenda Item 5, Work Plan Priorization Item 3, City Wide Radar Survey
Date: Tuesday, May 27, 2025 7:08:25 AM

CSC Chair Helmholtz and Distinguished Commission Members

Subject CSC 05/28/2025 Meeting Agenda Item 5, Work Plan Priorization Item 3, City Wide Radar Survey.



At almost every CSC meeting a resident talks of speeding on their local residential street and requests help to slow cars down. Almost all of requests are on local streets. California Vehicle Code requires Los Altos every 5 years to reverify speed limits only on Collector Streets and to use “85” Percental as measurement tool. A tool that selects speeds only for 100 to 106 cars that have at least 3 second gap between cars. This tool does not provide a true picture for range of car speeds traffic and time of day traffic volume.

For several years Los Altos has had four Radar Speed Carts [Stalker EK2156] that measure 24-hour, seven days speed / time of day for every car. Cart stores on data on removal flash drive. Cart vendor provides software to display data on easy to read charts. Enclosed is seven-day speeds for cars on Milverton.

I recommend you start work this plan item by having sub-committee members contact Los Altos Police Chief and requesting a demonstration of software program that allows many forms of traffic data. After you understand capabilities, select which ones are most useful to understand to use to establish priority for possible future traffic calming. Request Police Chief to place cart on street with speed display turned off for 7 days [battery life limited]. Transfer data file to Transportation Manager for project consideration and provide feedback to residents. After seeing Milverton data, some residents change their opinion.

Enclosed traffic data printouts were shared with County Airports and Roads for their preliminary design work for Foothill Expressway / El Monte intersection design. Los Altos new Police Chief has been made aware of Radar Speed Cart data collection abilities.

Thank you for your consideration, Jim Wing, Milverton Road, Los Altos

From: [caroline.horn](#)
To: [Transportation](#)
Subject: Re: CSC meeting non-agenda comments 5/28/2025
Date: Monday, May 26, 2025 2:32:55 PM

Resending this for the regular CSC meeting on May 28, 2025.

Dear CSC commissioners and city staff,
I am part of a Los Altos High School parent group trying to encourage our students to use active transportation or public transit to get to and from school. The motivations for this effort are numerous, ranging from improving mental and physical health, reducing pollution, enabling operational independence in non-drivers, for example. Our work would also free up space on and around campus: 10 bikes occupy a lot less space than 10 cars!

What are the obstacles, though? About half of our students come from Mountain View. Many must cross El Camino Real and/or travel on busy feeder streets to reach campus.

In survey after survey, we find that the current lack of safe routes discourages students from cycling.

What are some solutions?

Have the Los Altos CSC, the Planning Commission, city staff and property developers work with Caltrans, VTA and the surrounding communities to improve the safety of the feeder streets and the Caltrans-maintained El Camino.

For example, the intersection of Rengstorff Avenue and El Camino is the location of two upcoming construction projects. These projects provide an opportunity to improve the flow of pedestrian and bicycle traffic to and from the high school.

Why not enable 4 crosswalks rather than blocking the south crossing to pedestrians?

Could the new driveway for the 5150 ECR project be relocated to reduce pedestrian and bus conflicts with cars?

Could a paseo be built for pedestrians and cyclists behind the old Chilies site (reducing the current congestion on the sidewalk at the bus stop)?

I would be happy to meet any of you at that location to discuss the issues.

Thank you very much for your attention to this letter and for all you do to improve life in Los Altos!

Sincerely,

Caroline Horn

From: [Nanette Jackson](#)
To: [Transportation](#)
Subject: Public comment from Nanette Jackson for Wed 5/28/25 Complete Streets Commission Mtg
Date: Wednesday, May 28, 2025 2:51:14 PM
Attachments: [2025-05-28 NJ Complete Streets Comments.pdf](#)

The following is Nanette Jackson's public comments for the following:
Meeting date: Wed, 5/28/25 6pm
Meeting: Complete Streets Commission
Section: Grant Road and Grant Rd frontage

Please see attached pdf with pictures.

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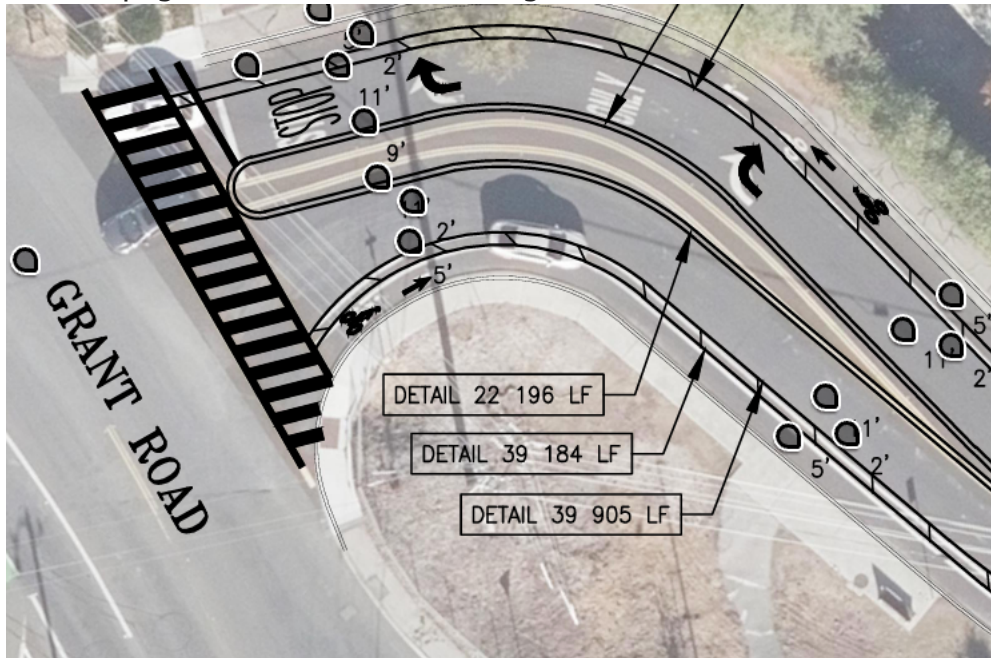
Thanks!

