CITY COUNCIL MEETING AGENDA

January 13, 2026 - 7:00 PM
In Person

PARTICIPATION: Members of the public are invited to participate by attending the meeting at the Los Altos Council Chamber, located at Los Altos City Hall, 1 N. San Antonio Rd, Los Altos, CA, during the meeting. Public comments are accepted in person at the physical meeting location or via email to PublicComment@losaltosca.gov or through the Public Comment forum on the city website: Public Comments Form.

RULES FOR CONDUCT: According to Los Altos Municipal Code, Section 2.05.010 "Interruptions and rules for conduct": Understanding that the purpose of the city council meetings is to conduct the people's business for the benefit of all the people, in the event that any meeting of the city council is willfully interrupted by a person or group of persons so as to render the orderly conduct of the meeting impossible, the mayor, mayor pro tem, or any other member of the city council acting as the chair may order the removal of the person or persons responsible for the disruption and bar them from further attendance at the council meeting, or otherwise proceed pursuant to Government Code Section 54957.0 or any applicable penal statute or city ordinance.

REMOTE MEETING OBSERVATION: Members of the public may view the meeting via the link below, but will not be permitted to provide public comment via Zoom or telephone. Public comments will be accepted in person, and members of the public may submit written comments by following the instructions below.

https://losaltosca-gov.zoom.us/j/97513443632?pwd=DwmSecBWeoh86RklPxtbpB7tb23YlL.1

Telephone: 1-669-444-9171 / Webinar ID: 975 1344 3632 / Passcode: 698719

SUBMIT WRITTEN COMMENTS: Before the meeting, comments on matters listed on the agenda may be emailed to publiccomment@losaltosca.gov. Emailed public comments sent directly to the City Council, either as a group or individually, will not be included in the agenda packet but may be disclosable as part of a public records request. Emails sent to publiccomment@losaltosca.gov will be included in the appropriate agenda packet and are also disclosable as part of a public records request.

Please note: Personal information, such as e-mail addresses, telephone numbers, home addresses, and other contact information, is not required to be included with your comments. If this information is included in your written comments, it will become part of the public record. Redactions and/or edits will not be made to public comments, and the comments will be posted as submitted. Please do not include any information in your communication that you do not want to be made public.

Correspondence submitted in hard copy/paper format must be received by 2:00 p.m. on the day of the meeting to ensure distribution prior to the meeting. Hard copy/paper format comments presented during the meeting will be distributed to the City Council the following day. Members of the public may present a copy of their comments or attachments to the City Clerk for distribution to the City Council.

The Mayor will open public comment and will announce the length of time provided for comments during each item.

AGENDA

CALL MEETING TO ORDER

ESTABLISH QUORUM

PLEDGE OF ALLEGIANCE

REPORT ON CLOSED SESSION

CHANGES TO THE ORDER OF THE AGENDA

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Members of the audience may bring to the Council's attention any item that is not on the agenda. The Mayor will announce the time speakers will be granted before comments begin. Please be advised that, by law, the City Council is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "The Brown Act") items must first be noted on the agenda before any discussion or action.

SPECIAL ITEM

Issue Proclamation Recognizing the Service and Retirement of Los Altos Town Crier Editor Bruce Barton

DISCUSSION ITEM

1. **2026 City Council Reorganization Ceremony - Election of Mayor and Vice Mayor; Administration of Oaths of Office; Remarks from the City Council**

CONSENT CALENDAR

These items will be considered by one motion unless any member of the Council or audience wishes to remove an item for discussion. Any item removed from the Consent Calendar for discussion will be handled at the discretion of the Mayor.

2. **Approval of Meeting Minutes - Approve the Draft Regular Meeting Minutes of December 9, 2025**

3. **Adoption of Resolution - Approve Senior Commission Recommendation for Sourcewise Advisory Council Representative**
   Adopt a resolution to appoint Senior Commissioner Dolores Gallagher Thompson as the city representative to the Sourcewise Advisory Council for a three-year term with the possibility of one additional term

4. **Adoption of Resolution - Woodland Library Patio Expansion Project Contract Award**
   Adopt a resolution to authorize the City Manager to enter into an agreement with JPB Designs Inc to complete the Woodland Library Patio Expansion in an amount not to exceed $365,200

5. **Adoption of Resolution - Woodland Library Patio Expansion Project**
   Adopt a resolution that:

   - Approves the acceptance of the Los Altos Library Endowment funds for the Woodland Library Patio Expansion Project; and
   - Authorizes the City Manager to enter Memorandum of Understanding with Los Altos Library Endowment; and

- Amends the FY25/26 budget by increasing Woodland Library Patio Project (CD-00001) to $365,200; and
- Recognizes $335,500 revenue from Los Altos Library Endowment; and
- Appropriates $335,500 revenue to the Woodland Library Patio Expansion Project

INFORMATIONAL ITEMS / COUNCIL Q&A

There will be no discussion or action on Informational Items. The Council Q&A will be included in the packet the day of the meeting.

