

COMPLETE STREETS COMMISSION MEETING AGENDA

6:00 PM - Wednesday, September 24, 2025

Los Altos Community Center - Sequoia Room

PARTICIPATION: Members of the public may participate by being present at the Los Altos Community Center - Sequoia Room located at 97 Hillview Avenue, Los Altos, CA during the meeting. Public comment is accepted in person at the physical meeting location, or via email to transportation@losaltosca.gov.

REMOTE MEETING OBSERVATION: Members of the public may view the meeting via the link below, but will not be permitted to provide public comment via Zoom. Public comment will be taken in-person, and members of the public may provide written public comment by following the instructions below.

Webinar ID: 983 3245 1480 | Passcode: 152512

<https://losaltosca-gov.zoom.us/j/98332451480?pwd=CUCHyOjESRy5ugeQdXege4UyKMB7UC.1>

SUBMIT WRITTEN COMMENTS: Verbal comments can be made in-person at the public hearing or submitted in writing prior to the meeting. Written comments can be mailed or delivered in person to the City Clerk's Office or emailed to transportation@losaltosca.gov.

Correspondence must be received by 2 PM on the day of the meeting to ensure distribution prior to the meeting. Comments provided after 2 PM will be distributed the following day and included with public comment in the packet.

CALL MEETING TO ORDER

ESTABLISH QUORUM

PLEDGE OF ALLEGIANCE TO THE FLAG

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Members of the audience may bring to the Commission's attention any item that is not on the agenda. Please complete a "Request to Speak" form and submit it to the Staff Liaison. Speakers are generally given two or three minutes, at the discretion of the Chair. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "the Brown Act") items must first be noticed on the agenda before any discussion or action.

[Written](#) Public Comments

CONSENT CALENDAR

1. Approve the minutes of the regular meeting of August 27, 2025.
2. Approve to cancel the regular meeting on November 26, 2025 and to have a special meeting on November 19, 2025.
3. Approve former Commissioner Banerjee to continue representing the City of Los Altos at the VTA BPAC or nominate and elect a new representative.

DISCUSSION ITEMS

4. **Potential Distel Drive Improvements**

Continue the discussion on improving Distel Drive.

5. **Ad Hoc Subcommittee - 2026 Work Plan**

Discuss the formation of a subcommittee.

6. **2025 Work Plan: Goal #4: Road Maintenance and Improvements for Public Safety**

Review and Update Long Term CIP Project List.

7. **Citywide Radar Survey**

Radar survey discussion.

CITY STAFF UPDATES

COMMISSIONERS' REPORTS

POTENTIAL FUTURE AGENDA ITEMS

ADJOURNMENT

SPECIAL NOTICES TO PUBLIC

In compliance with the Americans with Disabilities Act, the City of Los Altos will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Clerk 72 hours prior to the meeting at (650) 947-2720.

If you wish to provide written materials, please provide the Commission Staff Liaison with 10 copies of any document that you would like to submit to the Commissioners in order for it to become part of the public record.

From: [Jim Wing](#)
To: [Transportation](#)
Cc: [Steven Son](#)
Subject: CSC 9/24/25 Meeting Agenda Item 7 Radar Survey
Date: Tuesday, September 23, 2025 6:48:55 AM

CSC Chair Helmholtz and Distinguished Commission Members,

Please request Staff to select vendor that has Radar Speed Measurement tool to with proper equipment to measure 85th Percentile car speeds on Los Altos Collector Streets. Keep in mind that California Vehicle Code requires all 100 / 106 cars selected for calculation of Collector Street 85th Percentile Speed measurement to have a minimum 3 second gap. This has not been done in the past and our Collector Streets speed limits are not legal.

Five years ago, Fremont Road between El Monte and Rancho Shopping Center, was incorrectly classified as “Collector Street” for speed limit survey. This section of residential Fremont Road is a “local street” with two schools. It has California Vehicle Code required speed limit of 25MPH with 15MPH “children present” speed limits.

Thank You for your consideration!

Jim Wing, Milverton road, Los Altos

From: [Stacy Bruzek Banerjee](#)
To: [Transportation](#)
Subject: Public Comment CSC 9/24 (Items not on the agenda)
Date: Tuesday, September 23, 2025 11:48:24 AM

Hello Commissioners,

I am writing this email as a resident. Unfortunately, I have a schedule conflict with Wednesday's meeting and will not be able to attend as a member of the public.

I do have a public comment for items not on the agenda ...

The Silicon Valley Bicycle Coalition (SVBC) has a webpage on Bikeway Design. It's a good webpage that summarizes the different types of bicycle facilities. It has SVBC's recommendations on when to use each facility.