Warm regards,

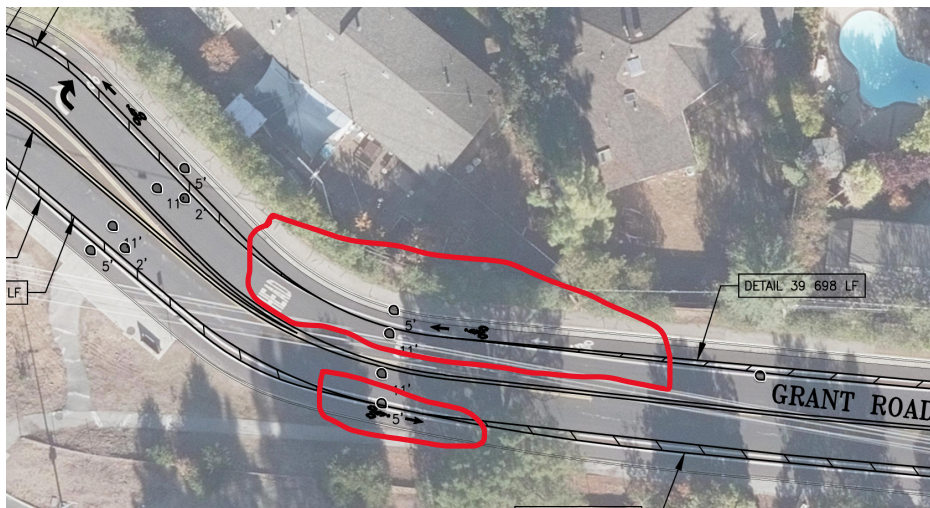
Nanette Jackson
Los Altos resident
Grant Park neighborhood
408-391-9978

The following is Nanette Jackson's public comments for the following:
Meeting date: Wed, 5/28/25 6pm
Meeting: Complete Streets Commission
Section: Grant Road and Grant Rd frontage

