

CITY COUNCIL MEETING AGENDA

7:00 PM - Tuesday, June 24, 2025
via Videoconference and In Person

PARTICIPATION: Members of the public may participate by being present at the Los Altos Council Chamber at Los Altos City Hall located at 1 N. San Antonio Rd, Los Altos, CA during the meeting. Public comment is accepted in person at the physical meeting location, or via email to PublicComment@losaltosca.gov.

RULES FOR CONDUCT: Pursuant to Los Altos Municipal Code, Section 2.05.010 "Interruptions and rules for conduct": Understanding that the purpose of the city council meetings is to conduct the people's business for the benefit of all the people, in the event that any meeting of the city council is willfully interrupted by a person or group of persons so as to render the orderly conduct of the meeting impossible, the mayor, mayor pro tem, or any other member of the city council acting as the chair may order the removal of the person or persons responsible for the disruption and bar them from further attendance at the council meeting, or otherwise proceed pursuant to Government Code Section 54957.0 or any applicable penal statute or city ordinance.

REMOTE MEETING OBSERVATION: Members of the public may view the meeting via the link below, but will not be permitted to provide public comment via Zoom or telephone. Public comment will be taken in-person, and members of the public may provide written public comment by following the instructions below.

<https://losaltosca-gov.zoom.us/j/87882938211?pwd=T1pcxPGwHihges2eyacKJLibiGnl2w.1>

Telephone: 1-669-444-9171 / Webinar ID: 878 8293 8211 / Passcode: 599113

SUBMIT WRITTEN COMMENTS: Prior to the meeting, comments on matters listed on the agenda may be emailed to publiccomment@losaltosca.gov. Emailed public comments sent directly to the City Council, either as a group, or individually, will not be included in the agenda packet but may be disclosable as part of a public records request. Emails sent to publiccomment@losaltosca.gov will be included in the appropriate agenda packet and are also disclosable as part of a public records request.

Please note: Personal information, such as e-mail addresses, telephone numbers, home addresses, and other contact information are not required to be included with your comments. If this information is included in your written comments, they will become part of the public record. Redactions and/or edits will not be made to public comments, and the comments will be posted as they are submitted. Please do not include any information in your communication that you do not want to be made public.

Correspondence submitted in hard copy/paper format must be received by 2:00 p.m. on the day of the meeting to ensure distribution prior to the meeting. Comments provided in hard copy/paper format after 2:00 p.m. will be distributed the following day and included with public comment in the Council packet.

The Mayor will open public comment and will announce the length of time provided for comments during each item.

AGENDA

CALL MEETING TO ORDER

ESTABLISH QUORUM

PLEDGE ALLEGIANCE TO THE FLAG

REPORT ON CLOSED SESSION

CHANGES TO THE ORDER OF THE AGENDA

SPECIAL ITEMS

Issue Proclamation Designating July as Parks Make Life Better Month

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Members of the audience may bring to the Council's attention any item that is not on the agenda. The Mayor will announce the time speakers will be granted before comments begin. Please be advised that, by law, the City Council is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "The Brown Act") items must first be noted on the agenda before any discussion or action.

[06-24-2025](#) Written Public Comments

CONSENT CALENDAR

These items will be considered by one motion unless any member of the Council or audience wishes to remove an item for discussion. Any item removed from the Consent Calendar for discussion will be handled at the discretion of the Mayor.

1. Adoption of Resolution – Purchase of Fleet Vehicles

Adopt a resolution authorizing the City Manager to approve the purchase of two 2025 Ford Police Interceptor Hybrid Patrol Vehicles as part of the vehicle replacement program for City owned fleet vehicles

2. Adoption of Resolution—Agreement with Axon Enterprise, Inc

Adopt a resolution authorizing the City Manager to execute a contract with Axon Enterprise, Inc. ("Axon") for the purchase and deployment of public safety technology and equipment, in an amount not to exceed \$453,600 over a 5-year contract.

3. Fire Protection Services

Adopt a resolution providing direction to staff on fire protection services

PUBLIC HEARINGS

4. Zoning Code Amendments - Design Review

Three actions for Council consideration:

Hold Public Hearing, Waive First Reading and Introduce the draft ordinances and consider the Planning Commissions June 5th, 2025, recommendations for the adoption of the proposed ordinances which include:

- An Ordinance of the City Council of the City of Los Altos Adding Chapter 14.77 (Design Review) to the Los Altos Municipal Code; and
- An Ordinance of the City Council of the City of Los Altos Repealing in its Entirety Chapter 14.76 and Chapter 14.78 for Existing Design Review Regulations; and
- An Ordinance of the City Council of the City of Los Altos Amending Chapter 14.01 (Administration of Zoning) to the Los Altos Municipal Code; and

Find that the proposed amendments are exempt from environmental review pursuant to Section 15061(b)(3) of the California Environmental Quality Act (CEQA) Guidelines

DISCUSSION ITEMS

5. Adoption of Resolution - America 250 Flag Raising

Adopt a Resolution to raise the America 250 Flag

6. Introduce an Ordinance - E-Bicycle and E-Scooter Regulation

Waive First Reading and Introduce an Ordinance of the City Council of the City of Los Altos Repealing Chapter 8.32 in its entirety and replacing it with a new Chapter 8.32 entitled “Bicycle and Electric Mobility Devices” to Title 8 (Vehicles and Traffic) of the Los Altos Municipal Code

INFORMATIONAL ITEMS / COUNCIL Q&A

There will be no discussion or action on this item. The Council Q&A will be included in the packet the day of the meeting.

7. Tentative Council Calendar and Housing Element Implementation Update Calendar

8. 06-24-2025 Council Q&A

COUNCIL/STAFF REPORTS, REQUESTS FOR FUTURE AGENDA ITEMS & AB1234 REPORTS

ADJOURNMENT

(Council Norms: It will be the custom to have a recess at approximately 9:00 p.m. Prior to the recess, the Mayor shall announce whether any items will be carried over to the next meeting. The established hour after which no new items will be started is 11:00 p.m. Remaining items, however, may be considered by consensus of the Council.)

SPECIAL NOTICES TO THE PUBLIC

In compliance with the Americans with Disabilities Act, the City of Los Altos will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Clerk 72 hours prior to the meeting at (650) 947-2610.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, and that are distributed to a majority of the legislative body, will be available for public inspection at the Office of the City Clerk's Office, City of Los Altos, located at One North San Antonio Road, Los Altos, California at the same time that the public records are distributed or made available to the legislative body.

If you wish to provide written materials, please provide the City Clerk with 10 copies of any document that you would like to submit to the City Council for the public record.

From: [Jim Wing](#)
To: [Public Comment](#)
Subject: Council06/24/2025MeetingAgenda05 Zoning code Amendments
Date: Sunday, June 22, 2025 4:37:34 PM

Los Altos Mayor Dailey and Distinguished Council Members,

Subject Council 06/24/2025 Meeting Agenda Item 5 Zoning Code Amendments

I request you ask for revision to Agenda Item 5 Administrative Design Review Requirements 14.77.020 and Zoning Administrator 14.77.030 to include Code required Shoulder Improvement Policy SU20ABC for all new homes and existing homes with over 50% floor space increase. This may help to ensure that Code required SU20ABC has been considered by Applicant and Los Altos Staff.

Los Altos Council approved / added to Code, SU20ABC about 10 years ago. It has had somewhat limited impact for new and over 50% floor space increase homes on residential streets without curb and gutter. I have seen approved new home construction drawings that only have a "SU20 or SU20ABC" stamp with no detail construction plans. Contractor did not know what to do? It is possible that this construction detail was not known by applicant, part of Planning Staff reviews or construction drawing Code Check reviews.

I have not been able to find in Los Altos code a definition of SU20ABC applicability for corner lots with no curb or gutter. Recently completed new single-family home at corner of Safe Route to School Lyell and Gabilan would have improved stormwater drainage and safe place to for students to stand as cars pass if SU20ABC had been used.

Thank You for your consideration! Jim Wing, Milverton, Los Altos

From: [Eric Muller](#)
To: [Public Comment](#)
Subject: Public comment - 06/24/2025 City Council Meeting - Item 7 e-bike ordinance
Date: Friday, June 20, 2025 9:27:54 AM

Dear Council members,

A few comments on the proposed text for the Municipal code, mostly editorial.

The term "electric mobility device" is used in the title, in 8.32.050 and in 8.32.100, but is not defined in the proposed text nor in the California Vehicle Code.

8.32.010

"Low speed vehicle" -> "Low-speed vehicle"

8.32.020, a)

"take all other action" -> "take all other actions"

8.32.100

"shall provide safety information and the legal use of" -> "shall provide information on safety and on the legal use of"

8.32.110, b

extra " at the end of this paragraph

8.32.110, b, 1

seems out of place.

8.32.110, d

"under the following condition" -> "under any of the following conditions"

8.32.110, d, 5

"Include traffic as a cause-" sounds like a drafting directive

8.32.110 e

is that redundant with a), or, if not, should it be merged into a) ?

Thanks,
Eric Muller
Los Altos resident
eric.muller@efe.net

From: [Eric Muller](#)
To: [Public Comment](#)
Subject: Public Comment - 06/24/2025 City Council Meeting - Not on the agenda
Date: Thursday, June 19, 2025 7:13:01 PM

Dear Council members,

This comment concerns the new City website.

1. Visiting losaltosca.gov causes my browser to issue requests to the following sites:

doubleclick dot net
facebook dot com
ggpht dot com
google dot com
googleapis dot com
googletagmanager dot com
gstatic dot com
msecnd dot com
youtube dot com
yting dot com

An ordinary user is entirely unaware of those requests. Those requests reveal to those sites my IP address, and the fact I visited the Los Altos City website. While this is not uniquely identifying data, it is awfully close, and can be correlated with the other sites I may visit. I consider this a serious intrusion of my privacy, and entirely unacceptable from a government web site (especially in the Silicon Valley).

2. The Privacy Policy entirely fails to alert me that those requests are made. Note that those requests are made automatically, without any action on my part. The third paragraph of the policy does not seem applicable.

3. The requests to those sites result in the downloading of Javascript code, over which the City has no control and cannot possibly vet. This can easily be used by those sites to identify my browser (see the Electronic Frontier Foundation tool at [coveryourtracks dot eff dot org](#))

4. In the Privacy Policy, shouldn't the third paragraph read "Many non-city sites, linked *from* the City Website", rather than "linked *to*"?"

5. The "Notify Me" feature involves the creation of an account on the site [civicplus dot com](#). I think it is entirely inappropriate to have to create an account on a private third-party web site to use this feature (or any other feature of the City website, for that matter).

6. Furthermore, creating an account involves agreeing to the Terms of Services (19 pages) and the Privacy Policy (13 pages) of [civicplus dot com](#), the Google Privacy Policy (39 pages), and the Google Terms of Services (20 pages). This may sound like an ordinary thing to do to the lawyers on the City Council, but please remember that most of the Los Altos residents are mere mortals.

7. I fully appreciate that the City does not have the means of developing a web site from scratch, and that it will naturally rely on third parties (public or private). But I think it is perfectly feasible for the City to build a functional website, without the problems mentioned above.

To make an analogy: when I go to City Hall, I don't have to agree to Terms of Use dictated by the company that built it. If the roof fall on me, I expect the City to take responsibility (and possibly to go after the builder, if appropriate). I also expect that the City has not allowed Facebook to install cameras inside City Hall that point to the front door.

Thanks,
Eric Muller
Los Altos resident
eric.muller@efele.net



City Council Agenda Report

Meeting Date: June 24, 2025
Prepared By: Saskia Lagergren
Approved By: Gabriel Engeland

Subject: Adoption of Resolution –Purchase of Fleet Vehicles

COUNCIL PRIORITY AREA

- ☒ Public Safety
- ☐ Business Communities
- ☐ Circulation Safety and Efficiency
- ☐ Environmental Sustainability
- ☐ Housing
- ☒ General Government

RECOMMENDATION

Adopt a resolution authorizing the City Manager to approve the purchase of two 2025 Ford Police Interceptor Hybrid Patrol Vehicles as part of the vehicle replacement program for City owned fleet vehicles.

FISCAL IMPACT

The cost of the two vehicles is \$120,964 and is included in the adopted FY25/26 Budget under the City's Fleet Vehicle Fund as part of the Vehicle Replacement Program.

ENVIRONMENTAL REVIEW

Not Applicable

PREVIOUS COUNCIL CONSIDERATION

October 22, 2024

BACKGROUND

As part of the City Council's ongoing commitment to sustainability and fleet electrification, the City has explored opportunities to transition our vehicle fleet to electric models. This effort is aligned with broader environmental goals and the City's adopted sustainability initiatives.

While the long-term objective remains full electrification of the fleet, the transition must be implemented in phases due to current limitations in charging infrastructure and the unique operational demands of police patrol vehicles.

DISCUSSION/ANALYSIS

The City's goal of fleet electrification has already been initiated with the replacement of administrative and detective vehicles with fully electric models. This first step reflects our dedication to sustainability and allows us to assess electric vehicle (EV) integration in a controlled environment with minimal impact on mission-critical operations. We initially purchased a Ford Mustang Mach-E for administrative use. In 2024, we purchased three Chevrolet Blazer EV's, two of which were planned for patrol usage and one that was planned for administrative use. One vehicle was damaged in transit and the date to receive the vehicle or a replacement is unknown. We recently received the other two Chevrolet Blazer EV vehicles, but have been unable to upfit them yet.

After more closely examining the Chevrolet Blazer EV's and the City's charging infrastructure, staff has determined that moving forward with fully electric patrol vehicles at this time is not feasible for the following reasons:

- **Lack of charging infrastructure:** The primary limitation is the absence of sufficient EV charging infrastructure to support 24/7 patrol operations. The City's charging infrastructure may be sufficient for administrative and detective vehicles, but not for patrol vehicles at this time. We have had difficulty with charging our one Ford Mustang Mach-E with the existing infrastructure due to its unreliability. In addition, current EV technology does not yet meet the operational demands, range requirements and reliability standards necessary for emergency response and public safety functions.
- **Limited vehicle range and charging time:** Patrol vehicles often need to be available for extended shifts or emergencies without delays. The current range and recharge times of many EVs can be a limitation, especially with our current charging infrastructure and the difficulties we have faced with reliability.
- **Smaller vehicle size:** The Chevrolet Blazer EV's are much smaller than traditional police vehicles like the Ford Police Interceptor hybrids that we currently have, making them less suitable for certain operational needs. There is limited space in the prisoner transport area, which will make it uncomfortable and sometimes impossible to transport certain arrestees in the Chevrolet Blazer EV vehicles.
- **Insufficient storage space:** The Chevrolet Blazer EV's were discovered to have very limited storage space, which is necessary for patrol operations. Police vehicles need to carry a wide range of equipment including weapons, medical kits, traffic cones and more. The Chevrolet Blazer EV's lack the cargo space to accommodate all of this gear.
- **Lack of compatible equipment:** Existing law enforcement equipment such as partition cages, weapon mounts, computer systems and light bars are designed for specific traditional vehicle models and we have found that some of this equipment is not available or compatible with the Chevrolet Blazer EV.

- **Lack of pursuit-rated options:** As of now, the Chevrolet Blazer EV is the only pursuit-rated electric option, so we do not have another choice at this time for an electric patrol vehicle.

Looking to the future, the technology is rapidly improving as it relates to batteries and charging, so there will be better options in upcoming years. We anticipate other vehicle manufacturers producing police pursuit-rated electric vehicle options over the next few years and we would like to evaluate those options, especially ones that are comparable in size to our current Ford Police Interceptor hybrids.

Although we initially purchased two Chevrolet Blazer EV's for patrol usage, once we discovered these various issues, we were able to pivot and will be using all three Chevrolet Blazer EV's for administrative and detective vehicles. Our current Ford Mustang Mach-E is already used as an administrative vehicle. Staff can continue to replace administrative and detective vehicles with electric vehicles. We can electrify all of our fleet vehicles other than the patrol vehicles, as long as charging infrastructure can accommodate the charging needs.

Staff proposes the purchase of two 2025 Ford Police Interceptor Hybrid vehicles for patrol use. These hybrids offer improved fuel efficiency, reduced emissions and support our gradual transition toward fleet electrification. They will provide operational reliability while the City continues building out the necessary infrastructure and evaluating advancements in EV technology. Our current patrol fleet is comprised of Ford Police Interceptor Hybrids and staff would like to continue with the standardization due to the following operational and logistical benefits:

- **Ease of Upfitting:** When all patrol vehicles are the same make and model, installation of equipment such as lights, sirens, radios, computer mounts, prisoner partitions and other emergency gear is streamlined. This reduces installation time, cost and the risk of compatibility issues.
- **Officer Familiarity and Safety:** Consistency in vehicle layout enhances officer performance and safety. Under high-stress situations, officers rely on muscle memory to access critical equipment. A standardized setup across all vehicles ensures that tools and technology are located in the same place in every unit, reducing response time and minimizing errors.
- **Maintenance Efficiency:** Fleet maintenance becomes more efficient when vehicles share the same parts, service procedures and diagnostic tools. This reduces downtime and simplifies inventory management for the City's fleet services division.
- **Training and Operational Consistency:** A uniform fleet reduces the training burden for officers and support staff, as they only need to learn and maintain proficiency with one vehicle platform.

ATTACHMENTS

1. Resolution

RESOLUTION NO. 2025-_____

**A RESOLUTION OF THE COUNCIL OF THE CITY OF LOS ALTOS
AUTHORIZING THE CITY MANAGER TO APPROVE THE PURCHASE OF TWO
2025 FORD POLICE INTERCEPTOR HYBRIDS IN THE AMOUNT OF \$120,964 AS
PART OF THE 2025/2026 VEHICLE REPLACEMENT PLAN**

WHEREAS, the City Council has adopted goals to reduce greenhouse gas emissions and transition to a more sustainable and energy-efficient municipal fleet; and

WHEREAS, the Police Department has begun implementing this directive by replacing administrative and detective vehicles with fully electric vehicles; and

WHEREAS, fully electric patrol vehicles are not currently feasible due to limitations in charging infrastructure and the operational demands of 24/7 emergency response; and

WHEREAS, hybrid patrol vehicles provide an effective interim solution by reducing emissions and fuel consumption while maintaining operational readiness; and

WHEREAS, standardizing the patrol fleet with Ford Police Interceptor Hybrid vehicles promotes officer safety, improves efficiency in vehicle upfitting and maintenance and ensures consistent access to emergency equipment under high-stress conditions; and

WHEREAS, funding for the purchase of two 2025 Ford Police Interceptor Hybrid vehicles is available and appropriated in the Police Department’s Vehicle Replacement Fund;

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of Los Altos hereby authorizes the City Manager to approve the purchase of two 2025 Ford Police Interceptor Hybrids in the amount of \$120,964 as part of the City’s vehicle replacement program.

I HEREBY CERTIFY that the foregoing is a true and correct copy of a Resolution passed and adopted by the City Council of the City of Los Altos at a meeting thereof on the 24th day of June 2025 by the following vote:

AYES:

NOES:

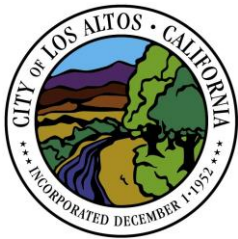
ABSTAIN:

ABSENT:

Mayor Pete Dailey

ATTEST:

Los Altos City



City Council Agenda Report

Meeting Date: July 8, 2025
Prepared By: Saskia Lagergren
Approved By: Gabriel Engeland

Subject: Adoption of Resolution—Agreement with Axon Enterprise, Inc

COUNCIL PRIORITY AREA

- ☒ Public Safety
- ☐ Business Communities
- ☐ Circulation Safety and Efficiency
- ☐ Environmental Sustainability
- ☐ Housing
- ☒ General Government

RECOMMENDATION

Adopt a resolution authorizing the City Manager to execute a contract with Axon Enterprise, Inc. ("Axon") for the purchase and deployment of public safety technology and equipment, in an amount not to exceed \$453,600 over a 5-year contract.

