



COMPLETE STREETS COMMISSION MEETING AGENDA

August 26, 2026 - 6:00 PM
Los Altos Community Center - Sequoia Room

PARTICIPATION: Members of the public may participate by being present at the Los Altos Community Center - Sequoia Room located at 97 Hillview Avenue, Los Altos, CA during the meeting. Public comment is accepted in person at the physical meeting location, or via email to transportation@losaltosca.gov.

REMOTE MEETING OBSERVATION: Members of the public may view the meeting via the link below, but will not be permitted to provide public comment via Zoom. Public comment will be taken in-person, and members of the public may provide written public comment by following the instructions below.

Webinar ID: 845 7608 2106 | Passcode: 573783

<https://losaltosca-gov.zoom.us/j/84576082106?pwd=nRUZgh59kuBPcQIlmazVG5YYjNxa3n.1>

SUBMIT WRITTEN COMMENTS: Verbal comments can be made in-person at the public hearing or submitted in writing prior to the meeting. Written comments can be mailed or delivered in person to the City Clerk's Office or emailed to transportation@losaltosca.gov.

Correspondence must be received by 2:00 PM on the day of the meeting to ensure distribution prior to the meeting. Comments provided after 2:00 PM will be distributed the following day and included with public comment in the packet.

AGENDA

CALL MEETING TO ORDER

ESTABLISH QUORUM

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Members of the audience may bring to the Commission's attention any item that is not on the agenda. Please complete a "Request to Speak" form and submit it to the Staff Liaison. Speakers are generally given two or three minutes, at the discretion of the Chair. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "the Brown Act") items must first be noticed on the agenda before any discussion or action.

CONSENT CALENDAR

1. **Approve the Minutes of the Regular Meeting of June 24, 2026.**

DISCUSSION ITEMS

2. **No Stopping Signs along Carmel Terrace and Altamead Drive**
Discussion on modifying the parking restrictions.

3. **Existing Crosswalk on N. San Antonio Road and Pasa Robles Avenue**

The City is proposing to move the existing crosswalk closer to Sherwood Avenue to accommodate for Rectangular Rapid Flashing Beacons (RRFB) installation.

4. **2026 Work Plan: Review and General Reports on Work Items**

CITY STAFF UPDATES

COMMISSIONERS' REPORTS

POTENTIAL FUTURE AGENDA ITEMS

ADJOURNMENT

SPECIAL NOTICES TO THE PUBLIC

In compliance with the Americans with Disabilities Act, the City of Los Altos will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Clerk 72 hours prior to the meeting at (650) 947-2720.

If you wish to provide written materials, please provide the Commission Staff Liaison with 10 copies of any document that you would like to submit to the Commissioners in order for it to become part of the public record.

MINUTES OF THE COMPLETE STREETS COMMISSION
REGULAR MEETING OF THE CITY OF LOS ALTOS,
HELD ON WEDNESDAY, JUNE 24, 2026 AT 6:00PM
HELD AT LOS ALTOS COMMUNITY CENTER – SEQUOIA ROOM

PRESENT: Scott Pietka (Chair), Suresh Venkatraman, Tony Li, Tom Gschneidner,
Steve Katz

ABSENT: Clara Roa, Wesley Helmholz (Vice Chair)

ATTENDEES: Art Williams (Staff Liaison)
Steven Son (Transportation Manager)

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Harry Hartenstine provided public comments.

Chloe Chiang provided public comments.

CONSENT CALENDAR

1. Approved minutes of the regular meeting of May 27, 2026.

Motioned by Commissioner Li and Second by Commissioner Gschneidner.

The motion was approved (4-1) by the following vote:

AYES: Li, Gschneidner, Venkatraman, Pietka

NOES: None

ABSTAIN: Katz

DISCUSSION ITEMS

2. 2026 Work Plan: Review and General Reports on Work Items

Commissioner Li reported on Project #1 on the Work Plan. Commissioner Li has contacted all the schools on the district and has received some responses. Planning to have a report back by the end of the calendar year.

Commissioner Katz reported on Project #3 on the Work Plan. No update at this time. Planning to have an update at the next meeting.

Commissioner Venkatraman wanted more information regarding bike and pedestrian education programs by the City, which relates to Project #4 on the Work Plan. Steven Son

informed the Commission that at this time PD does not have the resources to take on the task. Therefore, after July 1st when the new fiscal year budget goes into effect, the City will be going out to hire a consultant to do this task.

Working Pair Chair Pietka and Commissioner Gschneider reported on Project #5 on the Work Plan. Steven Son informed the Commission regarding the Council approved sidewalk policy.

Steven Son informed the Commission of the completed speed survey, which relates to Project #6 on the Work Plan.

Steven Son updated the Commission on the San Antonio Rd Project, which relates to Project #7 on the Work Plan.

Working Pair Chair Pietka and Commissioner Katz reported on Project #8 on the Work Plan.

Commissioner Katz did report on Project #3 on the Work Plan after the report on project #8.

The Commission discussed Project #9 on the Work Plan, specifically the General Plan.

Marc Sidel provided public comments.

Kelly Stangl provided public comments.

Lara Stanojevic provided public comments.

Caroline Horn provided public comments.

CITY UPDATES

City Staff informed the Commission regarding couple of project updates. City Staff also informed the status of the VTA BPAC Representative for the City.

COMMISSIONERS' REPORTS

Commissioner Venkatraman informed the Commission on a new E-Bike policy at the City of Palo Alto.

POTENTIAL FUTURE AGENDA ITEM

Education Program and Budget

Existing Crosswalk along San Antonio Rd.

Work Plan Updates

No Stopping Signs along Carmel Terrace and Altamead

ADJOURNMENT

Chair Pietka adjourned the meeting at 7:26pm.



Complete Street Commission Agenda Report

Meeting Date: August 26, 2026

Prepared By: Steven Son

Subject: Parking Restriction along Altamead Drive and Carmel Terrace

COUNCIL PRIORITY AREA

- ☒ Public Safety
- ☐ Business Communities
- ☒ Circulation Safety and Efficiency
- ☐ Environmental Sustainability
- ☐ Housing
- ☒ General Government

RECOMMENDATION

1. Remove all parking restrictions along Altamead Drive and Carmel Terrace or,
2. Suspend any parking restrictions enforcement along these roads.

FISCAL IMPACT

The financial impact is unknown currently.

ENVIRONMENTAL REVIEW

The project is Categorically Exempt pursuant to CEQA Section 15301(a). The project scope is considered maintenance of existing streets, which are exempt from review under the California Environmental Quality Act ("CEQA").

PREVIOUS COUNCIL CONSIDERATION

The Council met regarding the parking restriction on November 10, 2009, December 2010, January 25, 2011; February 14, 2012; May 22, 2012, January 8, 2013; June 9, 2015, and December 11, 2018.

BACKGROUND

In May 2007, the residents along Altamead Drive and Carmel Terrace started a petition for traffic calming through their neighborhood. The residents signed a petition expressed concern that the parents, dropping of their students at the back of Blach Middle School is causing unsafe conditions. The residents stated that it is not usual to see speeding, illegal U-turn, blocking resident driveway as well as double parking during morning student drop off students.

On June 24, 2009, Traffic Commission (changed to Complete Street Commission), a meeting was held to discuss neighborhood traffic management plan to address the traffic issues through the Altamead Drive and Carmel Terrace. Testimony from the residents as well as the parents of the students was heard at this meeting. Based on the testimony from all parties, the Traffic Commission was unable to come up with consenting decision on how to address the issues brought up by the neighborhood. For this reason, this matter was forwarded to the City Council.

On November 10, 2009, the staff requested authorization from the Council to suspend the Neighborhood Traffic Management Plan project. City Council directed city staff to suspend the existing neighborhood traffic management plan and implement an alternative one-year trial program. This directed the city staff to establish the “No Stopping” signs and no drop off zone behind Blach School along Altamead Drive and Carmel Terrace. This meeting also established creation of a neighborhood residential parking permit program along Altamead Drive and Carmel Terrace that was administer by the neighborhood association.

On December 14, 2010, a one-year long comprehensive traffic study was presented to Council by a consultant that was hired by the city. In the study, it was determined that the parking restriction was effective in the reduction of the traffic along Altamead Drive and Carmel Terrace but had a significant negative impact on Covington Road. Because of the parking restriction along Altamead Drive and Carmel Terrace, the parents utilized Covington Road to drop off students at the front of the school, congesting Covington Road from Miramonte Road to Grant Road. The traffic congestion on Covington Road had an adverse negative effect on Eastwood Drive from Miramonte Avenue to Covington Road because of cut through traffic. Also, at this meeting the police department stated that past council and city administrator direction was not clear, so they did not enforce the parking restriction. The Council received numerous support and opposition from residents and parents of the students at this meeting. The Council took no action at this meeting and requested everything to be maintained at the current status quo and further study is to be conducted.

On January 25, 2011, the Council formally received the comprehensive traffic study that was conducted. The study sparked a very heated debate pitting the residents along Carmel Terrace, Altamead Drive against Covington Drive as well as the parents of the students. The residents along Carmel Terrace and Altamead Drive insisted on the parking restriction to remain in place and enforced. The residents along Covington Drive stated that they are burdened by the parking restriction and significantly congested Covington Drive, making it very difficult for the public to travel through the area and the residents to leave their property during traffic congestion. The parents of the students expressed frustration in the fact that they are having difficulty dropping students off at the school. The parents of the students also stated that they did not feel comfortable allowing their students to ride their bicycle or walk to school under existing road configuration.

On February 14, 2012, the Council decided to permanently implement the no right turn on Eastwood Drive from Miramonte Avenue by passing Ordinance no. 2012-377. Also, the Council directed staff to maintain existing parking restrictions along Altamead Drive and Carmel Terrace and make improvements at Miramonte Avenue/Covington Road intersection, Covington Road Class I Pathway, and Carmel Terrace Class I pathway. The recommended improvements at Miramonte Avenue/Covington Road intersection consisted of building out the corner to improve

pedestrian and bicycle refuge, adding a crosswalk across the north leg of the intersection and installing a traffic signal.

A traffic study was conducted at this intersection to determine if it meets traffic signal warrant. Based on the study, the intersection met all the requirements for a traffic signal and determined it would significantly improve traffic as well as pedestrian safety. Based on directions from the Council, staff proceeded to prepare plans and technical specifications to install all the recommended improvements at this intersection. At the May 22, 2012, City Council meeting, the public raised strong opposition to the installation of the traffic signal at this intersection. For this reason, Council directed staff to remove the traffic signal at Miramonte Avenue and Covington Road and make all other improvements.

On June 9, 2015, Council reconsidered the installation of the traffic signal at Miramonte Avenue and Covington Road based on traffic impact study prepared by the Los Altos School District in response to the public outcry. The traffic study prepared by Los Altos School District showed that the traffic congestion through the intersection of Miramonte Avenue and Covington Road will continue to deteriorate unless the traffic signal is installed. Also, in their study, it showed that the traffic signal will improve pedestrian crossing. Because of public pushbacks and strongly oppose to the installation of the traffic signal, the Council elected to maintain the existing status quo and decline to install a traffic signal at Miramonte Avenue and Covington Road.

