



ENVIRONMENTAL COMMISSION MEETING AGENDA

6:00 PM - Wednesday, June 11, 2025

Via Video Conference and In Person

IN-PERSON PARTICIPATION: Members of the public may participate in-person at the Los Altos Community Center in the Sequoia Room located at 97 Hillview Ave., Los Altos, CA.

REMOTE MEETING PARTICIPATION: Members of the public may attend the meeting virtually via the link below, but will not be permitted to provide public comment via Zoom or telephone.

<https://losaltosca.gov.zoom.us/j/84746058434>

Telephone: 1-669-444-9171 / Meeting ID: 847 4605 8434

PUBLIC COMMENT: Public comments can be made verbally, in-person at the public hearing or submitted in writing prior to the meeting. Written comments can be mailed or delivered in person to the Development Services Department or emailed to ECPublicComment@losaltosca.gov.

Correspondence must be received by 2:00 p.m. on the day of the meeting to ensure distribution prior to the meeting. Comments provided after 2:00 p.m. will be distributed the following day and included with public comment in the Environmental Commission packet.

Public comment cannot be taken via Zoom or telephone.

PLEASE NOTE: Commissioner Nee will participate in the meeting via videoconference from the site listed below. The meeting agenda will be posted at the videoconference site, which is accessible to the public. Anyone wishing to address the Commission from the videoconference site will be provided with an opportunity to do so.

Location: 10100 International Dr, Orlando, FL 32821, United States

AGENDA

ESTABLISH QUORUM

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Members of the audience may bring to the Commission's attention any item that is not on the agenda. The Commission Chair will announce the time speakers will be granted before comments begin. Please be advised that, by law, the Planning Commission is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "The Brown Act") items must first be noted on the agenda before any discussion or action.

SPECIAL PRESENTATIONS

1. **SVCE Presentation:** Silicon Valley Clean Energy (SVCE) will present on the Full Service Home Upgrade Program available to residents of Los Altos.
2. **GreenTown Summer Internship:** Receive information on 2025 internship focus areas and provide feedback and guidance.

ITEMS FOR CONSIDERATION/ACTION

3. **Meeting Minutes:** Approve minutes of the regular meeting of May 14, 2025.

DISCUSSION ITEMS

4. **General Outreach:** Discuss project updates and future outreach strategies. (Hecht)
5. **CAAP Plan Updates:** Preliminary discussion on potential updates to the plan. (Humayan)
6. **Residential Building Electrification:** Receive updates and provide feedback. (Nee, Hecht)
7. **Transportation:** Discuss ways to promote shared mobility. (Humayan)

COMMISSIONERS' REPORTS AND COMMENTS

8. **Reports from Council Meetings**
9. **Roundtable Progress Updates**

STAFF UPDATES

POTENTIAL FUTURE AGENDA ITEMS

ADJOURNMENT

SPECIAL NOTICES TO PUBLIC

In compliance with the Americans with Disabilities Act and California Law, it is the policy of the City of Los Altos to offer its programs, services and meetings in a manner that is readily accessible to everyone, including individuals with disabilities. If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodation, please contact department staff. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility.

Agendas, Staff Reports and some associated documents for the Environmental Commission items may be viewed on the Internet at <http://losaltosca.gov/meetings>.

DRAFT MINUTES OF THE MEETING OF THE ENVIRONMENTAL COMMISSION OF
THE CITY OF LOS ALTOS, HELD ON WEDNESDAY, MAY 14, 2025, AT 6:00 P.M. IN
PERSON AND TELECONFERENCE

ESTABLISHING QUORUM

PRESENT: Chair Humayun, Vice Chair van Reis, Commissioner Hecht, Commissioner Nee,
and Commissioner Weiden

ABSENT: Commissioner Lu

ATTENDEES: Tania Katbi (Management Analyst II)

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

None.

ITEMS FOR CONSIDERATION/ACTION**1. Environmental Commission Minutes**

Approved minutes of the April 9, 2025, meeting.

Action: Upon a motion by Commissioner Hecht, seconded by Commissioner Weiden, the Environmental Commission approved the meeting minutes.