6. **Tentative Council Calendar and Housing Element Update Implementation Calendar**

COUNCIL/STAFF REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS

ADJOURNMENT

SPECIAL NOTICES TO THE PUBLIC

According to the City Council Norms and Procedures: It will be customary to have a recess at approximately 9:00 p.m. Before the recess, the Mayor shall announce whether any items will be carried over to the next meeting. The established hour after which no new items will be started is 11:00 p.m. Remaining items, however, may be considered by consensus of the Council.

In compliance with the Americans with Disabilities Act, the City of Los Altos will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please get in touch with the City Clerk at least 72 hours before the meeting.
All public records relating to an open session item on this agenda, which are not exempt from disclosure according to the California Public Records Act, and that are distributed to a majority of the legislative body, will be available for public inspection at the same time that the public records are distributed or made available to the legislative body.

City Council Staff Report

Meeting Date: January 13, 2026
Prepared By:
Approved By:

Subject: Approval of Meeting Minutes - Approve the Draft Regular Meeting Minutes of December 9, 2025

COUNCIL PRIORITY AREA

RECOMMENDATION

ENVIRONMENTAL IMPACT

FISCAL IMPACT

PREVIOUS COUNCIL CONSIDERATION

BACKGROUND

ANALYSIS

DISCUSSION

ATTACHMENTS
1. 12-09-2025 DRAFT Regular Meeting

CITY OF LOS ALTOS
CITY COUNCIL MEETING MINUTES
TUESDAY, DECEMBER 9, 2025
7:00 p.m.
1 N. San Antonio Rd. ~ Los Altos, CA

Pete Dailey, Mayor
Neysa Fligor, Vice Mayor
Larry Lang, Councilmember
Sally Meadows, Councilmember
Jonathan D. Weinberg, Councilmember

CALL MEETING TO ORDER – Pete Dailey, Mayor, called the meeting to order at 7:00 p.m.

ESTABLISH QUORUM – All Councilmembers were present.

PLEDGE OF ALLEGIANCE – Pete Dailey, Mayor, led the Pledge of Allegiance.

REPORT ON CLOSED SESSION

There was no reportable action from the Closed Session meeting of December 9, 2025 at 6:00 p.m.

CHANGES TO THE ORDER OF THE AGENDA

There were no changes to the order of the agenda.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

The following members of the public spoke during Public Comment:

- JoAnne Estill

CONSENT CALENDAR

The following members of the public spoke regarding items on the Consent Calendar:

- Caroline Horn (Item 3)
- Maria Bautista (Item 3)
- Jon Baer (Item 3)
- Phoebe Bressack (Item 3)

Motion by Weinberg and Second by Lang to approve the Consent Calendar. **Motion carried unanimously by roll call vote.**

1. **Approval of Meeting Minutes**
   Approve the Draft Regular Meeting Minutes for the Meeting of November 18, 2025

2. **Adopt a Resolution - Sanitary Sewer Video Inspection**
   Award the Base Bid for the Sanitary Sewer Video Inspection, Project WW-01011 to AIMS Companies, LLC. in the amount of $386,703.35 and authorize the City Manager to execute a contract in the amount of $386,703.35 and up to 10% contingency funds not-to-exceed $38,670.34 on behalf of the City

3. **Adoption of Resolution - North San Antonio Road Complete Streets Project Agreement**
   Adopt a Resolution authorizing the City Manager to execute the Master Agreement and subsequent Program Supplement between Caltrans and the City of Los Altos for the North San Antonio Road Complete Street Project

4. **Adoption of Ordinance - Approving Los Altos Police Policy 709**
   Adopt Ordinance approving Los Altos Police Policy 709 pertaining to the funding, acquisition, and use of military equipment as mandated by Assembly Bill 481

5. **Adoption of Resolution - Supporting Veteran Community**
   Adopt a Resolution Supporting the Prevention of Veteran Suicides

DISCUSSION ITEMS

6. **Acceptance of Residential Electrification Rebate Program**
   Authorize the implementation of the proposed residential rebate program to support residential electrification and the City's greenhouse gas (GHG) emission reduction goals as outlined in the adopted Climate Action and Adaptation Plan (CAAP)

   Tania Katbi, Sustainability Coordinator, presented the report.

   There were no public speakers for this item.

   Motion by Meadows and Second to Dailey authorize the implementation of the proposed residential rebate program to support residential electrification and the City's greenhouse gas (GHG) emission reduction goals as outlined in the adopted Climate Action and Adaptation Plan (CAAP). **Motion carried unanimously by roll call vote.**

7. **City Council Subcommittee Formation - City Attorney Performance Review**
   Approve the formation of a Subcommittee of the City Council for a City Attorney Performance Review

   There were no speakers regarding this item.

   Motion by Dailey and Second by Lang to assign **Jonathan D. Weinberg, Councilmember and Sally Meadows, Councilmember,** to the City Attorney Performance Review Subcommittee.