FISCAL IMPACT

The \$93,366 annual cost is included in the adopted FY25/26 Operating Budget under the Public Safety Department to support this contract with Axon Enterprise, Inc. No additional appropriation is required at this time.

ENVIRONMENTAL REVIEW

Not Applicable.

PREVIOUS COUNCIL CONSIDERATION

None

ANALYSIS

The current contract with Axon is \$69,482 annually and will exceed the City Manager’s signing authority when the next payment comes due in October 2025. Staff are requesting the City Council to authorize the City Manager to execute an agreement with Axon for a total of \$453,600 over 5 years. We have already completed Year 1 of the contract.

DISCUSSION

The Los Altos Police Department has contracted with Axon for many years and has obtained body-worn cameras and “Tasers” from Axon, along with software to store the body-worn camera footage (Evidence.com). In October 2024, the contract was renewed for \$69,482 annually and was set for

a 5-year term. Axon is a sole source vendor for this equipment and software. All of the Los Altos Police Department's digital evidence, including body worn camera footage, is stored in Axon's Evidence.com system.

Staff would like to continue our contract with Axon, but need Council approval to surpass the City Manager's signing authority. We need to add an additional three (3) tasers and five (5) body worn cameras to use as spares when equipment goes down and to assign to staff that will be hired within the next year. A transcription feature and more storage that is needed is also being added, which is increasing the annual cost for Years 2-5 to \$93,366 per year. There will also be a one-time pro-rated payment in July 2025 for \$10,615 to add the new equipment and services until our annual bill comes due in October. There is no additional fiscal impact to the City as all these expenses were budgeted in the FY25/26 Budget.

ATTACHMENTS

- 1. Resolution**
- 2. Axon contracts**

RESOLUTION NO. 2025-_____

**A RESOLUTION OF THE COUNCIL OF THE CITY OF LOS ALTOS
AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH
AXON ENTERPRISE, INC IN THE AMOUNT NOT TO EXCEED \$453,600**

WHEREAS, the City is committed to enhancing public safety, officer accountability, and community trust through the implementation of modern law enforcement technology; and

WHEREAS, Axon Enterprise, Inc. (“Axon”) is a leading provider of public safety solutions including body-worn cameras, conducted energy weapons, and cloud-based digital evidence management systems; and

WHEREAS, the City has identified a need for updated or expanded technology solutions to support its police department’s operations and improve service delivery to the public; and

WHEREAS, the City desires to enter into an agreement with Axon for the procurement of equipment, software, and related services necessary to achieve these objectives; and

WHEREAS, the total cost of the agreement shall not exceed \$453,600, and funds have been appropriated in the approved budget for this purpose;

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Los Altos adopt a resolution to:

1. Authorize the City Manager to execute an agreement with Axon for an amount not to exceed \$453,600
2. The annual \$93,366 funds were appropriated from the General Fund in the FY25/26 Budget and will continue to be budgeted over the term of the contract
3. Authorize the City Manager or their designee to take such further actions as may be necessary to implement the foregoing amendment, and

I HEREBY CERTIFY that the foregoing is a true and correct copy of a Resolution passed and adopted by the City Council of the City of Los Altos at a meeting thereof on the 8th day of July, 2025 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Mayor Pete Dailey

ATTEST:

Los Altos City Clerk



Axon Enterprise, Inc.
17800 N 85th St.
Scottsdale, Arizona 85255
United States
VAT: 86-0741227
Domestic: (800) 978-2737
International: +1.800.978.2737

Q-5 **Agenda Item # 2.**

Issued: 06/19/2024

Quote Expiration: 06/02/2024

Estimated Contract Start Date: 09/01/2024

Account Number: 133563
Payment Terms: N30
Delivery Method:

SHIP TO	BILL TO
Los Altos Police Dept. - CA 1 N San Antonio Rd Los Altos, CA 94022-3000 USA	Los Altos Police Dept. - CA 1 N San Antonio Rd Los Altos CA 94022-3000 USA Email: 94-6004056

SALES REPRESENTATIVE	PRIMARY CONTACT
Sylas Rohner Phone: 4805509350 Email: srohner@axon.com Fax:	Kathryn Krauss Phone: (650) 947-2770 Email: kkrauss@losaltosca.gov Fax:

Quote Summary

Program Length	62 Months
TOTAL COST	\$333,359.98
ESTIMATED TOTAL W/ TAX	\$347,421.62

Discount Summary

Average Savings Per Year	\$33,653.93
TOTAL SAVINGS	\$173,878.63

Payment Summary

Date	Subtotal	Tax	Total
Oct 2024	\$66,671.98	\$2,820.56	\$69,492.54
Oct 2025	\$66,672.00	\$2,810.23	\$69,482.23
Oct 2026	\$66,672.00	\$2,810.23	\$69,482.23
Oct 2027	\$66,672.00	\$2,810.23	\$69,482.23
Oct 2028	\$66,672.00	\$2,810.39	\$69,482.39
Total	\$333,359.98	\$14,061.64	\$347,421.62

Quote Unbundled Price:

Quote List Price:

Quote Subtotal:

Agenda Item # 2.

\$443,398.61

\$333,359.98

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
100553	TRANSFER CREDIT - SOFTWARE AND SERVICES	1			\$1.00	(\$3,712.86)	(\$3,712.86)	\$0.00	(\$3,712.86)
100552	TRANSFER CREDIT - GOODS	1			\$1.00	(\$2,978.36)	(\$2,978.36)	(\$271.78)	(\$3,250.14)
M00004	BUNDLE - OFFICER SAFETY PLAN 7	32	60	\$244.49	\$211.24	\$177.11	\$340,051.20	\$14,333.42	\$354,384.62
A la Carte Hardware									
H00001	AB4 Camera Bundle	32			\$849.00	\$0.00	\$0.00	\$0.00	\$0.00
H00002	AB4 Multi Bay Dock Bundle	4			\$1,638.90	\$0.00	\$0.00	\$0.00	\$0.00
A la Carte Software									
73686	AXON EVIDENCE - STORAGE - UNLIMITED (AXON DEVICE)	40	1		\$25.00	\$0.00	\$0.00	\$0.00	\$0.00
20248	AXON TASER - EVIDENCE.COM LICENSE	33	2		\$5.20	\$0.00	\$0.00	\$0.00	\$0.00
ProLicense	Pro License Bundle	3	1		\$40.00	\$0.00	\$0.00	\$0.00	\$0.00
BasicLicense	Basic License Bundle	38	1		\$15.00	\$0.00	\$0.00	\$0.00	\$0.00
A la Carte Services									
20247	AXON TASER 7 - ONLINE TRAINING CONTENT LICENSE	32	2		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100610	AXON SIGNAL - INSTALLATION SERVICE - VIRTUAL	1			\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00
A la Carte Warranties									
80465	AXON BODY - TAP WARRANTY - MULTI BAY DOCK	7	1		\$16.28	\$0.00	\$0.00	\$0.00	\$0.00
80464	AXON BODY - TAP WARRANTY - CAMERA	43	1		\$10.35	\$0.00	\$0.00	\$0.00	\$0.00
Total							\$333,359.98	\$14,061.64	\$347,421.62

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
BUNDLE - OFFICER SAFETY PLAN 7	20008	AXON TASER 7 - HANDLE - HIGH VIS GRN LASER CLASS 3R YLW	32	1	10/01/2024
BUNDLE - OFFICER SAFETY PLAN 7	20008	AXON TASER 7 - HANDLE - HIGH VIS GRN LASER CLASS 3R YLW	1	1	10/01/2024
BUNDLE - OFFICER SAFETY PLAN 7	20018	AXON TASER - BATTERY PACK - TACTICAL	38	1	10/01/2024
BUNDLE - OFFICER SAFETY PLAN 7	20050	AXON TASER - HOOK-AND-LOOP TRAINING (HALT) SUIT	1	1	10/01/2024
BUNDLE - OFFICER SAFETY PLAN 7	20160	AXON TASER 7 - HOLSTER - SAFARILAND RH+CARD CARRIER	32	1	10/01/2024
BUNDLE - OFFICER SAFETY PLAN 7	22175	AXON TASER 7 - CARTRIDGE - LIVE STANDOFF (3.5-DEGREE) NS	96	1	10/01/2024
BUNDLE - OFFICER SAFETY PLAN 7	22175	AXON TASER 7 - CARTRIDGE - LIVE STANDOFF (3.5-DEGREE) NS	64	1	10/01/2024
BUNDLE - OFFICER SAFETY PLAN 7	22176	AXON TASER 7 - CARTRIDGE - LIVE CLOSE QUART (12-DEGREE) NS	96	1	10/01/2024
BUNDLE - OFFICER SAFETY PLAN 7	22176	AXON TASER 7 - CARTRIDGE - LIVE CLOSE QUART (12-DEGREE) NS	64	1	10/01/2024
BUNDLE - OFFICER SAFETY PLAN 7	22177	AXON TASER 7 - CARTRIDGE - HALT STANDOFF NS	64	1	10/01/2024
BUNDLE - OFFICER SAFETY PLAN 7	22178	AXON TASER 7 - CARTRIDGE - HALT CLOSE QUART NS	64	1	10/01/2024
BUNDLE - OFFICER SAFETY PLAN 7	22179	AXON TASER 7 - CARTRIDGE - INERT STANDOFF (3.5-DEGREE) NS	32	1	10/01/2024
BUNDLE - OFFICER SAFETY PLAN 7	22181	AXON TASER 7 - CARTRIDGE - INERT CLOSE QUART (12-DEGREE) NS	32	1	10/01/2024
BUNDLE - OFFICER SAFETY PLAN 7	70033	AXON - DOCK WALL MOUNT - BRACKET ASSY	1	1	10/01/2024
BUNDLE - OFFICER SAFETY PLAN 7	71019	AXON BODY - DOCK POWERCORD - NORTH AMERICA	1	1	10/01/2024
BUNDLE - OFFICER SAFETY PLAN 7	74200	AXON TASER - DOCK - SIX BAY PLUS CORE	1	1	10/01/2024
BUNDLE - OFFICER SAFETY PLAN 7	80087	AXON TASER - TARGET - CONDUCTIVE PROFESSIONAL RUGGEDIZED	1	1	10/01/2024
BUNDLE - OFFICER SAFETY PLAN 7	80090	AXON TASER - TARGET FRAME - PROFESSIONAL 27.5 IN X 75 IN	1	1	10/01/2024
AB4 Camera Bundle	100147	AXON BODY 4 - CAMERA - NA US FIRST RESPONDER BLK RAPIDLOCK	32	1	11/01/2024
AB4 Camera Bundle	100147	AXON BODY 4 - CAMERA - NA US FIRST RESPONDER BLK RAPIDLOCK	1	1	11/01/2024
AB4 Camera Bundle	100466	AXON BODY 4 - CABLE - USB-C TO USB-C	36	1	11/01/2024
AB4 Camera Bundle	74020	AXON BODY - MOUNT - MAGNET FLEXIBLE RAPIDLOCK	36	1	11/01/2024
AB4 Multi Bay Dock Bundle	100206	AXON BODY 4 - DOCK - EIGHT BAY	4	1	11/01/2024
AB4 Multi Bay Dock Bundle	70033	AXON - DOCK WALL MOUNT - BRACKET ASSY	4	1	11/01/2024
AB4 Multi Bay Dock Bundle	71019	AXON BODY - DOCK POWERCORD - NORTH AMERICA	4	1	11/01/2024
BUNDLE - OFFICER SAFETY PLAN 7	100681	AXON SIGNAL - SIDEARM SENSOR ONLY	32	1	11/01/2024
BUNDLE - OFFICER SAFETY PLAN 7	71044	AXON SIGNAL - BATTERY - CR2430 SINGLE PACK	64	1	11/01/2024
BUNDLE - OFFICER SAFETY PLAN 7	22175	AXON TASER 7 - CARTRIDGE - LIVE STANDOFF (3.5-DEGREE) NS	64	1	10/01/2025
BUNDLE - OFFICER SAFETY PLAN 7	22176	AXON TASER 7 - CARTRIDGE - LIVE CLOSE QUART (12-DEGREE) NS	64	1	10/01/2025
BUNDLE - OFFICER SAFETY PLAN 7	22175	AXON TASER 7 - CARTRIDGE - LIVE STANDOFF (3.5-DEGREE) NS	64	1	10/01/2026
BUNDLE - OFFICER SAFETY PLAN 7	22176	AXON TASER 7 - CARTRIDGE - LIVE CLOSE QUART (12-DEGREE) NS	64	1	10/01/2026
BUNDLE - OFFICER SAFETY PLAN 7	22177	AXON TASER 7 - CARTRIDGE - HALT STANDOFF NS	64	1	10/01/2026
BUNDLE - OFFICER SAFETY PLAN 7	22178	AXON TASER 7 - CARTRIDGE - HALT CLOSE QUART NS	64	1	10/01/2026
BUNDLE - OFFICER SAFETY PLAN 7	73309	AXON BODY - TAP REFRESH 1 - CAMERA	33	1	05/01/2027
BUNDLE - OFFICER SAFETY PLAN 7	73689	AXON BODY - TAP REFRESH 1 - DOCK MULTI BAY	4	1	05/01/2027
BUNDLE - OFFICER SAFETY PLAN 7	22175	AXON TASER 7 - CARTRIDGE - LIVE STANDOFF (3.5-DEGREE) NS	64	1	10/01/2027
BUNDLE - OFFICER SAFETY PLAN 7	22176	AXON TASER 7 - CARTRIDGE - LIVE CLOSE QUART (12-DEGREE) NS	64	1	10/01/2027
BUNDLE - OFFICER SAFETY PLAN 7	22175	AXON TASER 7 - CARTRIDGE - LIVE STANDOFF (3.5-DEGREE) NS	64	1	10/01/2028
BUNDLE - OFFICER SAFETY PLAN 7	22176	AXON TASER 7 - CARTRIDGE - LIVE CLOSE QUART (12-DEGREE) NS	64	1	10/01/2028
BUNDLE - OFFICER SAFETY PLAN 7	73310	AXON BODY - TAP REFRESH 2 - CAMERA	33	1	10/01/2029
BUNDLE - OFFICER SAFETY PLAN 7	73688	AXON BODY - TAP REFRESH 2 - DOCK MULTI BAY	4	1	10/01/2029

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
A la Carte	20248	AXON TASER - EVIDENCE.COM LICENSE	33	09/01/2024	10/31/2024
Basic License Bundle	73683	AXON EVIDENCE - STORAGE - 10GB A LA CARTE	38	11/01/2024	11/30/2024
Basic License Bundle	73840	AXON EVIDENCE - ECOM LICENSE - BASIC	38	11/01/2024	11/30/2024
BUNDLE - OFFICER SAFETY PLAN 7	20248	AXON TASER - EVIDENCE.COM LICENSE	32	11/01/2024	10/31/2029
BUNDLE - OFFICER SAFETY PLAN 7	20248	AXON TASER - EVIDENCE.COM LICENSE	1	11/01/2024	10/31/2029
Pro License Bundle	73683	AXON EVIDENCE - STORAGE - 10GB A LA CARTE	9	11/01/2024	11/30/2024
Pro License Bundle	73746	AXON EVIDENCE - ECOM LICENSE - PRO	3	11/01/2024	11/30/2024
A la Carte	73686	AXON EVIDENCE - STORAGE - UNLIMITED (AXON DEVICE)	40	11/01/2024	11/30/2024
BUNDLE - OFFICER SAFETY PLAN 7	73638	AXON STANDARDS - LICENSE	32	12/01/2024	10/31/2029
BUNDLE - OFFICER SAFETY PLAN 7	73680	AXON RESPOND PLUS - LICENSE	32	12/01/2024	10/31/2029
BUNDLE - OFFICER SAFETY PLAN 7	73683	AXON EVIDENCE - STORAGE - 10GB A LA CARTE	320	12/01/2024	10/31/2029
BUNDLE - OFFICER SAFETY PLAN 7	73686	AXON EVIDENCE - STORAGE - UNLIMITED (AXON DEVICE)	32	12/01/2024	10/31/2029
BUNDLE - OFFICER SAFETY PLAN 7	73746	AXON EVIDENCE - ECOM LICENSE - PRO	32	12/01/2024	10/31/2029

Services

Bundle	Item	Description	QTY
BUNDLE - OFFICER SAFETY PLAN 7	101193	AXON TASER - ON DEMAND CERTIFICATION	1
BUNDLE - OFFICER SAFETY PLAN 7	20246	AXON TASER 7 - REPLACEMENT ACCESS PROGRAM - DUTY CARTRIDGE	32
A la Carte	100610	AXON SIGNAL - INSTALLATION SERVICE - VIRTUAL	1
A la Carte	20247	AXON TASER 7 - ONLINE TRAINING CONTENT LICENSE	32

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
A la Carte	80464	AXON BODY - TAP WARRANTY - CAMERA	43	11/01/2024	11/30/2024
A la Carte	80465	AXON BODY - TAP WARRANTY - MULTI BAY DOCK	7	11/01/2024	11/30/2024
BUNDLE - OFFICER SAFETY PLAN 7	80374	AXON TASER 7 - EXT WARRANTY - BATTERY PACK	38	10/01/2025	10/31/2029
BUNDLE - OFFICER SAFETY PLAN 7	80395	AXON TASER 7 - EXT WARRANTY - HANDLE	32	10/01/2025	10/31/2029
BUNDLE - OFFICER SAFETY PLAN 7	80395	AXON TASER 7 - EXT WARRANTY - HANDLE	1	10/01/2025	10/31/2029
BUNDLE - OFFICER SAFETY PLAN 7	80396	AXON TASER 7 - EXT WARRANTY - DOCK SIX BAY	1	10/01/2025	10/31/2029
BUNDLE - OFFICER SAFETY PLAN 7	80464	AXON BODY - TAP WARRANTY - CAMERA	32	11/01/2025	10/31/2029
BUNDLE - OFFICER SAFETY PLAN 7	80464	AXON BODY - TAP WARRANTY - CAMERA	1	11/01/2025	10/31/2029
BUNDLE - OFFICER SAFETY PLAN 7	80465	AXON BODY - TAP WARRANTY - MULTI BAY DOCK	4	11/01/2025	10/31/2029

Shipping Locations

Agenda Item # 2.

