



ZONING ADMINISTRATOR MEETING MINUTES

4:00 PM – Wednesday, May 7, 2025

***Community Meeting Chambers, Los Altos City Hall
1 North San Antonio Road, Los Altos, CA***

CALL MEETING TO ORDER

At 4:00 p.m. the Zoning Administrator called the meeting to order.

ESTABLISH QUORUM

PRESENT: Zoning Administrator Zornes and Development Services Deputy Director Williams

STAFF: Senior Planner Whitehill

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

None.

ITEMS FOR CONSIDERATION/ACTION

CONSENT CALENDAR.

1. Zoning Administrator Meeting Minutes

Approval of the DRAFT minutes of the regular meeting of April 16, 2025.

Action: Zoning Administrator Zornes approved the meeting minutes for the regular meeting of April 16, 2025.

The motion was approved (1-0) by the following vote:

AYES: Zornes

NOES: None

PUBLIC HEARING

2. SC25-0004 – Sam Lee – 677 Linden Avenue

Request for Design Review for the construction of a new 3,945 square foot, two-story home. The property is located on the east side of Linden Avenue between Pine Lane and West Portola Avenue. This project is categorically exempt from environmental review pursuant to Section 15303 (New Construction or Conversion of Small Structures) of the California Environmental Quality Act (CEQA). Project Planner: Whitehill

STAFF PRESENTATION

Senior Planner Whitehill presented the staff report recommending approval of design review application SC25-0004 subject to the listed findings and conditions of approval.

PUBLIC COMMENT

Donna Wing, Eric Rumptz, Adnan Asar, Gregory Burns, and Jalen Morshed from the public spoke.

Action: Zoning Administrator Zornes approved design review application SC25-0004 per the staff report findings and conditions.

The motion was approved (1-0) by the following vote:

AYES: Zornes

NOES: None

ADJOURNMENT

Zoning Administrator Zornes adjourned the meeting at 4:40 PM.

Nick Zornes

Nick Zornes

Zoning Administrator

ZA 5-7-25 Regular Meeting FINAL meeting minutes

Final Audit Report

2025-08-27

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