In the fiscal year 2013/14 budget, Council authorized and allocated necessary funding to install a Class I bicycle lane along Covington Road on the south side. The installation of the Class I bicycle lane would have created an off-roadway bicycle path. Based on the input from the Blach PTA and the residents that would be directly impacted by the Class I bicycle lane; Class II and Class III bicycle facility was evaluated as an alternative option to Class I bicycle facilities. The findings were presented to the Complete Street Commission as well as the Bicycle and Pedestrian Advisory Commission (BPAC). Staff determined that a restricted-hour bicycle lane and improvement to the sidewalk along Covington Road would have the least impact on the residents and provide the needs of the bicyclist and the pedestrian. On March 8, 2016, the Council directed staff to proceed with the improvement.

On 2016, the third improvement that was recommended, installation of the Class I pathway along Carmel Terrace and Altamead Drive from Portland to Grant started. Staff presented three (3) concept plans for Carmel Terrace and Altamead Drive to the Blach PTA (March 2016) and at the BPAC in an attempt to solicit feedback from the Commission and the public. The concept plans included Class I pathway/walkway, Class II with sidewalk gap closure and Class III with sidewalk gap closure. Class I require removal of the off-street park on the west side of Carmel Terrace and north side of Altamead Drive. This idea was strongly opposed by the residents that would be affected by the parking restriction along the frontage of their property. Class II facility with the bicycle lane on both sides of the street would require parking removal/restriction to accommodate bike lane. This was strongly opposed by all residents who would be affected by the bicycle lane installation. Class III would have the least impact on the residents' parking, and the bicycle would share the road with the cars and appropriate signs and pavement marking would be installed. This option had some support from the residents but was strongly opposed by the PTA. Since none of the proposed options had majority of support from the residents and the school PTA, a bicycle lane along Altamead Drive and Carmel Terrace was never built.

On May 22, 2012, the City Council meeting finalized the agenda for the upcoming joint meeting between the city and the Los Altos School District trustees. At this meeting, the Council discussed the need for the school district to get involved with the parking issue around the school. The topic of safety was discussed since a Blach student was hit by a car near the school campus just days before the Council meeting. The discussion was around how the morning ban may have contributed to the pedestrian accident because it forced vehicles on to another street during student drop off.

On June 9, 2015, the Council provided their final direction regarding the parking restriction on Altamead Drive and Carmel Terrace. At this meeting, the Council directed staff to officially drop the traffic light at the intersection of Miramonte Avenue and Covington Road. In place of the traffic signal, the staff is directed to proceed with a compact roundabout to alleviate the traffic congestion. Also, staff are to install high visibility crosswalk and all associated signage and marking at Miramonte Avenue and Covington Road crossing. Lastly, the Council directed staff to maintain parking restriction around Blach Middle School until Class I bicycle can be installed along Altamead Drive and Carmel Terrace. Also, the parking permit program will cease immediately and any modification to the parking restriction must come before the City Council.

DISCUSSION/ANALYSIS

The issue of the parking restriction along Altamead Drive and Carmel Terrace has been an ongoing issue since 2007. As shown in the background information, the Council have been trying to balance the need of the residents as well as safety of the students that attend Blach Middle School. According to the Police Department, the parking has not been an issue since Council last action in 2015 since they have not been enforcing the parking restrictions. Recently, the Police Department received numerous complaints from the residents and requested parking enforcement. Currently, with the existing parking restriction sign, the Police Department is unable to enforce the parking restriction since Council suspended the parking exemption program since 2015. For this reason, the existing “No Stopping except with parking permit” sign must be replaced before any enforcement action can be taken. If the existing parking sign is replaced with traditional “No Stopping” sign, then the residents will be unable to park in front of their property from 7 am to 10 am. Residents have already expressed frustration that they do not want parking restrictions in front of their property since it will be an inconvenience. Staff proposed installation of “2-hour parking” from 7 am to 12 pm along Altamead Drive and Carmel Terrace as a compromise. The residents did not want this option because it would not discourage student parents from utilizing Altamead Drive and Carmel Terrace when students are dropped off in the morning.

The installation of Class I bicycle lane along Altamead Drive and Carmel Terrace is not feasible under current road configuration and the area around the school is fully developed. The residents have rejected all feasible options for any bicycle lanes to be installed along Altamead Drive as well as Carmel Terrace out of inconvenience. For this reason, the Council directive to maintain existing parking restrictions until Class I bicycle lane essentially created a permanent unenforceable parking restriction on these roads. For any enforcement action to be taken in response to resident complaints, the existing parking permit exemption must be removed. If the residents want the parking restriction exemption, a parking permit program would need to be

authorized by the Council. If the Council agrees to restart the parking permit program, the resident will expect enforcement. Currently, the Police Department does not have the necessary resources to dedicate to parking enforcement. To dedicate an officer to enforce the parking restriction, the cost of the program must be net neutral for the city, and the cost must be shared by the residents that would benefit from the program. This would mean that the cost of administering this program, salary of an enforcement officer and all necessary equipment must be shared equally between 44 property owners irregardless of number of vehicles each property owner may have. The cost of having this program would be cost prohibitive or a major challenge to the residents who would benefit.

Prior to the end of last school year, based on the number of resident complaints, the police department went out and conducted an enforcement of the parking restriction as requested. It is my understanding that all the tickets that were issued were the residents who live along these roads. Because the current signs are not enforceable, the Police Department waived all citation that was appealed and suspended any enforcement until such time the signs are replaced.

SUMMARY

Currently, as directed by the City Council on June 9, 2015, the city does not have a parking permit program. Since 2009, the staff has implemented many of the improvements that would improve pedestrian and bicycle safety. With all of the improvements such as sidewalk extension, protected bicycle lane and the installation of a stop sign at Hayman Place and Covington Road, the student parents will continue to drive their students to school. Even with the “No Stopping” and “No Drop off” signs installed on Altamead Drive and Carmel Terrace, the parents will continue to utilize this road for the students. Only way the parents can be discouraged to drop off their students along this road is if the city can dedicate a police officer full time for the enforcement. This option is not feasible for the city, nor does the city have the resources.

Per the direction from the Council on June 9, 2015, this matter needs to be brought back to Council for final decision. Prior to bringing this matter before Council, the public must be allowed to weigh in on this matter and the Complete Street Commission needs to provide some recommendation that the Council can implement. Given the history and the current impasse on the installation of a Class I bicycle lane, it is staff’s recommendation to remove all parking restrictions. If the residents do want to continue implementing parking restrictions, then it is staff’s recommendation to replace existing signs with a “No Parking” and “No drop off” sign to remove any parking permit exemption. The parking restriction would mean that the residents will be required to remove their vehicles from the street between the hours of 7 am to 10 am.

ATTACHMENTS

1. November 10, 2009, Carmel Terrace-Altamead Traffic Calming Memo
2. January 2, 1011, Council Meeting Minutes
3. February 14, 2012, Council Meeting Minutes
4. May 22, 2012, Council Meeting Minutes
5. January 8, 2013, Council Meeting Minutes
6. June 9, 2015, Council Meeting Minutes
7. December 11, 2018, Council Meeting Minutes

8. May 28, 2019, Council Meeting Minutes

MINUTES OF A SPECIAL MEETING OF THE CITY COUNCIL OF THE CITY OF LOS ALTOS, HELD ON TUESDAY, JANUARY 4, 2011, AT 6:00 P.M. AT LOS ALTOS HIGH SCHOOL EAGLE THEATER, 201 ALMOND AVENUE, LOS ALTOS, CALIFORNIA

ROLL CALL

PRESENT: Mayor Packard, Councilmembers Carpenter, Casas, Satterlee and Fishpaw
ABSENT: None

DISCUSSION

1. Blach Neighborhood Traffic Study

Police Chief Younis introduced the item. Professional Engineers Hervol and Eckols from Fehr & Peers Transportation Consultants presented a detailed report and responded to questions posed by Council.

The following residents directed comments to the Council:

Douglas J. Smith	Cindy Andrews	Tallis Blalack
Joseph Wolf	Chris Hlavka	Tim Keating
Karl Zimmerman	Steven Permut	Neil Tuch
Derek Pitcher	Deb Galdes	Michael Haydford
Vivian McNulty	Steven Ivy	Dale Scott
Andrew Hawryluk	Ilyas Absar	Willem DeLange
John Walker	Emily Williams	Ted Rado
Mala Krishna	Carol Commendatore	Roger Dellor
Sudip Nag	Susanne Offensend	Arvind Jain
Karen VanDeVanter	Jorge Bardina	Ron Brice
Dave McNulty	Viviane Bardina	Nancy Saunders
Brian Millet	Leo Torreano	

Motion by Councilmember Satterlee to approve recommendation "A," but bring the Tier 1 projects to Council sooner. The motion died for lack of a second.

Motion by Mayor Pro Tem Carpenter, seconded by Councilmember Casas, to:

1. Direct staff to prepare future Capital Improvement Project (CIP) worksheets for the 2011-2015 updated CIP report based on the Fehr & Peers recommendations that are approved by Council;
2. Add a project on Portland Avenue from Carmel Terrace to Concord Avenue;
3. Add an alternative project on Carmel Terrace to the Class 1 bike path that would extend the existing sidewalk to Portland and add bike lanes or boulevards; and
4. Consider the traffic light at Miramonte and Covington in the context of the recommendations of the Traffic Calming on Collectors Master Plan, which is currently in development.

The motion carried 4-1, with Councilmember Satterlee dissenting.

Motion by Councilmember Casas, seconded by Mayor Packard, to:

1. Continue the "No Stopping" restriction and "Residential Permit Parking" trial program along Carmel Terrace and Altamead Drive until the recommended improvements on those streets have been installed;

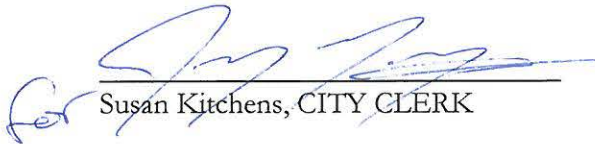
2. Authorize staff to remove the "No Stopping" restriction and terminate the "Residential Permit Parking" trial program once the improvements on Carmel Terrace and Altamead Drive have been completed; and
3. Direct staff to conduct a before-and-after access and circulation study on Carmel Terrace and Altamead Drive and report findings back to Council one year after the completion of improvements on those streets.

The motion carried 3-2, with Councilmembers Fishpaw and Satterlee dissenting.

ADJOURNMENT

Mayor Packard adjourned the meeting at 8:58 p.m.



Ronald D. Packard, MAYOR

Susan Kitchens, CITY CLERK

**MINUTES OF THE STUDY SESSION AND REGULAR MEETING OF THE CITY
COUNCIL OF THE CITY OF LOS ALTOS, HELD ON TUESDAY, FEBRUARY 14, 2012,
BEGINNING AT 5:30 P.M. AT LOS ALTOS CITY HALL, ONE NORTH SAN
ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

STUDY SESSION

ROLL CALL

PRESENT: Mayor Carpenter, Councilmembers Casas, Fishpaw, Packard and Satterlee
ABSENT: None

1. Los Altos Parks Plan

Deputy City Clerk Maginot presented the report.

Public Comment: Los Altos resident Maria Bautista commented on the content of the Parks Plan.

Councilmembers provided feedback on the Plan.

2. Homestead Road Safety Improvements, Project 09-34, and Homestead Road Medians and
Paths, Project 11-11

Associate Civil Engineer Porter presented the report.

