

PARKS, ARTS, RECREATION, & CULTURAL COMMISSION MEETING AGENDA

6:30 PM - Tuesday, August 19, 2025

***Los Altos Community Center - Sequoia Room, 97
Hillview Ave, Los Altos, CA 94022***

PARTICIPATION: Members of the public may participate by being present at the Los Altos Community Center, Sequoia Room, 97 Hillview Ave, Los Altos, CA 94022. Public comment is accepted in person at the physical meeting location, or via email to PARCPublicComment@losaltosca.gov.

RULES FOR CONDUCT: Pursuant to Los Altos Municipal Code, Section 2.05.010 "Interruptions and rules for conduct": Understanding that the purpose of the city council meetings is to conduct the people's business for the benefit of all the people, in the event that any meeting of the city council is willfully interrupted by a person or group of persons so as to render the orderly conduct of the meeting impossible, the mayor, mayor pro tem, or any other member of the city council acting as the chair may order the removal of the person or persons responsible for the disruption and bar them from further attendance at the council meeting, or otherwise proceed pursuant to Government Code Section 54957.0 or any applicable penal statute or city ordinance.

REMOTE MEETING OBSERVATION: Members of the public may view the meeting via the link below, but will not be permitted to provide public comment via Zoom or telephone. Public comment will be taken in-person, and members of the public may provide written public comment by following the instructions below.

<https://losaltosca-gov.zoom.us/j/98382387583?pwd=GknqlutR0Z0jub8V3mVBPDbxPoUhSI.1>

Telephone: 1-669-444-9171 / Webinar ID: 983 8238 7583 / Passcode: 032441

SUBMIT WRITTEN COMMENTS: Prior to the meeting, comments on matters listed on the agenda may be emailed to PARCpubliccomment@losaltosca.gov.

Please note: Personal information, such as e-mail addresses, telephone numbers, home addresses, and other contact information are not required to be included with your comments. If this information is included in your written comments, they will become part of the public record. Redactions and/or edits will not be made to public comments, and the comments will be posted as they are submitted. Please do not include any information in your communication that you do not want to be made public.

The Chair will open public comment and will announce the length of time provided for comments during each item.

ESTABLISH QUORUM**CALL MEETING TO ORDER****PLEDGE OF ALLEGIANCE****PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

Members of the audience may bring to the Commission's attention any item that is not on the agenda. The Chair will announce the time speakers will be granted before comments begin. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "The Brown Act") items must first be noted on the agenda before any discussion or action occurs.

ITEMS FOR CONSIDERATION/ACTION

1. **Minutes**: Approve minutes of June 17, 2025, meeting.
2. **Halloween Movie Night Movie Selection**: Receive list of recommended movies from Staff and choose a movie and two alternates.
3. **Farmers' Market Planning**: Discuss and approve plan for September 4, 2025, Farmers' Market tabling.
4. **2025 Work Plan**: Review and updated 2025 Work Plan with current progress.

INFORMATIONAL ITEM

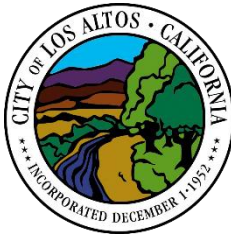
5. **Family Fun Day Reporting**: Share accounting of August 2, 2025, Family Fun Day.

COMMISSION/SUB-COMMITTEE/STAFF ORAL REPORTS**REQUESTS FOR FUTURE AGENDA ITEMS**

- Cultural partnerships
- Pickleball report (tbd)
- Art tours
- SOP for tabling at events
- Calls for art practices
- Park in Lieu fund

ADJOURNMENT**SPECIAL NOTICES TO THE PUBLIC**

In compliance with the Americans with Disabilities Act and California Law, it is the policy of the City of Los Altos to offer its programs, services and meetings in a manner that is readily accessible to everyone, including individuals with disabilities. If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodation, please contact department staff. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility. The City ADA Coordinator can be reached at (650) 947-2607 or by email: ada@losaltosca.gov.



PARKS, ARTS, RECREATION, & CULTURAL COMMISSION MEETING MINUTES

6:30 PM - Tuesday, June 17, 2025

***Los Altos Community Center - Sequoia Room,
97 Hillview Ave, Los Altos, CA 94022***

ESTABLISH QUORUM

PRESENT: Chair Corrigan, Vice Chair Couture, Commissioners Morris and Valadez

ABSENT: None

LATE: Commissioner Young

CALL MEETING TO ORDER

Chair Corrigan called the meeting to order at 6:31pm

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

None

ITEMS FOR CONSIDERATION/ACTION

1. **Minutes:** Approve minutes of the April 15, 2025, meeting.

Public Comment: None

Action: Based on a motion by Commissioner Valadez, seconded by Vice Chair Couture, the Commission elected to approve the minutes of the April 15, 2025, meeting with one correction.

Approve: Corrigan, Couture, Morris, Valadez

Oppose: None

Abstain: None

Motion passed, unanimously: 4-0-0

Commissioner Young joined the meeting at 6:50pm

2. **Dog Park Presentation and Public Art Fund Recommendation:** Receive Dog Park Project update and consider recommendation to City Council to use Public Art Funds for addition of artistic components to the dog park.

Public Comment: Andrea Wald
Raashina Humayun
Carl van Reis

Action: Commissioner Valadez moved that the Commission recommend to Council an expenditure of up to \$70,000 of the Public Art Fund for the purposes of the artistic components described, including a shade structure, fencing, and kickplates. Vice Chair Couture second the motion.