Location Number	Street	City	State	Zip	Country
1	1 N San Antonio Rd	Los Altos	CA	94022-3000	USA

Payment Details

Oct 2024

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 1	100610	AXON SIGNAL - INSTALLATION SERVICE - VIRTUAL	1	\$0.00	\$0.00	\$0.00
Year 1	20247	AXON TASER 7 - ONLINE TRAINING CONTENT LICENSE	32	\$0.00	\$0.00	\$0.00
Year 1	20248	AXON TASER - EVIDENCE.COM LICENSE	33	\$0.00	\$0.00	\$0.00
Year 1	73686	AXON EVIDENCE - STORAGE - UNLIMITED (AXON DEVICE)	40	\$0.00	\$0.00	\$0.00
Year 1	80464	AXON BODY - TAP WARRANTY - CAMERA	43	\$0.00	\$0.00	\$0.00
Year 1	80465	AXON BODY - TAP WARRANTY - MULTI BAY DOCK	7	\$0.00	\$0.00	\$0.00
Year 1	BasicLicense	Basic License Bundle	38	\$0.00	\$0.00	\$0.00
Year 1	H00001	AB4 Camera Bundle	32	\$0.00	\$0.00	\$0.00
Year 1	H00002	AB4 Multi Bay Dock Bundle	4	\$0.00	\$0.00	\$0.00
Year 1	M00004	BUNDLE - OFFICER SAFETY PLAN 7	32	\$73,363.20	\$3,092.34	\$76,455.54
Year 1	ProLicense	Pro License Bundle	3	\$0.00	\$0.00	\$0.00
Invoice Upon Fulfillment	100552	TRANSFER CREDIT - GOODS	1	(\$2,978.36)	(\$271.78)	(\$3,250.14)
Invoice Upon Fulfillment	100553	TRANSFER CREDIT - SOFTWARE AND SERVICES	1	(\$3,712.86)	\$0.00	(\$3,712.86)
Total				\$66,671.98	\$2,820.56	\$69,492.54

Oct 2025

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2	100610	AXON SIGNAL - INSTALLATION SERVICE - VIRTUAL	1	\$0.00	\$0.00	\$0.00
Year 2	20247	AXON TASER 7 - ONLINE TRAINING CONTENT LICENSE	32	\$0.00	\$0.00	\$0.00
Year 2	20248	AXON TASER - EVIDENCE.COM LICENSE	33	\$0.00	\$0.00	\$0.00
Year 2	73686	AXON EVIDENCE - STORAGE - UNLIMITED (AXON DEVICE)	40	\$0.00	\$0.00	\$0.00
Year 2	80464	AXON BODY - TAP WARRANTY - CAMERA	43	\$0.00	\$0.00	\$0.00
Year 2	80465	AXON BODY - TAP WARRANTY - MULTI BAY DOCK	7	\$0.00	\$0.00	\$0.00
Year 2	BasicLicense	Basic License Bundle	38	\$0.00	\$0.00	\$0.00
Year 2	H00001	AB4 Camera Bundle	32	\$0.00	\$0.00	\$0.00
Year 2	H00002	AB4 Multi Bay Dock Bundle	4	\$0.00	\$0.00	\$0.00
Year 2	M00004	BUNDLE - OFFICER SAFETY PLAN 7	32	\$66,672.00	\$2,810.23	\$69,482.23
Year 2	ProLicense	Pro License Bundle	3	\$0.00	\$0.00	\$0.00
Total				\$66,672.00	\$2,810.23	\$69,482.23

Oct 2026

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 3	100610	AXON SIGNAL - INSTALLATION SERVICE - VIRTUAL	1	\$0.00	\$0.00	\$0.00
Year 3	20247	AXON TASER 7 - ONLINE TRAINING CONTENT LICENSE	32	\$0.00	\$0.00	\$0.00
Year 3	20248	AXON TASER - EVIDENCE.COM LICENSE	33	\$0.00	\$0.00	\$0.00
Year 3	73686	AXON EVIDENCE - STORAGE - UNLIMITED (AXON DEVICE)	40	\$0.00	\$0.00	\$0.00
Year 3	80464	AXON BODY - TAP WARRANTY - CAMERA	43	\$0.00	\$0.00	\$0.00
Year 3	80465	AXON BODY - TAP WARRANTY - MULTI BAY DOCK	7	\$0.00	\$0.00	\$0.00
Year 3	BasicLicense	Basic License Bundle	38	\$0.00	\$0.00	\$0.00

Oct 2026

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 3	H00001	AB4 Camera Bundle	32	\$0.00	\$0.00	\$0.00
Year 3	H00002	AB4 Multi Bay Dock Bundle	4	\$0.00	\$0.00	\$0.00
Year 3	M00004	BUNDLE - OFFICER SAFETY PLAN 7	32	\$66,672.00	\$2,810.23	\$69,482.23
Year 3	ProLicense	Pro License Bundle	3	\$0.00	\$0.00	\$0.00
Total				\$66,672.00	\$2,810.23	\$69,482.23

Oct 2027

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4	100610	AXON SIGNAL - INSTALLATION SERVICE - VIRTUAL	1	\$0.00	\$0.00	\$0.00
Year 4	20247	AXON TASER 7 - ONLINE TRAINING CONTENT LICENSE	32	\$0.00	\$0.00	\$0.00
Year 4	20248	AXON TASER - EVIDENCE.COM LICENSE	33	\$0.00	\$0.00	\$0.00
Year 4	73686	AXON EVIDENCE - STORAGE - UNLIMITED (AXON DEVICE)	40	\$0.00	\$0.00	\$0.00
Year 4	80464	AXON BODY - TAP WARRANTY - CAMERA	43	\$0.00	\$0.00	\$0.00
Year 4	80465	AXON BODY - TAP WARRANTY - MULTI BAY DOCK	7	\$0.00	\$0.00	\$0.00
Year 4	BasicLicense	Basic License Bundle	38	\$0.00	\$0.00	\$0.00
Year 4	H00001	AB4 Camera Bundle	32	\$0.00	\$0.00	\$0.00
Year 4	H00002	AB4 Multi Bay Dock Bundle	4	\$0.00	\$0.00	\$0.00
Year 4	M00004	BUNDLE - OFFICER SAFETY PLAN 7	32	\$66,672.00	\$2,810.23	\$69,482.23
Year 4	ProLicense	Pro License Bundle	3	\$0.00	\$0.00	\$0.00
Total				\$66,672.00	\$2,810.23	\$69,482.23

Oct 2028

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 5	100610	AXON SIGNAL - INSTALLATION SERVICE - VIRTUAL	1	\$0.00	\$0.00	\$0.00
Year 5	20247	AXON TASER 7 - ONLINE TRAINING CONTENT LICENSE	32	\$0.00	\$0.00	\$0.00
Year 5	20248	AXON TASER - EVIDENCE.COM LICENSE	33	\$0.00	\$0.00	\$0.00
Year 5	73686	AXON EVIDENCE - STORAGE - UNLIMITED (AXON DEVICE)	40	\$0.00	\$0.00	\$0.00
Year 5	80464	AXON BODY - TAP WARRANTY - CAMERA	43	\$0.00	\$0.00	\$0.00
Year 5	80465	AXON BODY - TAP WARRANTY - MULTI BAY DOCK	7	\$0.00	\$0.00	\$0.00
Year 5	BasicLicense	Basic License Bundle	38	\$0.00	\$0.00	\$0.00
Year 5	H00001	AB4 Camera Bundle	32	\$0.00	\$0.00	\$0.00
Year 5	H00002	AB4 Multi Bay Dock Bundle	4	\$0.00	\$0.00	\$0.00
Year 5	M00004	BUNDLE - OFFICER SAFETY PLAN 7	32	\$66,672.00	\$2,810.39	\$69,482.39
Year 5	ProLicense	Pro License Bundle	3	\$0.00	\$0.00	\$0.00
Total				\$66,672.00	\$2,810.39	\$69,482.39

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at <https://www.axon.com/sales-terms-and-conditions>), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Exceptions to Standard Terms and Conditions

Agency has existing contract(s) originated via Quote(s): Q-411475 + Q-207089

Agency is terminating those contracts effective 9/01/2024. Any change in this date will result in modification of the program value which may result in additional fees or credits due to or from Axon.

The parties agree that Axon is applying a Net Transfer Credit of (\$6,691.22) to the quote for paid but undelivered items.

100% discounted body-worn camera and docking station hardware contained in this quote reflects a TAP replacement for hardware purchased under existing quotes Q-411475. All TAP obligations from this contract will be considered fulfilled upon execution of this quote.

Signature

Date Signed

6/19/2024





Axon Enterprise, Inc.
17800 N 85th St.
Scottsdale, Arizona 85255
United States
VAT: 86-0741227
Domestic: (800) 978-2737
International: +1.800.978.2737

Agenda Item # 2.

Issued: 06/25/2025

Quote Expiration: 07/10/2025

Estimated Contract Start Date: 09/01/2025

Account Number: 133563

Payment Terms: N30

Mode of Delivery: UPS-GND

Credit/Debit Amount: \$0.00

SHIP TO	BILL TO
Los Altos Police Dept. - CA 1 N San Antonio Rd Los Altos, CA 94022-3000 USA	Los Altos Police Dept. - CA 1 N San Antonio Rd Los Altos CA 94022-3000 USA Email: 94-6004056

SALES REPRESENTATIVE	PRIMARY CONTACT
Adam Smith Phone: 602-751-1798 Email: asmith@taser.com Fax: (480) 463-2201	Saskia Lagergren Phone: 6509472824 Email: slagergren@losaltosca.gov Fax:

Quote Summary

Program Length	50 Months
TOTAL COST	\$103,672.00
ESTIMATED TOTAL W/ TAX	\$106,150.47

Discount Summary

Average Savings Per Year	\$2,747.36
TOTAL SAVINGS	\$11,447.32

Payment Summary

Agenda Item # 2.

Date	Subtotal	Tax	Total
Jul 2025	\$10,367.20	\$247.88	\$10,615.08
Oct 2025	\$23,326.20	\$557.70	\$23,883.90
Oct 2026	\$23,326.20	\$557.70	\$23,883.90
Oct 2027	\$23,326.20	\$557.70	\$23,883.90
Oct 2028	\$23,326.20	\$557.49	\$23,883.69
Total	\$103,672.00	\$2,478.47	\$106,150.47

Quote Unbundled Price:

Quote List Price:

Quote Subtotal:

Agenda Item # 2.

\$103,672.00

\$103,672.00

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
20479	TRUE UP - UNLIMITED 7 TRUE UP 1	2	10		\$15.75	\$15.75	\$315.00	\$28.72	\$343.72
73983	TRUE UP - OFFICER SAFETY PLAN 7 TRUE UP 1	3	10		\$27.05	\$27.05	\$811.50	\$74.04	\$885.54
M00025	BUNDLE - OFFICER SAFETY PLAN 7	3	50	\$291.58	\$222.07	\$222.07	\$33,310.50	\$1,577.76	\$34,888.26
B00031	OSP-UNLIMITED	2	50	\$167.26	\$157.07	\$157.07	\$15,707.00	\$387.79	\$16,094.79
A la Carte Hardware									
H00001	AB4 Camera Bundle	5			\$899.00	\$899.00	\$4,495.00	\$410.16	\$4,905.16
A la Carte Software									
73683	AXON EVIDENCE - STORAGE - 10GB A LA CARTE	200	50		\$0.80	\$0.80	\$8,000.00	\$0.00	\$8,000.00
85760	AXON AUTO-TRANSCRIBE - UNLIMITED SERVICE	37	50		\$22.18	\$22.18	\$41,033.00	\$0.00	\$41,033.00
Total							\$103,672.00	\$2,478.47	\$106,150.47

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
AB4 Camera Bundle	100147	AXON BODY 4 - CAMERA - NA US FIRST RESPONDER BLK RAPIDLOCK	5	1	08/01/2025
AB4 Camera Bundle	100466	AXON BODY 4 - CABLE - USB-C TO USB-C	6	1	08/01/2025
AB4 Camera Bundle	100775	AXON BODY 4 - MAGNETIC DISCONNECT CABLE	6	1	08/01/2025
AB4 Camera Bundle	74028	AXON BODY - MOUNT - WING CLIP RAPIDLOCK	6	1	08/01/2025
BUNDLE - OFFICER SAFETY PLAN 7	100591	AXON TASER - CLEANING KIT	1	1	08/01/2025
BUNDLE - OFFICER SAFETY PLAN 7	100623	ENHANCED HOOK-AND-LOOP TRAINING (HALT) SUIT (V2)	1	1	08/01/2025
BUNDLE - OFFICER SAFETY PLAN 7	100681	AXON SIGNAL - SIDEARM SENSOR ONLY	3	1	08/01/2025
BUNDLE - OFFICER SAFETY PLAN 7	20008	AXON TASER 7 - HANDLE - HIGH VIS GRN LASER CLASS 3R YLW	3	1	08/01/2025
BUNDLE - OFFICER SAFETY PLAN 7	20018	AXON TASER - BATTERY PACK - TACTICAL	3	1	08/01/2025
BUNDLE - OFFICER SAFETY PLAN 7	20063	AXON TASER 7 - HOLSTER - SAFARILAND RH	3	1	08/01/2025
BUNDLE - OFFICER SAFETY PLAN 7	22175	AXON TASER 7 - CARTRIDGE - LIVE STANDOFF (3.5-DEGREE) NS	15	1	08/01/2025
BUNDLE - OFFICER SAFETY PLAN 7	22176	AXON TASER 7 - CARTRIDGE - LIVE CLOSE QUART (12-DEGREE) NS	15	1	08/01/2025
BUNDLE - OFFICER SAFETY PLAN 7	22177	AXON TASER 7 - CARTRIDGE - HALT STANDOFF NS	6	1	08/01/2025
BUNDLE - OFFICER SAFETY PLAN 7	22178	AXON TASER 7 - CARTRIDGE - HALT CLOSE QUART NS	6	1	08/01/2025
BUNDLE - OFFICER SAFETY PLAN 7	22179	AXON TASER 7 - CARTRIDGE - INERT STANDOFF (3.5-DEGREE) NS	3	1	08/01/2025
BUNDLE - OFFICER SAFETY PLAN 7	22181	AXON TASER 7 - CARTRIDGE - INERT CLOSE QUART (12-DEGREE) NS	3	1	08/01/2025
BUNDLE - OFFICER SAFETY PLAN 7	70033	AXON - DOCK WALL MOUNT - BRACKET ASSY	1	1	08/01/2025

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
BUNDLE - OFFICER SAFETY PLAN 7	71019	AXON BODY - DOCK POWERCORD - NORTH AMERICA	1	1	08/01/2025
BUNDLE - OFFICER SAFETY PLAN 7	71044	AXON SIGNAL - BATTERY - CR2430 SINGLE PACK	6	1	08/01/2025
BUNDLE - OFFICER SAFETY PLAN 7	74200	AXON TASER - DOCK - SIX BAY PLUS CORE	1	1	08/01/2025
BUNDLE - OFFICER SAFETY PLAN 7	80087	AXON TASER - TARGET - CONDUCTIVE PROFESSIONAL RUGGEDIZED	1	1	08/01/2025
BUNDLE - OFFICER SAFETY PLAN 7	80090	AXON TASER - TARGET FRAME - PROFESSIONAL 27.5 IN X 75 IN	1	1	08/01/2025
OSP-UNLIMITED	100681	AXON SIGNAL - SIDEARM SENSOR ONLY	2	1	08/01/2025
OSP-UNLIMITED	71044	AXON SIGNAL - BATTERY - CR2430 SINGLE PACK	4	1	08/01/2025
BUNDLE - OFFICER SAFETY PLAN 7	22175	AXON TASER 7 - CARTRIDGE - LIVE STANDOFF (3.5-DEGREE) NS	6	1	08/01/2026
BUNDLE - OFFICER SAFETY PLAN 7	22176	AXON TASER 7 - CARTRIDGE - LIVE CLOSE QUART (12-DEGREE) NS	6	1	08/01/2026
BUNDLE - OFFICER SAFETY PLAN 7	73309	AXON BODY - TAP REFRESH 1 - CAMERA	3	1	05/01/2027
OSP-UNLIMITED	73309	AXON BODY - TAP REFRESH 1 - CAMERA	2	1	05/01/2027
BUNDLE - OFFICER SAFETY PLAN 7	22175	AXON TASER 7 - CARTRIDGE - LIVE STANDOFF (3.5-DEGREE) NS	6	1	08/01/2027
BUNDLE - OFFICER SAFETY PLAN 7	22176	AXON TASER 7 - CARTRIDGE - LIVE CLOSE QUART (12-DEGREE) NS	6	1	08/01/2027
BUNDLE - OFFICER SAFETY PLAN 7	22177	AXON TASER 7 - CARTRIDGE - HALT STANDOFF NS	6	1	08/01/2027
BUNDLE - OFFICER SAFETY PLAN 7	22178	AXON TASER 7 - CARTRIDGE - HALT CLOSE QUART NS	6	1	08/01/2027
BUNDLE - OFFICER SAFETY PLAN 7	22175	AXON TASER 7 - CARTRIDGE - LIVE STANDOFF (3.5-DEGREE) NS	6	1	08/01/2028
BUNDLE - OFFICER SAFETY PLAN 7	22176	AXON TASER 7 - CARTRIDGE - LIVE CLOSE QUART (12-DEGREE) NS	6	1	08/01/2028
BUNDLE - OFFICER SAFETY PLAN 7	22175	AXON TASER 7 - CARTRIDGE - LIVE STANDOFF (3.5-DEGREE) NS	6	1	08/01/2029
BUNDLE - OFFICER SAFETY PLAN 7	22176	AXON TASER 7 - CARTRIDGE - LIVE CLOSE QUART (12-DEGREE) NS	6	1	08/01/2029
BUNDLE - OFFICER SAFETY PLAN 7	73310	AXON BODY - TAP REFRESH 2 - CAMERA	3	1	10/01/2029
OSP-UNLIMITED	73310	AXON BODY - TAP REFRESH 2 - CAMERA	2	1	10/01/2029

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
BUNDLE - OFFICER SAFETY PLAN 7	101180	AXON TASER - DATA SCIENCE PROGRAM	3	09/01/2025	10/31/2029
BUNDLE - OFFICER SAFETY PLAN 7	20248	AXON TASER - EVIDENCE.COM LICENSE	3	09/01/2025	10/31/2029
BUNDLE - OFFICER SAFETY PLAN 7	20248	AXON TASER - EVIDENCE.COM LICENSE	1	09/01/2025	10/31/2029
BUNDLE - OFFICER SAFETY PLAN 7	73447	AXON FUSUS - LICENSE - PLUS USER	3	09/01/2025	10/31/2029
BUNDLE - OFFICER SAFETY PLAN 7	73449	AXON BODY - LICENSE - DEVICE CONNECTIVITY	3	09/01/2025	10/31/2029
BUNDLE - OFFICER SAFETY PLAN 7	73638	AXON STANDARDS - LICENSE	3	09/01/2025	10/31/2029
BUNDLE - OFFICER SAFETY PLAN 7	73683	AXON EVIDENCE - STORAGE - 10GB A LA CARTE	30	09/01/2025	10/31/2029
BUNDLE - OFFICER SAFETY PLAN 7	73686	AXON EVIDENCE - STORAGE - UNLIMITED (AXON DEVICE)	3	09/01/2025	10/31/2029
BUNDLE - OFFICER SAFETY PLAN 7	73746	AXON EVIDENCE - ECOM LICENSE - PRO	3	09/01/2025	10/31/2029
OSP-UNLIMITED	73447	AXON FUSUS - LICENSE - PLUS USER	2	09/01/2025	10/31/2029
OSP-UNLIMITED	73449	AXON BODY - LICENSE - DEVICE CONNECTIVITY	2	09/01/2025	10/31/2029
OSP-UNLIMITED	73638	AXON STANDARDS - LICENSE	2	09/01/2025	10/31/2029
OSP-UNLIMITED	73683	AXON EVIDENCE - STORAGE - 10GB A LA CARTE	20	09/01/2025	10/31/2029
OSP-UNLIMITED	73686	AXON EVIDENCE - STORAGE - UNLIMITED (AXON DEVICE)	2	09/01/2025	10/31/2029
OSP-UNLIMITED	73746	AXON EVIDENCE - ECOM LICENSE - PRO	2	09/01/2025	10/31/2029
A la Carte	73683	AXON EVIDENCE - STORAGE - 10GB A LA CARTE	200	09/01/2025	10/31/2029
A la Carte	85760	AXON AUTO-TRANSCRIBE - UNLIMITED SERVICE	37	09/01/2025	10/31/2029

Services

Bundle	Item	Description	QTY
BUNDLE - OFFICER SAFETY PLAN 7	101193	AXON TASER - ON DEMAND CERTIFICATION	1
BUNDLE - OFFICER SAFETY PLAN 7	20246	AXON TASER 7 - REPLACEMENT ACCESS PROGRAM - DUTY CARTRIDGE	3

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
BUNDLE - OFFICER SAFETY PLAN 7	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	3	08/01/2026	10/31/2029
BUNDLE - OFFICER SAFETY PLAN 7	80395	AXON TASER 7 - EXT WARRANTY - HANDLE	3	08/01/2026	10/31/2029
BUNDLE - OFFICER SAFETY PLAN 7	80396	AXON TASER - EXT WARRANTY - DOCK SIX BAY T7/T10	1	08/01/2026	10/31/2029
BUNDLE - OFFICER SAFETY PLAN 7	80464	AXON BODY - TAP WARRANTY - CAMERA	3	08/01/2026	10/31/2029
OSP-UNLIMITED	80464	AXON BODY - TAP WARRANTY - CAMERA	2	08/01/2026	10/31/2029

Shipping Locations

Agenda Item # 2.