Public Comments:

The following Los Altos residents expressed support for the project: Julie Crane, Charles Crane, Bill Crook and David Traub.

Tom Harrington, owner of Foothill Crossing, and Los Altos resident Laurel Iverson expressed concern about potential congestion caused by the installation of a traffic light.

Councilmembers generally supported moving forward with the project.

REGULAR MEETING

ROLL CALL

PRESENT: Mayor Carpenter, Councilmembers Casas, Fishpaw, Packard and Satterlee
ABSENT: None

PLEDGE OF ALLEGIANCE

Mayor Carpenter led the pledge of allegiance to the flag.

CLOSED SESSION ANNOUNCEMENT

Mayor Carpenter reported that no action was taken in the closed session meetings of January 30, January 31, February 4, February 13 and February 14, 2012.

PUBLIC COMMENTS

Los Altos resident Pierre Pasturel expressed concern for student safety on West Portola Avenue near Egan Junior High School and encouraged Council to move forward on recommendations outlined in the ITS Berkeley Traffic Study.

Los Altos Hills resident Cathie Perga expressed support for converting Main Street into a pedestrian mall.

CONSENT CALENDAR

Councilmember Satterlee pulled item number 2. Mayor Carpenter pulled item number 4. City Manager Schmitz pulled item number 5 and requested that it be continued to February 28, 2012.

Action: Upon a motion by Mayor Pro Tem Fishpaw, seconded by Councilmember Packard, the Council unanimously approved the Consent Calendar, with the exception of items number 2, 4 and 5, as follows:

1. Council Minutes

Approved the minutes of the January 24, 2012 regular meeting and January 30, 2012 special meeting.

2. Reappointment of Commissioners

Pulled for discussion (see page 3).

3. Grant Writing Committee

Disbanded the Grant Writing Committee.

4. Sign Ordinance Amendments

Pulled for discussion (see page 4).

5. Regional Public Safety Automated Information Systems

At the request of City Manager Schmitz, this item was continued to February 28, 2012.

6. Rosita Park and Rosita Avenue Improvements, Project 07-07

Adopted Resolution No. 2012-04 accepting the completion of the Rosita Park and Rosita Avenue Improvements, Project 07-07, and authorized the Engineering Services Manager to record a Notice of Completion as required by law.

7. Shoup Park/Redwood Grove Path Connection

Received the agenda report.

DISCUSSION ITEMS

8. Miramonte Avenue and Covington Road Traffic Signal, Project 09-33

Engineering Services Manager Gustafson presented the report.

Action: Upon a motion by Councilmember Packard, seconded by Mayor Pro Tem Fishpaw, the Council unanimously authorized the City Manager to execute an agreement with TJKM Transportation Consultants for the amount of \$63,692 for design and construction support services of the Miramonte Avenue and Covington Road Traffic Signal, Project 09-33.

9. Dehdari-Deris Solicitors/Peddlers Permit Appeal

Police Chief Younis presented the report and recommendation to deny the appeal.

Bahram Dehdari-Deris, the appellant, presented the arguments in support of his appeal.

Action: Upon a motion by Councilmember Packard, seconded by Councilmember Casas, the Council unanimously denied Mr. Dehdari-Deris' Solicitors/Peddlers Permit appeal.

ITEMS PULLED FROM CONSENT CALENDAR

Item number 2 was taken and heard out of order.

2. Reappointment of Commissioners

Councilmember Satterlee expressed support for reappointing James Chiang to the Traffic Commission rather than holding the pending reappointment until Council decides whether or not to merge the Planning and Traffic Commissions.

Action: Upon a motion by Councilmember Satterlee, seconded by Councilmember Packard, the Council unanimously reappointed Jon Baer to the Planning Commission and James Chiang to the Traffic Commission for four-year terms expiring in February 2016.

DISCUSSION ITEMS CONTINUED

10. Commission Appointments

Mayor Carpenter reported that an imminent resignation will create another vacancy on the Public Arts Commission.

Mayor Pro Tem Fishpaw announced that he would abstain from voting as he was out of the country during the interviews.

Action: Upon a motion by Councilmember Packard, seconded by Councilmember Satterlee, the Council appointed Zahra Ardehali to the Environmental Commission for an unexpired term expiring in February 2015 by a 4-0-1 vote (Mayor Pro Tem Fishpaw abstaining).

Action: Upon a motion by Councilmember Packard, seconded by Councilmember Satterlee, the Council appointed Robin Dickson, Harold Guthart, Les Poltrack and Roger Sievers to the Financial Commission for four-year terms expiring in February 2016 by a 4-0-1 vote (Mayor Pro Tem Fishpaw abstaining).

Action: Upon a motion by Councilmember Packard, seconded by Councilmember Satterlee, the Council appointed Nancy Ellickson to the Public Arts Commission for an unexpired term expiring in February 2013 by a 4-0-1 vote (Mayor Pro Tem Fishpaw abstaining).

Mayor Carpenter thanked all the applicants to the Commissions. She further thanked out-going Financial Commissioners John Dixon, Frank Emery, Alan Hubbard and Paul Van Buren; Traffic Commissioners Jim Davidson and Pierre Pasturel; and Grant Writing Committee Members Neysa Fligor, Eryn Johnson, Ellen Saliba and Colleen Schick for their service.

11. Comprehensive Annual Financial Report (CAFR) June 30, 2011

Finance Director Morreale presented the report.

Public Comment: Los Altos resident Andrea Eaton expressed concerns regarding potential budget increases and the effect such increases would have on the City's financial status.

Following discussion, the Council accepted the report.

ITEMS PULLED FROM CONSENT CALENDAR CONTINUED

4. Sign Ordinance Amendments

Mayor Carpenter mentioned a possible oversight in the ordinance regarding non-profit A-Frame signs and potential City-sponsored events which have differing hours than those permitted by the ordinance. Brief Council discussion ensued resulting in no modification.

Action: Upon a motion by Councilmember Satterlee, seconded by Councilmember Casas, the Council unanimously adopted Ordinance No. 2012-377 amending Chapters 9.26 and 14.68 of the Los Altos Municipal Code as related to signs.

COUNCIL REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS

Council Reports:

Councilmember Casas congratulated Councilmember Satterlee for being appointed to the Silicon Valley Regional Interoperability Authority (SVRIA) Board representing Los Altos, Mountain View and Palo Alto.

Mayor Carpenter reported that the Council Personnel Committee is reviewing current Commission and Committee Members performance and the Council ad hoc committee tasked with reviewing the structure of the Planning and Traffic Commissions will be meeting with the Chairs and Vice Chairs of those Commissions on February 16, 2012.

Mayor Carpenter congratulated Councilmember Satterlee on her appointment to the SVRIA Board and thanked her for her willingness to serve. She welcomed Lulu's and the Nature Gallery to downtown Los Altos. She reported that she attended meetings of the following groups: the Santa Clara County Library District on January 26, 2012, the Santa Clara Valley Water District on January 25, 2012, the 60th Anniversary of Incorporation Planning Committee on February 2, 2012, and the Santa Clara County Cities Association on February 9, 2012. She announced that the 60th Anniversary of Incorporation Planning Committee will meet on March 1, 2012 and that the Library photo contest deadline has been extended to February 29, 2012. She added that she held a quarterly meeting with Commission Chairs on February 13, 2012, noted that the Community Center Outreach Task Force has begun making presentations and the website, www.losaltoscommunitycenter.org, is live.

Direction Given to Commission:

At the request of Mayor Pro Tem Fishpaw, the Council directed the Traffic Commission to review restriping on West Portola Avenue near Egan Junior High School and its priority.

ADJOURNMENT

Mayor Carpenter adjourned the meeting at 8:23 p.m. in celebration of the City's 60th year of incorporation.



Jon Maginot, DEPUTY CITY CLERK



Valorie Cook Carpenter, MAYOR

**MINUTES OF A STUDY SESSION AND REGULAR MEETING OF THE CITY
COUNCIL OF THE CITY OF LOS ALTOS, HELD ON TUESDAY, MAY 22, 2012,
BEGINNING AT 6:00 P.M. AT LOS ALTOS CITY HALL, ONE NORTH SAN
ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

ROLL CALL

PRESENT: Mayor Carpenter, Councilmembers Casas, Fishpaw, Packard and Satterlee

ABSENT: None

STUDY SESSION

1. Civic Center Campus improvements

Councilmember Packard recused himself due to a financial conflict of interest (owns property within 500 feet of the Plan area), stepped down from the dais and left the chamber.

Assistant City Manager Walgren presented the report.

Public Comments

Los Altos resident Nancy Tucker supported continuing to follow the Civic Center Master Plan.

Los Altos resident Gerry Madea encouraged more focus on the cost of any improvements and prioritization with other City services.

Action: No action was taken. Councilmembers supported exploring improvements to Hillview and continuing to follow the Civic Center Master Plan.

REGULAR MEETING

PLEDGE OF ALLEGIANCE

Brownie Scouts from Troop 61261 led the Pledge of Allegiance to the flag.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Los Altos resident Bill Schick encouraged reconsideration of the First Street Streetscape project from State Street to Edith Avenue.

Los Altos residents Jeannie Bruins, Nicole Frees, Nancy Gruspe and Rick Lockyer encouraged Council to suspend design of a proposed roundabout at Fremont Avenue and Fallen Leaf Lane.

CONSENT CALENDAR

Action: Upon a motion by Councilmember Packard, seconded by Mayor Pro Tem Fishpaw, the Council unanimously approved the consent calendar, with a modification to item number 2 (changing the word “recommended” to “required” in Section 14.78.040 of Ordinance No. 2012-382), as follows:

1. Council Minutes

Approved the minutes of the May 8, 2012 regular meeting.

2. Commission restructuring ordinance amendments

Adopted Ordinance Nos. 2012-381, 2012-382 and 2012-383 modifying the Municipal Code to:

- A. Amend Chapter 14.76 to create a new Design Review Commission responsible for single-family home design and variance applications
- B. Amend Chapter 14.78 to merge the Traffic Commission responsibilities with those of the Planning Commission
- C. Change all references to the Planning Commission in Chapter 13.12 - Tentative Maps and Chapter 14.80 - Use Permits to Planning and Transportation Commission, and delete Chapter 14.64 - Architecture and Site Review Committee and Chapter 14.82 – Variances.

3. Amendments to the Municipal Code regarding City Commissions

Adopted Ordinance No. 2012-379 amending Chapter 2.08 of the Los Altos Municipal Code to establish the Bicycle and Pedestrian Advisory Commission, the Design Review Commission, and the Planning and Transportation Commission.

4. Resolution to join Bay Cities Joint Powers Insurance Authority

Approved Resolution No. 2012-12 to join Bay Cities Joint Powers Insurance Authority.

5. City of Los Altos Hazard Mitigation Annex

Adopted Resolution No. 2012-11 approving the City of Los Altos Annex to the Santa Clara County Annex to the Association of Bay Area Governments Local Hazard Mitigation Plan.

6. Annual Street Resurfacing, Project 12-01

- A. Awarded Annual Street Resurfacing, Rubberized Chip Seal, Project 12-01A to Graham Contractors, Inc. for an amount of \$118,420 and authorized the City Manager to execute a contract on behalf of the City
- B. Awarded Annual Street Resurfacing, Slurry Seal, Project 12-01B to Graham Contractors, Inc. for an amount of \$83,943.25 and authorized the City Manager to execute a contract on behalf of the City

- C. Authorized staff to include additional streets to the scope of work of Projects 12-01A and 12-01B in an amount not to exceed \$210,000.