<https://bikesiliconvalley.org/resources/bikeway-design>

The page also has links to other resources including the important NACTO Urban Street Design Guide. The VTA Bicycle Technical guidelines is also linked -- please note some of the VTA guidelines are a bit dated and it is on the VTA queue to update them (timeframe TBD).

SVBC is a well-respected non-profit (501c3) with many members in Santa Clara and San Mateo counties.

Thank you for your service to the city!

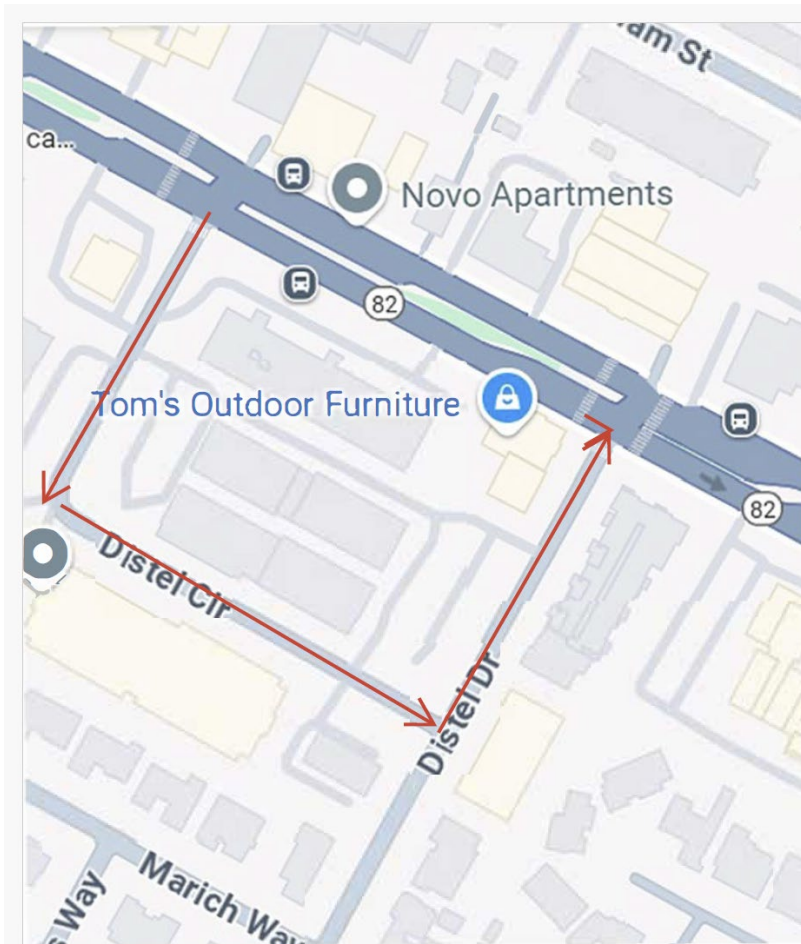
Stacy Banerjee

From: [S Kodiyalam](#)
To: [Transportation](#)
Subject: Distel Drive and 5100 El Camino Real, Los Altos - Traffic suggestion
Date: Wednesday, September 24, 2025 10:51:14 AM
Attachments: [image.png](#)

Hello Los Altos City Office,

Thank you for soliciting our suggestions and ideas. We are suggesting some inputs to reduce the traffic and noise levels on Distel Drive that have been on the higher side lately.

Would you kindly consider making Distel Circle, including portion of the Distel Drive, one-way, as shown in the picture below:



Kind regards,
Srinivas and Seetha Kodiyalam
5100 El Camino Real, Los Altos, CA 94022

From: [caroline.horn](#)
To: [Transportation](#)
Subject: Ribbon cutting for El Camino Real Bike Lanes, hooray!
Date: Wednesday, September 24, 2025 11:12:10 AM

Good morning,

I have a non-agenda item for the Complete Streets Commission to discuss. As you probably know, Caltrans will be holding a Ribbon Cutting ceremony for the new El Camino bike lanes. The event is on October 6, 2025 beginning at 1:30 pm. The location is 3000 El Camino Real in Palo Alto.

I believe a group of officials from Mountain View will be attending via bike along El Camino, and I hope some of our Los Altos officials can do the same!