Labeled page 6: - Grant Road Frontage

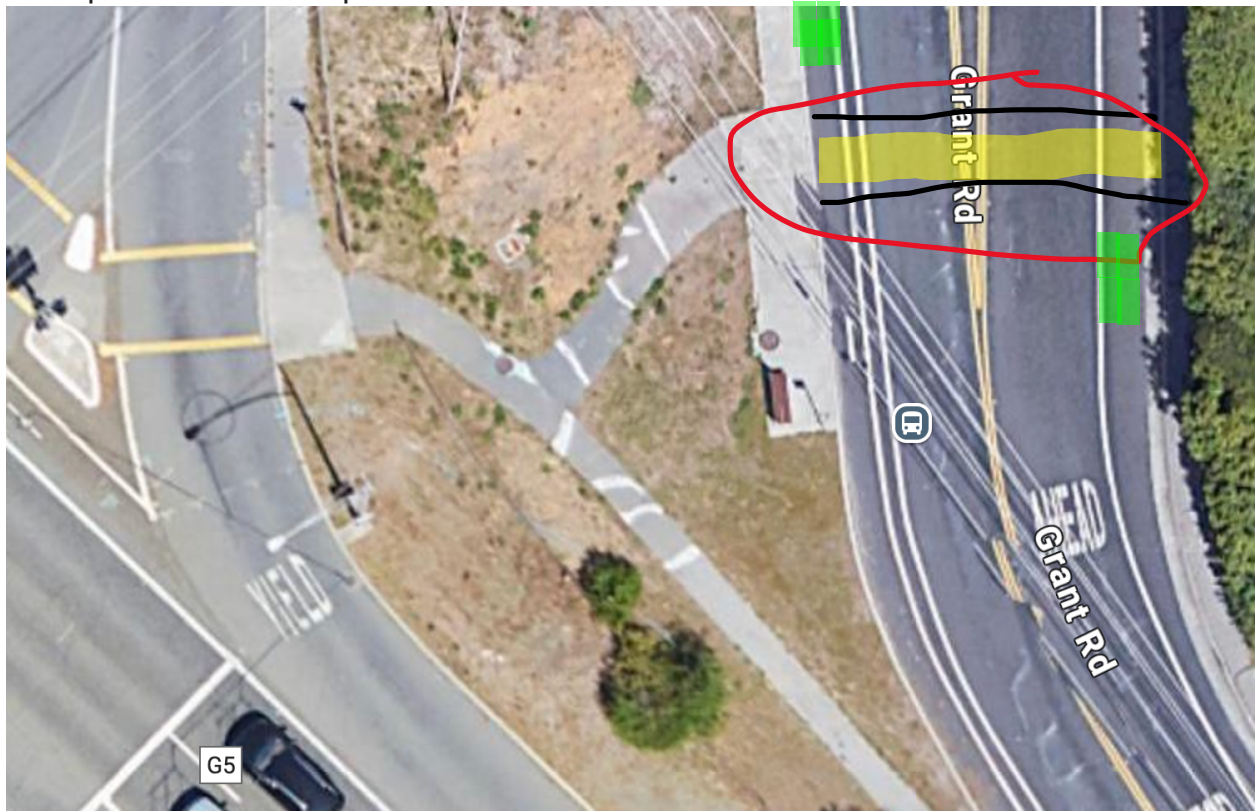


1. Will there be green paint applied at the intersections for the bike lanes?

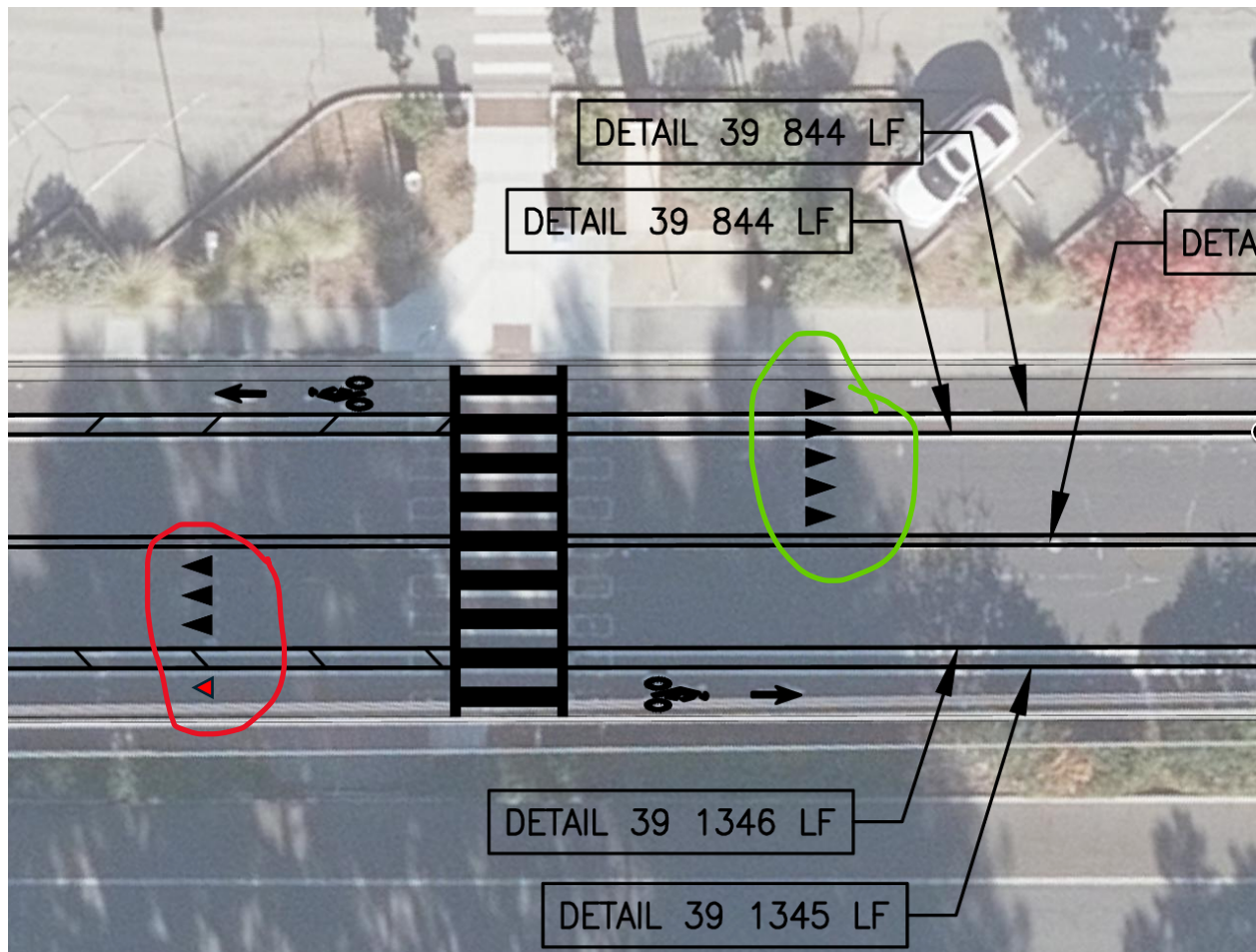


- Why is there no hashing in the red circled areas?

Refer to Page 6 Grant Rd frontage (this pic is from Google maps to show the larger blowup of area and the path

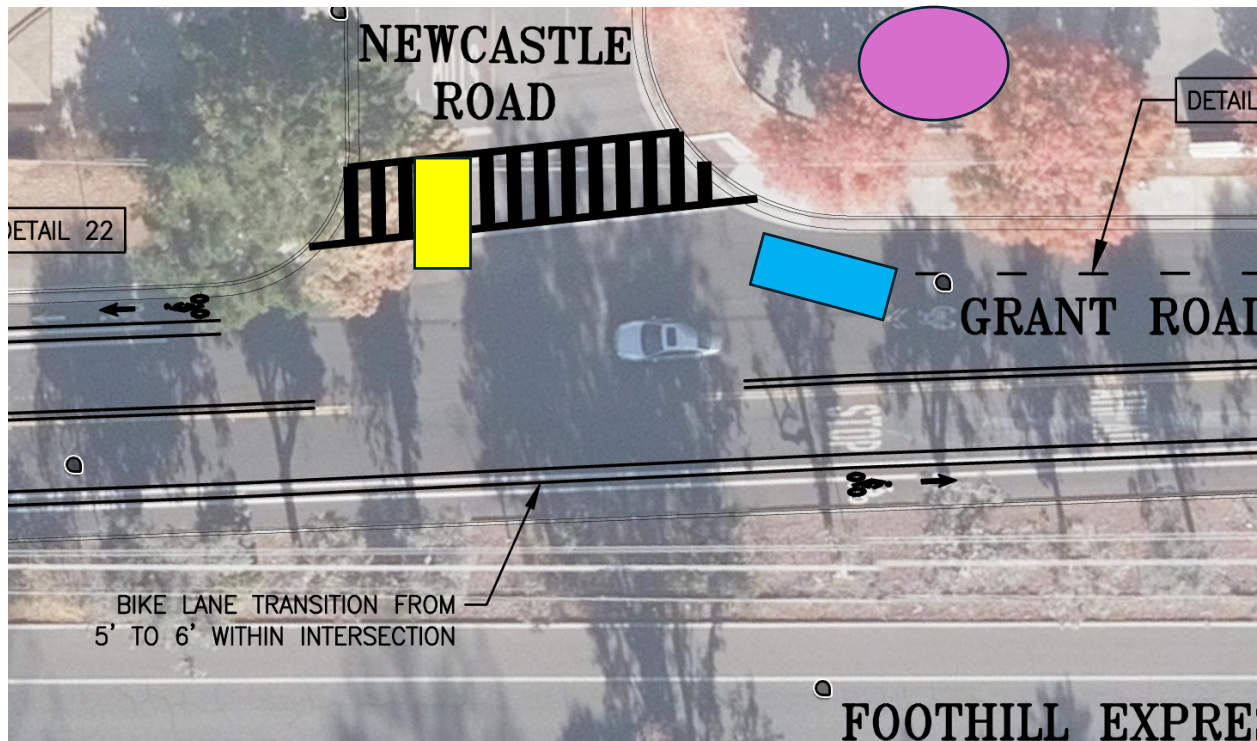


- See red circled area on Google Maps and page 6 of pdf: The kids on bicycles use this path to get to the intersection as a safer option than getting all the way to the 1st enclosed drawing above because it does NOT allow left turn. So, can a crosswalk with some green paint leading up to it be added here?
- And need for green paint leading up to the proposed crosswalk?

