



ZONING ADMINISTRATOR MEETING MINUTES

4:00 PM – Wednesday, September 3, 2025

***Community Meeting Chambers, Los Altos City Hall
1 North San Antonio Road, Los Altos, CA***

CALL MEETING TO ORDER

At 4:00 p.m. the Zoning Administrator called the meeting to order.

ESTABLISH QUORUM

PRESENT: Zoning Administrator Zornes and Development Services Deputy Director Williams

STAFF: Senior Planner Gallegos

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

None.

ITEMS FOR CONSIDERATION/ACTION

CONSENT CALENDAR.

1. Zoning Administrator Meeting Minutes

Approval of the DRAFT minutes of the regular meeting of August 20, 2025.

Action: Zoning Administrator Zornes approved the meeting minutes for the regular meeting of August 20, 2025.

The motion was approved (1-0) by the following vote:

AYES: Zornes

NOES: None

PUBLIC HEARING

2. SC25-0010 – Aditi Mukherjee – 524 Distel Drive

Request for Design Review to construct a new 3,557 square-foot, two-story house. The project site is located on the west side of Distel Drive, between Jardin Drive and Alvarado Avenue. The project is categorically exempt from environmental review pursuant to Section 15303 (New Construction or Conversion of Existing Structures) of the California Environmental Quality Act (CEQA). *Project Planner: Gallegos*

STAFF PRESENTATION

Senior Planner Gallegos presented the staff report recommending approval of design review application SC25-0010 subject to the listed findings and conditions of approval.

PUBLIC COMMENT

Residents Auan Pang, Marc Delingat, Tim Hsu, Camilla McCrea, and ChuanChuan Tang provided public comments.

Action: Zoning Administrator Zornes approved design review application SC25-0010 per the staff report findings and conditions of approval.

The motion was approved (1-0) by the following vote:

AYES: Zornes

NOES: None

ADJOURNMENT

Zoning Administrator Zornes adjourned the meeting at 4:28 PM.

Nick Zornes
Zoning Administrator