7. Sewer Main Repair and Replacement

- A. Appropriated an additional \$88,405 from the Sewer Enterprise Fund to the South Sewer Main Replacement - Phase II, Project 11-14
B. Appropriated an additional \$104,703 from the Sewer Enterprise Fund to Fallen Leaf Sewer Main, Project 11-15
C. Appropriated an additional \$152,586 from the Sewer Enterprise Fund to Annual Sewer Main Repair FY2010-2011, Project 11-04
D. Awarded the Base Bid and Add Alternate Nos. 1 and 2 for the South Sewer Main Replacement - Phase II, Project 11-14; Fallen Leaf Sewer Main, Project 11-15; and Annual Sewer Main Repair FY2010-2011, Project 11-04 to Pacific Underground Construction, Inc. for \$1,738,736 and authorized the City Manager to execute a contract on behalf of the City.

DISCUSSION

8. Review of the proposed Miramonte Avenue and Covington Road traffic signal

Engineering Services Manager Gustafson presented the report. Nicole Nagaya of Fehr & Peers answered Council questions.

Public Comments

Los Altos residents Jade Simonson, Viviana Bardina, Ed Saadi, Josephine Skinner, Andy Bajka, Tallis Blalack, Jorge Bardina, Bruce Yang, Michele Coldiron, Kimberly Lepesh, Deb Galdes, Sarah Chang, John Walker and Ben Lipschuetz opposed the proposed traffic signal.

Los Altos residents Carol Commendatore and Jim Davidson supported the proposed traffic signal.

Action: Upon a motion by Councilmember Packard, seconded by Mayor Carpenter, the Council unanimously directed staff to return the design for the intersection without a traffic signal to Council for approval.

Mayor Carpenter called for a recess at 8:50 p.m. The meeting resumed at approximately 8:56 p.m.

9. City-wide Commercial Wayfinding Sign Program

Economic Development Manager Kleinbaum presented the report.

Public Comment: Los Altos resident Suzanne Ambiel supported the use of wayfinding signs.

Action: Upon a motion by Councilmember Casas, seconded by Councilmember Packard, the Council unanimously appointed Mayor Carpenter and Councilmember Packard to the Wayfinding

Sign Program Task Force and directed staff to notify Council of the final membership of the Task Force (as approved by Mayor Carpenter and Councilmember Packard).

10. Commission appointments

Mayor Carpenter introduced the item.

Action: Upon a motion by Councilmember Packard, seconded by Mayor Carpenter, the Council unanimously appointed the following members to the Planning and Transportation Commission (all terms expire in February of the given year): 1) Jon Baer (2nd Term expiring 2016); 2) Ronit Bodner (Unexpired Term to 2014); 3) Phoebe Bressack (1st Term expiring 2016); 4) Jim Chiang (1st Term expiring 2016); 5) Malika Junaid (1st Term expiring 2016); 6) Mike McTighe (Unexpired Term to 2014); and 7) Jerry Moison (1st Term expiring 2014) and directed staff to readvertise the vacancies on the Design Review Commission.

10.a Civic Center Ad Hoc Committee

Councilmember Packard recused himself due to a financial conflict of interest (owns property within 500 feet of the Plan area), stepped down from the dais and left the chamber.

Mayor Carpenter presented the report.

Action: The item was tabled to a future meeting.

Councilmember Packard returned to his seat on the dais.

11. Designation of Voting Delegates - League of California Cities

Action: Upon a motion by Councilmember Satterlee, seconded by Councilmember Casas, the Council unanimously designated Mayor Pro Tem Fishpaw as delegate and Mayor Carpenter as alternate for the purpose of attending and voting at the League of California Cities Annual Conference and Business Meeting September 5-7, 2012 in San Diego.

12. Update on League of California Cities efforts to pursue amendments to possible California Forward initiative

City Manager Somers presented the report.

Action: Upon a motion by Councilmember Satterlee, seconded by Councilmember Casas, the Council unanimously authorized the Mayor to send a letter regarding the California Forward initiative, as needed.

COUNCIL REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS

15. Los Altos City/Schools Issues Standing Committee

This item was taken out of order.

Councilmember Casas and Mayor Pro Tem Fishpaw presented a report on the May 15, 2012 Los Altos City/Schools Issues Standing Committee meeting.

DISCUSSION ITEMS CONTINUED

12.a Special Joint City Council-Los Altos School District Board of Trustees meeting

Councilmembers reviewed the proposed agenda for the Special Joint City Council-Los Altos School District Board of Trustees meeting on May 29, 2012.

INFORMATIONAL ITEMS

13. Consumer Price Index adjustment for sewer rates

Engineering Services Manager Gustafson presented the informational report.

14. Solid Waste Collection Fee adjustment notification

Engineering Services Manager Gustafson presented the informational report.

COUNCIL REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS

15. Los Altos City/Schools Issues Standing Committee

This item was taken out of order (see page 5).

Council Reports

Councilmember Packard reported that the Ad-hoc Contiguous Retail Committee met with downtown banks on May 21, 2012.

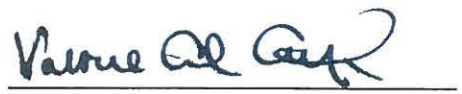
Councilmember Satterlee reported she attended the Valley Transportation Authority Policy Advisory Commission meeting on May 10, 2012. She further reported she met with the Executive Director of the Silicon Valley Regional Interoperability Authority.

Mayor Carpenter reported that the Council-approved downtown survey is underway and results are expected to be presented at the June 26, 2012 City Council meeting. She further invited attendance at the Chamber of Commerce State of the Cities Luncheon on May 23, 2012.

ADJOURNMENT

Mayor Carpenter adjourned the meeting at 10:26 p.m. in celebration of the City's 60th year of incorporation.



Jon Maginot, DEPUTY CITY CLERK

Valorie Cook Carpenter, MAYOR

**MINUTES OF A STUDY SESSION AND REGULAR MEETING OF THE CITY
COUNCIL OF THE CITY OF LOS ALTOS, HELD ON TUESDAY, JANUARY 8,
2013, BEGINNING AT 5:30 P.M. AT LOS ALTOS CITY HALL, ONE NORTH SAN
ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

ROLL CALL

PRESENT: Mayor Fishpaw, Mayor Pro Tem Satterlee, Councilmembers Bruins, Carpenter and Pepper

ABSENT: None

STUDY SESSION

1. Collector Street Traffic Calming (Fremont Avenue), Project 10-12

Transportation Projects Manager Novenario and Frederik Venter of RBF Consulting presented the report.

Public Comments:

The following Los Altos residents opposed the proposed installation of a roundabout at Fremont Avenue and Fallen Leaf Lane: Sayuri Sharper, Karl Danz, Greg Frees, Nicole Frees, David Marsh, Cheryl Reicker, Rudi Elbrecht, Frank Martin, Mike Lopez, Carl (no last name given), Bill Moniz, Craig Sharper, Rick Lockyer, Arthur Abrams, Ken Girdley, Nancy Gruspe, Kamrin Desmond, Gary Loebner and Michael Coyle.

The following Los Altos residents supported the proposed roundabout: Dennis Oliver, Al Hubbard and Joseph Ware.

Action: No action was taken; however, Council members generally supported re-evaluating other alternatives for calming traffic along the section of Fremont Avenue from Grant Road to the Sunnyvale border.

At the request of Mayor Pro Tem Satterlee, the Council requested a future agenda item to discuss opportunities to engage the neighborhood on any future projects related to the Collector Street Traffic Calming Plan.

REGULAR MEETING

PLEDGE OF ALLEGIANCE

Mayor Fishpaw led the Pledge of Allegiance to the flag.

CHANGES TO THE ORDER OF THE AGENDA

Mayor Fishpaw announced that agenda item number 7 would be heard before item number 6.

PUBLIC COMMENTS

Karen Van DeVanter addressed traffic around Blach Intermediate School and requested the Council remove the No Parking/No Stopping signs along Carmel Terrace.

Michael McTighe, representing GreenTown Los Altos, invited the community to a creek care workshop on January 13, 2012.

Joe Eyre, representing the Los Altos Community Foundation, invited the City and community to utilize the Los Altos Mediation Program.

CONSENT CALENDAR

Councilmember Bruins pulled item number 3 and Councilmember Pepper pulled item number 5.

Action: Upon a motion by Councilmember Carpenter, seconded by Councilmember Bruins, the Council unanimously approved the Consent Calendar, with the exception of item numbers 3 and 5, as follows:

1. Council Minutes

Approved the minutes of the December 11, 2012 regular meeting.

2. 2013 City Council assignments

Accepted the Mayor's appointments to local and regional boards and Council Committees for 2013.

3. Los Altos Public Arts Commission Mission Statement

Pulled for discussion (see page 5).

4. Sewer Collection System Upgrade, Project 13-10 and Annual Sewer Repair, Project 13-04

Authorized the City Manager to execute Amendment No. 2 to the agreement with CSG Consultants, Inc. for an amount not to exceed \$115,300 for design and construction support services of the Sewer Collection System Upgrade, Project 13-10 and the Annual Sewer Repair, Project 13-04.

5. Ground Floor Office Uses in Woodland Plaza

Pulled for discussion (see page 5).

DISCUSSION ITEMS

7. Single Use Plastic Bags and Polystyrene Containers (taken out of order)

Senior Engineer Lind presented the report.

Public Comments:

The following supported preparing ordinances to ban single use plastic bags and polystyrene containers: Gary Hedden and Michael McTighe, representing GreenTown Los Altos; Sybil Cramer, representing the PTSA Go Green Committee at Los Altos High School (LAHS); Merideth Soward, Roya Samani and Sruthi Jayakumar, representing the LAHS Green Team; and Galen Rosenberg, representing LAHS.

Councilmember Carpenter opposed requiring businesses to charge for paper bags.

Action: Motion made by Councilmember Pepper, seconded by Mayor Pro Tem Satterlee, to direct staff to prepare an ordinance to prohibit dispensing single use plastic bags at checkout stands of large retail establishments, including having a \$.10 charge for thick plastic or paper bags to be effective April 22, 2013. Councilmember Pepper amended the motion to direct staff to prepare an ordinance to prohibit single use plastic bags for larger retail establishments (larger than 5,000 square feet) by April 22, 2013 and all retail establishments by October 13, 2013. The motion, as amended, passed 4-1, with Councilmember Carpenter dissenting.

Action: Upon a motion by Councilmember Pepper, seconded by Mayor Pro Tem Satterlee, the Council unanimously directed staff to work with other public agencies in Santa Clara County to prepare a CEQA review to prohibit the use of polystyrene food containers.

Action: Motion made by Councilmember Pepper, seconded by Mayor Pro Tem Satterlee, to appropriate \$30,000 from the Solid Waste Fund for implementation of the ordinances. Councilmember Pepper withdrew the motion. The Council generally directed staff to prepare a cost breakdown of the money proposed to be used to implement the ordinances.

6. Miramonte Avenue and Covington Road Intersection Improvements, Project 09-33

Public Works Director Gustafson introduced the item and Transportation Projects Manager Novenario presented the report.