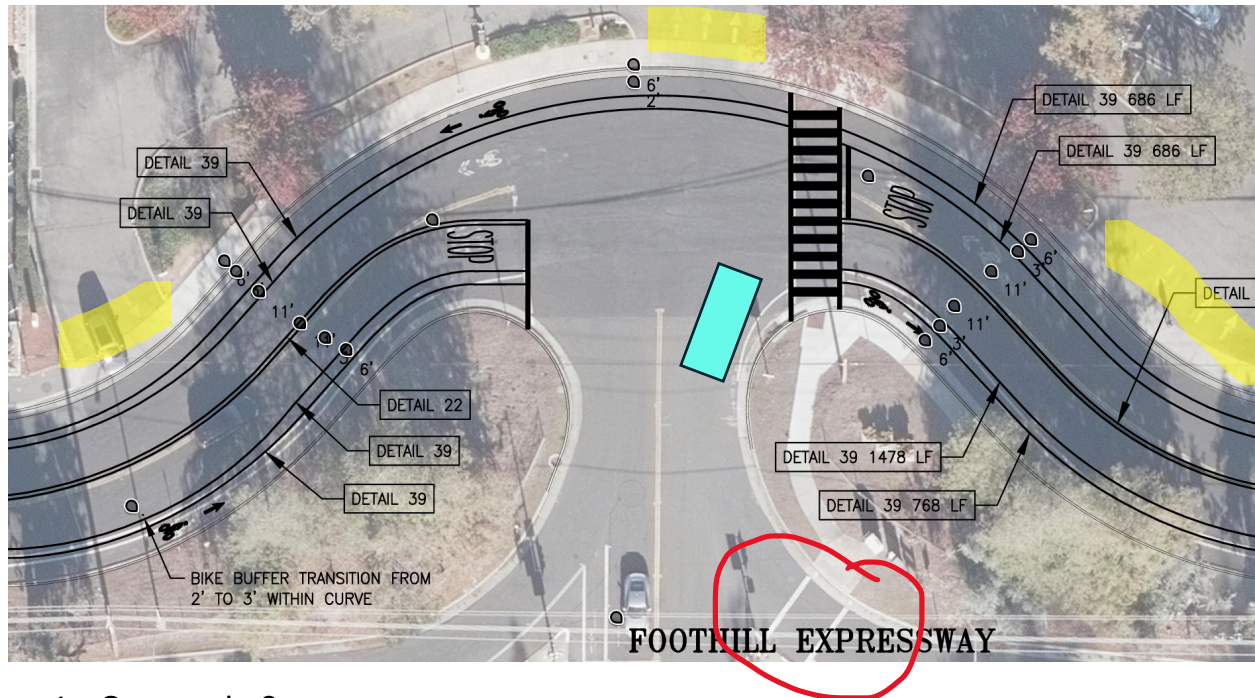


1. Need consistency in the arrow markings in the (southbound? – circled in red)) bike lane to line up with the car lane as in the Northbound lane (circled in green) in front of the library.
2. Need green paint in front of Library entrances for the bike lanes?
3. Also, hashed lines for bike lanes both directions seem to stop in front of the library and the crosswalk, why?

1. Hashed lines have disappeared in first photo for both directions.

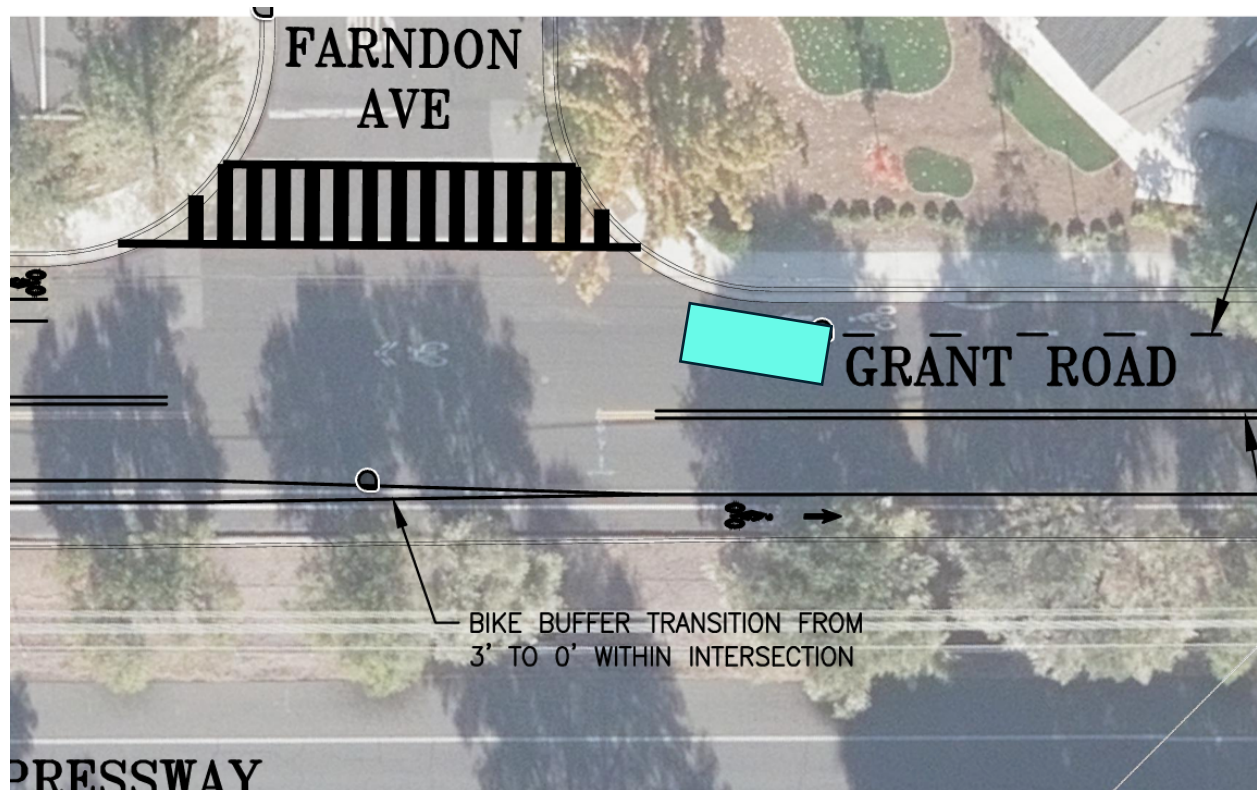


1. Hashed lines?
2. Newcastle crosswalk is dangerous for both pedestrians and cyclists due to cars (yellow rectangle) either blocking the sidewalk from approach to intersection while trying to see cross traffic or cars (blue rectangle) going around the corner too fast on right turn from northbound direction.
 - a. How to slow down the blue car for the right turn lane?
 - b. How to have yellow car see cross traffic without blocking the crosswalk?
 - c. Need green paint?
3. Kids on bicycles often cut through the parking lot (purple) via the driveway on Newcastle and driveway on Grant Road.
4. Need hashes?