Location Number	Street	City	State	Zip	Country
1	1 N San Antonio Rd	Los Altos	CA	94022-3000	USA

Payment Details

Jul 2025

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 1	20479	TRUE UP - UNLIMITED 7 TRUE UP 1	2	\$31.50	\$2.87	\$34.37
Year 1	73683	AXON EVIDENCE - STORAGE - 10GB A LA CARTE	200	\$800.00	\$0.00	\$800.00
Year 1	73983	TRUE UP - OFFICER SAFETY PLAN 7 TRUE UP 1	3	\$81.15	\$7.40	\$88.55
Year 1	85760	AXON AUTO-TRANSCRIBE - UNLIMITED SERVICE	37	\$4,103.30	\$0.00	\$4,103.30
Year 1	B00031	OSP-UNLIMITED	2	\$1,570.71	\$38.78	\$1,609.49
Year 1	H00001	AB4 Camera Bundle	5	\$449.50	\$41.02	\$490.52
Year 1	M00025	BUNDLE - OFFICER SAFETY PLAN 7	3	\$3,331.04	\$157.81	\$3,488.85
Total				\$10,367.20	\$247.88	\$10,615.08

Oct 2025

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2	20479	TRUE UP - UNLIMITED 7 TRUE UP 1	2	\$70.88	\$6.46	\$77.34
Year 2	73683	AXON EVIDENCE - STORAGE - 10GB A LA CARTE	200	\$1,800.00	\$0.00	\$1,800.00
Year 2	73983	TRUE UP - OFFICER SAFETY PLAN 7 TRUE UP 1	3	\$182.59	\$16.66	\$199.25
Year 2	85760	AXON AUTO-TRANSCRIBE - UNLIMITED SERVICE	37	\$9,232.46	\$0.00	\$9,232.46
Year 2	B00031	OSP-UNLIMITED	2	\$3,534.07	\$87.25	\$3,621.32
Year 2	H00001	AB4 Camera Bundle	5	\$1,011.38	\$92.29	\$1,103.67
Year 2	M00025	BUNDLE - OFFICER SAFETY PLAN 7	3	\$7,494.82	\$355.04	\$7,849.86
Total				\$23,326.20	\$557.70	\$23,883.90

Oct 2026

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 3	20479	TRUE UP - UNLIMITED 7 TRUE UP 1	2	\$70.88	\$6.46	\$77.34
Year 3	73683	AXON EVIDENCE - STORAGE - 10GB A LA CARTE	200	\$1,800.00	\$0.00	\$1,800.00
Year 3	73983	TRUE UP - OFFICER SAFETY PLAN 7 TRUE UP 1	3	\$182.59	\$16.66	\$199.25
Year 3	85760	AXON AUTO-TRANSCRIBE - UNLIMITED SERVICE	37	\$9,232.46	\$0.00	\$9,232.46
Year 3	B00031	OSP-UNLIMITED	2	\$3,534.07	\$87.25	\$3,621.32
Year 3	H00001	AB4 Camera Bundle	5	\$1,011.38	\$92.29	\$1,103.67
Year 3	M00025	BUNDLE - OFFICER SAFETY PLAN 7	3	\$7,494.82	\$355.04	\$7,849.86
Total				\$23,326.20	\$557.70	\$23,883.90

Oct 2027

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4	20479	TRUE UP - UNLIMITED 7 TRUE UP 1	2	\$70.88	\$6.46	\$77.34
Year 4	73683	AXON EVIDENCE - STORAGE - 10GB A LA CARTE	200	\$1,800.00	\$0.00	\$1,800.00
Year 4	73983	TRUE UP - OFFICER SAFETY PLAN 7 TRUE UP 1	3	\$182.59	\$16.66	\$199.25
Year 4	85760	AXON AUTO-TRANSCRIBE - UNLIMITED SERVICE	37	\$9,232.46	\$0.00	\$9,232.46
Year 4	B00031	OSP-UNLIMITED	2	\$3,534.07	\$87.25	\$3,621.32

Oct 2027

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4	H00001	AB4 Camera Bundle	5	\$1,011.38	\$92.29	\$1,103.67
Year 4	M00025	BUNDLE - OFFICER SAFETY PLAN 7	3	\$7,494.82	\$355.04	\$7,849.86
Total				\$23,326.20	\$557.70	\$23,883.90

Oct 2028

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 5	20479	TRUE UP - UNLIMITED 7 TRUE UP 1	2	\$70.88	\$6.47	\$77.35
Year 5	73683	AXON EVIDENCE - STORAGE - 10GB A LA CARTE	200	\$1,800.00	\$0.00	\$1,800.00
Year 5	73983	TRUE UP - OFFICER SAFETY PLAN 7 TRUE UP 1	3	\$182.59	\$16.66	\$199.25
Year 5	85760	AXON AUTO-TRANSCRIBE - UNLIMITED SERVICE	37	\$9,232.46	\$0.00	\$9,232.46
Year 5	B00031	OSP-UNLIMITED	2	\$3,534.07	\$87.26	\$3,621.33
Year 5	H00001	AB4 Camera Bundle	5	\$1,011.38	\$92.27	\$1,103.65
Year 5	M00025	BUNDLE - OFFICER SAFETY PLAN 7	3	\$7,494.82	\$354.83	\$7,849.65
Total				\$23,326.20	\$557.49	\$23,883.69

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at <https://www.axon.com/sales-terms-and-conditions>), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

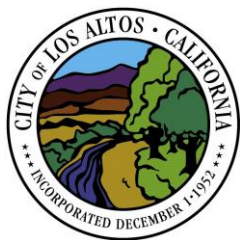
Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature

Date Signed

6/25/2025





City Council Agenda Report

Meeting Date: June 24, 2025

Prepared By: Jon Maginot

Approved By: Gabe Engeland

Subject: Fire Protection Services

COUNCIL PRIORITY AREA

- ☒ Public Safety
- ☐ Business Communities
- ☐ Circulation Safety and Efficiency
- ☐ Environmental Sustainability
- ☐ Housing
- ☒ General Government

RECOMMENDATION

Adopt a resolution providing direction to staff on fire protection services

FISCAL IMPACT

The fiscal impact of this action is unknown at this time. This action will require staff resources to explore options for fire protection services for the City. Currently, the City pays approximately \$9.2 million annually to Santa Clara County Fire Department for fire protection services.

ENVIRONMENTAL REVIEW

Not Applicable.

PREVIOUS COUNCIL CONSIDERATION

Not Applicable.

BACKGROUND

The City of Los Altos contracts with Santa Clara County Central Fire Protection District (County Fire) for fire protection services. This contract began in 1997 and has been approved in 10-year increments. The current contract with County Fire will expire on December 31, 2026. For Calendar Year 2025, the City will pay approximately \$9.2 million for fire protection services.

DISCUSSION

City staff has begun preliminary discussions with County Fire on options for fire protection services after the expiration of the current contract. Options include, but may not be limited to, extension of the current contract, renegotiation of a new contract, and annexation into the Fire District. County Fire staff has asked that the City take formal action to indicate our interest in continuing its relationship with County Fire prior to beginning any significant efforts related to the

potential options. As such, staff is requesting direction from Council to continue exploring all options for ensuring the community continues receiving excellent fire protection services.

ATTACHMENTS

1. Resolution No. 2025-xx

RESOLUTION NO. 2025-

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALTOS
DIRECTING STAFF TO EXPLORE ALL OPTIONS FOR FIRE PROTECTION
SERVICES IN THE CITY OF LOS ALTOS**

WHEREAS, the City of Los Altos is committed to ensuring the community receive high quality fire protection services; and

WHEREAS, the City of Los Altos first contracted with Santa Clara County Central Fire Protection District for fire protection services in 1996 and the current contract expires on December 31, 2026.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Los Altos hereby directs City staff to work with Santa Clara County Fire Department staff to evaluate all options for providing fire protection services within the City of Los Altos including, but not limited to, extension of current contract, negotiation of a new contract, and annexation of the City into the Fire District.

BE IT FURTHER RESOLVED, that the City Council of the City of Los Altos hereby directs City staff to ensure that fire protection services are maintained at an equal or higher level as currently set.

I HEREBY CERTIFY that the foregoing is a true and correct copy of a Resolution passed and adopted by the City Council of the City of Los Altos at a meeting thereof on the 24th day of June, 2025 by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

Pete Dailey, MAYOR

Attest:

Melissa Thurman, MMC
CITY CLERK



City Council Agenda Report

Meeting Date: June 24, 2025

Prepared By: Nick Zornes

Approved By: Gabe Engeland

Subject: Zoning Code Amendments – Design Review

COUNCIL PRIORITY AREA

- ☐ Public Safety
- ☐ Business Communities
- ☐ Circulation Safety and Efficiency
- ☐ Environmental Sustainability
- ☒ Housing
- ☒ General Government

RECOMMENDATION

Introduce the draft ordinances and consider the Planning Commissions June 5th, 2025, recommendations for the adoption of the proposed ordinances which include:

1. An Ordinance of the City Council of the City of Los Altos Adding Chapter 14.77 (Design Review) to the Los Altos Municipal Code; and
2. An Ordinance of the City Council of the City of Los Altos Repealing in its Entirety Chapter 14.76 and Chapter 14.78 for Existing Design Review Regulations; and
3. An Ordinance of the City Council of the City of Los Altos Amending Chapter 14.01 (Administration of Zoning) to the Los Altos Municipal Code; and

Find that the proposed amendments are exempt from environmental review pursuant to Section 15061(b)(3) of the California Environmental Quality Act (CEQA) Guidelines.

FISCAL IMPACT

Not Applicable.

ENVIRONMENTAL REVIEW

The proposed amendments are exempt from environmental review pursuant to Section 15061(b)(3) of the California Environmental Quality Act (CEQA) Guidelines.

PREVIOUS COUNCIL CONSIDERATION

Not Applicable.

BACKGROUND

The proposed Design Review ordinance merges together two (2) existing Chapters within the Los Altos Municipal Code, Chapter 14.76 and 14.78. The two (2) existing chapters both necessitate amendments for consistency in the Los Altos Zoning Code. The two (2) chapters are being proposed to be merged as the best practice for user experience and ease of application of the Code. The merger of the two (2) chapters into a standalone chapter is common practice for the requirements of Design Review in most jurisdictions, as the process for permitting should be the same, and the district specific regulations are reflected elsewhere in the code. Specific provisions in the proposed ordinances are largely consistent with the existing two separate chapters, and existing practice within the City.

ANALYSIS

The Ordinance consolidates two (2) standalone ordinances for design review within the City of Los Altos, one for the Single-Family Districts, and one for all other Districts. The two (2) standalone ordinances necessitate updates for consistency with the Los Altos Municipal Code based on several recently completed code amendments. The merger of the two (2) chapters allows for best practice and what is commonly seen in other codes within the industry. Regulations contained within the newly proposed Chapter are largely the same as what exists today, and existing practices of the City of Los Altos.

DISCUSSION

The consolidated Design Review Ordinance ensures consistency and adherence to the City of Los Altos established rules and regulations for development. The existing two (2) standalone chapters do not speak to each other, and in some areas fall short of the prescriptive compliance that is necessary for a well-established regulatory framework. The amendments are proposed based on the existing practices of the City of Los Altos, and industry standards which are known for this municipal function in Planning and Zoning. Overarchingly the amendments streamline the review process for all parties, which is crucial as Design Review is the City's single most application requested and reviewed by the Development Services Department.

Planning Commission June 5th Recommendation

On June 5, 2025, the Los Altos Planning Commission held a public hearing to consider the draft ordinances. During that meeting public testimony was received; the commission considered all testimony.

ATTACHMENTS

- 1. Draft Ordinance – Design Review**
- 2. Appendix A**
- 3. Draft Ordinance – Repeal Chapter 14.76 & 14.78**
- 4. Appendix A**
- 5. Appendix B**
- 6. Draft Ordinance – Administration of Zoning 14.01**
- 7. Appendix A**

ORDINANCE NO. 2025-__

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALTOS ADDING
CHAPTER 14.77 (DESIGN REVIEW) TO THE LOS ALTOS MUNICIPAL CODE**

WHEREAS, the City Council is empowered pursuant to Article XI, Section 7 of the California Constitution to make and enforce within the City all local, police, sanitary, and other ordinances, and regulations not in conflict with general laws; and

WHEREAS, the City Council held a duly noticed public hearing on **DATE TO BE INSERTED**, and **DATE TO BE INSERTED**; and

WHEREAS, the amendments was processed in accordance with the applicable provisions of the California Government Code and the Los Altos Municipal Code; and

WHEREAS, this Ordinance is exempt from environmental review pursuant to Section 15061(b)(3) of the State Guidelines implementing the California Environmental Quality Act of 1970, as amended; and

NOW, THEREFORE, the City Council of the City of Los Altos does hereby ordain as follows:

SECTION 1. AMENDMENT OF CHAPTER 14.77 OF THE MUNICIPAL CODE. Chapter 14.77 of the Los Altos Municipal Code is hereby amended as set forth in Appendix A to this Ordinance, underline indicating addition, strikethrough indicating deletion.

SECTION 2. CONSTITUTIONALITY; AMBIGUITIES. If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions hereof. Any ambiguities in the Los Altos Municipal Code created by this Ordinance shall be resolved by the Development Services Director, in their reasonable discretion, after consulting the City Attorney.

SECTION 3. PUBLICATION. This Ordinance shall be published as provided in Government Code Section 36933.

SECTION 4. EFFECTIVE DATE. This Ordinance shall be effective upon the commencement of the thirty-first day following the adoption hereof.

I HEREBY CERTIFY that the foregoing Ordinance was duly and properly introduced at a regular meeting of the City Council of the City of Los Altos held on **DATE TO BE INSERTED**, and was thereafter, at a regular meeting held on **DATE TO BE INSERTED**, passed, and adopted by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

Pete Dailey, MAYOR

Attest:

Melissa Thurman, MMC, CITY CLERK

APPENDIX A
CHAPTER 14.77

APPENDIX A

Chapter 14.77 – DESIGN REVIEW

14.77.010 Purpose.

The purpose of this chapter is to establish criteria, objectives and procedures to be followed for design review applications in all zones throughout the City of Los Altos. Design review is used to enhance the aesthetic qualities of proposed development within the City by utilizing adopted Objective Design Standards which are supplemental to this Chapter.

14.77.020 Administrative Design Review Required.

A. Administrative Design Review.

- 1. In each of the following cases, no building permit shall be issued for the construction, addition or alteration until administrative design review approval by the development services department:**
 - a. Any new one-story single-family dwelling under twenty (20) feet in height;**
 - b. Site improvements, exterior alterations or modifications, or additions to existing buildings of up to five hundred (500) square feet;**
 - c. Solid fences, and walls greater than six (6) feet in height.**
 - d. Additions or alterations to one-story single-family dwellings which do not exceed twenty (20) feet in height.**

14.77.030 Zoning Administrator Design Review Required.

A. Zoning Administrator Review.

- 1. In each of the following cases, no building permit shall be issued for the construction, addition or alteration until the Zoning Administrator has approved such proposal following a noticed public meeting, pursuant to this chapter:**
 - a. Any new two-story single-family dwelling;**
 - b. Any conversion of a one-story single-family dwelling to a two-story single family dwelling;**
 - c. Any new one-story single-family dwelling or accessory structure over twenty (20) feet in height;**
 - d. Any multi-family housing or mixed-use development with five (5) or fewer units;**
 - e. Site improvements, exterior alterations or modifications, or additions greater than five hundred (500) square feet of net new square footage to existing multifamily or commercial buildings;**

- f. Whenever any of the following entitlement(s) are required by this code: subdivision map, use permit, variance, administrative modification of standards; and
- g. Whenever the construction or expansion of a structure has special design characteristics which require additional study and consideration, as determined by the development services director or their designee.

14.77.040 Planning Commission Review Required.

In each of the following cases, no building permit shall be issued for the construction, addition or alteration until the Planning Commission has approved such proposal following a noticed public meeting, pursuant to this chapter:

- a. Any multi-family housing or mixed-use development with six (6) or more dwelling units;
- b. Any new commercial or non-residential development;

14.77.050 Exempt from Design Review.

The following improvements are not subject to Design Review:

- A. Minor modifications to existing buildings such as: replacements or modifications to windows and/or doors, new windows and/or doors, reroofing, rooftop venting, exhaust equipment, mechanical equipment, electrical improvements/upgrades, solar installations;
- B. Attached or detached accessory dwelling unit(s) and junior accessory dwelling unit(s);
- C. New dwellings proposed under the provisions of Chapter 14.64 (Dual Opportunity Developments);
- D. Detached accessory structures on properties in any R1 zoning district;
- E. Site improvements, exterior alterations or modification, or additions to existing buildings of up to one thousand (1,000) square feet in the Public/Community Facilities (PCF) District.

14.77.060 Authority of the Zoning Administrator.

The Zoning Administrator shall have the authority to require administrative design review to any improvement to a property or parcel of land that is determined to have special circumstances or potentially negative impacts on the community. A fee shall be collected for administrative design review as established by resolution of the City Council.

14.77.070 Design Review Findings.

In approving applications for design review approval under this chapter, the approving authority shall make the following findings:

- A. The proposal meets the goals, policies and objectives of the general plan and any objective design guidelines or standards and ordinance(s) adopted for the specific district or area.
- B. The proposed structures have been designed to follow the natural contours of the site with minimal grading, minimal impervious cover and maximum erosion protection.
- C. Building mass has articulated architectural elements or features that relate to the human scale, both horizontally and vertically. Building elevations have variation and depth and avoid large blank wall surfaces. Residential or mixed-use residential projects incorporate elements that signal habitation, such as identifiable entrances, stairs, porches, bays and balconies.
- D. Exterior materials and finishes convey high quality, integrity, permanence and durability, and materials are used effectively to define building elements such as base, body, parapets, bays, arcades and structural elements. Materials, finishes, and colors have been used in a manner that serves to reduce the perceived appearance of height, bulk and mass.
- E. The design and layout of the proposed project will result in well-designed vehicle and pedestrian access, circulation, and parking.
- F. The general landscape design ensures visual relief, complements structures, provides an attractive environment, and is consistent with any adopted landscape program.
- G. Signage when proposed or required is designed to complement the building architecture in terms of style, materials, colors, proportions, and serves as identification of the building or business(es) only.
- H. Mechanical equipment is fully screened from public view and the screening is designed to be consistent with the building architecture in form, material and detailing and is in full compliance with Chapter 11.14 of the Los Altos Municipal Code.
- I. Service and trash areas are fully screened from public view or are enclosed in structure(s) that are consistent with the building architecture in materials and detailing.
- J. Street improvements which are identified in Chapter 11.20 of the Los Altos Municipal Code.
- K. Offsite improvements associated with the subdivision of land allowed by Title 13 of the Los Altos Municipal Code, and/or the Subdivision Map Act.
- L. The approval of the Development Review complies with the California Environmental Quality Act (CEQA).

