

NORTH COUNTY LIBRARY AUTHORITY



September 15, 2025

Board of Directors Meeting Packet

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NORTH COUNTY LIBRARY AUTHORITY AGENDA REGULAR MEETING

5:00 PM - Monday, September 15, 2025

***via Videoconference and In person at the Los Altos Community Center; Birch Room
(sign on details below)***

PARTICIPATION: Members of the public may participate by being present at the Los Altos Community Center inside the Birch Conference Room located at 97 Hillview Ave, Los Altos, CA 94022. Public comment is accepted in person at the physical meeting location, or via email to cmansel@solutions-mrg.com.

REMOTE MEETING OBSERVATION: Members of the public may view the meeting via the link below but will not be permitted to provide public comment via Zoom or telephone. Public comment will be taken in person, and members of the public may provide written public comment by following the instructions below.

Participants who wish to observe remotely from outside the United States should email cmansel@solutions-mrg.com to arrange for international access to the meeting.

Time: September 15, 2025 5:00 PM

<https://us06web.zoom.us/j/84309027006?pwd=VZa0KfTvANQ1OIaDTTkhYpxNH7GFJx.1&from=addon>

Meeting ID: 843 0902 7006

Passcode: 979769

Mobile Phone access: +16699006833,,84309027006#,,, *979769# US (San Jose)

TO SUBMIT WRITTEN COMMENTS: Prior to the meeting, comments on matters listed on the agenda may be emailed to cmansel@solutions-mrg.com. Emails sent to this email address are sent to/received immediately by the Authority. Please include a subject line in the following format:

PUBLIC COMMENT AGENDA ITEM ## - MEETING DATE

Correspondence received prior to 4 PM on the date of the meeting will be included in the public record. Please follow this link for more information on submitting written comments:
<https://www.losaltosca.gov/cityclerk/page/public-comments>.

Public testimony will be taken at the direction of the President, and members of the public may only comment during times allotted for public comments.

ESTABLISH QUORUM**PLEDGE OF ALLEGIANCE****PUBLIC COMMENTS**

Members of the audience may bring to the Authority's attention any item that is not on the agenda. Speakers are generally given two or three minutes at the discretion of the President. Please be advised that, by law, the Authority is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "the Brown Act"), items must first be noticed on the agenda before any discussion or action.

ITEMS FOR CONSIDERATION/ACTION

- 1. Approval of Minutes** for Regular Meeting on 6/23/25
- 2. Approval of Current Invoices for Payment**
 - a. MRG February, May – August 2025 Invoices
- 3. Approval of Fund Disbursement for Phases 2 and 3 of the Library Renovation Project**
 - a. Los Altos City Staff Report
 - b. Presentation by Anderson Brule Architects
 - c. Authorize the transfer of \$1,254,000 for Phases 2 and 3 of the Project from the NCLA to the City of Los Altos.

INFORMATIONAL ITEMS

- 1. Financial Update**
 - a. General Ledger FY2526
 - b. County Controller Statement as of 9/8/2025
 - c. Budget V Actual FY2526 as of 9/18/2025
- 2. Receive report from Santa Clara County Library District**
- 3. Receive report from Community Librarian**

COMMISSIONERS' REPORTS AND COMMENTS**NEXT MEETING DATE****ADJOURNMENT****SPECIAL NOTICES TO PUBLIC**

In compliance with the Americans with Disabilities Act and California Law, it is the policy of the City of Los Altos to offer its programs, services and meetings in a manner that is readily accessible to everyone,

including individuals with disabilities. If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodation, please contact department staff. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility. The City ADA Coordinator can be reached at (650) 947-2607 or by email: ada@losaltosca.gov.

Agendas, Staff Reports and some associated documents for the North County Library Authority items may be viewed on the Internet at <https://www.losaltosca.gov/nclibraryauthority>.

If you wish to provide written materials, please provide the Staff Liaison with **10 copies** of any document that you would like to submit to the Authority in order for it to become part of the public record. For other questions regarding the meeting proceedings, please contact the City Clerk at (650) 947-2720.



**NORTH COUNTY
LIBRARY AUTHORITY
REGULAR MEETING MINUTES
Monday, June 23, 2025 at 5:00 P.M.**

via Videoconference and In person at the Los Altos Community Center; Manzanita Room

CALL TO ORDER

President Bedard called the meeting to order at 5:00 P.M.

ATTENDANCE

Participating in person:

President Bedard
Vice President Lang
Secretary Johri
Director Dailey

Participating remotely according to AB2449:

Director Swan

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

There were no public comments.

ITEMS FOR CONSIDERATION/ACTION

1. **Approval of Minutes** for Regular Meeting on 2/12/25

Vice President Lang made a motion to approve the minutes as presented. Secretary Johri seconded the motion. The motion passed in a roll call vote as follows:

President Bedard	Yes
Vice President Lang	Yes
Secretary Johri	Yes
Director Dailey	Yes
Director Swan	Yes

2. Adopt Resolution 2025-01 Annual Levy Resolution

Vice President Lang made a motion to adopt Resolution 2025-1 as amended for date only. Director Dailey seconded the motion. The motion passed in a roll call vote as follows:

President Bedard	Yes
Vice President Lang	Yes
Secretary Johri	Abstain
Director Dailey	Yes
Director Swan	Yes

3. Adopt Resolution 2025-02 Gann Limit Resolution

Director Dailey made a motion to adopt Resolution 2025-2 as amended for date only. Vice President Lang seconded the motion. The motion passed in a roll call vote as follows:

President Bedard	Yes
Vice President Lang	Yes
Secretary Johri	Yes
Director Dailey	Yes
Director Swan	Yes