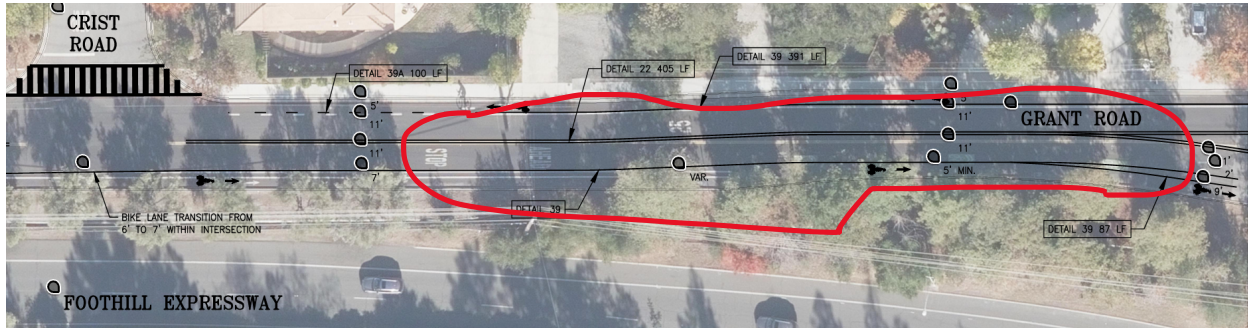


1. Green paint?
2. Hash lines?
3. There are several **ingress / egress** points from Lucky's parking lot. And even though this main entrance is an ingress, many drivers/cars exit out of this anyway or there are older drivers who do not see the faded arrows.
 - a. Can there be signs [**Watch out for bicyclists**] for drivers leaving and entering the parking lot?
4. SRTS For younger CMS bicyclists, how do we legally make it okay for them to bike both ways on the same sidewalk? There is a wrong way bike sign somewhere along here.
5. When **drivers/cars** turn right from Foothill onto Grant, they turn fast and the crosswalk with pedestrians and the student bicyclists have to cross quickly or wait mid-way How can this section be made safer for everyone?

Map 9 – 2nd drawing with Farndon



1. Green paint?
2. Hashed lines
3. Cars/drivers make right turns too fast
4. Dark at night



1. Green paint?
2. Hashed lines
3. Cars/drivers make right turns too fast
4. Dark at night
5. Red circled area
 - a. – previously, a student bicyclist accident helped create stamped road sign for shared bike / car lane ... will this still be the case?
 - b. Can this section be widened to allow a bike lane? Students may get confused and cars / drivers also block the road / lane for bicyclists.



1. Reiterating over the past 8 years or so, this is a very dangerous intersection for everyone
2. The traffic backs up on Grant Road and blocks El Sereno
3. SRTS – Students should be allowed to ride both ways on sidewalk (without the wrong way sign – or maybe change the ordinance and add caveats to the sign to allow students to go both ways during school hours M-F)
4. SRTS – Students may also need to cross this way across Foothill to get to school or home from school
5. Cars / drivers are busy navigating across other cars (and non-locals/new drivers to this intersection do not know) and may not see pedestrians / bicyclists
6. More Green paint for the turns?
7. Would poles at some of the turns help prevent accidents?
8. **Green circled area** – Have to look again but please plant low growth shrubbery ... the new plants from 5 years ago? They tend to overgrow too HIGH and they are just too tall for cars/drivers to see if there are pedestrians / bicyclists crossing Grant Rd to/from Foothill
9. The traffic lights entering Foothill Crossings may need to be studied to make traffic flow better. The lights take a long time to change in one direction and impatient drivers / cars suddenly change lanes to go around and that is a danger to the student bicyclists during school dismissal hours.

MINUTES OF THE COMPLETE STREETS COMMISSION
REGULAR MEETING OF THE CITY OF LOS ALTOS,
HELD ON WEDNESDAY, APRIL 30, 2025 AT 6:00PM
HELD AT LOS ALTOS COMMUNITY CENTER – SEQUOIA ROOM

PRESENT: Wesley Helmholz (Chair), , Steve Katz, Tom Gschneidner,
Suresh Venkatraman, Scott Pietka (Vice), Stacy Banerjee

ABSENT: Tony Li

ATTENDEES: Art Williams (Staff Liaison)
Steven Son (CIP Manager)

SPECIAL MEETING

Proclamation recognizing May as Bike Month

Gary Hedden with GreenTown presented two 6th grade students from Springer Elementary School, who read the May 2025 as Bike Month Proclamation signed by Mayor Pete Dailey.

INFORMATIONAL ITEM

May is Bike Month!

City Staff presented the events throughout the community for the month of May. A group of staff from City of Los Altos and Town of Los Altos Hills, GreenTown, LAVA, and Complete Streets Commissioners were part of the planning committee for Bike Month.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

No public comments on items not on the agenda were provided.

CONSENT CALENDAR

Approved minutes of the regular meeting of March 26, 2025. Commissioner Pietka motioned to approve the minutes; seconded by Commissioner Gschneidner. Unanimously passed.

Approved minutes of the special meeting of April 10, 2025. Commissioner Pietka motioned to approve the minutes; seconded by Commissioner Katz. Unanimously passed.

DISCUSSION ITEMS

Work Plan/Calendar:

The Commission continued the discussion on the 2025 work plan/calendar. Commission decided to disband the 2025 work plan subcommittee.

Note: Commission took a break at 8:08pm and resumed at 8:13pm.

CITY UPDATES

City Staff informed the Commission that the Cal Water Main Upgrade Project is starting in Downtown Los Altos.

COMMISSIONERS' REPORTS

Commissioner Banerjee informed the Commission about attending CoLA-CUSD-FUHSD meeting, the bike lanes on the El Camino Real Project, and the VTA BPAC meeting discussions.

POTENTIAL FUTURE AGENDA ITEMS

Annual Street Resurfacing Project

ADJOURNMENT

Chair Helmholtz adjourned the meeting at 8:59pm.