14.77.080 Multimodal Transportation Review Required.

- A. An application for planning commission design review shall be subject to a multimodal transportation review as part of the approval process in order to assess potential project impacts to various modes of transportation such as but not limited to bicycle, pedestrian, parking, traffic impacts on public streets, and/or public transportation.**
- B. Projects subject to a multimodal transportation review pursuant to this section shall be reviewed by the complete streets commission at a public meeting with the commission providing a recommendation to the planning commission on the multimodal transportation impact analysis and on the elements of the project that pertain to bicycle, pedestrian, parking, traffic and public transportation issues.**
 - 1. When a multimodal transportation review is required by this code the complete streets commission shall provide their recommendations to the planning commission at a joint meeting.**
- C. Exceptions. All housing developments shall be exempt from review of the complete streets commission. No multimodal transportation review before the complete streets commission shall be required of any housing development.**

14.77.090 Notice of Public Meetings.

Any decisions rendered under regulations contained within this Chapter are subject to public meeting notice requirements pursuant to Section 14.01.130 of the Los Altos Municipal Code.

14.77.100 Number Public Meetings Allowed.

When public hearings are required, the number of hearings for solely design review approval shall be no more than three (3) public hearings.

14.77.110 Design Review Expiration and Extensions.

Any decisions rendered under regulations contained within this Chapter are subject to expiration and extension procedures pursuant to Section 14.01.050 of the Los Altos Municipal Code.

14.77.120 Appeal Procedures.

- A. Any decisions rendered under regulations contained within this Chapter are appealable pursuant to Section 14.01.100 of the Los Altos Municipal Code.**
 - 1. The basis for any appeal of a housing development shall only be allowed and based on objective standards consistent with state law. A housing development as defined by law shall constitute any development which includes two (2) or more residential units within a proposed project.**

ORDINANCE NO. 2025-__

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALTOS
REPEALING IN ITS ENTIRETY CHAPTER 14.76 AND CHAPTER 14.78 FOR
EXISTING DESIGN REVIEW REGULATIONS**

WHEREAS, the City Council is empowered pursuant to Article XI, Section 7 of the California Constitution to make and enforce within the City all local, police, sanitary, and other ordinances, and regulations not in conflict with general laws; and

WHEREAS, the City Council held a duly noticed public hearing on **DATE TO BE INSERTED**, and **DATE TO BE INSERTED**; and

WHEREAS, the amendments were processed in accordance with the applicable provisions of the California Government Code and the Los Altos Municipal Code; and

WHEREAS, the City Council repeals in its entirety Chapter 14.76 and Chapter 14.78 of the Los Altos Municipal Code; and

WHEREAS, this Ordinance is exempt from environmental review pursuant to Section 15061(b)(3) of the State Guidelines implementing the California Environmental Quality Act of 1970, as amended; and

NOW, THEREFORE, the City Council of the City of Los Altos does hereby ordain as follows:

SECTION 1. REPEAL CHAPTER 14.76 OF THE LOS ALTOS MUNICIPAL CODE. Chapter 14.76 of the Los Altos Municipal Code is hereby amended as set forth in Appendix A to this Ordinance, underline indicating addition, strikethrough indicating deletion.

SECTION 2. REPEAL CHAPTER 14.78 OF THE LOS ALTOS MUNICIPAL CODE. Chapter 14.78 of the Los Altos Municipal Code is hereby amended as set forth in Appendix B to this Ordinance, underline indicating addition, strikethrough indicating deletion.

SECTION 3. CONSTITUTIONALITY; AMBIGUITIES. If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions hereof. Any ambiguities in the Los Altos Municipal Code created by this Ordinance shall be resolved by the Development Services Director, in their reasonable discretion, after consulting the City Attorney.

SECTION 4. PUBLICATION. This Ordinance shall be published as provided in Government Code Section 36933.

SECTION 5. EFFECTIVE DATE. This Ordinance shall be effective upon the commencement of the thirty-first day following the adoption hereof.

I HEREBY CERTIFY that the foregoing Ordinance was duly and properly introduced at a regular meeting of the City Council of the City of Los Altos held on **DATE TO BE INSERTED**, and was

thereafter, at a regular meeting held on **DATE TO BE INSERTED**, passed, and adopted by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Pete Dailey, MAYOR

Attest:

Melissa Thurman, MMC, CITY CLERK

Chapter 14.76 DESIGN REVIEW—SINGLE FAMILY DISTRICTS¹

14.76.010 Purpose.

The purpose of this section is to establish a set of criteria, objectives and procedures to be followed with respect to the design review of any proposed single-family main or accessory structure, or addition or alteration thereto, and to insure that the new development occurs in a manner which is consistent with the objectives of this chapter, the objective design criteria of single-family residential objective design guidelines, and the goals and policies of the general plan.

(Ord. No. 2012-381, § 1, 5-22-2012; Ord. No. 2023-490, § 4(App. B), 3-28-2023)

14.76.020 Single-family residential objective design guidelines.

Any new main or accessory structure, or addition or alteration thereto, shall be consistent with the policies and implementation techniques described in the single-family residential objective design guidelines as adopted by the city council.

(Ord. No. 2012-381, § 1, 5-22-2012; Ord. No. 2023-490, § 4(App. B), 3-28-2023)

14.76.030 Requirement for administrative design review.

No building permit shall be issued for any new main or accessory structure, or addition or alteration thereto within a single-family district, until such construction has received administrative design review approval by the development services director or their designee. Window replacements, reroofing and rooftop venting and exhausting equipment, mechanical equipment, attached or detached accessory dwelling unit(s) and junior accessory dwelling unit(s) are exempt from this requirement.

(Ord. No. 2012-381, § 1, 5-22-2012; Ord. No. 2016-423, §§ 1, 2, 9-27-2016; Ord. No. 2023-490, § 1(App. B), 3-28-2023)

14.76.040 Requirement for zoning administrator design review.

In each of the following cases, no building permit shall be issued for the construction, addition or alteration of any main or accessory structure within a single-family district until the zoning administrator has approved such structure following a noticed public hearing, pursuant to this chapter:

- A. — Any new two-story structure;
- B. — Any conversion of a one-story structure to a two-story structure;
- C. — Any new one-story structure over twenty (20) feet in height;
- D. — Whenever design review is specifically required under the terms or conditions of any tentative subdivision map, use permit, variance or conditional rezoning; and

- ~~E. Whenever, as determined by the development services director or their designee, the construction or expansion of a main or accessory structure may be in conflict with the design review findings contained in Section 14.76.050 of this chapter.~~

~~(Ord. No. 2012-381, § 1, 5-22-2012; Ord. No. 2016-423, §§ 1, 2, 9-27-2016; Ord. No. 2023-490, § 1(App. B), 3-28-2023)~~

~~14.76.050 Initial application review.~~

~~All applications filed with the development services department in compliance with this zoning code shall be accompanied by the payment of a processing fee in such amount as established by resolution of the city council and initially processed as follows:~~

- ~~A. The application shall be reviewed for completeness and processed in accordance with the Permit Streamlining Act, Government Code Section 65920, et seq.~~
- ~~B. Appeals of administrative decisions. Determinations of incompleteness or denials of an extension request may be appealed to the city council pursuant to Chapter 1.12 (Appeals).~~
- ~~C. Expiration of application. If the applicant does not provide the information and materials necessary for a complete application within one hundred eighty (180) days after notification of incompleteness, the application shall be deemed expired. After expiration of the application or extension, if granted, a new application, including fees, plans, exhibits, and other materials will be required to commence processing of any project on the same property.~~
- ~~D. Extensions. The applicant may request, in writing, within the one hundred eighty (180) day time period, an extension of up to one hundred eighty (180) days to the development services director or their designee. Approval of the extension is contingent on the applicant demonstrating that there are extenuating circumstances that have caused a delay in the submittal of the required information.~~
- ~~E. Environmental information. After an application has been accepted as complete, the development services director or their designee may require additional information as necessary for the project's environmental review.~~

~~(Ord. No. 2016-423, § 3, 9-27-2016; Ord. No. 2023-490, § 1(App. B), 3-28-2023)~~

~~14.76.060 Design review findings.~~

~~In approving an application for design review, the approving authority shall make the following findings:~~

- ~~A. The proposed structure or alteration complies with all provisions of this chapter;~~
- ~~B. The height, elevations and placement on the site of the proposed main or accessory structure or addition, when considered with reference to the nature and location of residential structures on adjacent lots, and will consider the topographic and geologic constraints imposed by particular building site conditions;~~
- ~~C. The natural landscape will be preserved insofar as practicable by minimizing tree and soil removal; grade changes shall be minimized;~~
- ~~D. The orientation of the proposed main or accessory structure or addition in relation to the immediate neighborhood will minimize excessive bulk;~~
- ~~E. General architectural considerations, including the size and scale, the architectural relationship with the site and other buildings, building materials and similar elements have been incorporated in order~~

to insure the compatibility of the development with its design concept and the character of adjacent buildings on the same project site; and

- F. ~~The proposed structures have been designed to follow the natural contours of the site with minimal grading, minimal impervious cover and maximum erosion protection. A stepped foundation shall be required where the average slope beneath the proposed structure is ten (10) percent or greater.~~

(Ord. No. 2012-381, § 1, 5-22-2012; Ord. No. 2016-423, § 3, 9-27-2016; Ord. No. 2023-490, § 1(App. B), 3-28-2023)

Editor's note(s) ~~Ord. No. 2016-423, § 3, adopted September 27, 2016, enacted a new § 14.76.050 and renumbered §§ 14.76.050 and 14.76.060 as §§ 14.76.060 and 14.76.070. The historical notation has been retained with the amended provisions for reference purposes.~~

14.76.070 Variance findings.

- A. ~~In order to avoid such practical difficulties, unnecessary physical hardships and results inconsistent with the objectives of the zoning plans stated in Article 1 of Chapter 14.02, as would result from a strict or literal application of the provisions of this chapter, the planning commission may grant variances to the regulations controlling site area, width, depth and coverage, yards and other open spaces, parking spaces, loading spaces, height of structures, allowable building floor area and fences for those properties located in single-family zoning districts.~~
- B. ~~The planning commission may grant a variance as applied for if, on the basis of the application and the evidence submitted, the commission makes the following positive findings:~~
1. ~~That the granting of the variance will be consistent with the objectives of the zoning plan set forth in Article 1 of Chapter 14.02;~~
 2. ~~That the granting of the variance will not be detrimental to the health, safety, or welfare of persons living or working in the vicinity or injurious to property or improvements in the vicinity; and~~
 3. ~~That variances from the provisions of this chapter shall be granted only when, because of special circumstances applicable to the property, including size, shape, topography, location, or surroundings, the strict application of the provisions of this chapter deprives such property of privileges enjoyed by other property in the vicinity and under identical zoning classifications.~~
- C. ~~Any variance granted shall be subject to such conditions as will assure that the adjustment thereby authorized shall not constitute a grant of special privileges inconsistent with the limitations upon other properties in the vicinity and district in which such property is situated.~~

(Ord. No. 2012-381, § 1, 5-22-2012; Ord. No. 2016-423, § 3, 9-27-2016; Ord. No. 2023-490, § 1(App. B), 3-28-2023)

Editor's note(s) ~~See editor's note, § 14.76.060.~~

14.76.080 Notification.

~~Notification shall be provided whenever an application for zoning administrator design review or variance is required pursuant to this chapter via first-class mail to the adjoining property owners, in the manner set forth by the development services director or their designee, at least ten (10) days prior to the meeting at which the application is to be reviewed. The property owners who shall be mailed notice include, but are not limited to, the following:~~

- A. ~~The two adjoining property owners on each side;~~
- B. ~~The three adjoining rear property owners; and~~

- ~~C. — The five adjoining front property owners across the street.~~
- ~~D. — As deemed appropriate or necessary, the development services director may require that notification be mailed to a greater or lesser number of property owner(s) than are identified above based on the configuration of the properties adjoining the site of the application.~~
- ~~E. — Notice shall also be posted on the project site near the front property line in accordance with the standards set by the development services director.~~

~~{Ord. No. 2012-381, § 1, 5-22-2012; Ord. No. 2016-423, § 1, 9-27-2016; Ord. No. 2023-490, § 1(App. B), 3-28-2023}~~

~~14.76.090 Expiration of design review and/or variance approval—Extensions.~~

- ~~A. — Design review and/or variance approvals granted pursuant to this chapter shall expire twenty-four (24) months from the date on which the approval became effective, unless prior to such expiration date a building permit is issued for the improvements constituting the subject of the design review and/or variance approval and construction thereof is commenced and prosecuted diligently toward completion.~~
- ~~B. — Design review and/or variance approvals may be granted a one-time extension for a period of time not exceeding twelve (12) months. The application for extension shall be filed prior to the expiration date and shall be accompanied by the payment of a fee in such amount as established from time to time by resolution of the city council. Extensions of design review and/or variance approval are contingent on the development services director finding that the project complies with all current zoning ordinance regulations.~~

~~{Ord. No. 2012-381, § 1, 5-22-2012; Ord. No. 2016-423, § 1, 9-27-2016; Ord. No. 2023-490, § 1(App. B), 3-28-2023}~~

~~14.76.100 Appeals.~~

~~The basis for any appeal of a housing development shall only be allowed and based on objective standards consistent with state law.~~

- ~~A. — Within fourteen (14) days of any denial of an administrative design review request, or of the approval or denial of a zoning administrator design review request, the decision may be appealed to the planning commission. Within fourteen (14) calendar days of the announcement of the planning commission's decision on the record, the decision may be appealed to the city council.~~
- ~~B. — Within fourteen (14) days of any approval or denial of a variance request, the decision may be appealed to the city council.~~

~~{Ord. No. 2012-381, § 1, 5-22-2012; Ord. No. 2023-490, § 1(App. B), 3-28-2023}~~

~~14.76.110 Number of hearings allowed.~~

- ~~A. — When public hearings are required, the number of hearings for solely design review approval shall be no more than three public hearings.~~

~~{Ord. No. 2023-490, § 1(App. B), 3-28-2023}~~

~~Chapter 14.78 DESIGN AND TRANSPORTATION REVIEW—MULTIPLE FAMILY, PUBLIC AND COMMUNITY FACILITIES, OFFICE AND ADMINISTRATIVE, AND COMMERCIAL DISTRICTS¹~~

~~14.78.010 Purpose.~~

~~The purpose of this chapter is to preserve and protect public safety of the city and to enhance the aesthetic qualities and bicycle and pedestrian safety and functionality of its multiple-family, public and community facilities, office and administrative and commercial districts by requiring design and transportation review of new structures and certain expansions of existing structures.~~

~~(Ord. No. 2012-382, § 1, 5-22-2012; Ord. No. 2023-490, § 5(App. C), 3-28-2023)~~

~~14.78.020 Requirement for design review.~~

~~Any work that requires a building permit, including new building construction, existing building alterations and expansions, and site improvements, but excluding properties in an R1 or R3-4.5 district, shall be subject to design review pursuant to this chapter as follows:~~

~~A. — Administrative design review.~~

- ~~1. — Site improvements, exterior alterations or modification, or additions to existing buildings of up to five hundred (500) square feet require approval by the development services director or their designee.~~

~~B. — Planning commission design review.~~

- ~~1. — All new buildings, and additions to existing buildings that exceed five hundred (500) square feet or fifty (50) percent of the total floor area on the subject site and/or increase the height of the existing building(s), require approval by the planning commission at a public meeting.~~

~~C. — Zoning administrator design review. Notwithstanding the foregoing, the development of a housing development of five or fewer units that is not otherwise subject to design review pursuant to chapter 14.76 and 14.78 of this code or subsection (A) of this section shall be subject to design review by the zoning administrator following a noticed public hearing. Notwithstanding any other provision of this code, and unless otherwise required by state law, any additional planning applications for such a project including, without limitation, tentative or parcel maps, variance requests, or conditional use permits, shall be heard and decided by the zoning administrator concurrently with the design permit application. As used in this subsection, a "housing development project" includes a project to construct one or more dwelling units, including a mixed-use development project for which not more than one-third of total floor area is dedicated for commercial use.~~

~~D. — Exempt from the requirements of design review.~~

¹Editor's note(s)—Ord. No. 2012-382, § 1, adopted May 22, 2012, amended Ch. 14.78 in its entirety, in effect repealing and reenacting said chapter to read as herein set out. Former Ch. 14.79, §§ 14.78.010—14.78.050, pertained to similar subject matter and derived from Ord. No. 04-260, § 1; and Ord. No. 07-306, § 9.

1. ~~Site improvements, exterior alterations or modification, or additions to existing buildings of up to one thousand (1,000) square feet in the Public/Community Facilities (PCF) District shall be exempt from the requirement of design review.~~

~~E. Authority of the development services director.~~

1. ~~The development services director shall have the authority to require administrative design review to any improvement to a property or parcel of land that is determined to have special circumstances or potentially negative impacts on the community.~~

~~(Ord. No. 2012-382, § 1, 5-22-2012; Ord. No. 2016-423, § 1, 5, 9-27-2016; Ord. No. 2019-457, § 1, 1-28-2020; Ord. No. 2023-490, § 5(App. C), 3-28-2023)~~

~~14.78.030 Public meeting requirements.~~

~~Notice of public meetings before the zoning administrator shall be provided pursuant to Government Code Section 65091. Notice of public meetings before the planning commission and/or city council shall be given at least ten (10) days prior to the date of the meeting by all of the following methods:~~

- ~~A. Mailing of notices via first class mail to all property owners within three hundred (300) feet of the project site at the mailing address on record with the county assessor; and~~
- ~~B. Mailing of notices via first class mail to all commercial business tenants within three hundred (300) feet of the project site at the addresses shown on the latest city business license records; and~~
- ~~C. Posting of a notice on the project site in accordance with the standards set by the development services director; and~~
- ~~D. All meetings before the planning commission and/or city council conducted under this section, excluding study sessions, shall be noticed separately and conducted as public hearings and shall satisfy all notification requirements applicable to public hearings, including a notice published in a newspaper of general circulation within the city.~~

~~(Ord. No. 2012-382, § 1, 5-22-2012; Ord. No. 2016-423, § 5, 9-27-2016; Ord. No. 2019-457, § 1, 1-28-2020; Ord. No. 2023-490, § 5(App. C), 3-28-2023)~~

~~14.78.040 Recommendation for pre-application study session design review.~~

~~Projects subject to design review pursuant to Section 14.78.030 of this chapter are eligible for pre-application design review before the planning commission. This review is in a study session format and is best served early in the design preparation process. This review is encouraged to receive early design input from the commission. Study session review is also available at any point in the application process, and may be requested by an applicant or, subject to applicable state law, may be required by the development services director.~~

~~(Ord. No. 2012-382, § 1, 5-22-2012; Ord. No. 2016-423, § 1, 9-27-2016; Ord. No. 2023-490, § 5(App. C), 3-28-2023)~~

~~14.78.050 Initial application review.~~

~~All applications filed with the development services department in compliance with this zoning code shall be accompanied by the payment of a processing fee in such amount as established by resolution of the city council and initially processed as follows:~~

- ~~A. The application shall be reviewed for completeness and processed in accordance with the Permit Streamlining Act, Government Code Section 95920, et seq.~~

- ~~B. Appeals of administrative decisions. Determinations of incompleteness or denials of an extension request may be appealed to the city council pursuant to Chapter 1.12 (Appeals).~~
- ~~C. Expiration of application. If the applicant does not provide the information and materials necessary for a complete application within one hundred eighty (180) days after notification of incompleteness, the application shall be deemed expired. After expiration of the application or extension, if granted, a new application, including fees, plans, exhibits, and other materials will be required to commence processing of any project on the same property.~~
- ~~D. Extensions. The applicant may request, in writing, within the one hundred eighty (180) day time period, an extension of up to one hundred eighty (180) days to the community development director or their designee. Approval of the extension is contingent on the applicant demonstrating that there are extenuating circumstances that have caused a delay in the submittal of the required information.~~
- ~~E. Environmental information. After an application has been accepted as complete, the community development director or their designee may require additional information as necessary for the project's environmental review.~~

(Ord. No. 2016-423, § 6, 9-27-2016; Ord. No. 2023-490, § 5(App. C), 3-28-2023)

14.78.060 Design review findings.

In approving applications for design review approval under this chapter, the approving authority shall make the following findings:

- ~~A. The proposal meets the goals, policies and objectives of the general plan and any specific plan, objective design guidelines and ordinance design criteria adopted for the specific district or area.~~
- ~~B. The proposal has architectural integrity and has an appropriate relationship with other structures in the immediate area in terms of height, bulk and design.~~
- ~~C. Building mass is articulated to relate to the human scale, both horizontally and vertically. Building elevations have variation and depth and avoid large blank wall surfaces. Residential or mixed-use residential projects incorporate elements that signal habitation, such as identifiable entrances, stairs, porches, bays and balconies.~~
- ~~D. Exterior materials and finishes convey high quality, integrity, permanence and durability, and materials are used effectively to define building elements such as base, body, parapets, bays, arcades and structural elements. Materials, finishes, and colors have been used in a manner that serves to reduce the perceived appearance of height, bulk and mass, and are harmonious with other structures in the immediate area.~~
- ~~E. Landscaping is generous and inviting, and landscape and hardscape features are designed to complement the building and parking areas, and to be integrated with the building architecture and the surrounding streetscape. Landscaping includes substantial street tree canopy, either in the public right-of-way or within the project frontage.~~
- ~~F. Signage is designed to complement the building architecture in terms of style, materials, colors and proportions.~~
- ~~G. Mechanical equipment is screened from public view and the screening is designed to be consistent with the building architecture in form, material and detailing.~~
- ~~H. Service, trash and utility areas are screened from public view, or are enclosed in structures that are consistent with the building architecture in materials and detailing.~~

(Ord. No. 2012-382, § 1, 5-22-2012; Ord. No. 2016-423, § 6, 9-27-2016; Ord. No. 2016-427, § 3, 11-8-2016; Ord. No. 2019-457, § 2, 1-28-2020; Ord. No. 2023-490, § 5(App. C), 3-28-2023)

Editor's note(s)—Ord. No. 2016-423, § 6, adopted September 27, 2016, enacted a new § 14.78.050 and renumbered the remaining §§ 14.78.050—14.78.080 as §§ 14.76.060—14.76.090. The historical notation has been retained with the amended provisions for reference purposes.