4. Approval of FY 23-24 Audit Report

Vice President Lang made a motion to approve the FY 23-24 Audit Report as presented. Secretary Johri seconded the motion. The motion passed in a roll call vote as follows:

President Bedard	Yes
Vice President Lang	Yes
Secretary Johri	Yes
Director Dailey	Yes
Director Swan	Yes

5. Approval of Current Invoices for Payment

- a. Chavan & Associates Invoice for FY23-24 Audit
- b. MRG Invoices for February-May 2025

Vice President Lang made a motion to approve the invoices for payment as presented. Director Dailey seconded the motion. The motion passed in a roll call vote as follows:

President Bedard	Yes
Vice President Lang	Yes
Secretary Johri	Yes
Director Dailey	Yes
Director Swan	Yes

6. Consideration and Adoption of the NCLA Annual Budget FY 25-26

- a. County Investment Fund Current Statement
- b. FY24-25 Budget v Actual with Proposed Annual Budget for FY25-26

Vice President Lang made a motion to adopt the FY 25-26 Budget as presented. Director Dailey seconded the motion. The motion passed in a roll call vote as follows:

President Bedard	Yes
Vice President Lang	Yes
Secretary Johri	Yes
Director Dailey	Yes
Director Swan	Yes

7. Approval of Renewal Contracts

- a. Chavan & Associates Agreement for Fiscal Years ending June 30, 2025, 2026 and 2027
- b. MRG Amendment for FY25-26 and FY26-27

Director Dailey made a motion to approve the Chavan & Associates Contract and MRG as presented. Secretary Johri seconded the motion. The motion passed in a roll call vote as follows:

President Bedard	Yes
Vice President Lang	Yes
Secretary Johri	Yes
Director Dailey	Yes
Director Swan	Yes

ONGOING BUSINESS UPDATE**1. Remodel update – Staff Liaison Anthony Carnesecca**

There has been substantial progress. Meetings with members of the public and architects, as well as meetings with staff and architects. The architectural firm is currently updating proposed designs based on comments received. There will be a presentation in August to the Library Commission with conceptual designs.

The Woodland Library patio extension designs are being finalized.

INFORMATIONAL ITEMS

1. Librarian Reports – Rose Baiza reported on the Summer Reading program and Teen Lock-In events at the Library. She added that the new roof is complete, and the contractors were great to work with.

COMMISSIONERS' REPORTS AND COMMENTS

NEXT MEETING DATE

September 15 – works for all

ADJOURNMENT

President Bedard adjourned the meeting at 5:46 P.M.



Municipal Resource Group LLC

PO Box 561

Wilton, CA 95693

Tel: 916-687-7601

finance@solutions-mrg.com

https://solutions-mrg.com

North County Library Authority
1 North San Antonio Road
Los Altos, CA 94022

INVOICE

TAX ID: 26-4149793

INVOICE DATE: 2/14/2025

INVOICE NO: 250179

BILLING THROUGH: 1/31/2025

NCLA - Library Consulting Services 23108-NCL

PROFESSIONAL SERVICES

DATE	DESCRIPTION	HOURS	RATE	AMOUNT
1/14/2025	Sr exemption teleconferences. Review minutes and website	0.50	\$225.000	\$112.50
1/20/2025	Review minutes, agenda, contacts and website. Email communications	3.50	\$225.000	\$787.50
1/21/2025	Email new Board member	0.25	\$225.000	\$56.25
1/22/2025	Meeting cancellation notifications. Coordinate new meeting date	1.00	\$225.000	\$225.00
1/24/2025	Email communications	0.25	\$225.000	\$56.25
1/28/2025	FTR reporting. Follow up on audit	1.00	\$225.000	\$225.00
TOTAL SERVICES		6.50		\$1,462.50

SUBTOTAL \$1,462.50

AMOUNT DUE THIS INVOICE \$1,462.50

This invoice is due on 3/16/2025

Confidential Invoice - Questions on this invoice, call 916-687-7601. MRG accepts ACH payments.



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1 North San Antonio Road
Los Altos, CA 94022

INVOICE

INVOICE DATE: 5/15/2025
INVOICE NO: 250520
BILLING THROUGH: 4/30/2025

NCLA - Library Consulting Services 23108-NCL

PROFESSIONAL SERVICES

DATE	DESCRIPTION	HOURS	RATE	AMOUNT
4/22/2025	Telecommunications	0.25	\$225.00	\$56.25
4/29/2025	Meet with President. Draft agenda. Research. Email communications	1.75	\$225.00	\$393.75
TOTAL SERVICES		2.00		\$450.00

SUBTOTAL \$450.00

AMOUNT DUE THIS INVOICE \$450.00

This invoice is due on 6/14/2025

Confidential Invoice - Questions on this invoice, call 916-687-7601. MRG accepts ACH payments.



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1 North San Antonio Road
Los Altos, CA 94022

INVOICE

INVOICE DATE: 6/18/2025
INVOICE NO: 250629
BILLING THROUGH: 5/31/2025

NCLA - Library Consulting Services 23108-NCL

PROFESSIONAL SERVICES

DATE	DESCRIPTION	HOURS	RATE	AMOUNT
5/6/2025	Review agenda and letter to auditor. Prepare resolutions. Attached agenda packets	1.25	\$225.00	\$281.25
5/7/2025	Review financial reports and proposed budget, email to President	1.50	\$225.00	\$337.50
5/8/2025	Teleconference with President. Review agenda and post. Email communication. Packet	3.25	\$225.00	\$731.25
5/16/2025	Meeting with President	0.00	\$225.00	\$0.00
5/19/2025	Research AB2449 rule update	0.75	\$225.00	\$168.75
5/21/2025	SCC Treasurer's Tax Enrollment Meeting. Email communication	2.00	\$225.00	\$450.00
5/27/2025	Research, review, and update past meetings documents	0.75	\$225.00	\$168.75
5/29/2025	Review annual authorization letter. Email communications	0.75	\$225.00	\$168.75
TOTAL SERVICES		10.25		\$2,306.25

SUBTOTAL \$2,306.25

AMOUNT DUE THIS INVOICE \$2,306.25

This invoice is due on 7/18/2025

Confidential Invoice - Questions on this invoice, call 916-687-7601. MRG accepts ACH payments.