In case you were wondering if the bike lanes make a difference, here are some observations:

1. To get to the Ribbon Cutting from the Los Altos Community Center by bike, google maps suggests a bike route that is 4.6 miles long, which takes the average biker about 25 minutes, assuming no wrong turns. The route suggested for cars, along San Antonio and El Camino, is only 3.9 miles long (and much more straightforward, with fewer chances of getting lost along the way).
2. These bike lanes have already transformed the bike commutes of many users. Recently, I biked home on El Camino from California Avenue in Palo Alto to Rengstorff Avenue in Mountain View. The car traffic could barely keep up with my analog bike (ridden by me, a 60+ grandma!).
3. I used to take a very convoluted route from the San Antonio train station, cutting through parking lots to avoid El Camino. My route is now much simpler and safer, thanks to the new bike lanes.

Thank you for all you do to make Los Altos a more vibrant and livable city!

Caroline Horn

MINUTES OF THE COMPLETE STREETS COMMISSION
REGULAR MEETING OF THE CITY OF LOS ALTOS,
HELD ON WEDNESDAY, AUGUST 27, 2025 AT 6:00PM
HELD AT LOS ALTOS COMMUNITY CENTER – SEQUOIA ROOM

PRESENT: Wesley Helmholz (Chair), Steve Katz, Tom Gschneidner,
Suresh Venkatraman, Scott Pietka (Vice), Tony Li, Stacy Banerjee

ABSENT: None

ATTENDEES: Art Williams (Staff Liaison)
Steven Son (Transportation Manager)
Aida Fairman (Public Works Director)

NOTE: After the Pledge of Allegiance, Chair Helmholz informed the Commission about Commissioner Banerjee's resignation from the Commission.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

No public comments were provided on items not on the agenda.

CONSENT CALENDAR

Approved minutes of the regular meeting of June 25, 2025.

Commissioner Venkatraman motioned to approve the minutes of the regular meeting; seconded by Vice Chair Pietka. Passed with the commissioners in attendance, with a minor edit requested by Commissioner Banerjee.

DISCUSSION ITEMS

Potential Distel Drive Improvements

City Staff provided a high-level presentation. The commission discussed the item and agreed to bring it back for further discussion and City Staff to notify residents and school community in the general area about the next meeting regarding this item.

Public Comments were provided by residents Omar Dajani and Gady Rosenfeld.

2025 Work Plan #5 CSC Strategic Plans – Identify Gaps in Priorities

Working Pair Chair Helmholz and Commissioner Li provided an update. The Commission discussed the items in the Work Plan.

NOTE: The Commission took a break at about 8:26pm and re-convened at about 8:35pm.

CITY UPDATES

City Staff provided project updates on the Annual Street Resurfacing, Fremont Avenue Bridge, San Antonio Road Complete Street, Cristo Rey Drive Guardrail, City-wide Traffic Survey, Hetch Hetchy ADA Upgrade, and El Camino Real.

COMMISSIONERS' REPORTS

Vice Chair Pietka informed the Commission about the ground-breaking ceremony of Distel Circle Project and the Annual Street Resurfacing Project city webpage.

Commissioner Gschneider informed about the traffic measures done along California Street in Mountain View.

Commissioner Banerjee gave an update on the VTA BPAC and spoke about her resignation as a commissioner and advice to the commission.

POTENTIAL FUTURE AGENDA ITEMS

Distel Drive Improvements
2025 Work Plan

ADJOURNMENT

Chair Helmholtz adjourned the meeting at 9:20 pm.