INFORMATIONAL ITEMS / COUNCIL Q&A

There will be no discussion or action on Informational Items. The Council Q&A will be included in the packet the day of the meeting.

8. **Tentative Council Calendar and Housing Element Update Implementation Calendar**

9. **Options for Filling a City Council Vacancy**

10. **City Council Q/A**

COUNCIL/STAFF REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS

ADJOURNMENT – The regular meeting adjourned at 7:51 p.m.

The meeting minutes were prepared by Melissa Thurman, City Clerk, for approval at the regular meeting on January 13, 2026.

Pete Dailey Mayor	Melissa Thurman, MMC City Clerk

The December 9, 2025, City Council meeting recording may be viewed via the following external website: https://www.youtube.com/@CityofLosAltosCA

The City of Los Altos does not own or operate YouTube. The video referenced in these minutes was live at the time the minutes were published.

City Council Staff Report

Meeting Date: January 13, 2026
Prepared By: Jaime Chew
Approved By: Gabe Engeland

Subject: Adoption of Resolution - Approve Senior Commission Recommendation for Sourcewise Advisory Council Representative

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COUNCIL PRIORITY AREA
General Government

RECOMMENDATION
Adopt a resolution to appoint Senior Commissioner Dolores Gallagher Thompson as the city representative to the Sourcewise Advisory Council for a three-year term with the possibility of one additional term

ENVIRONMENTAL IMPACT
This action does not qualify as a "Project" as defined in California Government Code Section 15378(b) of the Guidelines for California Environmental Quality Act (CEQA).

FISCAL IMPACT
None

PREVIOUS COUNCIL CONSIDERATION
June 11, 2024

BACKGROUND
Sourcewise is a 501 (c)(3) nonprofit organization that collaborates with Santa Clara County, state, and local networks to provide access to programs and information on support services for the aging population. The purpose of the council is to advise Sourcewise and its Board of Directors about the needs of older adults and disable persons in the county, to advocate on behalf of the most vulnerable and those of greatest need within the community, and to inform the community of resources and services available through Sourcewise. Sourcewise was previously known as the Council on Aging for Silicon Valley.

The advisory council operates under the authority of the federal Older Americans Act and the state Older Californians Act. Community organizations, county districts, and local agencies within Santa Clara County are represented on this 37-seat advisory council.

Advisory councilmembers are actively involved in the development, implementation, and monitoring of the Area Plan, which assesses unmet needs and identifies service goals and objectives. Members are also included in the evaluation of applications for grants for services

such as nutrition, legal aid, and adult day care.

At the May 6, 2024, Senior Commission regular meeting, the commission voted unanimously (5-0) to recommend Senior Commissioner Jayne Cohen to be the city of Los Altos representative on the Sourcewise Advisory Council. At the June 11, 2024, City Council regular meeting, Council approved the appointment. In September 2024, the Sourcewise Advisory Council approved the recommended appointment. Senior Commissioner Jayne Cohen served until her resignation, from both the Senior Commission and the Sourcewise Advisory Council, in July 2025.

ANALYSIS
N/A

DISCUSSION
Sourcewise Advisory councilmember terms are three years, beginning July 1, and may renew for one additional term. The advisory council meetings currently take place via Zoom on the 1st Monday of each month, between 12pm – 2pm. Los Altos Senior Commission meetings are the 1st Monday of each month at 3:30pm.

At the November 3, 2025, Senior Commission regular meeting, the commission voted unanimously (5-0) to recommend Senior Commissioner Dolores Gallagher Thompson to be the city of Los Altos representative on the Sourcewise Advisory Council for a three-year term with the possibility of one additional term.

ATTACHMENTS
1. Attachment 1 - Resolution

RESOLUTION NO. 2026-___

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALTOS TO APPOINT SENIOR COMMISSIONER DOLORES GALLAGHER THOMPSON AS THE CITY REPRESENTATIVE TO THE SOURCEWISE ADVISORY COUNCIL FOR A THREE-YEAR TERM WITH THE POSSIBILITY OF ONE ADDITIONAL TERM

WHEREAS, Sourcewise is a 501 (c)(3) nonprofit organization that collaborates with Santa Clara County, state, and local networks to provide access to programs and information on support services for the aging population; and

WHEREAS, the city of Los Altos would like a representative on the Sourcewise Advisory Council; and

WHEREAS, the city of Los Altos does not currently have representation on the 37-seat Sourcewise Advisory Council since Senior Commissioner Jayne Cohen's resignation in July 2025; and

WHEREAS, by unanimous vote at the November 3, 2025, Senior Commission regular meeting, the commission recommended Senior Commissioner Dolores Gallagher Thompson to City Council to be the Sourcewise representative for the city of Los Altos; and

WHEREAS, the Sourcewise Advisory Council Member terms are three years, beginning July 1, and may renew for one additional term; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the city of Los Altos hereby appoints Dolores Gallagher Thompson as the Sourcewise representative for the city of Los Altos.