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North County Library Authority
1 North San Antonio Road
Los Altos, CA 94022

INVOICE

INVOICE DATE: 7/10/2025
INVOICE NO: 250698
BILLING THROUGH: 6/30/2025

NCLA - Library Consulting Services 23108-NCL

PROFESSIONAL SERVICES

DATE	DESCRIPTION	HOURS	RATE	AMOUNT
6/16/2025	Meeting with President. Email communications. SCC Form A & B submission	1.75	\$225.00	\$393.75
6/19/2025	Review general ledger. Meeting with President. Review SCC forms	1.50	\$225.00	\$337.50
6/22/2025	Review and prepare documents	1.00	\$225.00	\$225.00
6/23/2025	Onsite meetings including preparation, set-up, and travel	8.00	\$225.00	\$1,800.00
6/24/2025	Review meeting recording. Email communications. Review documents. Teleconference with President	1.00	\$225.00	\$225.00
6/25/2025	Email communications	0.50	\$225.00	\$112.50
6/26/2025	Senior exemption calls	0.25	\$225.00	\$56.25
6/27/2025	Teleconference with President	0.75	\$225.00	\$168.75
TOTAL SERVICES		14.75		\$3,318.75

SUBTOTAL \$3,318.75

AMOUNT DUE THIS INVOICE \$3,318.75

This invoice is due on 8/9/2025

Confidential Invoice - Questions on this invoice, call 916-687-7601. MRG accepts ACH payments.



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https://solutions-mrg.com

North County Library Authority
1 North San Antonio Road
Los Altos, CA 94022

INVOICE

INVOICE DATE: 8/13/2025
INVOICE NO: 250835
BILLING THROUGH: 7/31/2025

NCLA - Library Facilitation Services FY 25-27 25180B-NCL

PROFESSIONAL SERVICES

DATE	DESCRIPTION	HOURS	RATE	AMOUNT
7/2/2025	Review YE financial reports. Email communications	1.25	\$240.00	\$300.00
7/10/2025	Review June minutes, September's room reservation and calendar invites. Email communications	1.50	\$240.00	\$360.00
7/28/2025	Review new financial statements	0.50	\$240.00	\$120.00
TOTAL SERVICES		3.25		\$780.00

SUBTOTAL \$780.00

AMOUNT DUE THIS INVOICE \$780.00

This invoice is due on 9/12/2025

Confidential Invoice - Questions on this invoice, call 916-687-7601. MRG accepts ACH payments.



NORTH COUNTY LIBRARY AUTHORITY AGENDA REPORT SUMMARY

Meeting Date: September 15, 2025

Subject Approve funding of \$1,254,000 to City of Los Altos for Main Library Design Improvements and recommend Los Altos City Council amend contract to Anderson Brule Architects in amount of \$1,254,000 for Main Library Design Improvements

Prepared by: Anthony Carnesecca, Assistant to the City Manager

Purpose

Approve funding of \$1,254,000 to City of Los Altos for Main Library Design Improvements and recommend Los Altos City Council amend contract to Anderson Brule Architects in amount of \$1,254,000 for Main Library Design Improvements

Background

During the November 18, 2024 North County Library Authority meeting, their board unanimously approved the funding allocation to the City of Los Altos for Phase 1 of the Main Library Improvements Project.

During the December 10, 2024 City Council meeting, they unanimously awarded a contract for ABA to execute the Main Library Improvements Project for Phase 1 with an option to amend for Phases 2 and 3.

Beginning in January 2025, ABA began their work to complete Phase 1 of the Main Library Improvements project focused on investigating the existing condition, creating design alternatives, evaluating cost estimates, and garnering consensus for a final preferred design.

Initially, ABA investigated the existing conditions of the Los Altos Main Library by evaluating the building, and reviewing the proposals presented by the Library Commission Ad-Hoc Subcommittee and previous Needs Assessments. This analysis helped inform their analysis of the building and proposed improvements to the space.

While evaluating the existing conditions, ABA moved forward with beginning to engage with the library community and beyond. As part of the initial design alternative process, ABA conducted three feedback workshops to review and discuss the proposed improvements into order to gain a shared understanding of project background, goals, and timeline; and, input for validation of prioritized improvements. These events were hosted on March 6, 2025 at a Library Commission meeting, March 12, 2025 3 – 5 pm, and March 22, 2025 10 am – 12 pm.



At the culmination of those meetings and the existing site investigation, ABA reviewed the current site analysis, the proposals from the Ad-Hoc Subcommittee, and community feedback.

Accordingly, ABA created the two design concepts that were presented to the public for specific commentary on the concepts created by the architectural team. These two design concepts were presented at three public engagement opportunities, a Special Library Commission meeting on May 22, 2025 at 6:30 pm in the Orchard Room, and two workshops in the Library Open Space on May 24, 2025 from 10 am – 12 pm and May 28, 2025 from 3 – 5 pm.