Public Comments:

Los Altos resident Carol Commendatore encouraged the Council to install a right turn lane on northbound Miramonte Avenue.

Los Altos residents Michael McTighe, Sara Payne and Bill Crook supported removing the right turn lane from northbound Miramonte Avenue.

Los Altos resident Leona Peery opposed alternatives 1a and 1b.

Los Altos resident Cindy Andrews encouraged returning to previous traffic patterns and utilizing alternate entrances to Blach Intermediate School.

Los Altos residents Willem de Lange and Steven Permut supported alternative 2a.

Los Altos resident Michele Coldiron questioned the length of the sidewalk along Miramonte Avenue and encouraged a shorter sidewalk.

Los Altos resident Leo Torreano supported the alternatives to a traffic signal.

Los Altos resident Jorge Bardina encouraged the Council to take no action but to engage the public more.

Los Altos resident Jeff Nilles supported minimal improvements at the intersection.

Los Altos resident Dale Scott encouraged the Council to allow right turns onto Eastwood Drive and to remove the No Parking/No Stopping signs on Carmel Terrace.

Action: No action was taken; however, Council generally directed staff to proceed with alternative 2a with the following directions: 1) examine how large the landing area for pedestrians will be; 2) design a way to prevent cars from using the bicycle lane as a right turn lane on northbound Miramonte Avenue; 3) send the design to the Bicycle and Pedestrian Advisory Commission (BPAC) and Planning and Transportation Commission prior to Council review; 4) add a crosswalk across Miramonte on the north side of the intersection; 5) take measures to adequately engage the Blach School community; and 6) engage the homeowners at the intersection regarding impacts to their properties.

Mayor Fishpaw called for a recess at 9:22 p.m. The meeting resumed at 9:30 p.m.

8. Draft wayfinding sign design concept

Economic Development Manager Kleinbaum presented the report.

Public Comments:

Los Altos resident Suzanne Ambiel expressed concerns that the wayfinding sign program had not been reviewed by BPAC and encouraged the inclusion of signs for non-vehicular traffic.

Los Altos resident Jim Wing encouraged the Council to avoid adding signs that worsen safety conditions for pedestrians and to reduce the costs of the program.

Los Altos resident Michael McTighe encouraged the inclusion of signs at additional entry points to the City.

Action: No action was taken; however, Council generally directed staff to move forward with estimating the costs of the program.

ITEMS PULLED FROM CONSENT CALENDAR

3. Los Altos Public Arts Commission Mission Statement

Councilmember Bruins suggested simplifying the proposed mission statement and provided sample language.

Action: The Council directed staff to work with the Public Arts Commission to incorporate Council comments in a revised mission statement.

5. Ground Floor Office Uses in Woodland Plaza

Councilmember Pepper expressed concerns that the proposed ordinance did not prevent existing retail space over 5,000 square feet from converting to office space.

Action: The Council directed staff to amend the ordinance to include language to prevent existing retail space over 5,000 square feet from converting to office space.

DISCUSSION ITEMS CONTINUED

9. LASD Superintendent's Enrollment Growth Task Force

Action: No action was taken.

COUNCIL AND STAFF REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS

Staff Report

City Manager Somers announced staffing changes at the Santa Clara County Library District and reported that Jane Cronkhite would return as Librarian at the Los Altos Library.

Council Reports

Councilmember Carpenter announced that applications for Commissions and Committees are due on January 25, 2013 and Council will interview applicants on February 5, 2013. She further reported that she would have a report on communications with the Post Office on Miramonte Avenue for the January 22, 2013 meeting.

Future Agenda Items

At the request of Mayor Pro Tem Satterlee, the Council requested a future agenda item to review flooding and mitigation measures.

At the request of Councilmember Bruins, the Council requested a future agenda item to discuss circulation project review practices for the Bicycle and Pedestrian Advisory Commission and the Planning and Transportation Commission and the interaction between the two Commissions.

ADJOURNMENT

Mayor Fishpaw adjourned the meeting at 10:59 p.m.


Jarrett Fishpaw, MAYOR
Jon Maginot, CITY CLERK

**MINUTES OF THE MEETING OF THE CITY COUNCIL OF THE CITY
OF LOS ALTOS, HELD ON TUESDAY, JUNE 9, 2015, BEGINNING AT
7:00 P.M. AT LOS ALTOS CITY HALL, 1 NORTH SAN ANTONIO ROAD,
LOS ALTOS, CALIFORNIA**

ESTABLISH QUORUM

PRESENT: Mayor Pepper, Mayor Pro Tem Bruins, Councilmembers Mordo, Prochnow and Satterlee

ABSENT: None

PLEDGE OF ALLEGIANCE

Mayor Pepper led the Pledge of Allegiance to the flag.

CLOSED SESSION ANNOUNCEMENT

1. Public Employment: City Attorney Performance Review and Labor Negotiations
Pursuant to Government Code Section 54957(b) and 54957.6

Mayor Pepper reported that no action was taken during the Closed Session meeting.

CHANGES TO THE ORDER OF THE AGENDA

Item number 9 was continued to a future meeting.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Los Altos residents Bruno Querenet, David Johnson and Sara Johnson requested the Council agendaize a discussion regarding the Stevens Creek Trail Feasibility Study.

CONSENT CALENDAR

Action: Upon a motion by Councilmember Satterlee, seconded by Mayor Pro Tem Bruins, the Council unanimously approved the Consent Calendar, as follows:

1. Approved the minutes of the May 26, 2015 regular meeting.
2. Adopted Resolution No. 2015-13, accepting completion of the Municipal Service Center Driveway, Project 13-06 and authorized the Public Works Director to record a Notice of Completion as required by law.
3. Adopted Resolution No. 2015-14, authorizing the increase of Solid Waste Collection Rates by 2.86% effective July 1, 2015.

4. Adopted Ordinance No. 2015-408, amending the zoning code to allow emergency shelters as a permitted use in the CT district and to establish parking requirements for such uses; and adopted Ordinance No. 2015-409, amending the zoning code to allow single-room occupancy housing as a conditional use in the CT District.

DISCUSSION ITEMS

5. Review the City's Special Event sponsorship levels, and direct staff accordingly

City Clerk/Assistant to the City Manager Maginot presented the report.

Public Comments

Los Altos residents Dennis Young and David Smith, representing the Los Altos Rotary Club, requested Council continue to sponsor the Fine Art in the Park event.

Los Altos resident Marie Backs, representing the Festival of Lights Parade Association, requested Council continue to sponsor the Festival of Lights Parade.

Nancy Dunaway, representing the Los Altos Village Association, requested Council continue to sponsor the various Los Altos Village Association events.

Los Altos resident Ken Munro, Los Altos High School students Meg Enthoven, Jennifer Chin, Douglas Curtis and Sonnet Phelps, and Suzanne Woolfolk, representing Los Altos High School, requested Council sponsor the Los Altos High School Homecoming Parade at a 100% sponsorship level.

Derek Lubich, representing the Los Altos Kiwanis Club, requested Council continue to sponsor the Pet Parade.

Laura Bajuk, representing the Los Altos History Museum, thanked the City for its prior sponsorship of the now defunct Antique and Collectibles Faire.

Action: Motion made by Councilmember Prochnow, seconded by Councilmember Mordo, to approve the current level of sponsorships for special events with the exception that the Los Altos High School Homecoming Parade be classified as a Type C event.

Councilmember Mordo offered an amendment, which was not accepted, to classify the Easter Egg Hunt as a Type C event. Councilmember Satterlee offered an amendment, which was accepted, to remove the Antique and Collectibles Faire.

The motion, as amended, passed unanimously.

6. Receive an update on the Blach Neighborhood Traffic Study; and direct staff regarding intersection improvements at Miramonte Avenue and Covington Road

Public Works Director Chan presented the report.

Public Comments

Los Altos residents Rebecca Lowell, Willem de Lange, Viviana Bardina, Tallis Blalack, Katherine Weller, Andy Bajka, Pushkar Hingwe, Madhu Dhar, Monica Jain, Elana Joffe and John Walker opposed installation of a traffic signal at the intersection of Miramonte Avenue and Covington Road.

Los Altos residents Emmett Hearn, Amy Chao and Karen Rau expressed concerns regarding traffic on Covington Road.

Los Altos resident Mary Anne James supported the installation of a traffic signal at the intersection of Miramonte Avenue and Covington Road.

Los Altos resident Ruth Hearn encouraged the removal of traffic restrictions on Eastwood Drive.

Los Altos resident Kathy Stiles encouraged the installation of a crosswalk on the northern leg of Miramonte Avenue and Covington Road and the removal of traffic restrictions on Carmel Terrace and Altamead Drive.

Los Altos resident Mina Sharma encouraged the removal of traffic restrictions on Carmel Terrace and Altamead Drive.

Los Altos resident Sharon Blechman encouraged the City to address safety issues at the intersection of Miramonte Avenue and Covington Road now prior to installing a traffic signal.

Los Altos resident Wendy Weber encouraged the Council to leave the traffic restrictions on Carmel Terrace and Altamead Drive.

Los Altos resident Tamara Logan explained that the Los Altos School District cannot mitigate traffic at the intersection of Miramonte Avenue and Covington Road.

Los Altos resident Tom Holmes encouraged making the traffic signal at Grant Road and Covington Road a three-way signal.

Los Altos resident Michael Simon opposed defunding the Carmel Terrace Pathway project and supported making the traffic signal at Grant Road and Covington Road a three-way signal.

Action: Council members supported continuing with plans for intersection improvements at Miramonte Avenue and Covington Road without a traffic signal.

Mayor Pepper recessed the meeting at 9:23 p.m. The meeting resumed at 9:33 p.m.

7. Receive a presentation of results from Godbe Research regarding the community survey on Downtown, and direct staff accordingly

City Clerk/Assistant to the City Manager Maginot presented the report and Bryan Godbe of Godbe Research presented the results of the community survey on Downtown.

8. Receive an update on State Route 85 Express Lanes Project and multi-agency mass transit coalition efforts, and direct staff accordingly

Public Works Director Chan presented the report. John Ristow of Valley Transportation Authority presented an update on the State Route 85 Express Lanes Project.

Public Comments

Cupertino Mayor Rod Sinks encouraged the Council to participate in a multi-agency coalition to explore options for the State Route 85 corridor.

Omar Chatty supported adding a lane to State Route 85.

Action: Council members generally supported participating in a multi-agency coalition, which would develop into a Policy Advisory Board to look at options for the State Route 85 corridor at the same time that the Valley Transportation Authority develops a design for express lanes on State Route 85.

9. Review and provide comments on the vision, goals, policies and design guidelines of the Pedestrian Master Plan

This item was continued to a future meeting.

10. Receive an update on City of Los Altos agency water conservation efforts and approve Level 3 water reduction measures and prioritization

Public Comment: Laura Bajuk, representing the Los Altos History Museum, opposed reducing the watering of the Civic Center orchard by 75%.

This item was continued to a future meeting.

11. Adopt Resolution No. 2015-15, approving water conservation measures

Assistant City Manager Logan presented the report.

Action: Upon a motion by Councilmember Satterlee, seconded by Mayor Pro Tem Bruins, the Council unanimously adopted Resolution No. 2015-15, approving water conservation measures and directed staff to provide clarification on restrictions for landscape watering and an analysis of potential changes to the Municipal Code related to requiring pool covers and/or limiting the depth of new pools.