I HEREBY CERTIFY that the foregoing is a true and correct copy of a Resolution passed and adopted by the City Council of the city of Los Altos at a meeting thereof on the 13th day of January, 2026 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
MAYOR

Attest:

_____

Melissa Thurman, MMC
CITY CLERK

City Council Staff Report

Meeting Date: January 13, 2026
Prepared By: Anthony Carnesecca
Approved By: Gabe Engeland

Subject: Adoption of Resolution - Woodland Library Patio Expansion Project Contract Award

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COUNCIL PRIORITY AREA
General Government

RECOMMENDATION
Adopt a resolution to authorize the City Manager to enter into an agreement with JPB Designs Inc to complete the Woodland Library Patio Expansion in an amount not to exceed $365,200

ENVIRONMENTAL IMPACT
Categorically Exempt pursuant to California Environmental Quality Act Section 15301 – Existing Facilities consisting of the minor alteration of existing public structures and facilities

FISCAL IMPACT
This project is currently incorporated into the approved FY25-26 budget. The budget will be amended through City Council action to increase the overall project cost, but the City's cost of $30,000 will not increase beyond what was already approved by City Council in the budget process.

PREVIOUS COUNCIL CONSIDERATION
November 12, 2024 & October 14, 2025

BACKGROUND
In March 2022, the Library Commission Infrastructure Subcommittee presented a report on the Woodland Library Patio Project that had a conceptual framework of proposed programs and amenities for the outdoor space at Woodland Library. The Infrastructure Subcommittee was directed to continue working on the project.

In December 2022, the Library Commission unanimously approved the Woodland Expanded Patio Project as presented.

After that approval, the Infrastructure Subcommittee provided the general proposal for a Woodland Expanded Patio Project to the Los Altos Library Endowment to explore funding opportunities. It was determined that this project would wait until after the Main Library Patio project.

In August 2024, the Los Altos Library Endowment was made aware of a native plant garden

project in the proposed area for the Woodland Library Patio so the Los Altos Library Endowment team gathered that group and key library stakeholders to discuss how the two projects could work together moving forward.

At its September 16, 2024 meeting, the Library Commission received a report from the Chair and LALE Liaison Fawcett regarding recent progress on the Woodland Library Patio project. This initial conversation amongst key stakeholders, which included individuals from Santa Clara County Library District, Los Altos Library Endowment, Greentown Los Altos, and the Library Commission LALE Liaison.

Since that meeting, the Los Altos Library Endowment team created renderings of what the space could look like that are being circulated for feedback from Library patrons and staff. These renderings were completed based upon the proposal by the Library Commission Infrastructure Committee.

On November 12, 2024, the City Council received a memorandum that provided an update on the Woodland Library Patio Project.

At the January 9, 2025 Library Commission meeting, the Los Altos Library Endowment received additional feedback on this project as they continued to develop the plans for the space. After that meeting, the Los Altos Library Endowment team has made adjustments based on Library Commission feedback and completed bid-ready documents through collaboration with partner organizations.

On October 14, 2025, the City Council authorized the City Manager to issue formal bid for the Woodland Library Patio Expansion Plan.

ANALYSIS

DISCUSSION

On October 22, 2025 at 2:00 PM, the Formal Bid was posted on the City's Bid Portal for all prospective bidders.

On November 19, 2025 at 2:00 PM, the Formal Bid period closed and the City received 9 bids.

Through a competitive bid process, JPB Designs Inc was the lowest responsible, responsive bidder for the project.

ATTACHMENTS

1. Attachment 1 - Resolution

RESOLUTION NO. 2026-___

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A CONSTRUCTION CONTRACT WITH JPB DESIGNS INC FOR THE WOODLAND LIBRARY PATIO EXPANSION PROJECT IN AN AMOUNT NOT-TO-EXCEED $332,000 AND UP TO 10% CONTINGENCY FUNDS NOT-TO-EXCEED $365,200

WHEREAS, at the October 14, 2025 City Council meeting, the Los Altos City Council authorized the City Manager to issue a Formal Bid for the Woodland Library Patio Expansion Project; and

WHEREAS, on October 22, 2025 at 2:00 PM, the Formal Bid was posted on the City's Bid Portal for all prospective bidders; and

WHEREAS, on November 19, 2025 at 2:00 PM, the Formal Bid period closed and the City received 9 bids; and

WHEREAS, through a competitive bid process, JPB Designs Inc was the lowest responsible, responsive bidder for the Project; and

WHEREAS, this resolution is exempt from environmental review pursuant to CEQA Section 15301 – Existing Facilities consisting of the minor alteration of existing public structures and facilities.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Los Altos hereby:

1. Authorizes the City Manager to execute a Construction Contract with JPB Designs Inc in an amount not-to-exceed $332,000 and up to 10% contingency funds not-to-exceed $365,200 to complete the Woodland Library Patio Expansion Project; and