After reviewing the feedback provided to the design team through those community feedback sessions and beyond, the design team made modifications to the design and identified a preferred design concept that met the prioritized proposals from the Library Commission Ad-Hoc Subcommittee.

The design proposal accomplishes three main objectives:

1. increases the ability of the Library to provide programs and services to the community,
2. improves the infrastructure of the Library as it stands today; and,
3. incorporates feedback received from the community through the engagement process.

This preferred design concept was presented to the Library Commission on August 7, 2025, where the Commission unanimously recommended that the project move forward to City Council and with the next steps in the project.

During the August 26 City Council meeting, the City Council unanimously recommended bringing a funding request to NCLA for the next phases of the project.

Discussion

The next phases will be Phase 2, which is 65% drawings that will include technical specifications for the building with a more detailed cost breakdown, and Phase 3, which is bid-ready construction documents.

As part of the next phases, the design team will provide the following design services:

- Structural Engineering (as needed for interior modifications)
- Architecture & Interior Design (including all finishes & materials)
- Furniture and Equipment
- Code Required Accessibility Design
- Acoustical Design and Engineering
- Mechanical System Design, including electrification
- Plumbing System Design
- Electrical & Lighting System Design, including electrification
- Telecom System Design
- Fire Protection & Fire Alarm System performance specification



- Technology & Audio Visual System Design
- Security System Design
- Photovoltaic System Design
- Battery Energy Storage System Design
- Signage and Wayfinding Design
- Bidding Services and Support
- Construction Services and Support

The design team will provide the following deliverables:

- Schematic Design Documents (30% Design)
- Design Development Documents (60% Design)
- Construction Documents (90% Design)
- Building Dept. Plan Check Submittal
- Building Dept. Approved Permit Package
- Bid Package (100% Design)
- Construction Record Drawings

The estimated cost for these services and deliverables is \$1,140,000. City staff recommends an additional 10% contingency. In total, the current request for funding is \$1,254,000 from the North County Library Authority for Phase 2 and 3.

If the North County Library Authority authorizes the use of funds for Phases 2 and 3, City staff will bring a proposed contract amendment to City Council for authorization to move forward with those phases.

Attachments

1. ABA Presentation



North County Library Authority
September 15, 2025

CITY OF LOS ALTOS
Main Library Improvements



Where We Have Been

- Phase 1 Conceptual Design work completed with Community and Library Commission input
- Met with City Council on 8/26 and obtained approval to come before NCLA

Why We Are Here

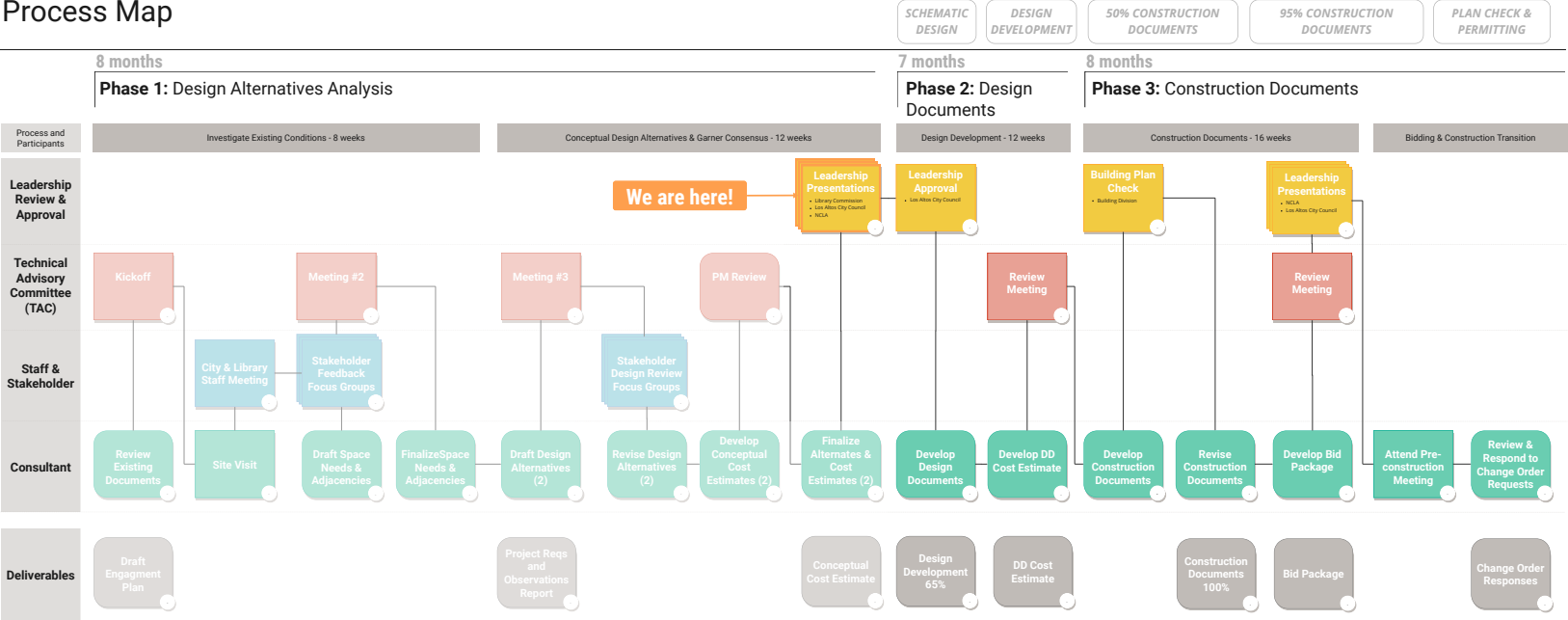
- Provide a short update on the Phase 1 Conceptual Design
- Request funding appropriations from NCLA for Phases 2 and 3 of the project