2025 Los Altos Complete Streets Commission Work Plan								
Priority Projects as of May 2025: 2, 5, 13								
Goal #	Goal	Projects (14 Total)	Anticipated Completion	Priority Source	Status	Assignment	Work Plan Notes	Notes from Ongoing Commission Work
1	Implementing and Improving Safe Routes to School (SRTS)	1) Updating SRTS Infrastructure - implement where applicable to 2025 CIP project list	Q2, Q3 2025	Complete Streets Master Plan & Safe Routes to School	Completed	City staff in collaboration with commission	- Advance complete streets projects for high priority areas around Los Altos schools. - Work will include getting community input on projects.	
		2) SRTS Education	Ongoing work	Complete Streets Master Plan & Safe Routes to School	Work in Pro...	City staff in collaboration with commission & external group	Work with local schools and groups to educate the community on how to stay safe while getting around town.	9/18 - Wes talking with Sergeant Taylor about coordinating outreach efforts. Looking into content, trainings, activities (e.g., bike rodeos, walk or wheel events, bike trains, publishing SRTS, etc.) Commissioners Katz and Helmholtz worked with LAHS journalists to get article and Instagram post published on ebike ordinance and SRTS routes. June: In August, Police Sargent will attend Commission meeting
		3) Wayfinder Maps & Signage - SRTS	TBD - end of 2025	Complete Streets Master Plan & Safe Routes to School	Work in Pro...	City staff in collaboration with commission	Explore the value of wayfinding and signage, such as for intended Safe Routes to School.	9/18 - Finding: wayfinding and signage is valuable, there are existing signage and routes across Los Altos (and into and out of neighboring communities), and there are opportunities to improve, complete, and build out those tools. Commissioner Helmholtz met with Palo Alto staffer Sylvia Star-Lack to learn about best practices for building out bicycle networks. Convening stakeholders regularly (school officials, PTA, students, commissions/advisors, city officials, fire/police) has worked well for Palo Alto on these matters since the 1960s.
2	Downtown Safety Improvements	4) Review Traffic Calming Measures and Speed Limit Mechanisms	Q2 2025	Community, Commission, and Staff Input	Hold	City staff in collaboration with commission	Evaluate opportunities for traffic calming and speed limit changes for downtown Los Altos.	9/18: we can consider this on hold but Commission is still interested in understanding what is possible between now and when a new General Plan update happens. E.g., are traffic calming measures possible? June: General plan revision, we need to wait to updates the project.
		5) Review Bike Parking locations; supporting additional bicycle types	Q2 2025	Community, Commission, and Staff Input	Completed	City staff in collaboration with commission	Find areas for bike parking to make it easier for Los Altos to bike in and around downtown.	Staff to report to CSC (Done on June 26, 2025) by sharing a bike rack map.
3	Multimodal Transportation Safety	6) Complete E-Bike Ordinance	Q1 2025	Community, Commission, and Staff Input	Completed	City staff in collaboration with commission	Finalize a proposed ordinance clarifying the use of e-bikes in Los Altos.	Done?
		7) San Antonio Road improvements (w/improve bike lanes)	Ongoing work	Complete Streets Master Plan & Safe Routes to School	Work in Pro...	City staff in collaboration with commission	Develop a proposal for San Antonio Road street improvements and secure associated federal grant.	Need update from city staff on status and timing of funding and proposal, and how CSC can weigh in.
		8) Create Partnerships with Neighboring Agencies (County & Cities): Benchmark, Coordinate, and Fix Public Safety Gaps Based on City Boundaries/Jurisdiction8)	Ongoing work	Community, Commission, and Staff Input	Work in Pro...	City staff in collaboration with commission	Foster communication with neighbors (such as Palo Alto, Mountain View, Sunnyvale, Santa Clara County) in order to learn from them and coordinate better on projects.	9/18: Commissioner Helmholtz met with Palo Alto official Sylvia Star-Lack on bicycle network issues, and plans to meet with James Kuzmaul of MTV BPAC. Commissioners Helmholtz and Li are looking into the SRTS for Cupertino schools (per the Los Altos CSMP). June: County w/Foothill Exp. Way; Art will connect with the Municipality Planner.
		9) Update/Conduct a city wide radar survey	Q4 2025	Staff Plan	Hold	City Staff	Evaluate benefits of radar survey for enforcing local speed limits.	
4	Road Maintenance and Improvements for Public Safety (and Implement Safe Routes to School Where Possible)	10) Implement 2025 Project List	Q2, Q3 2025	Street Condition Study; CIP Budget & Plan	Completed	City staff in collaboration with commission	Work through the 2025 project list for road maintenance and safety, while building in SRTS.	9/18: CSC input is complete, but would like to hear update on progress/completion of work.
		11) Review and Update long term CIP project list	Q4 2025	Street Condition Study; CIP Budget & Plan	Work in Pro...	City staff in collaboration with commission	Build out the list of long-term CIP projects.	9/18: in progress
5	CSC Strategic Plans	12) Identify Gaps in Priorities - with respect to SRTS and CSMP Items in Past Budgets	Q2 2025	Complete Streets Master Plan & Commission Input	Work in Pro...	CSC in collaboration with City Staff	Uncover any gaps from recent prior years in SRTS and CMPS priorities, and address them for future plans.	9/18: Commissioners Helmholtz and Li continue to work on this.
		13) Leverage Traffic Calming Plan (AB 43)	TBD - end of 2025	Commission & Community Input	Planned	CSC in collaboration with City Staff	Evaluate how AB 43 could help Los Altos.	AB 43, Legal and Steven to discuss information sharing.
		14) Long-term & 2026 CSC work plan	Sept. 2025	Complete Streets Master Plan & Commission Input	Planned	CSC Subcommittee + CSC in collaboration with City Staff	Create 2026 CSC work plan, and plan for out-years as well (think about ~5 year plan).	9/18: in progress. CSC can discuss creation of subcommittee to put this in place.