2. Authorizes the City Manager to take such further actions as may be necessary to implement the foregoing agreement.

I HEREBY CERTIFY that the foregoing is a true and correct copy of a Resolution passed and adopted by the City Council of the City of Los Altos at a meeting thereof on the 13th day of January, 2026 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
MAYOR

Attest:

_____
Melissa Thurman, CITY CLERK

City Council Staff Report

Meeting Date: January 13, 2026
Prepared By: Anthony Carnesecca
Approved By: Gabe Engeland

Subject: Adoption of Resolution - Woodland Library Patio Expansion Project

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COUNCIL PRIORITY AREA
General Government

RECOMMENDATION
Adopt a resolution that:

- Approves the acceptance of the Los Altos Library Endowment funds for the Woodland Library Patio Expansion Project; and
- Authorizes the City Manager to enter Memorandum of Understanding with Los Altos Library Endowment; and
- Amends the FY25/26 budget by increasing Woodland Library Patio Project (CD-00001) to $365,200; and
- Recognizes $335,500 revenue from Los Altos Library Endowment; and
- Appropriates $335,500 revenue to the Woodland Library Patio Expansion Project

ENVIRONMENTAL IMPACT
Categorically Exempt pursuant to California Environmental Quality Act Section 15301 – Existing Facilities consisting of the minor alteration of existing public structures and facilities

FISCAL IMPACT
This project is currently incorporated into the approved FY25-26 budget. The budget will be amended through City Council action to increase the overall project cost, but the City's cost of $30,000 will not increase beyond what was already approved by City Council in the budget process.

PREVIOUS COUNCIL CONSIDERATION
November 12, 2024 & October 14, 2025

BACKGROUND
In March 2022, the Library Commission Infrastructure Subcommittee presented a report on the Woodland Library Patio Project that had a conceptual framework of proposed programs and amenities for the outdoor space at Woodland Library. The Infrastructure Subcommittee was directed to continue working on the project.

In December 2022, the Library Commission unanimously approved the Woodland Expanded Patio Project as presented.

After that approval, the Infrastructure Subcommittee provided the general proposal for a Woodland Expanded Patio Project to the Los Altos Library Endowment to explore funding opportunities. It was determined that this project would wait until after a Main Library Patio project.

In August 2024, the Los Altos Library Endowment was made aware of a native plant garden project in the proposed area for the Woodland Library Patio so the Los Altos Library Endowment team gathered that group and key library stakeholders to discuss how the two projects could work together moving forward.

At the September 16, 2024, the Library Commission received a report from the Chair and LALE Liaison Fawcett regarding recent progress on the Woodland Library Patio project. This initial conversation amongst key stakeholders, which included individuals from Santa Clara County Library District, Los Altos Library Endowment, Greentown Los Altos, and the Library Commission LALE Liaison.

Since that meeting, the Los Altos Library Endowment team created renderings of what the space could look like that are being circulated for feedback from Library patrons and staff. These renderings were completed based upon the proposal by the Library Commission Infrastructure Committee.

On November 12, 2024, the City Council received a memorandum that provided an update on the Woodland Library Patio Project.

At the January 9, 2025 Library Commission meeting, the Los Altos Library Endowment received additional feedback on this project as they continued to develop the plans for the space. After that meeting, the Los Altos Library Endowment team has made adjustments based on Library Commission feedback and completed bid-ready documents through collaboration with partner organizations.

On October 14, 2025, the City Council authorized the City Manager to issue formal bid for the Woodland Library Patio Expansion Plan.

ANALYSIS

DISCUSSION

This resolution allows the City of Los Altos to execute completion of this project, including the Memorandum of Understanding between the City of Los Altos and Los Altos Library Endowment presented to City Council formally articulates each organization's commitments to this project moving forward.

ATTACHMENTS

1. Attachment 1 - Resolution

2. Attachment 2 - Memorandum of Understanding

RESOLUTION NO. 2026-___

A RESOLUTION APPROVING THE ACCEPTANCE OF LOS ALTOS LIBRARY ENDOWMENT FUNDS FOR WOODLAND LIBRARY PATIO EXPANSION PROJECT, AUTHORIZING THE CITY MANAGER TO ENTER INTO MEMORANDUM OF UNDERSTANDING WITH LOS ALTOS LIBRARY ENDOWMENT, AMENDING FY25/26 BUDGET BY INCREASING WOODLAND LIBRARY PATIO PROJECT (CD-00001) TO $365,200, RECOGNIZING $335,500 REVENUE FROM LOS ALTOS LIBRARY ENDOWMENT, AND APPROPRIATING $335,500 REVENUE TO WOODLAND LIBRARY PATIO EXPANSION PROJECT

WHEREAS, in March 2022, the Library Commission Infrastructure Subcommittee presented a report on the Woodland Library Patio Project that had a conceptual framework of proposed programs and amenities for the outdoor space at Woodland Library and the Infrastructure Subcommittee was directed to continue working on the project; and