0 Why We are Here

City of Los Altos - Main Library Improvements

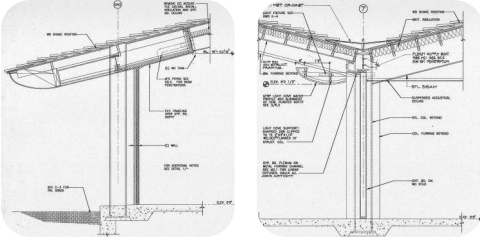
Process Map





2 Design Goals

STRUCTURAL



MECHANICAL & PLUMBING



ELECTRICAL & LIGHTING



TELECOM & AUDIO VISUAL



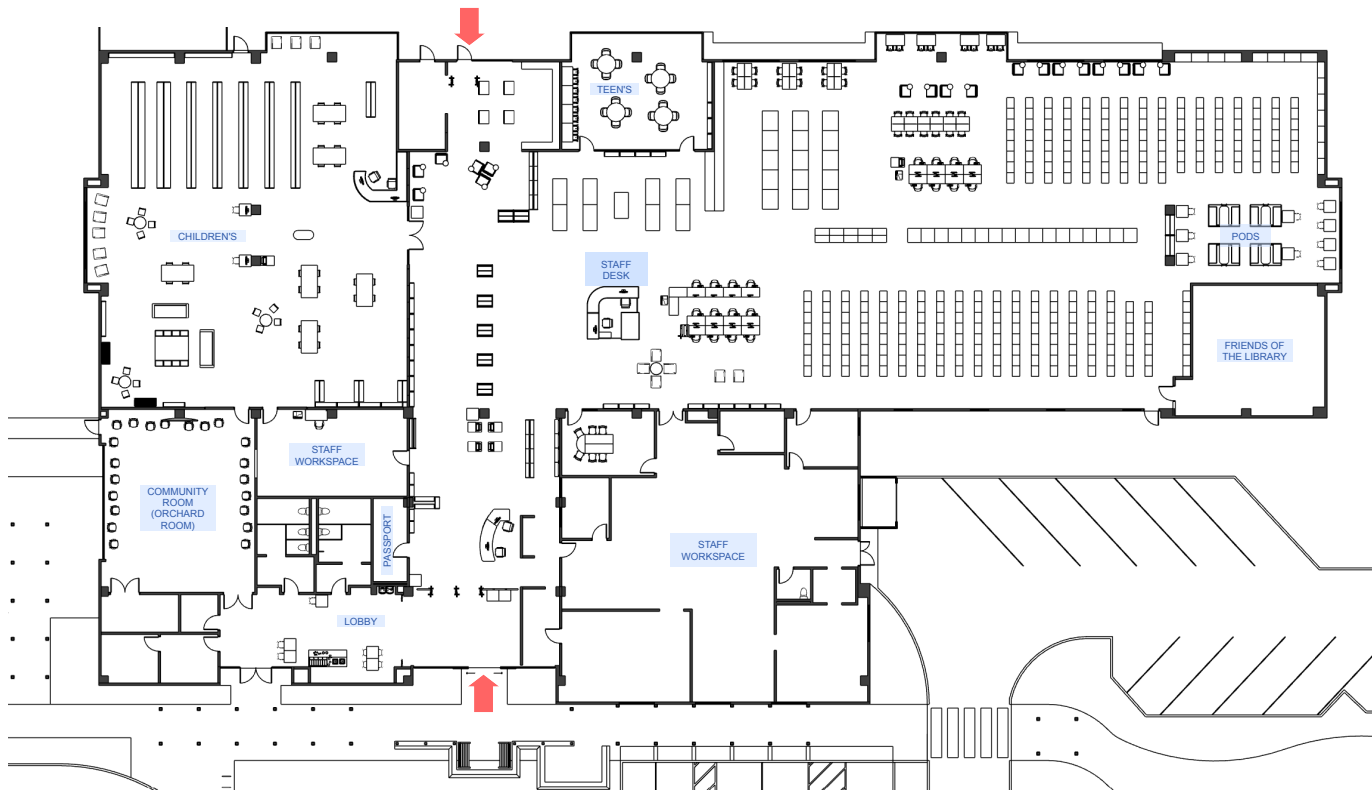
ACCESSIBILITY



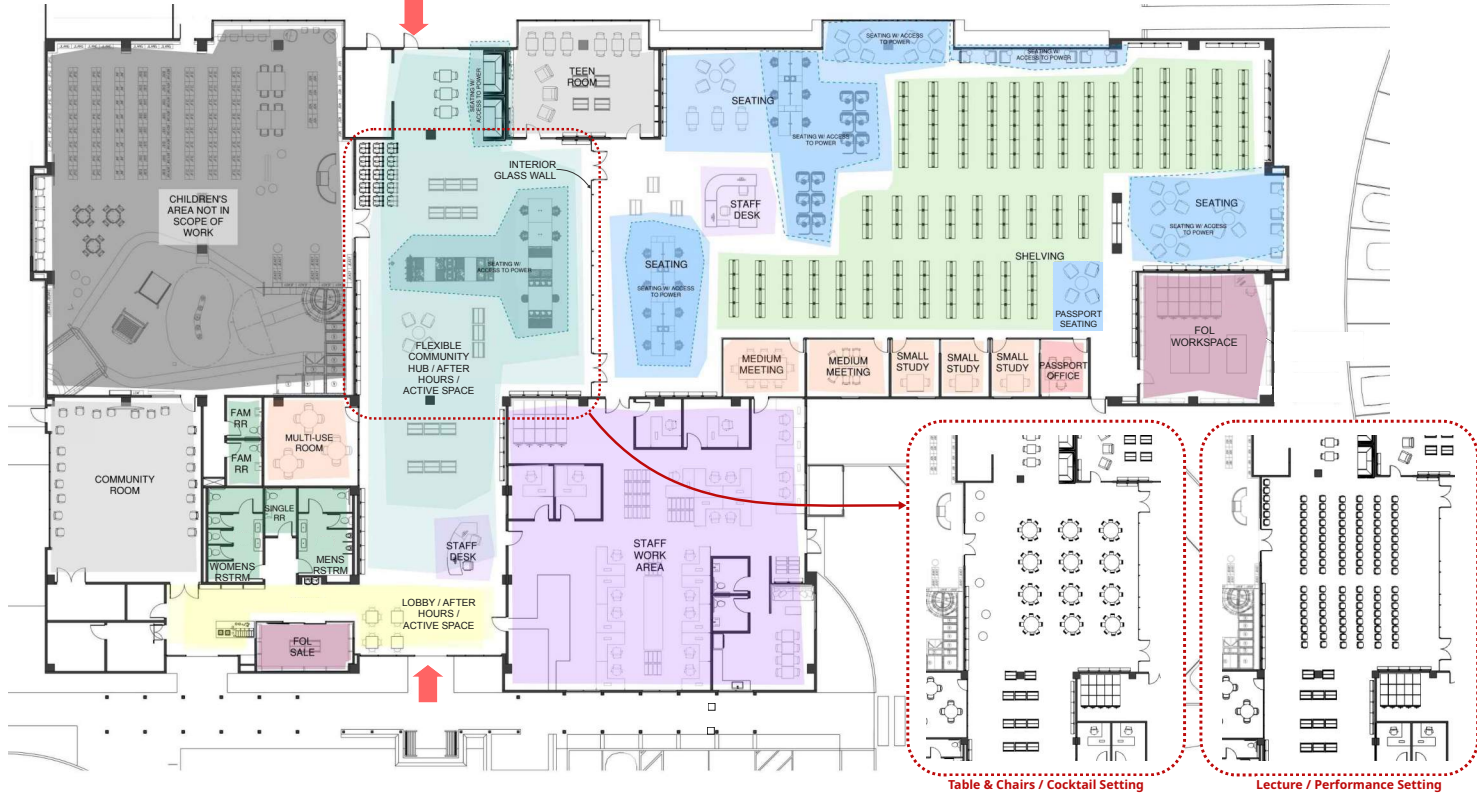
ARCHITECTURE & INTERIORS



3 Holistic Updates