~~14.78.070 Variances.~~

- A.—~~Purpose. In order to avoid such practical difficulties, unnecessary physical hardships and results inconsistent with the objectives of the zoning plans stated in Article 1 of Chapter 14.02, as would result from a strict or literal application of the provisions of this chapter, the planning commission may approve or recommend variances to the regulations controlling site area, width, depth and coverage, yards, and other open spaces, parking spaces, loading spaces, height of structures, allowable building floor area and fences for a property located in any district, except for those located in an R1 or R3-4.5 district.~~
- B.—~~Procedure. The approving authority for variance applications shall be as follows:~~
- ~~1.—The planning commission shall be the approving authority for all variance applications pursuant to Section 14.78.020.C.~~
 - ~~2.—A public hearing shall be required. Notice of the meeting shall be given not less than ten (10) days prior to the date of the meeting by the methods required in Section 14.78.030.~~
 - ~~3.—A variance request shall be granted if, based upon the evidence submitted, the following positive findings can be made:~~
 - ~~a.—That the granting of the variance will be consistent with the objectives of the zoning plan set forth in Article 1 of Chapter 14.02;~~
 - ~~b.—That the granting of the variance will not be detrimental to the health, safety, or welfare of persons living or working in the vicinity or injurious to property or improvements in the vicinity; and~~
 - ~~c.—That variances from the provisions of this chapter shall be granted only when, because of special circumstances applicable to the property, including size, shape, topography, location, or surroundings, the strict application of the provisions of this chapter deprives such property of privileges enjoyed by other property in the vicinity and under identical zoning classifications.~~
- C.—~~Any variance granted shall be subject to such conditions as will assure that the adjustment thereby authorized shall not constitute a grant of special privileges inconsistent with the limitations upon other properties in the vicinity and district in which such property is situated.~~

(Ord. No. 2012-382, § 1, 5-22-2012; Ord. No. 2016-423, §§ 6, 7, 9-27-2016; Ord. No. 2019-457, § 2, 1-28-2020; Ord. No. 2023-490, § 5(App. C), 3-28-2023)

Editor's note(s)—See editor's note, § 14.78.060.

~~14.78.080 Expiration of design review and/or variance approval—Extensions.~~

- A.—~~Design review and/or variance approvals granted pursuant to this chapter shall expire twenty-four (24) months from the date on which the approval became effective, unless prior to such expiration date a building permit is issued for the improvements constituting the subject of the approval and construction thereof is commenced and prosecuted diligently toward completion.~~

~~B. — Design review and/or variance approvals may be extended for a period of time not exceeding twelve (12) months. The application for extension shall be filed prior to the expiration date and shall be accompanied by the payment of a fee in such amount as established from time to time by resolution of the city council. Extensions of the approval are contingent on the community development director or their designee finding that the project complies with all current zoning ordinance regulations.~~

~~(Ord. No. 2012-382, § 1, 5-22-2012; Ord. No. 2016-423, §§ 6, 8, 9-27-2016)~~

~~Editor's note(s) — See editor's note, § 14.78.060.~~

~~14.78.090 Multimodal transportation review.~~

~~A. — An application for planning commission design review pursuant to Section 14.78.020.C shall be subject to a multimodal transportation review as part of the approval process in order to assess potential project impacts to various modes of transportation such as but not limited to bicycle, pedestrian, parking, traffic impacts on public streets, and/or public transportation.~~

~~B. — Projects subject to a multimodal transportation review pursuant to this section shall be reviewed by the complete streets commission at a public meeting with the commission providing a recommendation to the planning commission on the multimodal transportation impact analysis and on the elements of the project that pertain to bicycle, pedestrian, parking, traffic and public transportation issues.~~

~~1. — When a multimodal transportation review is required by this code the complete streets commission shall provide their recommendations to the planning commission at a joint meeting.~~

~~C. — Notice of an agenda item before the complete streets commission at which multimodal transportation review is conducted shall be per the public notice meeting requirements of Subsection 14.78.030.~~

~~D. — Exceptions. All housing developments shall be exempt from review of the complete streets commission. No multimodal transportation review before the complete streets commission shall be required of any housing development.~~

~~(Ord. No. 2012-382, § 1, 5-22-2012; Ord. No. 2016-423, § 6, 9-27-2016; Ord. No. 2019-457, § 3, 1-28-2020; Ord. No. 2023-490, § 5(App. C), 3-28-2023)~~

~~Editor's note(s) — See editor's note, § 14.78.060.~~

~~14.78.100 Appeals.~~

~~The basis for any appeal of a housing development shall only be allowed and based on objective standards consistent with state law.~~

~~A. — Within fourteen (14) days of an action (approval or denial) on an administrative or zoning administrator design review application, the decision may be appealed to the planning commission by any interested party.~~

~~B. — Within fourteen (14) days of an action (approval or denial) on a design review and/or variance application by the planning commission, the decision may be appealed to the city council by any interested party.~~

~~C. — Within fourteen (14) days of an action (approval or denial) on a design review and/or variance application by the planning commission may be called up for review by the city council if two members of the city council submit requests to the city clerk pursuant to Section 1.12.040.~~

~~(Ord. No. 2016-423, § 9, 9-27-2016; Ord. No. 2019-457, § 3, 1-28-2020; Ord. No. 2023-490, § 5(App. C), 3-28-2023)~~

~~14.78.110 Number of hearings allowed.~~

~~A. —When public hearings are required, the number of hearings for solely design review approval shall be no more than three public hearings.~~

~~(Ord. No. 2023-490, § 5(App. C), 3-28-2023)~~

ORDINANCE NO. 2025-__

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALTOS
AMENDING CHAPTER 14.01 (ADMINISTRATION OF ZONING) TO THE LOS
ALTOS MUNICIPAL CODE**

WHEREAS, the City Council is empowered pursuant to Article XI, Section 7 of the California Constitution to make and enforce within the City all local, police, sanitary, and other ordinances, and regulations not in conflict with general laws; and

WHEREAS, the City Council held a duly noticed public hearing on **DATE TO BE INSERTED**, and **DATE TO BE INSERTED**; and

WHEREAS, the amendments were processed in accordance with the applicable provisions of the California Government Code and the Los Altos Municipal Code; and

WHEREAS, this Ordinance is exempt from environmental review pursuant to Section 15061(b)(3) of the State Guidelines implementing the California Environmental Quality Act of 1970, as amended; and

NOW, THEREFORE, the City Council of the City of Los Altos does hereby ordain as follows:

SECTION 1. AMENDMENT OF CHAPTER 14.01 OF THE MUNICIPAL CODE. Chapter 14.01 of the Los Altos Municipal Code is hereby amended as set forth in Appendix A to this Ordinance, underline indicating addition, strikethrough indicating deletion. Insertion of new text as amended within Appendix A shall be inserted in numeric order.

SECTION 2. CONSTITUTIONALITY; AMBIGUITIES. If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions hereof. Any ambiguities in the Los Altos Municipal Code created by this Ordinance shall be resolved by the Development Services Director, in their reasonable discretion, after consulting the City Attorney.

SECTION 3. PUBLICATION. This Ordinance shall be published as provided in Government Code Section 36933.

SECTION 4. EFFECTIVE DATE. This Ordinance shall be effective upon the commencement of the thirty-first day following the adoption hereof.

I HEREBY CERTIFY that the foregoing Ordinance was duly and properly introduced at a regular meeting of the City Council of the City of Los Altos held on **DATE TO BE INSERTED**, and was thereafter, at a regular meeting held on **DATE TO BE INSERTED**, passed, and adopted by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

Pete Dailey, MAYOR

Attest:

Melissa Thurman, MMC, CITY CLERK

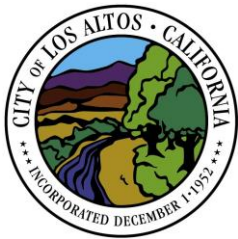
APPENDIX A
CHAPTER 14.77

APPENDIX A

Chapter 14.01 Administration of Zoning

14.01.170 Permissive Code

In the interpretation and application of the provisions of this Zoning Code, it shall be declared to be a permissive code. Any use not specifically permitted or otherwise provided for, is not permitted. Any development standard or improvement not specifically identified within this code or otherwise provided for, is not permitted. The provisions of this Zoning Code, as most recently amended, shall be held to be the minimum requirements. Administration of Title 14 is prescribed in Section 14.01.020 of this Code.



City Council Agenda Report

Meeting Date: June 24, 2025

Prepared By: Anthony Carnesecca

Approved By: Gabe Engeland

Subject: Flag Raising – America 250 Flag

COUNCIL PRIORITY AREA

- ☐ Public Safety
- ☐ Business Communities
- ☐ Circulation Safety and Efficiency
- ☐ Environmental Sustainability
- ☐ Housing
- ☒ General Government

FISCAL IMPACT

Not Applicable.

ENVIRONMENTAL REVIEW

Not Applicable.

PREVIOUS COUNCIL CONSIDERATION

Not Applicable.

BACKGROUND

At its regular meeting on June 10, 2025, the Los Altos City Council approved a Resolution amending the existing Los Altos Flag Raising Policy.

Los Altos’ flag raising policy says that in addition to the flags of the United States, the State of California, and the City of Los Altos, “the City Council may authorize the display of other flags on City property, including to commemorate an event or occasion.” Authorization to fly an additional flag must be in the form of a resolution.

At its regular meeting on June 10, 2025, the Los Altos City Council approved placing on its agenda the question of whether to fly the America 250 flag in the month of July 2025.

DISCUSSION

The United States of America will celebrate its Semiquincentennial, its 250th anniversary, in 2026, marking the July 4, 2026 anniversary of the Declaration of Independence.

The United States Semiquincentennial Commission Act of 2016 directs the federal government to mark this anniversary with celebrations such as issuing commemorative postage stamps and coins. Cities across the United States will mark the semiquincentennial with events recognizing local historic milestones or celebrating the nation, including Boston, Philadelphia, New York, Pittsburgh and Louisville.

The America 250 program is a nonpartisan, multi-year, nationwide effort to commemorate and celebrate this 250th anniversary of the Declaration of Independence. Its initiatives include exhibits, a student contest, time capsules, and more.

The raising of this flag would invite the Los Altos community to join in celebrating our nation's semiquincentennial. July 4, 2025 will be the 249th anniversary of the Declaration of Independence. This occasion offers us all the opportunity to reflect on American history and the colonists standing up against the King to form our republic and bring a new nation into being. There will be several programs planned by the Daughters of the American Revolution Los Altos Chapter over the coming year including ones on the First Amendment, Birthday of the United States Navy, and the Declaration of Independence.

Displaying this America 250 flag encourages the Los Altos community to celebrate Independence Day on July 4th and to join in celebrating America 250 with events this year, in 2026, and beyond.

ATTACHMENTS

1. Resolution No. 2025-XX Flag Raising Policy
2. Flag Exemplar
3. Resolution

RESOLUTION NO. 2025-__

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALTOS
REPEALING RESOLUTION NO. 2023-66 AND ADOPTING THE NEW CITY OF
LOS ALTOS FLAG RAISING POLICY**

WHEREAS, The City of Los Altos displays the flags of the United States, California, and the City on poles located at certain City facilities City flag poles; and

WHEREAS, from time to time, members of the City Council, City commissions, or of the public propose raising other flags on public property, including to commemorate an event or occasion; and

WHEREAS, this policy is intended to create clear guidelines for the display of flags on City property; and

WHEREAS, this policy was adopted by the City Council on November 29, 2022 as a pilot program for one year; and

WHEREAS, this policy was adopted by a City Council on October 24, 2023 as a permanent program; and

WHEREAS, this policy was amended to remain complaint with relevant case law and other sponsorship activities by the City of Los Altos.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Los Altos hereby:

1. Repeal Resolution No. 2023-66, adopted October 24, 2023, in its entirety
2. Adopts the policy attached hereto as **Exhibit 1**.

I HEREBY CERTIFY that the foregoing is a true and correct copy of a Resolution passed and adopted by the City Council of the City of Los Altos at a meeting thereof on the ____ day of ____, 2025 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Pete Dailey, MAYOR

Attest:

Melissa Thurman, CITY CLERK

EXHIBIT 1 LOS ALTOS FLAG POLICY

The flags of the United States, California, and the City may be flown on City property. The United States flag shall always be given precedence, and the flag of California shall be given precedence over the City's flag. The display of these flags shall comply with 4 U.S.C. § 1, et seq., and Government Code Section 430, et seq.

In addition to these flags, or in lieu of the display of the City's own flag, the City Council may authorize the display of other flags on City property, including to commemorate an event or occasion. Such authorization by the City Council shall take the form of a resolution, which shall include the following information:

- (1) The date or dates on which the flag shall be displayed and any locations in addition to City Hall where the flag shall be displayed;
- (2) A finding that the display of the flag constitutes government speech in that the particular message conveyed by the flag is a message that the City Council wishes to express on behalf of the residents of the City;
- (3) A statement describing the particular message conveyed by the flag and expressing the reason or reasons the City Council wishes to express that message on behalf of the residents of the City; and
- (4) A statement that the resolution is adopted pursuant to this policy and a statement of reasons why the adoption of the resolution is consistent with this policy.

Under no circumstances shall the City Council authorize the display of a flag that:

- (1) Represents a group, organization, or movement that advocates the unlawful overthrow of the state or federal government;
- (2) Commemorates a rebellion against the federal government by the government of any state;
- (3) Advocates discrimination or intolerance against individuals on the basis of any classification specified in Civil Code Section 51;
- (4) Advocates for or against a candidate for public office, a political party, or a ballot measure or proposition; or
- (5) Poses a real and substantial threat to public safety based on objective circumstances or criteria; or
- (6) The City's participation would violate the United States or California constitution.

The City Council may consider authorizing the display of a flag pursuant to this policy referral of the entire Council on motion of any Councilmember made during the time reserved at regular City Council meetings for discussion of future agenda items, or at the recommendation of a commission of the City. The City Council may also consider authorizing the display of a flag on application of a resident or community group, as follows:

- (1) The applicant shall complete a Commemorative Flag Flying/Raising Application, on a form to be created by the City Manager or designee; and
- (2) A full color picture of the flag (front and back) must be included with the completed application, and the dimensions of the flag must be specified.

City staff shall provide a recommendation to City Council for every application on whether the proposed flag or organization meets the above criteria listed 1 through 6 for a flag raising, which will allow City Council to make the final determination on the application.

The City Council shall not authorize the display of the same flag more than once per year, and if it approves an application from an individual or group within a particular calendar year, it shall not consider another application from that individual or group until the following calendar year. The City Council may condition its authorization to display a particular flag on the applicant's agreement to donate the use of a flag for that purpose. The flag must be a clean and serviceable flag with dimensions no larger than 4' x 6' that is sturdy enough to be flown on an outdoor flagpole for at least one week, and the City shall not be responsible for any loss or damage to the flag while in its possession. The flag must be collected by the applicant within two business days of removal or it may be discarded or destroyed by City staff.

At the time it authorizes the display of any flag, the City Council may also authorize a flag raising ceremony. Any such ceremony shall be open to the general public, subject to reasonable rules of decorum intended to avoid disruption and reasonable efforts by law enforcement to maintain public order in case of a lawful or unlawful protest occurring at or near the site of the ceremony. If the display of the flag has been authorized by the City Council on the application of a private individual or organization, then the City Council may condition authorizing a flag raising ceremony on the applicant's agreement to pay the costs of the ceremony and to coordinate or assist in the coordination of the ceremony; provided, however, that:

- (1) One or more representatives of the City shall be present at the ceremony, and at least one representative of the City shall speak at the ceremony on behalf of the City; and
- (2) City staff shall oversee the coordination of the ceremony and shall supervise and maintain ultimate control over the conduct of the ceremony.

Except as provided in this policy, no flags will be displayed on City property other than the flags of the United States, California, or the City. This policy is intended for the City's sole benefit, and nothing herein is intended to confer any legal right or privilege on any member of the public.

City of Los Altos requires all non-profit organizations or Los Altos residents interested in flying or raising a flag on a City of Los Altos flag pole to meet all the below guidelines and submit a completed application.

1. Applicant Guidelines

- a. A third-party organization or individual may apply to have the City raise a particular flag on one City flagpole located at specified City flagpoles.
- b. A commemorative flag under this policy means a flag that identifies with a specific date, historical event cause, nation or group of people, whereby the city honors or commemorates the date, event, cause, nation or people by flying the flags.
- c. Only commemorative flags that are consistent with the City's vision, mission, and ongoing strategic priorities, incorporating themes of diversity, equity, social justice and inclusion.
- d. If a flag raising ceremony is requested and approved, all flag raising ceremonies must be open to all members of the public. Guests must adhere to the City of Los Altos policy not to discriminate on the basis of gender, race, religion, sexual orientation, or any other class protected by law.
- e. Organizations or individuals may request one flag flying/raising per calendar year. If the same or similar flag was previous flown by a different organization within the one-year period, the application will be denied.
- f. Approved Commemorative flags will be flown for no longer than seven calendar days and will be raised or removed on the first workday of the week.
- g. All flags on City flagpoles will be raised in accordance with the U.S. Flag Code and all applicable laws.

2. Application Procedure

- a. Applicant will complete the Commemorative Flag Flying/Raising Application Form.
- b. A full color picture of the flag (front and back) must be included with the completed application
- c. The flag must be a clean and serviceable flag with dimensions no larger than 4' x 6' that is sturdy enough to be flown on an outdoor flagpole for at least one week.