Approve: Corrigan, Couture, Morris, Valadez, Young

Oppose: None

Abstain: None

Motion passed, unanimously: 5-0-0

3. **Compass Turtle Purchase:** Approve the use of current year Art Fund allocation for the purchase of Compass Turtle, located at Grant Park.

Public Comment: None

Action: Vice Chair Couture moved that the Commission approve the use of current year Art Fund allocation for the purchase of Compass Turtle. Commissioner Morris seconded the motion.

Approve: Corrigan, Couture, Morris, Valadez

Oppose: None

Abstain: Young

Motion passed: 4-0-1

4. **Commission Involvement in the Family Fun Day Event:** Discuss background of the Parks & Recreation Family Fun Day event and what the Parks, Arts, Recreation, & Cultural Commission can do to support the event.

Public Comment: None

Action: None

5. **Call for Art Selection – Community Center Gallery:** Provide input and select art to be hung in the Los Altos Community Center Gallery.

Public Comment: None

Action: Vice Chair Couture moved to accept all of the submitted “My Illustrated Poem” art (except for submissions 2, 4, 5, 6, and 7). Commissioner Young seconded the motion.

Approve: Corrigan, Couture, Morris, Valadez, Young

Oppose: None

Abstain: None

Motion passed, unanimously: 5-0-0

INFORMATIONAL ITEMS

Staff Updates:

- Work Plan Review Update
- Upcoming Events:
 - Family Fun Day: June 21
 - Summer Concert Series: June 26, July 10, July 17, July 24, and July 31

COMMISSION/SUB-COMMITTEE

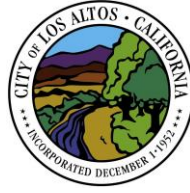
- Work Plan Review

REQUESTS FOR FUTURE AGENDA ITEMS

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ADJOURNMENT

Chair Corrigan adjourned the meeting t 8:15pm.



PARKS, ARTS, RECREATION AND CULTURAL COMMISSION AGENDA REPORT

Meeting Date: August 19, 2025

Subject: Halloween Outdoor Movie Night – Movie Selection

Prepared by: Manny A. Hernandez, Parks & Recreation Director

Initiated by: Staff

Attachment(s): Available movie listing

Staff Recommendation

Commission to make the final decision of what movie to play at the Outdoor Halloween Movie Night by choosing from the list provided.

Environmental Review:

Not applicable

Summary/Project Description:

The Los Altos Parks & Recreation Department, with assistance from the PARC Commission, will be hosting the annual Halloween Movie Night on Saturday, October 18, at the Grant Park Soccer Field (1575 Holt Avenue, Los Altos, CA 94024). The movie will begin at approximately 7pm. Past Halloween movie nights have been successful with as many as 120 people attending. In the past, the PARC Commission has taken the opportunity to participate or assist in some way with the event, including choosing the movie. The public is advised to bring their own chairs and blankets for the event, and we encourage walking, biking, or carpooling due to the limited parking that's available. Popcorn and small goodies will be provided to attendees. Please feel free to reach out to Bridget Matheson (bmatheson@losaltosca.gov) with any questions or concerns regarding the event, or to put your name on the list of commissioners that will attend to assist on the day of the event.

Movie List For 2025 Halloween Movie Night (Available on SWANK)

IF (PG)(104 minutes) New

Wicked (PG)(160 minutes) New

Goosebumps (PG)(103 minutes)

Goosebumps 2: Haunted Halloween (PG) (90 minutes)

Monster House (PG)(86 minutes)(Available)

Shrek (PG)(90 minutes)

Parks, Arts, Recreation, & Cultural Commission

2025 Work Plan

Goal	Objective	Projects	Anticipated Completion	Priority Source	Assignment	Done?
INCREASE COMMUNITY OUTREACH	Identify ways to gather public feedback outside of regular commission meetings that will help support commission recommendations	Table at Farmers Market for public input on upcoming projects	September		Young	X
		Gather public input, on-site, regarding facility improvements as it relates to pickleball at McKenzie Park	July		Valadez, Morris	
EXPANSION OF PUBLIC ART	Utilize resources to expand public art programs and displays	Explore and create partnership with Arts Los Altos for programming and displays	April		Morris, Couture	
COMMUNITY EVENT PARTICIPATION	Attend all community programs as a commission	Table at Summer Concert	July/August		Couture	
		Host a project room at Family Fun Day	November		Morris	
		Host the Halloween Movie night at Grant Park	October		Couture, Morris	
		Assist P&R staff with Spring Egg Hunt	April		Young	X
INCREASE CULTURAL PROGRAMMING	Partner with cultural groups and participate in events as a commission	Partner with Greater Los Altos Chinese Association at the Moon Festival	September		Valadez	
		Endorse the 2025 MALA Iftar event and work with them on ways the commission can support the 2026 event	February & June		Valadez	X
		Support the Justice Vanguard Juneteenth event	June		Valadez	X
ONGOING PARKS AND ARTS INPUT AND PARTICIPATION	Complete the regular support of programs and functions within the purview of the commission	Select the theme and hang selected art in the Community Center Gallery art twice per year	August & February		Couture	
		Update the public art listing and brochure annually	January		Corrigan	X
		Select the movie for the Halloween Movie Night	August		ALL	
		Select call for art and artists for Art Without Walls program	As necessary		ALL	