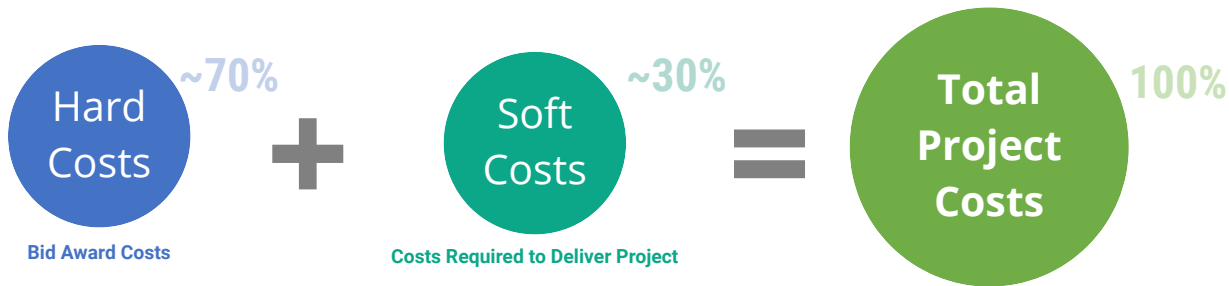


4 Existing Floor Plan



5 Proposed Conceptual Floor Plan

FACTOR OF TIME (ESCALATION)



Basis of Costs at This Stage:

Based on initial concept plans, renderings, and qualitative narratives. This is not a final estimate of detailed construction costs.

Purpose:

The purpose is to allow for early budgeting and scope to target budget alignment.