12. Define those lands to be discussed by the City/LASD Public Lands Committee

Public Comment: Los Altos resident Derek Pitcher encouraged the Council to adopt a measure requiring an election to change the nature of any City park.

Action: Council members defined the area of Hillview Park to be excluded from discussions by the Committee as the land currently occupied by the Community Center, baseball and soccer fields, and adjoining parking lot.

13. Review the City's appointment to the Los Altos School District Citizens' Advisory Committee for Finance, and direct staff accordingly

This item was continued to a future meeting.

COUNCIL AND STAFF REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS

Council reports

Councilmember Satterlee announced a meeting of the Downtown Buildings Committee on June 18, 2015.

Councilmember Mordo reported the Santa Clara County Library District JPA Board had placed a cap on the formula for distribution of funds to libraries within the District and authorized a beneficiary committee for funds received for the Los Altos Library.

Mayor Pro Tem Bruins reported three public meetings regarding the Stevens Creek Trail Feasibility Study were held. She and Councilmember Satterlee requested the City/Los Altos School District Schools Issues Standing Committee discuss traffic around the Blach Intermediate School neighborhood.

Councilmember Prochnow reported she attended an event at Egan Junior High School on June 4, 2015. She further announced the Los Altos Sister Cities Board would consider dissolution at its June 18, 2015 meeting.

Staff report

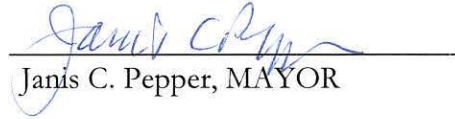
City Manager Somers reported staff is working with Larry Tramutola regarding a potential Community Center bond election and that a report would be presented to Council on June 23, 2015.

ADJOURNMENT

Mayor Pepper adjourned the meeting at 11:23 p.m.



Jon Maginot, CMC, CITY CLERK



Janis C. Pepper, MAYOR

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF
THE CITY OF LOS ALTOS, HELD ON TUESDAY, DECEMBER 11, 2018,
BEGINNING AT 7:00 P.M. AT LOS ALTOS CITY HALL, 1 NORTH SAN
ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

ESTABLISH QUORUM

PRESENT: Mayor Lee Eng, Vice Mayor Pepper, Councilmembers Bruins, Enander and Fligor

ABSENT: None

PLEDGE OF ALLEGIANCE

Presented by Junior Girl Scouts, Troop 60799

SPECIAL ITEM

- A. Resolution No. 2018-47: Declaration of election results and canvass of returns: Adopt Resolution No. 2018-47 declaring the results of the November 6, 2018 General Municipal Election and declaring the results to be final (J. Maginot)

Action: Upon a motion by Vice Mayor Pepper, seconded by Councilmember Bruins, the Council unanimously adopted Resolution No. 2018-47 declaring results of the November 6, 2018 General Municipal Election and declaring the results to be final.

CHANGES TO THE ORDER OF THE AGENDA

None

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

The following Los Altos residents provided public comment: Laura Teksler, speaking on behalf of the Environmental Commission, and John A. Keyes.

CONSENT CALENDAR

Mayor Lee Eng requested the Council conduct a separate vote on item 1.

Councilmember Enander pulled item 3A.

Mayor Lee Eng pulled item 2.

Upon a motion by Councilmember Bruins, seconded by Vice Mayor Pepper, the Council unanimously approved the Consent Calendar, with the exception of items 1, 2, and 3A, as follows:

1. Council Minutes: Approve the minutes of the November 27, 2018 regular meeting – *pulled for a separate vote (see page 2)*.
2. 2019 City Council meeting schedule: Approve the 2019 City Council meeting schedule (S. Henricks) – *pulled for discussion (see page 3)*.

3. 2019 City Council assignments: Accepted the Mayor's appointments to local and regional boards and Council Committees for 2019.
- 3A. Authorizing a Letter of Support for an appointment to the Board of Directors of the Metropolitan Transportation Commission: Authorize the Mayor to sign a letter of support for Councilmember Bruins to be reappointed to the MTC Board – *pulled for discussion (see page 3)*.
4. Sewer Line replacement under the Santa Clara Valley Water District Box Culvert on Mountain View Avenue, Project WW01010: Appropriated and approved \$16,881.09 from the Sewer Fund to the Capital Improvement Project WW01010 to be paid as additional reimbursement to the Santa Clara Valley Water District for the City's sewer line replacement under the District's Box Culvert on Mountain View Avenue to account for higher costs due to unforeseen conditions.

ITEM PULLED FOR SEPARATE VOTE

1. Council Minutes: Approve the minutes of the November 27, 2018 regular meeting

Action: Upon a motion by Vice Mayor Pepper, seconded by Mayor Lee Eng, the Council approved the minutes of the November 27, 2018 regular meeting by the following vote: AYES: Pepper, Lee Eng, Bruins; NOES: None; ABSENT: None; ABSTAIN: Enander, Fligor.

DISCUSSION ITEM

5. Veteran's Community Plaza Shade Structure Project CF 01019: Accept the \$11,000 cash donation from the Rotary Club of Los Altos; appropriate an additional \$29,000 to the Veteran's Community Plaza Shade Structure, Project CF01019; and authorize the City Manager to execute a professional services agreement between the City of Los Altos and Verde Design Inc. in an amount not to exceed \$21,000 for landscape architecture services for the CIP project CF01019

Special Projects Manager Brees presented the report.

Public Comment: The following Los Altos residents provided public comment: Ron Labetich, Jerry Moison, and Maddy McBirney.

Direction: The Council directed staff to scope out the project and engage a landscape architect to prepare potential design alternatives. Designs will be reviewed by the Arts Commission and Parks and Recreation Commission, which will make recommendations to City Council. City Council will review and approve final design. Council directed staff to include the following elements in the design scope: provide a durable, flexible shade solution focused on placemaking and the surrounding seating areas that considers inclusion of or future placement of lighting, sound, and heating, while considering the potential interference of permanent structures on activities that take place in Veteran's Community Plaza, such as the tree and menorah lighting ceremonies, the view of the clock tower, and pedestrian activity. Council also directed staff to keep the complete cost of the project within the \$60,000 budget.

STUDY SESSION

6. Carmel Terrace Update and Discussion: Receive update and provide direction to staff

Transportation Services Manager Bodduna and Interim Public Works Director Lamm presented the report.

Public Comment: The following Los Altos residents provided public comment: Beverly Shengulet-Youlton, Viviana Bardina, speaking on behalf of herself and Chris Nagao, Bill Sheppard, Dalit Hod, Carol Commendatore, Ted Rado, Willem de Lange, speaking on behalf of himself and Margaret Goossens, Cindy Andrews, Harry Boadwee, Paul Marcos, Fred Linker, Jeff Anderson, Ed Saadi, speaking on behalf of himself and Sarah Chang, and Michael Simon.

Direction: The Council directed staff to coordinate a facilitated joint study session with the Complete Streets Commission and Council that includes Law Enforcement staff, PTA groups, neighborhood and school district representatives at Blach School. The goal of the study session is to collect input to help identify and develop potential options. They further directed staff to engage a consultant to provide renderings and drawings at the meeting to help guide the discussion and provide opportunity for input.

Mayor Lee Eng recessed the meeting at 10:00 p.m. The meeting resumed at 10:05 p.m.

7. CASA Proposal – The Committee to House the Bay Area: Discuss the elements of the CASA Housing Compact and provide direction to staff as needed

City Manager Jordan introduced the item.

Public Comment: Los Altos resident Gary Hedden provided public comment.

Motion: Upon a motion by Councilmember Enander, seconded by Vice Mayor Pepper, the Council unanimously authorized the Mayor to send a letter to the MTC, ABAG, CASA Task Force, and other related elected officials and Cities Associations generally modeled on the content in the letter from the City of Sunnyvale, with relevant modifications as needed, that generally opposes the Compact in its current form.

ITEMS PULLED FOR DISCUSSION

2. 2019 City Council meeting schedule: Approve the 2019 City Council meeting schedule

Action: Upon a motion by Vice Mayor Pepper, seconded by Councilmember Fligor, the Council unanimously approved the 2019 City Council meeting schedule, pending the addition of a regular meeting to be held on August 13, 2019.

3A. Authorizing a Letter of Support for an appointment to the Board of Directors of the Metropolitan Transportation Commission: Authorize the Mayor to sign a letter of support for Councilmember Bruins to be reappointed to the MTC Board

Action: Motion made by Councilmember Fligor, seconded by Councilmember Bruins, to authorize the Mayor to sign a letter of support for Councilmember Bruins to be reappointed to the MTC Board.

Discussion: Councilmember Enander expressed concerns that the term of the appointment is four years and Councilmember Bruins will only be able to serve for two years. Mayor Lee Eng stated she would abstain from the vote, as she sits on the committee that will be making the appointment.

Action: The motion passed as originally stated by the following vote: AYES: Pepper, Bruins, Fligor; NOES: Enander; ABSENT: None; ABSTAIN: Lee Eng.

Due to her abstention, Mayor Lee Eng directed Vice Mayor Pepper to sign the letter.

APPROVED ITEMS RECONSIDERED

3. 2019 City Council assignments: Accept the Mayor's appointments to local and regional boards and Council Committees for 2019

Action: Upon a motion by Councilmember Bruins, seconded by Councilmember Fligor, the Council voted to reconsider agenda item 3 by the following vote: AYES: Pepper, Bruins, Fligor, Lee Eng; NOES: Enander; ABSENT: None; ABSTAIN: None.

Action: Upon a motion by Councilmember Bruins, seconded by Councilmember Fligor, the Council voted to allow Councilmember Bruins to assume the position on the Valley Transportation Authority – State Route 85 Corridor Policy Advisory Board and Councilmember Fligor to assume the position on the Grand Boulevard Initiative Task Force, by the following vote: AYES: Enander, Pepper, Bruins, Fligor, Lee Eng; NOES: None; ABSENT: None; ABSTAIN: None.

COUNCIL/STAFF REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS

Councilmember Enander reported that she received a card about a community meeting being held with respect to a project proposal with an incorrect meeting date and asked what the City Council can do about it.

Vice Mayor Pepper attended the Joint Volunteer Service Award luncheon and the Cities Association Holiday Party on December 7, 2018.

The Council asked that the Mayor send a letter to Mountain View – Los Altos High School District encouraging them to consider the inclusion of adequate parking while they are considering their expansion project and to share with City staff their construction management plan.

Councilmember Bruins reported that she attended the MTC workshop on November 28 and 29, 2018.

Councilmember Fligor reported that she and Councilmember Enander met with City staff at a Brown Bag Lunch on December 6, 2018.

Mayor Lee Eng encouraged the respective Council representatives to begin working with the Los Altos School District and Cupertino Union School District Committees to identify a 2019 meeting schedule.

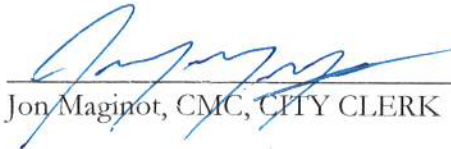
City Manager Jordan informed the Council that the Popular Annual Financial Report was published.

Future Agenda Items

Mayor Lee Eng requested that a discussion on SB-50 be held during the January 8, 2019 meeting.