MINUTES OF THE COMPLETE STREETS COMMISSION
SPECIAL MEETING OF THE CITY OF LOS ALTOS, HELD
ON WEDNESDAY, MAY 21, 2025 AT 6:00PM
HELD AT LOS ALTOS COMMUNITY CENTER – SEQUOIA ROOM

PRESENT: Wesley Helmholz (Chair), Tony Li, Suresh Venkatraman, Scott Pietka (Vice),
Stacy Banerjee, Tom Gschneidner

ABSENT: Steve Katz

ATTENDEES: Art Williams (Staff Liaison)
Steven Son (Transportation Manager)

DISCUSSION ITEMS

FY24-25 Annual Street Resurfacing Project:

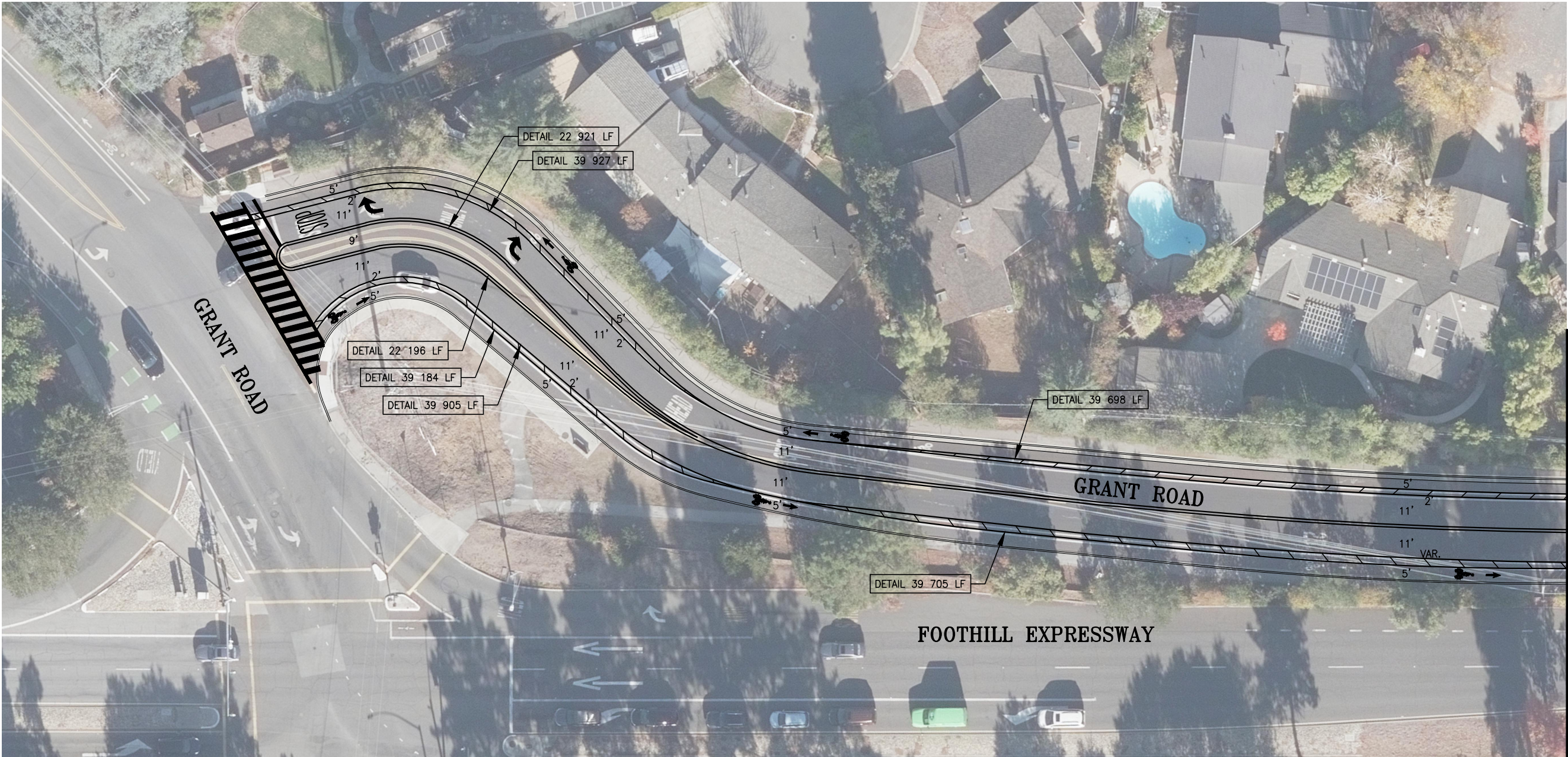
City Staff presented a project update on the proposed plans, specifically El Monte Avenue, Newcastle Drive, Springer Road, and Stonehaven Drive.

Commissioners provided comments to City Staff regarding the updated plans.

Public comments were provided by several residents in person, including Caroline Horn, Sheryl Johnson, and Jim Wing.

ADJOURNMENT

Chair Helmholz adjourned the meeting at 8:47pm.

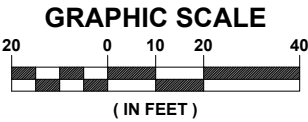


MATCHLINE (SEE NEXT SHEET)

LEGEND & QUANTITY TABLE			
	4" HMA BASE REPAIR	SF	SY
	MICROSURFACE	SF	SY
	PARKLET AREA		

NOTE:
ALL TRAFFIC STRIPES AND PAVEMENT MARKINGS SHALL BE THERMOPLASTIC.

GRANT ROAD
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SCALE: 1" = 20'



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CITY OF LOS ALTOS
2025 PAVEMENT REHABILITATION PROJECT
GRANT ROAD - FOOTHILL EXPRESSWAY TO HOMESTEAD ROAD
PUBLIC WORKS DEPARTMENT

APPROVED -- PRINCIPAL ENGINEER

DATE

RECOMMENDED -- PROJECT MANAGER

DATE
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CITY PROJECT:
PWC XXXX

FEDERAL PROJECT:

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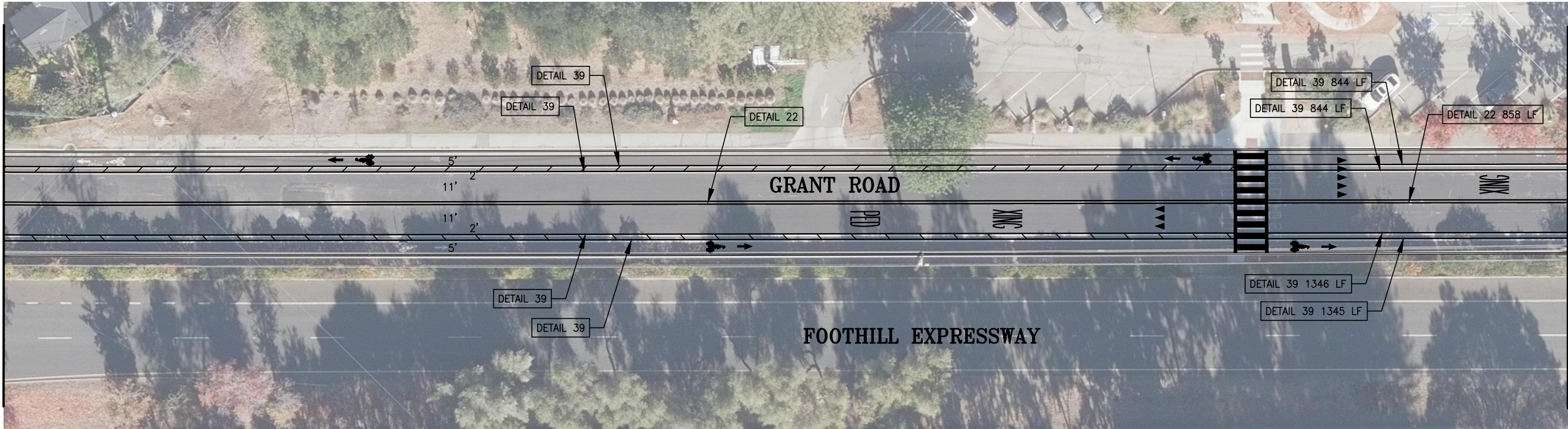
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SHEET 8 OF 20

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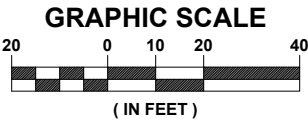
MATCHLINE (SEE PREVIOUS SHEET)



MATCHLINE (SEE NEXT SHEET)

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CITY OF LOS ALTOS
2025 PAVEMENT REHABILITATION PROJECT
GRANT ROAD - FOOTHILL EXPRESSWAY TO HOMESTEAD ROAD
PUBLIC WORKS DEPARTMENT

APPROVED -- PRINCIPAL ENGINEER

DATE

RECOMMENDED -- PROJECT MANAGER

DATE
XX / XX / 202X

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PWC XXXX

FEDERAL PROJECT:

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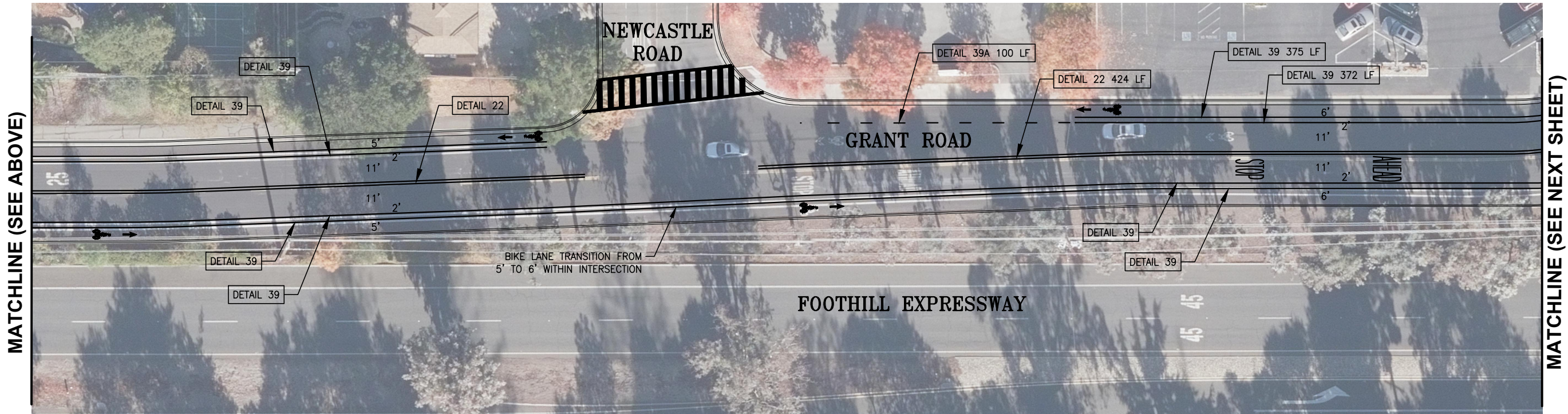
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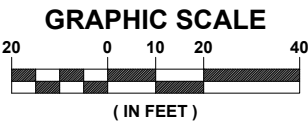
SHEET 8 OF 20

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APRIL 2025

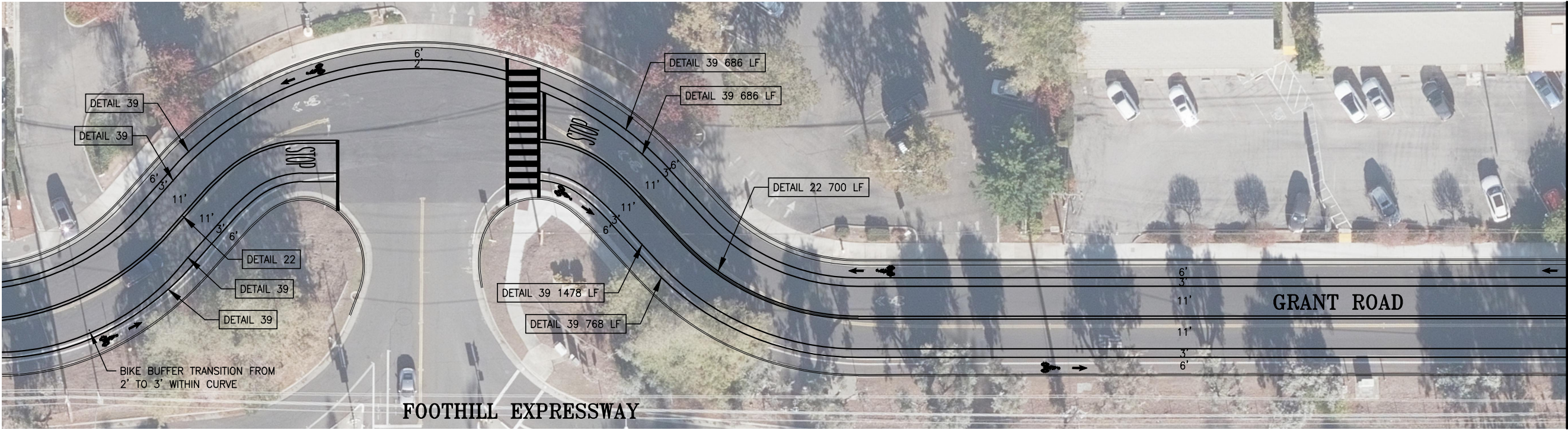
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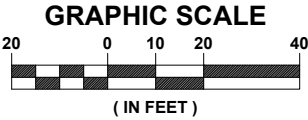
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SHEET 8 OF 20