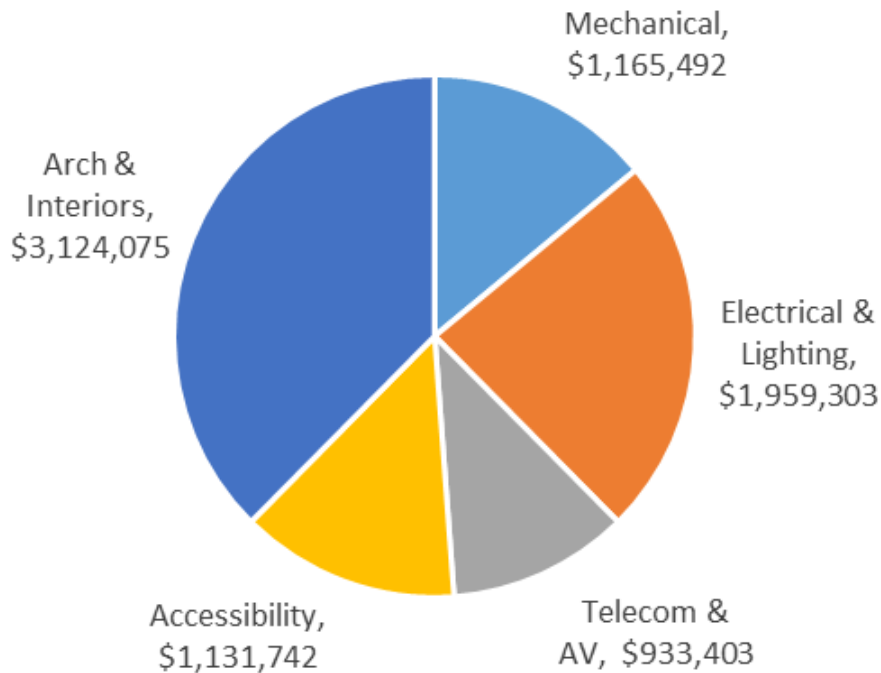
Key Assumptions

Assumes a hard bid (Design bid build)
Construction start in September 2026
Construction finish in November 2027
Selective Building Demolition (interior only)
Single phase construction*

Exclusions

Furniture & Equipment (incl. HD shelving)
Hazardous Materials Abatement
AV Equipment
Seismic Upgrades
Relocation and temporary facilities
Project labor agreement requirements

6 Costs and Budgeting



CONCEPTUAL DESIGN HARD COSTS

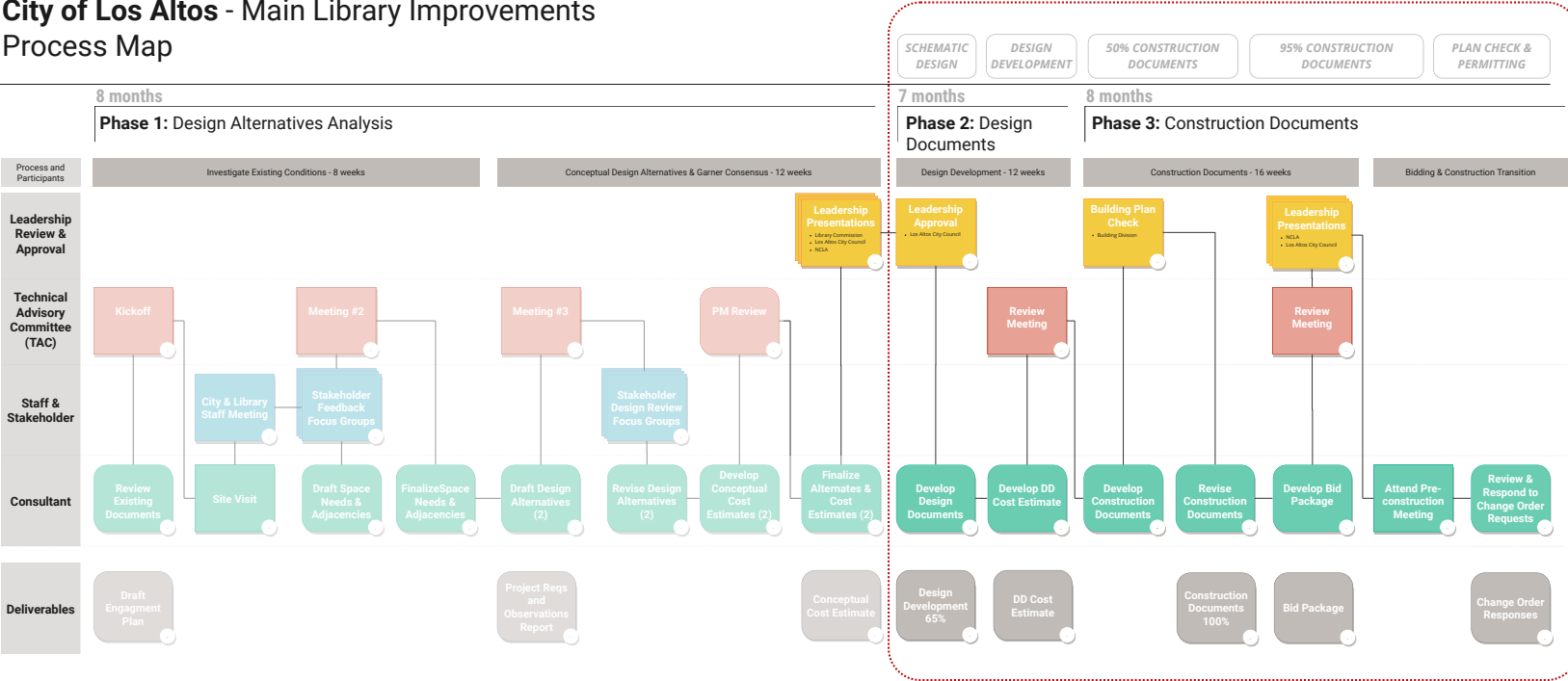
Base Hard Costs: \$8.314 M
Electrification Hard Costs: \$498 k

TOTAL HARD COSTS: \$8.812 M

7 Conceptual Cost Estimate Summary

City of Los Altos - Main Library Improvements

Process Map



GOAL OF THE DESIGN PROCESS:

Document decisions into clear bid set of documents to be used for construction, with the *design team providing support and continuity throughout the design and construction process* to ensure a *successful turnkey project*.