ADJOURNMENT

Mayor Lee Eng adjourned the meeting at 11:12 p.m.



Jon Maginot, CMC, CITY CLERK

Lynette Lee Eng, MAYOR



STUDY SESSION

Agenda Item # 1

AGENDA REPORT SUMMARY

Meeting Date: May 28, 2019

Subject: Blach Intermediate School Neighborhood Traffic and Parking Circulation

Prepared by: Jaime O. Rodriguez, Consultant – Transportation Division

Reviewed by: Aida Fairman, Interim Engineering Services Director

Approved by: Chris Jordan, City Manager

Attachments:

1. December 11, 2018 City Council Staff Report
2. Blach School Existing Conditions – Traffic Circulation

Initiated by:

City Council

Previous Council Consideration:

Traffic circulation and parking in the neighborhoods around Blach Intermediate School is an on-going discussion item for the City Council with prior discussions on January 4, 2011; February 14, 2012; May 22, 2012; January 8, 2013; June 9, 2015 and December 11, 2018

Fiscal Impact:

To be determined depending on Council direction.

Environmental Review:

Not applicable [or Text here.]

Policy Question(s) for Council Consideration:

- Should the City discontinue or make permanent existing traffic and parking restrictions in and around the Blach School neighborhoods.
- Should the City consider additional bicycle and pedestrian safety improvements around Blach School?

Summary:

- A one-year pilot project was established in 2009 imposing restrictions on stopping and parking on Carmel Terrace/Altamead Drive
- Signage from the pilot project remains, however it is not enforced
- A comprehensive traffic study was prepared in 2011 identifying projects to improve pedestrian and bicycle safety in the area
- CIP Project TS-01050 Carmel Sidewalk Gap Closure was funded in FY 2018/19 but is currently recommended for deferral until FY 2020/21 due to staff resource limitations

Reviewed By:

City Manager

CJ

City Attorney

CD

Finance Director

SE



Subject: Blach Intermediate School Neighborhood Traffic and Parking Circulation

- Joint Study Session between City Council and Complete Streets Commission to discuss project on May 28, 2019

Staff Recommendation:

Receive updates on existing conditions in the neighborhoods around Blach Intermediate School



Subject: Blach Intermediate School Neighborhood Traffic and Parking Circulation

Purpose

Joint study session between Los Altos City Council and Complete Streets Commission to discuss traffic and parking in the neighborhoods around Blach Intermediate School.

Background

Traffic circulation and parking around Blach Intermediate School / Bullis Charter School is an on-going discussion topic with the City Council due to resident concerns regarding traffic instruction and traffic safety. Past traffic circulation and parking measures deployed around the school area include:

- *Covington Road Time-of-Day Bicycle Lanes*
Bicycle lanes on Covington Road with No Parking restrictions are provided between “8AM – 9AM and 3PM – 4 PM on School Days” between Miramonte Avenue and western periphery of Blach Intermediate School. This allows shoulder areas of Covington Road to be dedicated for student bicycle use during school commute periods and preserves roadway space for on-street parking during other periods of the day and on weekends.
- *Covington Road No Parking Restrictions along School Frontages*
The immediate school frontages of Blach Intermediate School and Bullis Charter School are signed with “No Parking 3PM – 4 PM School Days” restrictions to help accommodate vehicle queuing as parents wait for students being picked up after school. The time-of-day bicycle lanes on Covington Road are dropped along the school frontages.
- *Miramonte Avenue and Eastwood Drive, Time-of-Day Turn Restrictions*
The northbound approach of Miramonte Avenue is signed with No Right Turn time-of-day turn restrictions between 7AM – 10AM on Monday – Friday to help limit traffic intrusion onto Eastwood Drive and the connecting courts. The turn restrictions aim to keep motorists on Miramonte Avenue towards Covington Road.
- *Altamead Drive Time-of-Day Parking Restrictions*
Altamead Drive in the Carmel Terrace neighborhood is immediately adjacent to the back side of Blach Intermediate School. Both sides of Altamead Drive along the school frontage are signed with “No Stopping 7AM – 10AM School Days” parking restrictions without an A-permit neighborhood parking permit pass.
- *Altamead Drive – No Blach School Drop Off signage*
Altamead Drive is signed with “No Blach School Drop Off” signage.

The Altamead Drive time-of-day and school drop off signage restrictions are not actively enforced by the Los Altos Police Department.



Subject: Blach Intermediate School Neighborhood Traffic and Parking Circulation

Lastly, the City initiated a traffic signal installation project at Miramonte Avenue & Covington Road that was later terminated due to community concerns.

Discussion/Analysis

The joint study session with the Los Altos City Council and Complete Streets Commission is being organized to allow the City Council and Commission to discuss the next steps regarding traffic circulation and to determine whether to retain the current parking restrictions among the various neighborhoods surrounding Blach Intermediate School.

The City has retained Traffic Patterns to provide an assessment of the current traffic circulation and parking restrictions discussed above and they will provide additional recommendations at the Study Session.

Options

- 1) Retain Existing Traffic Circulation and Parking Restrictions – this option retains all previous traffic circulation and parking restrictions implemented in prior years and ends further analysis efforts regarding traffic circulation and parking around Blach Intermediate School

Advantages: Preserves existing restrictions implemented with prior community input

Disadvantages: No enforcement of existing restrictions limits the effectiveness of the restrictions leading to on-going frustration by residents

- 2) Continue Monitoring Traffic Circulation and Parking – this option also preserves the existing traffic circulation and parking restrictions around Blach Intermediate School and provides an opportunity for future analysis pending community interest. A follow-up City Council agenda report will be provided approximately one-year from now

Advantages: Preserves existing restrictions implemented with prior community input; allows the City and community an additional opportunity for the consideration of additional improvements

Disadvantages: No enforcement of existing restrictions limits the effectiveness of the restrictions leading to on-going frustration by residents

Recommendation

Receive updates on existing conditions in the neighborhoods around Blach Intermediate School.



STUDY SESSION

Agenda Item # 6

AGENDA REPORT SUMMARY

Meeting Date: December 11, 2018

Subject: Carmel Terrace Update and Discussion

Prepared by: Aruna Bodduna, Transportation Services Manager

Reviewed by: Chris Lamm, Interim Public Works Director

Approved by: Chris Jordan, City Manager

Attachment(s):

None

Initiated by:

City Council

Previous Council Consideration:

January 4, 2011; February 14, 2012; May 22, 2012; January 8, 2013; June 9, 2015

Fiscal Impact:

To be determined depending on Council direction

Environmental Review:

To be determined depending on Council direction

Policy Question(s) for Council Consideration:

- Should City continue or make permanent “No Stopping” and/or permit parking restrictions on Carmel Terraces/Altamead Drive?
- Should City consider additional bicycle safety improvements on Carmel Terrace/Altamead Drive?

Summary:

- A one-year pilot project was established in 2009 restricting stopping and parking on Carmel Terrace/Altamead Drive
- Signage from the pilot project remains, however is not enforced
- A comprehensive traffic study was prepared in 2011 identifying projects to improve pedestrian and bicycle safety in the area
- CIP project TS-01050 Carmel Sidewalk Gap Closure was funded in FY 2018/19 to improve pedestrian safety on Carmel Terrace



Subject: Carmel Terrace Update and Discussion

Staff Recommendation:

Receive update and provide direction to staff



Subject: Carmel Terrace Update and Discussion

Purpose

Carmel Terrace Update and Discussion.

Background

Traffic safety, congestion and flow in the greater Blach School neighborhood have been a concern for stakeholders dating back to 2001. The first traffic calming strategy meeting occurred in August of 2002 and focused on reducing cut-through traffic on Eastwood Drive. Ultimately in 2005, the Eastwood Drive Neighborhood Traffic Management Plan (NTMP) was implemented limiting right turning movements from Miramonte Avenue between 7:00 a.m. and 10:00 a.m. on school days.

In May of 2007, a second NTMP process began involving Carmel Terrace and Altamead Drive as a result of neighborhood concerns related to student safety, increased traffic volumes and drop offs at the rear of Blach School. The NTMP expanded to include Miramonte Avenue between Portland and Covington Road, and Portland Avenue between Grant Road and Miramonte Avenue. This plan was presented to the Traffic Commission on July 21, 2009 and was not supported because of lack of agreement between residents and staff. At the November 10, 2009 Council meeting, Council acknowledged support of the neighborhood and authorized staff to suspend the Neighborhood Traffic Management Plan project process for Carmel Terrace for one year and implement an experimental No Drop-off Zone on Carmel Terrace and Altamead Drive. This one-year pilot included:

- Installation of “No Stopping” signs near the back of Blach Middle School with a 7:00 a.m. to 10:00 a.m. limit and a second sign stating, “Residential Permit Excepted”.
- Administration of a residential parking permit program by the Carmel Terrace – Altamead Drive Neighborhood Association (CANA) for a one-year trial period.
- No continuing commitment of enforcement of the signage by Los Altos PD during the initial one-year period.
- Determination at the end of the one-year period as to whether the signage will remain in place or be removed.

This trial program caused numerous citizens to voice their concerns to staff and Council. Consequently, Council directed staff to conduct a comprehensive traffic study for the greater Blach School area. The one-year trial program was extended by Council until they received the final report. On January 4, 2011, the final traffic study prepared by Fehr & Peers, Transportation Consultants, was presented to the Council. The purpose of this study was to evaluate traffic patterns and identify physical improvements to improve students’ safety walking/biking to/from school and improve vehicular circulation for the greater Blach Intermediate School (Blach) neighborhood.

The study recommended projects to improve safety and categorized them into three tiers. The first level of improvements, those that have the largest impact to students’ safety and circulation, are recommended as part of Tier 1. The second level of improvements are recommended Tier 2 and third



Subject: Carmel Terrace Update and Discussion

level as Tier 3. Three projects from Tier 1, one project from Tier 2 and one project from Tier 3 were originally programmed into the Capital Improvement Plan: Miramonte Avenue/Covington Road Intersection Improvements (Tier 1); Covington Road Class I Pathway (Tier 1); Carmel Terrace Class I Pathway (Tier 1); Miramonte Avenue Path project (Tier 2) and Miramonte Avenue/Berry Avenue intersection improvements (Tier 3). The status of these projects is described below.