WHEREAS, in December 2022, the Library Commission unanimously approved the Woodland Expanded Patio Project as presented; and

WHEREAS, after that approval, the Infrastructure Subcommittee provided the general proposal for a Woodland Expanded Patio Project to the Los Altos Library Endowment to explore funding opportunities; and

WHEREAS, at the January 9, 2025 Library Commission meeting, the Los Altos Library Endowment team received additional feedback on this project as they continued to develop the plans for the space; and

WHEREAS, since that meeting, the Los Altos Library Endowment team has made adjustments based on Library Commission feedback and completed bid-ready documents through collaboration with partner organizations; and

WHEREAS, at the October 14, 2025 City Council meeting, the Los Altos City Council authorized the City Manager to issue a Formal Bid for the Woodland Library Patio Expansion Project; and

WHEREAS, on October 22, 2025 at 2:00 PM, the Formal Bid was posted on the City's Bid Portal for all prospective bidders; and

WHEREAS, on November 19, 2025 at 2:00 PM, the Formal Bid period closed and the City received 9 bids; and

WHEREAS, through a competitive bid process, JPB Designs Inc was the lowest responsible, responsive bidder for the Project; and

WHEREAS, this project will provide a public benefit of enhanced outdoor spaces at the Woodland Library with additional program and activity space that can be utilized by Los Altos residents, Library patrons, and Library program participants; and

WHEREAS, this resolution is exempt from environmental review pursuant to CEQA Section 15301 – Existing Facilities consisting of the minor alteration of existing public structures and facilities.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Los Altos hereby:

1. Approves the acceptance of the Los Altos Library Endowment funds for the Woodland Library Patio Expansion Project; and

2. Authorizes the City Manager to enter Memorandum of Understanding with Los Altos Library Endowment; and

3. Amends the FY25/26 budget by increasing Woodland Library Patio Project (CD-00001) to $365,200; and

4. Recognizes $335,500 revenue from Los Altos Library Endowment; and

5. Appropriates $335,500 revenue to the Woodland Library Patio Expansion Project.

I HEREBY CERTIFY that the foregoing is a true and correct copy of a Resolution passed and adopted by the City Council of the City of Los Altos at a meeting thereof on the 13th day of January, 2026 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
MAYOR

Attest:

_____
Melissa Thurman, CITY CLERK

MEMORANDUM OF UNDERSTANDING BETWEEN
THE LOS ALTOS LIBRARY ENDOWMENT AND THE CITY OF LOS ALTOS

This MEMORANDUM OF UNDERSTANDING (MOU) is made as of January 13, 2026, by and between the City of Los Altos, a municipal corporation of the State of California (City) and the Los Altos Library Endowment, a 501(c)(3) Corporation (LALE), or hereinafter the Parties.

WHEREAS, in December 2022, the Library Commission unanimously approved the Woodland Expanded Patio Project as presented and provided the general proposal to the Los Altos Library Endowment to explore funding opportunities; and

WHEREAS, on November 12, 2024, the Los Altos City Council ("City Council") received a memorandum that provided an update on the Woodland Library Patio Project; and

WHEREAS, LALE presented an initial design to the Library Commission on January 9, 2025 and made adjustments based on feedback from the Commission and partner organizations; and

WHEREAS, LALE provided the City with final bid-ready construction drawings and specifications; and

WHEREAS, on October 14, 2025, the City Council authorized the City Manager to issue formal bid for the Woodland Library Patio Expansion Project; and

WHEREAS, the lowest responsive bid through the formal bid process was $332,000, which including a recommended 10% contingency, means the total project cost is $365,200; and

WHEREAS, the City Council believes that an expanded patio at the Woodland Library would be a benefit to the community through expanded flexible community space for existing and new library programs and services; and

WHEREAS, on January 13, 2026, the City Council will approve this MOU in order to award the construction contract and begin work to complete the project.

NOW, THEREFORE, the Parties hereby declare the following:

1. The City is allocating $29,700 for the project.

2. The City will enter into a separate agreement with the lowest responsive bidder to the project.

3. The City will supervise and manage construction activities, including but not limited to invoice reconciliation and regular construction updates.

4. The City will provide approved invoices for work performed during the construction process, and LALE will provide reimbursement to City for said approved invoices within thirty (30) days of receipt, up to the amount of $335,500 for the project.

5. LALE will provide any additional information required to complete construction of the project.

6. The City and LALE will meet and confer on any additional costs above the agreed upon total project cost of $365,200.

CITY OF LOS ALTOS

Name: Gabriel Engeland
Title: City Manager

APPROVED AS TO FORM:

Name: Jolie Houston
Title: City Attorney, Los Altos

LALE

Name: Freddie Park Wheeler
Title: President

APPROVED AS TO FORM:

Name:
Title:

City of Los Altos 2026 Tentative Council Agenda Calendar

January 27, 2026 – 7:00 p.m.