3. Review and Approval Process

- a. Applications will be reviewed by City staff for completeness.
- b. Approval of the commemorative flag is at the discretion of the City Council.
- c. If approved, the applicants must deliver the flag to the City Clerk's office at least three weeks in advance of the requested raising date.

4. Fee Guidelines

- a. Applicants may be required to pay cleaning/custodial or other costs, as well as police detail fees or special permit fees, depending on the scale of any flag raising event.

5. Pick Up Process

- a. After removal, flags can be picked up at the Municipal Services Center (707 Fremont Ave.).

- b. The City of Los Altos is not responsible for any harm that comes to the flag while it is flying or if not picked up within 48 hours of being removed.

Flag Exemplar



RESOLUTION NO. 2025-__

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALTOS
PERMITTING THE RAISING OF THE AMERICA 250 FLAG**

WHEREAS, the United States of America will celebrate its Semiquincentennial, its 250th anniversary, in 2026, marking the July 4, 2026 anniversary of the Declaration of Independence; and

WHEREAS, the United States Semiquincentennial Commission Act of 2016 directs the federal government to mark this anniversary with celebrations such as issuing commemorative postage stamps and coins. Cities across the United States will mark the semiquincentennial with events recognizing local historic milestones or celebrating the nation, including Boston, Philadelphia, New York, Pittsburgh and Louisville; and

WHEREAS, the America 250 program is a nonpartisan, multi-year, nationwide effort to commemorate and celebrate this 250th anniversary of the Declaration of Independence. Its initiatives include exhibits, a student contest, time capsules, and more; and

WHEREAS, the raising of this flag would invite the Los Altos community to join in celebrating our nation's semiquincentennial. July 4, 2025 will be the 249th anniversary of the Declaration of Independence; and

WHEREAS, the City Council may display flags recognized as government speech under the City of Los Altos Flag Raising Policy; and

WHEREAS, the Flag Raising Policy states that the City Council may consider authorizing the display of a flag on City property by referral from the Mayor, the Council as a whole, or a City commission, or on application of a member of the community; and

WHEREAS, on June 10, 2025, the City Council voted to consider authorizing the display of the America 250 flag as a future agenda item; and

WHEREAS, the Flag Raising Policy prohibits flags conveying specified messages, and the City Council finds that the America 250 flag does not convey any of the prohibited messages, and that this Resolution substantially conforms to all the requirements of the Flag Raising Policy; and

WHEREAS, the City Council finds that the America 250 flag is government speech in that the history and symbolism of the flag as described above constitute a message that the City of Los Altos desires to convey on behalf of its residents;

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Los Altos hereby recognizes this historic event by displaying the Juneteenth flag from July 1, 2025 through July 8, 2025 at Los Altos City Hall.

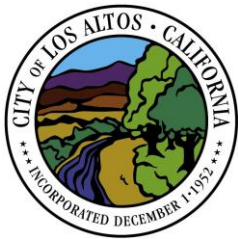
I HEREBY CERTIFY that the foregoing is a true and correct copy of a Resolution passed and adopted by the City Council of the City of Los Altos at a meeting thereof on the ____ day of ____ 2025 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

ATTEST:

Pete Dailey
Mayor

Melissa Thurman, MMC
City Clerk



City Council Agenda Report

Meeting Date: June 24, 2025

Prepared By: Steven Son

Approved By: Gabe Engeland

Subject: First reading of the E-Bicycle and E-Scooter Ordinance

COUNCIL PRIORITY AREA

- ☒ Business Communities
- ☒ Circulation Safety and Efficiency
- ☒ Environmental Sustainability
- ☐ Housing
- ☐ Neighborhood Safety Infrastructure
- ☒ General Government

RECOMMENDATION

Introduce an Ordinance of the City Council of the City of Los Altos Repealing Chapter 8.32 in its entirety and replacing it with a new Chapter 8.32 entitled “Bicycle and Electric Mobility Devices” to Title 8 (Vehicles and Traffic) of the Los Altos Municipal Code.

FISCAL IMPACT

Not Applicable.

ENVIRONMENTAL REVIEW

Not a Project Under CEQA.

PREVIOUS COUNCIL CONSIDERATION

The ordinance was considered by the City Council on June 8, 2025.

BACKGROUND

The city has received numerous concerns from Los Altos residents regarding the unsafe use of e-bicycles and e-scooters on city streets and sidewalks, particularly by juveniles. Residents have reported, and City staff have observed, riders without helmets, multiple riders on e-bicycles or e-scooters designed for one rider, excessive speeding, unsafe behaviors on sidewalks, riding against traffic, and a general disregard of traffic laws. There is a perception that current state law does not adequately address safety concerns related to e-bicycles for riders and passengers, as well as for pedestrians on sidewalks.

This matter was brought to the Complete Street Commission (CSC) on October 30, 2024, with recommendations from the Police Department. With input from the public and the CSC, it was

determined that e-bicycles and e-scooters should be restricted from using the sidewalk in the downtown triangle.

The recommendation from the CSC to restrict e-bicycles and e-scooters only in the downtown would not have the outcome that the police department is looking for. The issue of e-bicycles and e-scooters is not isolated to the downtown area. The problem is widespread, and the residents and the police officers are seeing the issue in other parts of the City. For this reason, the police department would like to implement an e-bicycle and e-scooter ordinance for the whole City.

The recommended ordinance was brought before the City Council on June 8, 2025, for consideration and adoption. At this Council meeting, the Council was asked to adopt the recommendation:

1. Operators of e-bikes and e-scooters are required to wear a helmet if they are under 18 years of age in accordance with the State law.
2. E-bikes and e-scooters shall be restricted from operating on sidewalks throughout the City, except by juveniles 12 years of age and younger.
3. The number of riders on an e-bike and e-scooter shall not exceed one (1), unless the e-bike or scooter is specifically designed for multiple riders.
4. Any individual may operate a bicycle on a sidewalk if riding the bicycle on the street or designated bicycle lane places the individual in an unsafe situation, given the current road conditions.

Based on the recommendation, the Council would like to modify the ordinance as written. The Council directed staff to remove the age exemption, and the restriction of riding on playgrounds or school grounds. The Council further directed staff to broaden the exemption for sidewalk riding to include roadway conditions or other considerations that may make a rider feel unsafe operating in the roadway.

ANALYSIS

California Vehicle Code (CVC) 231 classifies an e-bicycle as a bicycle, granting the same rights and privileges. CVC 21100 further extends vehicle driver rights, including, but not limited to, a provision concerning driving under the influence, to bicycle riders. Under existing State law, bicyclists and e-bicyclists can operate on the road and the sidewalk without restriction. However, CVC 21100(3) and 21207 permit local agencies to restrict the operation of bicycles and e-bicycles.

For e-scooters, CVC 21221 provides similar rights and privileges to those of a vehicle operating on the highway, including, but not limited to, provisions concerning driving under the influence. CVC 21230 permits e-scooter operation on bicycle paths, trails, or bicycle ways, unless the local authority or the governing body of a local agency has jurisdiction over that path, trail, or bicycle way and prohibits that operation by ordinance. CVC 21235 mandates a valid driver's license for e-scooter operation and prohibits sidewalk use, except when entering or leaving an adjacent property.

DISCUSSION

Under the proposed ordinance, bicycles and e-bicycles can utilize the sidewalk if riding on the street or in a designated bicycle lane is considered unsafe by the rider, within reason. The types of hazards that would qualify a rider to utilize the sidewalk in place of the road are as follows:

1. The road is less than eleven (11) feet in width without a designated bicycle lane.
2. Debris blocks a dedicated bicycle lane, and it is the only means of getting around the hazard.
3. Vehicles are parked in the bicycle lane or utilizing it for turning movements at an intersection.
4. The condition of the road has deteriorated to the point where it is unsafe for a bicycle to traverse through the area.
5. Include traffic as a cause—traffic congestion or circulation, or other similar elements.

Other conditions may exist that are not listed by the staff, nor can they be anticipated. This is where judgment must be exercised by the police officers who will enforce this ordinance.

The purpose of the low fines for violation of the ordinance is not to penalize, but to promote behavioral change among the public. Staff and the Police Department felt that if the fine for the violation is too high, it would not encourage behavior modification that we would like to see from the residents. Since the Council is adopting some state laws into the City's municipal code, it would provide our police officers with the flexibility to issue administrative citations. If the violation is egregious, the police officer has the option to cite the violator under the vehicle code, which typically carries higher penalties administered by the traffic courts.

Staff recommends to the City Council introduce an Ordinance of the City Council of the City of Los Altos Repealing Chapter 8.32 in its entirety and replacing it with a new Chapter 8.32 entitled "Bicycle and Electric Mobility Devices" to Title 8 (Vehicles and Traffic) of the Los Altos Municipal Code.

ATTACHMENTS

1. Ordinance
2. Appendix A

ORDINANCE NO. 2025-

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALTOS
REPEALING CHAPTER 8.32 IN ITS ENTIRETY AND REPLACING IT WITH A NEW
CHAPTER 8.32 ENTITLED “BICYCLE AND ELECTRIC MOBILITY DEVICES” TO
TITLE 8 (VEHICLES AND TRAFFIC) OF THE LOS ALTOS MUNICIPAL CODE**

WHEREAS, the City of Los Altos Bicycle Ordinance and regulations are codified in Title 8 of the Los Altos Municipal Code; and

WHEREAS, a number of the provisions, such as the bicycle licensing requirement(s) are outdated and should be removed; and

WHEREAS, the use of e-bicycles and other mobility devices in the City of Los Altos has proliferated; and

WHEREAS, California Vehicle Code Sections 21100 and 21206 authorize the City of Los Altos to regulate the use of bicycles, electric bicycles, and other regulated mobility devices; and

WHEREAS, the City of Los Altos wishes to regulate the use of bicycles, electric bicycles and other regulated mobility devices to further the safe and effective use within the City limits; and

WHEREAS, the City Council held a duly noticed public hearing on June 24, 2025; and

NOW, THEREFORE, the City Council of the City of Los Altos does hereby ordain as follows:

SECTION 1. AMENDMENT OF TITLE 8 OF THE MUNICIPAL CODE. Chapter 8.32 is repealed in its entirety and hereby replaced within the of the Los Altos Municipal Code as set forth in Appendix A to this Ordinance, underline indicates addition, strikethrough indicates deletion.

SECTION 2. CONSTITUTIONALITY; AMBIGUITIES. If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions hereof. Any ambiguities in the Los Altos Municipal Code created by this Ordinance shall be resolved by the City Manager or their designee, in their reasonable discretion, after consulting the City Attorney.

SECTION 3. PUBLICATION. This Ordinance shall be published as provided in Government Code Section 36933.

SECTION 4. EFFECTIVE DATE. This Ordinance shall be effective upon the commencement of the thirty-first day following the adoption hereof.

The foregoing Ordinance was duly and properly introduced at a regular meeting of the City Council of the City of Los Altos held on June 24, 2025, and was thereafter, at a regular meeting held on July 8, 2025, passed and adopted by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Pete Dailey, MAYOR

Attest:

Melissa Thurman MMC, CITY CLERK

APPENDIX A
AMENDMENTS TO CHAPTER 8.32

Chapter 8.32 BICYCLES AND ELECTRIC MOBILITY DEVICES

8.32.010 – Definitions.

“Bicycle” has the same meaning as in California Vehicle Code Section 231, as it may be amended from time to time.

“Electric bicycle” has the same meaning as in California Vehicle Code Section 312.5, as it may be amended from time to time.

“Electric personal assistive mobility device” has the same meaning as in California Vehicle Code Section 313, as it may be amended from time to time.

“Electrically motorized boards” has the same meaning as in California Vehicle Code Section 313.5, as it may be amended from time to time.

“Helmet” means a bicycle helmet that meets the standards of either the American Society for Testing and Materials (ASTM) or the United States Consumer Product Safety Commission (CPSC).

“Low speed vehicle” has the same meaning as in California Vehicle Code Section 385.5, as it may be amended from time to time.

“Motorized scooter” has the same meaning as in California Vehicle Code Section 407.5, as it may be amended from time to time.

“Operator” means a person who owns, operates, and/or controls a regulated mobility device.

“Pedestrian path” means any publicly owned path for the exclusive use of pedestrians.

“Regulated mobility device” means an electric bicycle, electric personal assistive mobility device, electrically motorized board, low-speed vehicle, motorized scooter, and any other similar vehicle.

“Rider” means a traveler riding in or on a regulated mobility device who is not operating it.

“Vehicle” has the same meaning as in California Vehicle Code Section 670, as it may be amended from time to time.

8.32.020 – Applicability of State law; violations generally.

- a) In addition to the restrictions imposed by this Chapter, every person riding or operating a bicycle or regulated mobility device within the City of Los Altos shall exercise all due care and reduce the speed of the device, obey all traffic control devices, and take all other action relating to operation of the device as necessary to safeguard the operator, passengers, and any persons or other vehicles or devices in the immediate area. All persons must comply with all State laws pertaining to the equipping of and operation of bicycles and regulated mobility devices, particularly those sections of the California Vehicle Code pertaining to obedience to traffic officers and firefighters, accidents and accident reports, and all rules of the road.
- b) It shall be unlawful for any person to ride or operate a bicycle or regulated mobility device in violation of any of the provisions of the California Vehicle Code or this Chapter.

8.32.030 – Riding on sidewalks and pedestrian paths prohibited.

No person shall ride or operate a bicycle or regulated mobility device on any sidewalk or pedestrian path in the City of Los Altos, except as specifically permitted in this Chapter.

8.32.040 – Riding in groups.

Persons riding or operating bicycles or regulated mobility devices on a public highway, street, bicycle lane, and/or pedestrian path shall not ride more than two (2) abreast.

8.32.050 – Helmets Required.

A helmet which meets the definition of this chapter shall be required for all persons seventeen (17) years of age and younger at all times while riding a bicycle or electric mobility device within the City of Los Altos.

8.32.060 – Trick riding.

No person riding or operating a bicycle or regulated mobility device upon a public highway, street, or sidewalk, pathway, as may be specifically permitted in this Chapter, shall perform, or attempt to perform, any acrobatics, trick or stunt.

8.32.070 – Riding in playgrounds or school grounds.

No person shall ride or operate a bicycle or regulated mobility device upon any playground or school grounds without permission of the person having supervision thereof.

8.32.080 – Number of riders per bicycle

The number of riders on an e-bicycle and e-scooter shall not exceed one (1), unless the e-bicycle or scooter is specifically designed for multiple riders by the manufacturer.

8.32.090 – Penalties for violations and enforcement.

- a) Penalties for violations. Any penalties for violations of this chapter may be processed as an infraction.
 - 1. The penalty for a first violation of this Chapter is fifty dollars (\$50.00).
 - 2. The penalty for a second violation of this Chapter is seventy-five dollars (\$75.00).
 - 3. The penalty for a third violation of this Chapter is one hundred dollars (\$100.00).

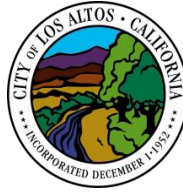
8.32.100 – Bicycle Sale/Rental Businesses.

Businesses within the City of Los Altos that sell, rent, or service bicycles and electric mobility devices shall provide safety information and the legal use of such devices within the State of California and the City of Los Altos. This information shall be provided at the time of sale, time of rental, or upon the request of any individual.

8.32.110 – Exemptions.

- a) Public agency personnel. Notwithstanding any other provision of this Chapter, or any other Section of this Code, City of Los Altos and public agency personnel may operate regulated mobility devices or other vehicles at any place in the City of Los Altos in the performance of their official duties.
- b) Disability. This Chapter does not apply to, or otherwise restrict, regulated mobility devices used in a safe manner by physically disabled persons as defined in the Americans with Disabilities Act."
- c) Juveniles 12 years of age and younger exercising due caution and yielding the right of way to pedestrians may operate a bicycle upon a sidewalk, unless in front of a school or building used for the purposes of operating a business.

-
1. Bicyclist permitted on the sidewalk must operate in single file under the provisions of this section.
- d) Any individual may operate a bicycle on the sidewalk if riding the bicycle on the street or designated bicycle lane would place that individual in an unsafe situation. The bicycle can be utilized on the sidewalk under the following condition.
1. The road is less than eleven (11) feet in width without a designated bicycle lane.
 2. Debris blocks a dedicated bicycle lane, and it is the only means of getting around the hazard.
 3. Vehicles are parked in the bicycle lane or utilizing it for turning movements at an intersection.
 4. The condition of the road has deteriorated to the point where it is unsafe for a bicycle to traverse through the area.
 5. Include traffic as a cause—traffic congestion or circulation, or other similar elements.
- e) This section shall not apply to members of the Los Altos Police Department while engaged in their official duties.



City of Los Altos 2025 Tentative Council Agenda Calendar

July 8, 2025

REGULAR MEETING (7:00 p.m.):

CONSENT:

- Receive Treasurer's Report
- Award Construction Contract for Annual Street Resurfacing Project
- Execute an agreement with R3 Consulting Group, Inc. for on-call consulting services for the solid waste program
- Approve FLOCK Contract

The Los Altos City Council Summer Break Begins on July 9, 2025, and the next Council meeting date is August 26, 2025

The remaining 2025 City Council agenda calendar items are pending and will be published at a later date.

All items and dates are tentative and subject to change unless a specific date has been noticed for a legally required Public Hearing. Items may be added or removed from the shown date at any time and for any reason prior to the publication of the agenda.