Design and Engineering Fees (Phases 2 and 3) : \$1,140,000

DESIGN SERVICES

- Structural Engineering (as needed for interior modifications)
- Architecture & Interior Design (including all finishes & materials)
- Furniture and Equipment
- Code Required Accessibility Design
- Acoustical Design and Engineering
- Mechanical System Design, including electrification
- Plumbing System Design
- Electrical & Lighting System Design, including electrification
- Telecom System Design
- Fire Protection & Fire Alarm System performance specification
- Technology & Audio Visual System Design
- Security System Design
- Photovoltaic System Design
- Battery Energy Storage System Design
- Signage and Wayfinding Design
- Bidding Services and Support
- Construction Services and Support

DESIGN DELIVERABLES & MILESTONES

- + Schematic Design Documents (30% Design)
- + Design Development Documents (60% Design)
- + Construction Documents (90% Design)
- + Building Dept. Plan Check Submittal
- + Building Dept. Approved Permit Package
- + Bid Package (100% Design)
- + Construction Record Drawings

ASSUMPTIONS / EXCLUSIONS

- Exterior site work beyond minor accessibility upgrades
- Full seismic upgrade design and documentation
- LEED Certification
- Energy Commissioning
- Envelope Commissioning

9 Moving the Project Forward - Funding Request

ACCOUNT NAME	North County Library Authority (NCLA)
ACCT NO.	Fund 8210
MONTH ENDING	current through 9/8/2025

STARTING BALANCE	
\$	10,959,031.33
TOTAL ADJUSTED BALANCE	
\$	11,053,544.55

[illegible]

FUND 8210

N County Library Authority Pool Deposit

F U L L A C C R U A L

GL Acct	Document No.	DT	Post Date	Cost Cntr	Internal Order	WBS Element	Doc Header Text	Reference	Line Text	Debit Amount	Credit Amount
A S S E T S											
1100000	Cash-Clearing								Beginning Balance	10,959,031.33	
	106244493	SA	08/01/25				Int Alloc-FY25 Qtr 4 Adva			71,734.47	
	106305373	SA	08/22/25				Int Alloc-FY25 Qtr 4 Fina			22,778.75	
									Doc Type Subtotal	94,513.22	0.00
									Total Period Activity	94,513.22	0.00
1100000	Cash-Clearing								Ending Balance	11,053,544.55	
1121500	Interest Receivable-Accrual								Beginning Balance		20,170.48-
									Total Period Activity	0.00	0.00
1121500	Interest Receivable-Accrual								Ending Balance		20,170.48-
E Q U I T Y											
3400000	Fund Balance / Retained Earnings								Beginning Balance		11,033,374.07-
									Total Period Activity	0.00	0.00
3400000	Fund Balance / Retained Earnings								Ending Balance		11,033,374.07-
R E V E N U E S											
4301100	Interest - Deposits and Investments								Beginning Balance	94,513.22	
	106244493	SA	08/01/25	T8210			Int Alloc-FY25 Qtr 4 Adva	8210	Int Alloc - FY 2025 QTR 4 Advance		71,734.47-
	106305373	SA	08/22/25	T8210			Int Alloc-FY25 Qtr 4 Fina	8210	Int Alloc - FY 2025 QTR 4 Final		22,778.75-
									Doc Type Subtotal	0.00	94,513.22-
									Total Period Activity	0.00	94,513.22-
4301100	Interest - Deposits and Investments								Ending Balance	0.00	
*TOTAL FUND	N County Library Authority Pool Deposit								Ending Balance	0.00	0.00

GL Acct	Document No.	DT	Post Date	Cost Cntr	Internal Order	WBS Element	Doc Header Text	Reference	Line Text	Debit Amount	Credit Amount
Fields of selection screen Fiscal Year 2026 From Fiscal Period 002 To Fiscal Period 002 Fund Group. Fund Single Value 8210 Modified Accrual Full Accrual X Print Rev/Exp Transaction Dtl X Summarize Rev/Exp Transactions Filename Document Types to Summarize No selections Logical File Path ZOUTBOUND_NFS Source System OTH											
Invisible selection criteria											

NCLA FY 25-26 Budget v Actual

	2023/24	2024/2025	2025/2026	2025/2026	
	Actual Year End	Actual	Budget	Actual	
Rate per Parcel	\$76	\$76	\$76	\$76	
FUND BALANCE as of 7/1	\$8,430,682	\$9,733,794	\$10,959,031	\$10,959,031	
OPERATING EXPENDITURES					% of Budget
County Staffing	\$ -	\$ -	\$ -	\$ -	
Other Library Costs (RFP & Renovations)		\$ 145,891	\$ 4,381,130		
Administrative Costs	\$ 50,902	\$ 36,902	\$ 62,318	\$ 8,318	13%
Tax (NBS)	\$ 10,691	11,201	\$ 12,500		
Legal	\$ 7,663		\$ 10,000		
Election					
Audit	\$ 8,500	\$ 8,500	\$ 9,818		
Admin	\$ 24,048	\$ 17,201	\$ 30,000	\$ 8,318	28%
Total Operating Expenditures	\$ 50,902	\$ 182,793	\$ 4,443,448	\$ 8,318	0.19%

REVENUES

Tax Revenue	\$ 1,053,059	\$ 1,055,617	\$ 1,055,617		
Interest Income*	\$ 280,784	\$ 352,410	\$ 216,700	\$ 94,513	44%
Other Revenues**	\$ 20,170				
Total Revenues	\$ 1,354,013	\$ 1,408,028	\$ 1,272,317	\$ 94,513	7%

OPERATING SURPLUS/(DEFICIT)	\$ 1,303,111	\$ 1,225,234	\$ (3,171,130)	\$ 86,196	
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FUND BALANCE as of 6/30	\$9,733,793	\$10,959,028	\$7,787,901		
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*FY 2526 Interest is forecast using same rate of return as 24/25 but assuming only 60% of principle due to anticipated payouts for remodeling project.

**Los Altos share payment from 22/23 received in 23/24