CONSENT:

- Weed Abatement Declaration of Public Nuisance
- Playground Renovations at Grant and Shoup Park
- Project Acceptance – Grant Park

PUBLIC HEARINGS:

- 81 Pepper Drive Appeal
- 4898 El Camino Real Appeal
- 4898 El Camino Real Tentative Map
- 996 Lorain Ave Tentative Map

DISCUSSION ITEMS:

- 1633 Dallas Ct. Tree Removal Appeal
- Number of Commissioners on Commissions
- Review of Council Norms

The remaining 2026 City Council agenda calendar items are pending and will be published at a later date.

All items and dates are tentative and subject to change unless a specific date has been noticed for a legally required Public Hearing.
Items may be added or removed from the shown date at any time and for any reason prior to the publication of the agenda.

PROGRAM	SUB PROJECT	INITIATION DATE	HEU COMPLETION DATE	STATUS
Program 2.D: Encourage and streamline Accessory Dwelling Units (ADUs).	Budget & Hire Planning Technician		December 31, 2022	COMPLETED
Program 2.D: Encourage and streamline Accessory Dwelling Units (ADUs).	Amend ADU Ordinance based upon HCD's letter		6 months or less	COMPLETED
Program 6.G: Housing mobility	Allow more than one JADU (at least two per site)		with ADU Ordinance Update	COMPLETED
Program 3.H: Amend design review process and requirements.	Eliminate 3rd Party Architectural Review		February 28, 2023	COMPLETED
Program 3.H: Amend design review process and requirements.	Dismiss Design Review Commission		February 28, 2023	COMPLETED
Program 3.L: Eliminate the requirement of story poles.			March 31, 2023	COMPLETED
Program 2.E: Conduct annual ADU rental income surveys.	Budget & Hire Housing Manager	March 31, 2023		COMPLETED
residents.	Transportation Demand		June 30, 2023	COMPLETED
Program 2.D: Encourage and streamline Accessory Dwelling Units (ADUs).	RFP-Permit Ready ADU Plans		July 31, 2023	COMPLETED
Program 1.H: Facilitate housing on City-owned sites.	Financial Analysis	July 1, 2023	December 31, 2023	COMPLETED
Program 3.D: Evaluate and adjust impact fees.		August 1, 2023	December 31, 2024	COMPLETED
Program 1.H: Facilitate housing on City-owned sites.	Release RFP	December 31, 2023		COMPLETED
Program 6.C: Target housing development in highest resource areas.	Initial Outreach		September 31, 2023	COMPLETED
Program 6.D: Promote Housing Choice (Section 8) rental assistance program.			September 31, 2023	COMPLETED
Program 2.A: Continue to implement and enhance inclusionary housing requirements.			December 31, 2023	ONGOING
Program 2.B: Establish an affordable housing in-lieu fee and commercial linkage fee.	Housing in-lieu fee.		December 31, 2023	COMPLETED
Program 2.F: Water and Sewer Service Providers.			December 31, 2023	COMPLETED
Program 3.B: Modify building height in mixed-use zoning districts.	Downtown Districts		December 31, 2023	COMPLETED
Program 3.E: Ensure that the density bonus ordinance remains consistent with State law.			December 31, 2023	ONGOING

Program 3.H: Amend design review process and requirements.	Code Amendments		December 31, 2023	**COMPLETED**
Program 3.K: Standardize multimodal transportation requirements.	Bicycle Storage and Charging Regulations		December 31, 2023	**COMPLETED**
Program 3.K: Standardize multimodal transportation requirements.	Remove CSC Review of Housing Developments		December 31, 2023	**COMPLETED**
Program 4.C: Allow Low Barrier Navigation Centers consistent with AB 101.			December 31, 2023	**COMPLETED**
Program 4.D: Allow transitional and supportive housing consistent with State law.			December 31, 2023	**COMPLETED**
Program 4.E: Allow employee/farmworker housing consistent with State law.			December 31, 2023	**COMPLETED**
Program 4.F: Reasonably accommodate disabled persons' housing needs.			December 31, 2023	**COMPLETED**
Program 6.B: Maintain and expand an inventory of affordable housing funding sources.	Prepare Inventory.		December 31, 2023	**COMPLETED**
Program 6.E: Prepare and distribute anti-displacement information.			December 31, 2023	**COMPLETED**
Program 1.A: Rezone for RHNA shortfall.			January 31, 2024	**COMPLETED**
Program 1.G: Rezone housing sites from previous Housing Elements.			January 31, 2024	**COMPLETED**
Program 3.G: Amend Conditional Use Permits findings applicable to housing developments.			March 31, 2024	**COMPLETED**
Program 3.I: Allow residential care facilities consistent with State law.			January 31, 2024	**COMPLETED**
Program 3.J: Explicitly allow manufactured homes consistent with State law.			January 31, 2024	**COMPLETED**
Program 3.F: Reduce Conditional Use Permit requirement for residential mixed-use and multi-family.			September 31, 2024	**COMPLETED**
Program 1.B: Facilitate higher density housing in the Commercial Thoroughfare (CT) District.			January 31, 2024	**COMPLETED**
Program 1.C: Allow housing in the Office Administrative (OA) District.			January 31, 2024	**COMPLETED**