PROGRAM	SUB PROJECT	INITIATION DATE	HEU COMPLETION DATE	STATUS
Program 2.D: Encourage and streamline Accessory Dwelling Units (ADUs).	Budget & Hire Planning Technician		December 31, 2022	COMPLETED
Program 2.D: Encourage and streamline Accessory Dwelling Units (ADUs).	Amend ADU Ordinance based upon HCD's letter		6 months or less	COMPLETED
Program 6.G: Housing mobility	Allow more than one JADU (at least two per site)		with ADU Ordinance Update	COMPLETED
Program 3.H: Amend design review process and requirements.	Eliminate 3rd Party Architectural Review		February 28, 2023	COMPLETED
Program 3.H: Amend design review process and requirements.	Dismiss Design Review Commission		February 28, 2023	COMPLETED
Program 3.L: Eliminate the requirement of story poles.			March 31, 2023	COMPLETED
Program 2.E: Conduct annual ADU rental income surveys.	Budget & Hire Housing Manager	March 31, 2023		COMPLETED
residents.	Transportation Demand		June 30, 2023	COMPLETED
Program 2.D: Encourage and streamline Accessory Dwelling Units (ADUs).	RFP-Permit Ready ADU Plans		July 31, 2023	COMPLETED
Program 1.H: Facilitate housing on City-owned sites.	Financial Analysis	July 1, 2023	December 31, 2023	COMPLETED
Program 3.D: Evaluate and adjust impact fees.		August 1, 2023	December 31, 2024	COMPLETED
Program 1.H: Facilitate housing on City-owned sites.	Release RFP	December 31, 2023		COMPLETED
Program 6.C: Target housing development in highest resource areas.	Initial Outreach		September 31, 2023	COMPLETED
Program 6.D: Promote Housing Choice (Section 8) rental assistance program.			September 31, 2023	COMPLETED
Program 2.A: Continue to implement and enhance inclusionary housing requirements.			December 31, 2023	ONGOING
Program 2.B: Establish an affordable housing in-lieu fee and commercial linkage fee.	Housing in-lieu fee.		December 31, 2023	COMPLETED
Program 2.F: Water and Sewer Service Providers.			December 31, 2023	COMPLETED
Program 3.B: Modify building height in mixed-use zoning districts.	Downtown Districts		December 31, 2023	COMPLETED
Program 3.E: Ensure that the density bonus ordinance remains consistent with State law.			December 31, 2023	ONGOING

Program 3.H: Amend design review process and requirements.	Code Amendments		December 31, 2023	COMPLETED
Program 3.K: Standardize multimodal transportation requirements.	Bicycle Storage and Charging Regulations		December 31, 2023	COMPLETED
Program 3.K: Standardize multimodal transportation requirements.	Remove CSC Review of Housing Developments		December 31, 2023	COMPLETED
Program 4.C: Allow Low Barrier Navigation Centers consistent with AB 101.			December 31, 2023	COMPLETED
Program 4.D: Allow transitional and supportive housing consistent with State law.			December 31, 2023	COMPLETED
Program 4.E: Allow employee/farmworker housing consistent with State law.			December 31, 2023	COMPLETED
Program 4.F: Reasonably accommodate disabled persons' housing needs.			December 31, 2023	COMPLETED
Program 6.B: Maintain and expand an inventory of affordable housing funding sources.	Prepare Inventory.		December 31, 2023	COMPLETED
Program 6.E: Prepare and distribute anti-displacement information.			December 31, 2023	COMPLETED
Program 1.A: Rezone for RHNA shortfall.			January 31, 2024	COMPLETED
Program 1.G: Rezone housing sites from previous Housing Elements.			January 31, 2024	COMPLETED
Program 3.G: Amend Conditional Use Permits findings applicable to housing developments.			March 31, 2024	COMPLETED
Program 3.I: Allow residential care facilities consistent with State law.			January 31, 2024	COMPLETED
Program 3.J: Explicitly allow manufactured homes consistent with State law.			January 31, 2024	COMPLETED
Program 3.F: Reduce Conditional Use Permit requirement for residential mixed-use and multi-family.			September 31, 2024	COMPLETED
Program 1.B: Facilitate higher density housing in the Commercial Thoroughfare (CT) District.			January 31, 2024	COMPLETED
Program 1.C: Allow housing in the Office Administrative (OA) District.			January 31, 2024	COMPLETED

Program 1.E: Update the Loyola Corners Specific Plan.			January 31, 2024	COMPLETED
Program 2.D: Encourage and streamline Accessory Dwelling Units (ADUs).	Adopt-Permit Ready ADU Plans		December 31, 2024	COMPLETED
Program 3.A: Prepare a Downtown parking plan and update citywide parking requirements.	Downtown Parking Plan		December 31, 2024	COMPLETED
Program 3.A: Prepare a Downtown parking plan and update citywide parking requirements.	Comprehensive Parking Ordinance Update		December 31, 2024	COMPLETED
Program 3.B: Modify building height in mixed-use zoning districts.	Neighborhood (CN) District		December 31, 2024	COMPLETED
Program 3.C: Remove floor-to-area ratio (FAR) restriction at Rancho Shopping Center and Woodland Plaza.			December 31, 2024	COMPLETED
Program 3.M: Modify parking requirements for emergency shelters consistent with State law.			December 31, 2024	COMPLETED
Program 2.B: Establish an affordable housing in-lieu fee and commercial linkage fee.	Commercial linkage fee.	December 31, 2025		COMPLETED
Program 1.D: Allow housing on certain Public and Community Facilities District sites and facilitate housing on religious institution properties.			December 31, 2025	IN-PROGRESS
Program 6.G: Housing mobility	Allow housing on all religious sites within the City		December 31, 2025	IN-PROGRESS
Program 1.F: Rezone Village Court parcel.			December 31, 2025	COMPLETED
Program 4.H: Provide additional density bonuses and incentives for housing that accommodates special needs groups.			December 31, 2025	IN-PROGRESS
Program 4.I: Allow senior housing with extended care facilities in multi-family and mixed-use zoning districts.			December 31, 2025	IN-PROGRESS
Program 1.I: Incentivize Downtown lot consolidation.			July 31, 2026	
Program 4.G: Assist seniors to maintain and rehabilitate their homes.			July 31, 2026	ONGOING
Program 6.C: Target housing development in highest resource areas.	Follow-up Outreach		September 31, 2026	

Program 1.H: Facilitate housing on City-owned sites.	Entitlement Review		December 31, 2026	
Program 3.N: Modify standards in the R3 zoning districts.			December 31, 2026	COMPLETED
Program 4.J: Facilitate alternate modes of transportation for residents.	Capital Improvement Project for above head pedestrian crossing signals on San Antonio Road near Downtown Los Altos		December 31, 2027	
Program 5.F: Incentivize the creation of play areas for multi-family housing projects.			December 31, 2027	
Program 1.K: Participate in regional housing needs planning efforts.			Ongoing	ONGOING
Program 1.L: General Plan amendments.			Ongoing	ONGOING
Program 1.M: SB 9 implementation.			Ongoing	ONGOING
Program 1.N: Facilitate and monitor pipeline housing projects.			Ongoing	ONGOING
Program 2.C: Assist in securing funding for affordable housing projects.			Ongoing	ONGOING
Program 2.D: Encourage and streamline Accessory Dwelling Units (ADUs).			Ongoing	ONGOING
Program 2.E: Conduct annual ADU rental income surveys.	Annual Survey		Annually	ONGOING
Program 4.A: Support efforts to fund homeless services.			Ongoing	ONGOING
Program 4.B: Continue to participate in local and regional forums for homelessness, supportive, and transitional housing.			Ongoing	ONGOING
Program 5.A: Monitor condominium conversions.			Ongoing	ONGOING
Program 5.B: Continue to administer the City's affordable housing programs.			Ongoing	ONGOING
Program 5.C: Restrict commercial uses from displacing residential neighborhoods.			Ongoing	ONGOING
Program 5.D: Implement voluntary code inspection program.			Ongoing	ONGOING
Program 5.E: Help secure funding for housing rehabilitation and assistance programs.			Ongoing	ONGOING

Program 6.A: Assist residents with housing discrimination and landlord-tenant complaints.			Ongoing	ONGOING
Program 6.B: Maintain and expand an inventory of affordable housing funding sources.	Inform, Evaluate Apply/Submit		Ongoing	ONGOING
Program 6.F: Affirmatively market physically accessible units.			Ongoing	ONGOING
Program 7.A: Promote energy and water conservation and greenhouse gas reduction through education and awareness campaigns.			Ongoing	ONGOING
Program 7.B: Monitor and implement thresholds and statutory requirements of climate change legislation.			Ongoing	ONGOING

DATE: 6/24/2025

TO: COUNCILMEMBERS

FROM: CITY MANAGER'S OFFICE

SUBJECT: COUNCIL Q&A FOR JUNE 24, 2025 CITY COUNCIL REGULAR MEETING

Agenda Item 2 (Purchase of Ford Hybrid Interceptors):

- Palo Alto is buying Rivian police interceptors. Has the LAPD looked into this option? Why will these work for Palo Alto but not Los Altos?

Answer: Palo Alto has one Rivian that took about one year to fully upfit since it is a completely custom vehicle. They are testing the Rivian as a Watch Commander's vehicle (not a patrol vehicle for officers) and then will determine whether it meets their needs before they purchase more. These are very costly to purchase and upfit (approximately \$125K for Palo Alto's vehicle), plus the maintenance is high if vehicles were to get damaged, as they often do in police work. There are not as many repair shops that are able to service these vehicles for law enforcement use. They can only be repaired at Rivian. These vehicles are still new to the market, so all the additional equipment needed for patrol usage is not necessarily available yet. We will keep in contact with Palo Alto to see what their experience was like with Rivian to see if it might meet our needs in the future when we have a reliable charging infrastructure.
- In October of last year, when approving the purchase of Chevy Blazer EV's, the PD represented to the Council that it was good idea for the following reasons (copied from the 10/22/24 packet, pages 49-50):

1. Alignment with Sustainability Goals: *The proposed vehicles will help the City meet its sustainability goals by reducing the overall carbon footprint of the Police Department's fleet. The transition to electric vehicles is a key initiative in our environmental strategy.*

Answer: We will still be reducing the overall carbon footprint since we will ultimately still obtain approximately the same number of electric vehicles as originally planned; they will just be detective and administrative electric vehicles, rather than patrol vehicles. The current patrol vehicles and the two we are requesting to purchase are hybrids, which further contributes to the reduction of the overall carbon footprint. We still purchased four electric vehicles (Ford Mustang Mach-E and 3 Chevy Blazers), as was originally planned. They will just be used for non-patrol functions.

2. Operational Efficiency: *Electric vehicles offer lower maintenance costs compared to traditional internal combustion engine vehicles. They also provide substantial savings in fuel costs, which will contribute to overall budget efficiency.*

Answer: This may still be the case, but if we cannot charge all of the patrol vehicles simultaneously with our current infrastructure, We will still have some

savings related to fuel costs since the rest of the non-patrol fleet will eventually be switched to electric.

3. *Enhanced Performance:* *The Chevy Blazer EV and Chevy Silverado EV are equipped with advanced technology and features that meet the operational requirements of the Police Department. These vehicles are capable of handling diverse tasks and will support the department's efficiency in urban areas.*

Answer: See above answer about the charging infrastructure. Additionally, we found the vehicles are too small in the rear seat for arrestee transport and also do not have enough cargo space in the rear for the equipment that needs to be carried, so the Blazers do not meet our operational needs.

4. *Support for Infrastructure Development:* *Investing in electric vehicles will also underscore the city's commitment to supporting and developing EV charging infrastructure, fostering a more sustainable environment city-wide.*

Answer: We do not currently have a permanent charging solution at the police department. The infrastructure will have to be built either as part of a new police station or rehabilitating and expanding the current station. The solution in place right now works well for non-patrol vehicles as mentioned in this QA.

- Why has the PD disregarded their own arguments from October of 2024?
Answer: One of the main issues is the lack of a permanent charging infrastructure. Until this is remedied, it is not practical to switch to electric patrol vehicles at this time. Additionally, we discovered the Chevy Blazers are too small to fit our needs, so we are anticipating a potential switch in the future when Ford manufactures electric Explorers or another manufacturer starts producing pursuit rated electric patrol vehicles that are comparable in size to the Ford Explorers. For operational effectiveness, we need a vehicle the same size or larger than a Ford Explorer.
- Resolution: The NOW THEREFORE clause is not clear whether the \$120,964 is the total amount for the two vehicles or if they are each \$120,964.
Answer: The is the cost for the two vehicles.
- Confirming that \$120,964 is the total cost for both vehicles (not for each).
Answer: Yes, \$120,964 is the total cost for both vehicles together. They are approximately \$60K each.

Agenda Item 3 (Renewal of Contract with Axon Enterprise, Inc.):

- Why are Axon Enterprise's services increasing by almost \$10,000 (13.6%) annually?
Answer: We are adding several features: transcription (\$8000) and more storage for our drone footage (\$2000). The cost hasn't increased, just our additions.
- Did the City put out an RFP for this contract? If not, then why not?
Answer: It is a sole source vendor.
- Have alternative providers been considered?

Answer: It is a sole source vendor.

- Please provide a cost breakdown for Tasers, body cameras, and video cloud storage. Detail to the exact cents not required, a “pie chart” level of clarity would be sufficient. Also, would like to understand what costs are purchases versus recurring charges.

Answer: We do not have a breakdown for each item since it is sold as a “bundle” with all items priced together (other than the two new items we’re adding: transcription and extra storage). The annual cost for added storage is approximately \$2000. The cost for the transcription for all users per year is approximately \$8000. We have already purchased/received the hardware. The total cost for hardware, software and support is spread evenly over a 5-year contract, but you receive the hardware (cameras and Tasers) upfront, which we already received last year. In order to continue using them, we need to get the contract approved to pay the rest over the next 4 years.

Agenda Item 4 (Fire Protection Services):

- Does this resolution obligate the City to enter into a contract only with County Fire for services beyond 2026?

Answer: No, this Resolution simply directs staff to explore continuing with County Fire. If an agreement cannot be reached, or Council directs otherwise, the City can implement an alternative solution for fire protection services.

- Has staff looked into alternative providers for fire protection services?

Answer: Staff has briefly explored whether neighboring jurisdictions or other provider would be viable for fire protection services. At this time it is believed that County Fire is the best possible provider of fire protection services for Los Altos.

- Is staff investigating the feasibility of re-establishing our own fire department?

Answer: Staff has briefly explored the feasibility of bringing fire protection services in house.

Agenda Items 5 (Zoning Code Amendments):

- RESOLUTION FOR CHPTR. 14.77: This is a new section. The word “AMENDMENT” should be “ADDITION” and the word “amended” should be “added” in Section 1 of the NOW THEREFORE part of the resolution.

Answer: Noted. This will be changed in final ordinance.

- In Appendix A, new Chapter 14.77, Section 14.77.070 Design Review Findings - L, shouldn’t it say Design Review not Development Review, “The approval of the **Development** Review complies with the California Environmental Quality Act (CEQA).”?

Answer: Noted. This will be changed in final ordinance.

- With the proposed deletions of "14.76.070 Variance findings" and "14.78.070 Variances" from the existing ordinances, where are variances addressed? They don't appear to be in the new proposed ordinance.

Answer: Variances are now addressed in Chapter 14.01, and is applicable for any variance request, not just for design review requests.

Agenda Item 6 (Flag Raising Policy and America 250 Flag):

- Staff proposes that the Council amend the flag raising policy. Isn't that beyond the scope of the published agenda item?

Answer: City staff is not proposing any change to the flag raising policy. Attachment #1 is the flag raising policy that was adopted at the last City Council meeting as a reference for discussion, and no action on that resolution is necessary.

- Why are we being asked to change the policy?

Answer: City staff is not proposing any change to the flag raising policy. Attachment #1 is the flag raising policy that was adopted at the last City Council meeting as a reference for discussion, and no action on that resolution is necessary.

- Can the City obtain an America 250 flag without "Daughters of the American Revolution?"

Answer: City staff can obtain any flag at the direction of City Council.

- Why are we being asked to fly this flag one year early? Are any other agencies flying an America 250 flag one year early?

Answer: This was a request by the City Council for discussion. City staff does not know if any other jurisdictions will be flying the America 250 flag at this time.

- RESOLUTION: The NOW THEREFORE section refers to the "Juneteenth flag."

Answer: Staff apologizes for the error. Attached is an updated resolution.

- Is the Council the applicant for this flag? There is no application included.

Answer: This item was requested to be placed on this meeting's agenda at the end of the last City Council meeting by the City Council when presented by Mayor Dailey with support from Councilmembers Weinberg and Meadows.

- The policy requires that "A full color picture of the flag (front and back) must be included with the completed application, and the dimensions of the flag must be specified." Do we have this, the attached exemplar doesn't provide complete information.

Answer: The exemplar attached to the staff report was provided to staff by Mayor Dailey.

- In the policy "1. Applicant Guidelines, section f", it says that "Approved Commemorative flags will be flown for no longer than seven calendar days ... ". The proposal as described in the staff report says it will be flown the entire month of July but the resolution specifies just the first week of July. Please clarify which time period the proposal is for, I assume it's for one week to be consistent with our policy?

Answer: If Council approves the resolution, the flag would be flown from July 1, 2025 through July 8, 2025 at Los Altos City Hall, which would be consistent with the policy.

- Is there a flag representing America 250 that doesn't include the DAR name on it? If that is the flag that is proposed, shouldn't DAR be the applicant?

Answer: City staff can obtain any flag at the direction of City Council. This item was requested to be placed on this meeting's agenda at the end of the last City Council meeting by the City Council when presented by Mayor Dailey with support from Councilmembers Weinberg and Meadows.

- The photograph of the flag seems to differ from the official design approved by the U.S. Semiquincentennial Commission, as shown here:

<https://america250.org/news/etter-from-the-chair-on-new-logo-launch/>

Answer: The exemplar attached to the staff report was provided to staff by Mayor Dailey.

- Why not use a flag with that design? They seem to be readily available.

<https://www.united-states-flag.com/collections/america-250-flags>

Answer: The exemplar attached to the staff report was provided to staff by Mayor Dailey. City staff can obtain any flag at the direction of City Council.

Agenda Item 7 (E-Bike and E-Scooter):

- In the Ordinance, the title of "8.32.070 – Riding in playgrounds or school grounds." shouldn't that section in its entirety—including the title—be struck out, and not leave the title with no text below it? Then the following sections should be renumbered as necessary.

Answer: The strike out is left in the ordinance to show the modification to the ordinance requested by the Council. The second reading of the ordinance will have a clean copy of the ordinance, and the numbering will be adjusted accordingly.

- In the ordinance, shouldn't "8.32.110 – Exemptions, section c-1" also be struck out or at least moved to section d.

Answer: The strike out is left in the ordinance to show the modification to the ordinance requested by the Council. The second reading of the ordinance will have a clean copy of the ordinance, and the numbering will be adjusted accordingly.

- Which kinds of roads are typically less than eleven (11) feet in width and how would a bicyclist know that this was the case?

Answer: An eleven (11) feet road is narrow, and a car cannot pass a bicycle without crossing the centerline of the road. Typically, most roads in the City with eleven (11) feet travel lanes already have a bicycle lane. If the road is narrow then eleven (11) feet, we have also started to place sharrows on the road when repaving the road.

- "8.32.110 – Exemptions, section d-5" doesn't seem to be finalized, it says "Include traffic as a cause—traffic congestion or circulation, or other similar elements" and seems to only be preliminary wording as a reminder for the writer. Please clarify what this should say.

Answer: This section, d-5 can be revised to state “Include traffic as a cause such as traffic congestion and/or circulation issues, or other similar road conditions creating a traffic safety concern.” If this recommendation is too flexible, and difficult for PD to enforce, Staff can remove this exemption from the ordinance.

RESOLUTION NO. 2025-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALTOS
PERMITTING THE RAISING OF THE AMERICA 250 FLAG

WHEREAS, the United States of America will celebrate its Semiquincentennial, its 250th anniversary, in 2026, marking the July 4, 2026 anniversary of the Declaration of Independence; and

WHEREAS, the United States Semiquincentennial Commission Act of 2016 directs the federal government to mark this anniversary with celebrations such as issuing commemorative postage stamps and coins. Cities across the United States will mark the semiquincentennial with events recognizing local historic milestones or celebrating the nation, including Boston, Philadelphia, New York, Pittsburgh and Louisville; and

WHEREAS, the America 250 program is a nonpartisan, multi-year, nationwide effort to commemorate and celebrate this 250th anniversary of the Declaration of Independence. Its initiatives include exhibits, a student contest, time capsules, and more; and

WHEREAS, the raising of this flag would invite the Los Altos community to join in celebrating our nation's semiquincentennial. July 4, 2025 will be the 249th anniversary of the Declaration of Independence; and

WHEREAS, the City Council may display flags recognized as government speech under the City of Los Altos Flag Raising Policy; and

WHEREAS, the Flag Raising Policy states that the City Council may consider authorizing the display of a flag on City property by referral from the Mayor, the Council as a whole, or a City commission, or on application of a member of the community; and

WHEREAS, on June 10, 2025, the City Council voted to consider authorizing the display of the America 250 flag as a future agenda item; and

WHEREAS, the Flag Raising Policy prohibits flags conveying specified messages, and the City Council finds that the America 250 flag does not convey any of the prohibited messages, and that this Resolution substantially conforms to all the requirements of the Flag Raising Policy; and

WHEREAS, the City Council finds that the America 250 flag is government speech in that the history and symbolism of the flag as described above constitute a message that the City of Los Altos desires to convey on behalf of its residents;

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Los Altos hereby recognizes this historic event by displaying the ~~Juneteenth~~-America 250 flag from July 1, 2025 through July 8, 2025 at Los Altos City Hall.

I HEREBY CERTIFY that the foregoing is a true and correct copy of a Resolution passed and adopted by the City Council of the City of Los Altos at a meeting thereof on the ____ day of ____ 2025 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

ATTEST:

Pete Dailey
Mayor

Melissa Thurman, MMC
City Clerk