The motion was approved (5-0) by the following vote:

AYES: Hecht, Humayun, Nee, van Reis, Weiden

NOES: None

ABSENT: Lu

DISCUSSION ITEMS**2. Urban Forest and Ecosystem Health**

Commissioners presented their preliminary ideas for the plan followed by feedback and discussion by the group.

Public Comment by Gary Hedden, GreenTown.

3. Residential Building Electrification Updates

Commissioners presented on their findings for accelerating residential building electrification. The Commission approved recommendations to use FY 24-25 building electrification funds toward retaining a consultant to oversee and coordinate a home electrification speaker series and acquiring portable induction stovetops for community outreach and engagement activities.

COMMISSIONERS' REPORTS AND COMMENTS**4. Reports from Council Meetings**

Commissioners shared updates from Council meetings.

5. Roundtable Progress Updates

Commissioners shared project updates.

Group	Topic	Commissioner
Working Pair	Residential Home Electrification	Weiden, Nee
Working Pair	Urban Forest	Lu, van Reis
Individual Work	Electrification Event	van Reis
Individual Work	Transportation	Humayun
Individual Work	Deconstruction	Humayun

STAFF UPDATES

Staff shared updates with the commission.

POTENTIAL FUTURE AGENDA ITEMS

1. CAL Water Update (TBD)
2. GHG Inventory Follow-up (TBD)
3. Workplan Updates (TBD)
4. SVCE Full-Service Program Presentation (June)
5. GreenTown Interns (June)
6. Deconstruction Discussion (June)
7. Residential Electrification Discussion (June)
8. CAAP Updates Discussion (June)
9. Transportation Discussion (June)
10. General Outreach Discussion (June)

ADJOURNMENT

Chair Humayan adjourned the meeting at 8:13 pm.

EC Outreach and Public Engagement – DRAFT for discussion

	<u>Description</u>	<u>Resources/Responsibility</u>
Town Crier articles	1x quarterly article covering major ec initiative (from work plan) or other mutually agreed topic	Rotating EC member/subcommittee
Community group engagement	Identify 3-5 community groups and assign liaison to ensure regular updates/feedback of EC activities	1 EC member per group (Rotary, Chamber of Commerce, GreenTown, etc.)
Quarterly EC Newsletter	Prepare quarterly newsletter highlighting EC initiatives and other simple enviro topics	EC leader, EC members + city staff?
Other	Regular public comment/attendance to council (either EC supported or individual); city manager updates email; better notification/signage for meetings	



Electrification Subcommittee Update

Environmental Commission | May 14, 2025

Building Electrification – Subcommittee Objectives

Support and accelerate building electrification in Los Altos in alignment with CAAP through:

- Policy
- Incentives
- Community Engagement

Policy: Ordinances & Guidelines

•Review policies from neighboring and other CA cities	In process
•Align local ordinances with BAAQMD goals	In process
•Evaluate/Adopt a model SVCE electrification REACH code	AB 306; city risk profile; will look at NOx options
•Require energy audits in City permit applications	

Incentives: Encouraging Electrification

- Research incentive programs in other cities

In process

- Add City-funded bonuses to SVCE rebates

What is material amount?/Pending discussions with other cities

- Explore reducing permit fees for electrification projects

Under investigation

- Consider permitting variances to support electrification

Under investigation

- Expedite permit review for electrification projects

Under investigation

- Support City's RFP for Residential Electrification Support Services

Aligning with SVCE capabilities

Community Engagement: Education & Outreach

•Promote SVCE yard sign campaign	
•Promote free home energy audits	
•Distribute educational materials via Building Department	
•Use City announcements & Town Crier for outreach	
•Host an annual Electrification Fair	
•Educate residents & HVAC contractors on electrification benefits	
•Promote SVCE programs:	Provide link/leads to SVCE via city website
• Go Electric Advisor	
• Emergency Water Heater Replacement	Not available
• Full-Service Home Upgrades	
• On-Bill & Tariff On-Bill Financing	