Program 1.E: Update the Loyola Corners Specific Plan.			January 31, 2024	**COMPLETED**
Program 2.D: Encourage and streamline Accessory Dwelling Units (ADUs).	Adopt-Permit Ready ADU Plans		December 31, 2024	**COMPLETED**
Program 3.A: Prepare a Downtown parking plan and update citywide parking requirements.	Downtown Parking Plan		December 31, 2024	**COMPLETED**
Program 3.A: Prepare a Downtown parking plan and update citywide parking requirements.	Comprehensive Parking Ordinance Update		December 31, 2024	**COMPLETED**
Program 3.B: Modify building height in mixed-use zoning districts.	Neighborhood (CN) District		December 31, 2024	**COMPLETED**
Program 3.C: Remove floor-to-area ratio (FAR) restriction at Rancho Shopping Center and Woodland Plaza.			December 31, 2024	**COMPLETED**
Program 3.M: Modify parking requirements for emergency shelters consistent with State law.			December 31, 2024	**COMPLETED**
Program 2.B: Establish an affordable housing in-lieu fee and commercial linkage fee.	Commercial linkage fee.	December 31, 2025		**COMPLETED**
Program 1.D: Allow housing on certain Public and Community Facilities District sites and facilitate housing on religious institution properties.			December 31, 2025	**IN-PROGRESS**
Program 6.G: Housing mobility	Allow housing on all religious sites within the City		December 31, 2025	**IN-PROGRESS**
Program 1.F: Rezone Village Court parcel.			December 31, 2025	**COMPLETED**
Program 4.H: Provide additional density bonuses and incentives for housing that accommodates special needs groups.			December 31, 2025	**IN-PROGRESS**
Program 4.I: Allow senior housing with extended care facilities in multi-family and mixed-use zoning districts.			December 31, 2025	**IN-PROGRESS**
Program 1.I: Incentivize Downtown lot consolidation.			July 31, 2026	
Program 4.G: Assist seniors to maintain and rehabilitate their homes.			July 31, 2026	**ONGOING**
Program 6.C: Target housing development in highest resource areas.	Follow-up Outreach		September 31, 2026	

Program 1.H: Facilitate housing on City-owned sites.	Entitlement Review		December 31, 2026	
Program 3.N: Modify standards in the R3 zoning districts.			December 31, 2026	**COMPLETED**
Program 4.J: Facilitate alternate modes of transportation for residents.	Capital Improvement Project for above head pedestrian crossing signals on San Antonio Road near Downtown Los Altos		December 31, 2027	
Program 5.F: Incentivize the creation of play areas for multi-family housing projects.			December 31, 2027	
Program 1.K: Participate in regional housing needs planning efforts.			Ongoing	**ONGOING**
Program 1.L: General Plan amendments.			Ongoing	**ONGOING**
Program 1.M: SB 9 implementation.			Ongoing	**ONGOING**
Program 1.N: Facilitate and monitor pipeline housing projects.			Ongoing	**ONGOING**
Program 2.C: Assist in securing funding for affordable housing projects.			Ongoing	**ONGOING**
Program 2.D: Encourage and streamline Accessory Dwelling Units (ADUs).			Ongoing	**ONGOING**
Program 2.E: Conduct annual ADU rental income surveys.	Annual Survey		Annually	**ONGOING**
Program 4.A: Support efforts to fund homeless services.			Ongoing	**ONGOING**
Program 4.B: Continue to participate in local and regional forums for homelessness, supportive, and transitional housing.			Ongoing	**ONGOING**
Program 5.A: Monitor condominium conversions.			Ongoing	**ONGOING**
Program 5.B: Continue to administer the City's affordable housing programs.			Ongoing	**ONGOING**
Program 5.C: Restrict commercial uses from displacing residential neighborhoods.			Ongoing	**ONGOING**
Program 5.D: Implement voluntary code inspection program.			Ongoing	**ONGOING**
Program 5.E: Help secure funding for housing rehabilitation and assistance programs.			Ongoing	**ONGOING**

Program 6.A: Assist residents with housing discrimination and landlord-tenant complaints.			Ongoing	**ONGOING**
Program 6.B: Maintain and expand an inventory of affordable housing funding sources.	Inform, Evaluate Apply/Submit		Ongoing	**ONGOING**
Program 6.F: Affirmatively market physically accessible units.			Ongoing	**ONGOING**
Program 7.A: Promote energy and water conservation and greenhouse gas reduction through education and awareness campaigns.			Ongoing	**ONGOING**
Program 7.B: Monitor and implement thresholds and statutory requirements of climate change legislation.			Ongoing	**ONGOING**