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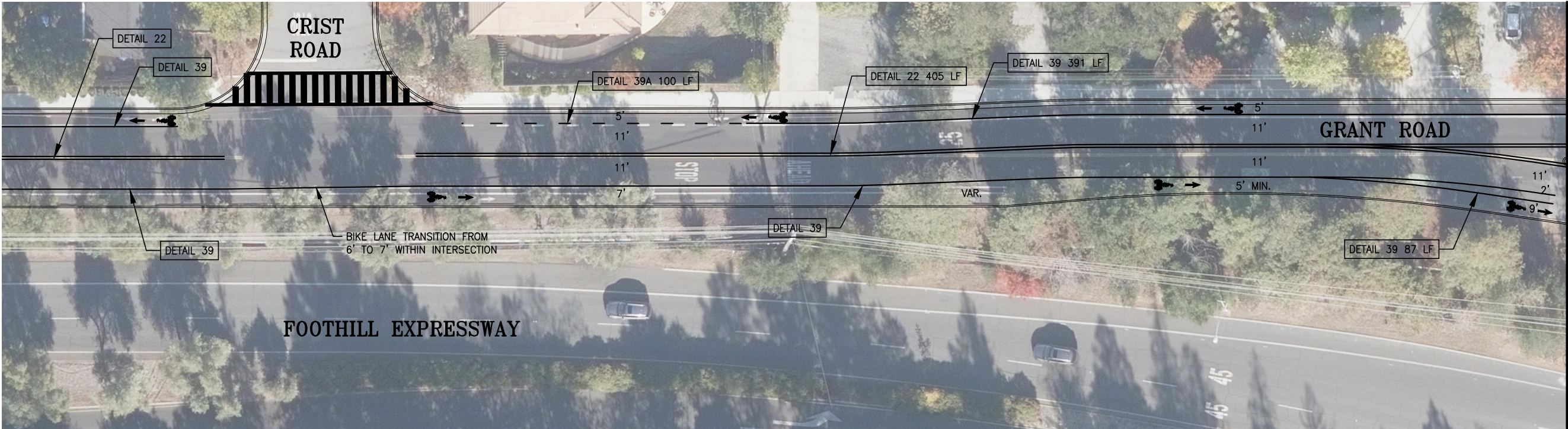
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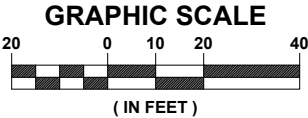
SHEET 8 OF 20

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SHEET 8 OF 20

2025 Los Altos Complete Streets Commission Work Plan							
Goal #	Goal	Projects (14 Total)	Anticipated Completion	Priority Source	Status	Assignment	Notes
1	Implementing and Improving Safe Routes to School (SRTS)	Updating SRTS Infrastructure - implement where applicable to 2025 CIP project list	Q2, Q3 2025	Complete Streets Master Plan & Safe Routes to School	Planned	City staff in collaboration with commission	- Advance complete streets projects for high priority areas around Los Altos schools. - Work will include getting community input on projects.
		SRTS Education	Ongoing work	Complete Streets Master Plan & Safe Routes to School	Planned	City staff in collaboration with commission & external group	Work with local schools and groups to educate the community on how to stay safe while getting around town.
		Wayfinder Maps & Signage - SRTS	TBD - end of 2025	Complete Streets Master Plan & Safe Routes to School	Planned	City staff in collaboration with commission	Explore the value of wayfinding and signage, such as for intended Safe Routes to School.
2	Downtown Safety Improvements	Review Traffic Calming Measures and Speed Limit Mechanisms	Q2 2025	Community, Commission, and Staff Input	Planned	City staff in collaboration with commission	Evaluate opportunities for traffic calming and speed limit changes for downtown Los Altos.
		Review Bike Parking locations; supporting additional bicycle types	Q2 2025	Community, Commission, and Staff Input	In progress	City staff in collaboration with commission	Find areas for bike parking to make it easier for Los Altos to bike in and around downtown.
3	Multimodal Transportation Safety	Complete E-Bike Ordinance	Q1 2025	Community, Commission, and Staff Input	In progress	City staff in collaboration with commission	Finalize a proposed ordinance clarifying the use of e-bikes in Los Altos.
		San Antonio Road improvements (w/improve bike lanes)	Ongoing work	Complete Streets Master Plan & Safe Routes to School	In progress	City staff in collaboration with commission	Develop a proposal for San Antonio Road street improvements and secure associated federal grant.
		Create Partnerships with Neighboring Agencies (County & Cities): Benchmark, Coordinate, and Fix Public Safety Gaps Based on City Boundaries/Jurisdiction	Ongoing work	Community, Commission, and Staff Input	In progress	City staff in collaboration with commission	Foster communication with neighbors (such as Palo Alto, Mountain View, Sunnyvale, Santa Clara County) in order to learn from them and coordinate better on projects.
		Update/Conduct a city wide radar survey	Q1 2025	Staff Plan	Planned	City Staff	Evaluate benefits of radar survey for enforcing local speed limits.
4	Road Maintenance and Improvements for Public Safety (and Implement Safe Routes to School Where Possible)	Implement 2025 Project List	Q2, Q3 2025	Street Condition Study; CIP Budget & Plan	Planned	City staff in collaboration with commission	Work through the 2025 project list for road maintenance and safety, while building in SRTS.
		Review and Update long term CIP project list	Q2, Q3 2025	Street Condition Study; CIP Budget & Plan	Planned	City staff in collaboration with commission	Build out the list of long-term CIP projects.
5	CSC Strategic Plans	Identify Gaps in Priorities - with respect to SRTS and CSMP Items in Past Budgets	Q1 2025	Complete Streets Master Plan & Commission Input	Planned	CSC in collaboration with City Staff	Uncover any gaps from recent prior years in SRTS and CMPS priorities, and address them for future plans.
		Leverage Traffic Calming Plan (AB 43)	TBD - end of 2025	Commission & Community Input	Planned	CSC in collaboration with City Staff	Evaluate how AB 43 could help Los Altos.
		Long-term & 2026 CSC work plan	Q4 2025	Complete Streets Master Plan & Commission Input	Planned	CSC Subcommittee + CSC in collaboration with City Staff	Create 2026 CSC work plan, and plan for out-years as well (think about ~5 year plan).