- **Miramonte Avenue/Covington Road intersection improvements:** The original improvements recommended for the intersection of Miramonte Avenue and Covington Road included building out the corners to improve pedestrian and bicycle refuge, adding a crosswalk across the north leg of the intersection and installing a traffic signal. A traffic signal at this location was warranted and would alleviate the traffic congestion. However, based on public feedback, at its May 22, 2012 meeting, City Council directed staff to proceed with the improvements at the intersection without a traffic signal. This item was reconsidered at the June 9, 2015 Council meeting to discuss the impact of Los Altos School District (LASD) Initial Study/Mitigated Negative Declaration (IS/MND). The additional trips generated from the project would worsen the performance of the intersection and have a significant impact. Installation of the traffic signal would improve the intersection performance and reduce the project impact to less than significant. However, Council supported continuing with the previous plans for intersection improvements at Miramonte Avenue and Covington Road without a traffic signal.
- **Covington Road Class I Pathway:** The Covington Road Class I Pathway, Project CF-01005, was approved as part of the Fiscal Year 2013/14 Capital Improvement Program (CIP). The original CIP project scope was to construct a Class I Pathway on the south side of Covington Road. Considering input from the Blach PTA and affected residents, Class II and Class III bicycle facility options were evaluated and presented to the community and Complete Streets Commission (CSC, then BPAC). After analyzing the options and considering the input from the residents, staff recommended establishing a restricted hours bike lane and installing improved sidewalks. While this option serves those that are traveling to school in a safer manner than a Class III bike route, the impacts to parking are minimized. On March 8, 2016, Council directed staff to move forward with improvements as recommended by staff and to examine aligning the restricted parking hours with the flow of traffic with the goal of minimizing impacts to parking. Construction of this project has been completed with a time restricted Class II bicycle lane. Parking in the bicycle lane is restricted for one hour in the eastbound direction in the morning and one hour in the westbound direction in the afternoon.
- **Carmel Terrace Class I Pathway:** Carmel Terrace Class I pathway from Portland Avenue to Altamead Drive was recommended to enhance the pedestrian and bicycle safety of students accessing Blach Intermediate School. In January 2011, Council directed that an alternative design be evaluated that provides bicycle-friendly street features in combination with a pedestrian walkway. A chronology of actions related to implementation of No Stopping/No



Subject: Carmel Terrace Update and Discussion

Parking signs on Carmel Terrace and Altamead Drive was presented to the Council on October 25, 2011. It should be noted that when the “No Stopping” and permit parking signs were installed on a one-year trial period basis, Carmel Terrace – Altamead Neighborhood Association (CANA) would administer the neighborhood parking program and there would not be enforcement of the signage during the initial one-year period.

In 2016, staff presented three conceptual plans for Carmel Terrace Bicycle and Pedestrian improvements to the Blach PTA (March 2016) and at the Bicycle and Pedestrian Advisory Commission (May 25, 2016) in an attempt to solicit feedback from the Commission and residents, and to determine if a project could be developed. The three conceptual plans included Class I pathway/walkway, Class II (bike lanes) with sidewalk gap closure, and Class III (bike route) with sidewalk gap closure. A Class I pathway/walkway on the west side would require removal of parking on the west of Carmel Terrace. A Class II facility with bicycle lanes on both sides of the street would require parking removal/restriction to accommodate bike lanes like bicycle lanes on Covington Road between Miramonte Avenue and Eastwood Place. A Class III facility would not have any impacts to parking, and bicyclists would share the road/travel lanes with cars. Appropriate signage and pavement markings would be placed on the street to identify as a Class III facility.

The Blach PTA generally favored the Class I pathway/walkway option as that provided the most safety benefits. They did not support the Class III option. They further requested that any bicycle/pedestrian improvements be compatible should the existing pick up/drop off restriction be removed. The residents along Carmel Terrace were opposed to the removal of “No Stopping” signs and the implementation of the Class I pathway/walkway but were generally supportive of the Class III option that had least impacts to parking. Both the Class II and Class III options included extending the sidewalk on the west side of Carmel Terrace from its current location at 1240 Carmel Terrace to Portland Avenue.

Subsequently, Council adopted CIP project, Carmel Terrace Sidewalk Gap Closure (TS-01050), to address an approximate 550’ long sidewalk gap on the western portion of Carmel Terrace. The completion of this work will provide continuous sidewalk infrastructure (route to school) from the raised crosswalk facility at Portland Avenue/Carmel Terrace and the rear access to Blach Intermediate School. Staff is currently soliciting proposals for design of this project.

- **Miramonte Avenue Path Project:** This project was identified in the 2010 Blach Neighborhood Traffic Study as a Class I pathway, the current and previously adopted Los Altos Bicycle Transportation Plan, and the Pedestrian Master Plan (adopted 2015) and is currently listed as a Tier II project in the County Bicycle Expenditure Program. The goal of the Miramonte Avenue project was to provide and improve accessible walkways, add accessible curb ramps



Subject: Carmel Terrace Update and Discussion

at intersections, add bicycle facilities and enhance school crosswalks. Currently, pedestrians and bicyclists utilize the striped shoulders that offer little protection from conflicts with vehicles. On April 12, 2016, Council approved a contract with a design consultant to provide professional engineering design and construction support services for the Miramonte Avenue Path, Project CF-01006. As part of the project, three design concepts for bicycle and pedestrian improvements were prepared and presented at a Special Complete Streets Commission (then Bicycle and Pedestrian Advisory Committee) meeting on August 24, 2016. The design concepts included these alternatives: Class I Pathway, Class II (bike lanes) with an accessible walkway, and Class III (bike route) with an accessible walkway. The Class II bike lanes with an accessible walkway alternative was supported by the Commission. Design for the preferred alternative was then presented at the City Council meeting on January 22, 2018 and the CSC meeting on January 24, 2018. The impact to on-street parking had been identified since 2016. The estimated project cost for the entire Miramonte Path Project is \$3.7 million. The City had an opportunity to pursue a \$1 M federal grant for this project in mid-2017. Staff, along with the consultant team, identified project limits that could fit in with this grant amount, which was from Covington Road to Berry Avenue. The staff report for this project from the July 10, 2018 Study Session provides more information on the project background, outreach efforts, and criteria for selecting Phase 1 project limits for the grant application. Council acknowledged residents' concerns about loss of parking and issues with raised sidewalks that was perceived as not fitting with the rural character. Council directed staff to investigate re-design of the project and to determine if the grant funding could be retained with the change in scope. At November 13, 2018 City Council Meeting, staff reported that the proposed revisions suggested by the Council at the July 10, 2018 Study Session required re-design of the project and re-submittal for the Caltrans environmental review process with the new design. In doing so, the project would not meet the MTC's Regional Project Delivery Policy. Council directed staff to redesign the project and forgo \$1M federal grant funding.

- Miramonte Avenue/Berry Avenue intersection improvements: The improvements at this location included installation of high visibility crosswalk and pole mounted pedestrian actuated flashing beacons. Improvements at this location were included as part of a three-year list of capital improvement projects that will address school route safety. This project was combined with the Miramonte Avenue Path Project (discussed above). There was lot of concern and push back from the residents regarding the installation of flashing beacons. Based on the feedback from the residents and the Council, the project is now rescoped only to install the raised crosswalk without flashing beacons.

Traffic Safety is a City Council priority. The City will take steps to improve traffic/pedestrian and bicycle safety throughout the City with a specific focus on safe routes to schools. All the projects discussed above are in the vicinity of the schools with improvements identified to enhance safety for school children. While the original scope for these projects would provide superior elements to



Subject: Carmel Terrace Update and Discussion

enhance safety, the projects were rescoped to fit in with the neighborhood concerns, that mainly centered around on-street parking impacts.

Discussion/Analysis

At various public forums, including school meetings, Council meetings and Commission meetings, there have been requests from the public and Blach School to re-evaluate the parking restrictions along Altamead Drive and Carmel Terrace. The residents along Carmel Terrace request to continue the “No Stopping” and permit parking signage because the lower traffic volume street provides safer access for students to access the back entrance. If the Council decides to establish a permanent residential parking permit program, the City will require additional staff resources and budget for maintenance of such a program.

Staff has developed the following options for Council consideration.

Options

- 1) Continue “No Stopping” restrictions, establish a permanent residential permit parking option, complete the sidewalk gap closure project and formalize the Class III option

Discussion: City does not have a residential parking permit program. If a permanent residential parking permit program is chosen, the City will require additional staff resources and budget for maintenance of such a program. As indicated previously, the current parking permit along Carmel Terrace/Altamead Drive is not maintained by the City

- 2) Continue “No Stopping” restrictions, remove permit parking, complete the sidewalk gap closure project, and provide Class II bicycle lanes

Discussion: The Class II option would provide dedicated bicycle lanes on both sides of the street. With this option, there would not be enough room to accommodate both parking and bicycle lanes. The impacts to loss of parking could be minimized by restricting the no-parking hours like Covington Road

- 3) Remove “No Stopping” restrictions, remove permit parking, complete the sidewalk gap closure project and formalize Class III option

Discussion: Appropriate signage and pavement markings will be placed on the street to identify as a Class III facility. This option will retain on-street parking. With the removal of no stopping restrictions, some school traffic from Covington Road would divert to Carmel Terrace/Altamead Drive, potentially reducing



Subject: Carmel Terrace Update and Discussion

congestion along Covington Road. Removal of no stopping restrictions would increase traffic on Carmel Terrace/Altamead Drive. This will increase potential bicycle and vehicular conflicts as the bicyclists share the road with vehicular traffic

- 4) Remove “No Stopping” restrictions, remove permit parking, complete the sidewalk gap closure project, and provide Class II bicycle lanes

Discussion: With the removal of no stopping restrictions, some school traffic from Covington Road would divert to Carmel Terrace/Altamead Drive, potentially reducing congestion along Covington Road. Removal of “No Stopping” restrictions would increase traffic on Carmel Terrace/Altamead Drive, thereby increasing potential bicycle and vehicular conflicts. With the potential increase in traffic, a Class II option with dedicated bicycle lanes on both sides would enhance the safety compared to the Class III option. The impact to loss of parking could be minimized by restricting the no-parking hours. It should be noted that further investigation will require additional studies such as intersection level of service impacts and trip routing to and from school, especially with the potential changes to the school facilities

Recommendation

Receive update and provide direction to staff.

Blach School Area - Existing Traffic/Parking Controls





Complete Street Commission Agenda Report

Meeting Date: August 26, 2026

Prepared By: Steven Son

Subject: Crosswalk Relocation at San Antonio and Sherwood Avenue/Pasa Robles Avenue

COUNCIL PRIORITY AREA

- ☒ Public Safety
- ☐ Business Communities
- ☒ Circulation Safety and Efficiency
- ☐ Environmental Sustainability
- ☐ Housing
- ☒ General Government

RECOMMENDATION

1. Relocate existing crosswalk from the south side of the intersection to the north side of the intersection.

FISCAL IMPACT

The financial impact is unknown currently at this time.

ENVIRONMENTAL REVIEW

The project is Categorically Exempt pursuant to CEQA Section 15301(a). The project scope is considered maintenance of existing streets, which are exempt from review under the California Environmental Quality Act ("CEQA").

PREVIOUS COUNCIL CONSIDERATION

No previous Council action.

BACKGROUND

Under California Vehicle Code (CVC) Section 21950.5, prior to removing or relocating a marked crosswalk, the public must be notified of the pending action no less than 30 days, physical posting of the notice at the specific crosswalk, public must be provided an opportunity to provide input and method of providing public input. A notice was posted at the crosswalk on July 31, 2026. The public noticed was placed on a A-frame that states a discussion will be held on August 26, 2026, Complete Street Commission (CSC) meeting.

Staff have been installing rectangular rapidly flashing beacons (RRFB) at various locations throughout the city in an effort to improve pedestrian safety. San Antonio is a four (4) lane road with a posted speed limit of 35 miles per hour. Along San Antonio Road from El Camino Real to Foothill Expressway, the city currently has 10 crosswalks that is not located in a signalized intersection. Out of 10 crosswalks along San Antonio, nine (9) crosswalks currently have a RRFB to enhance pedestrian crossing. The crosswalk located at San Antonio Road and Sherwood Avenue/Paso Robles Avenue is the last crosswalk without a RRFP.

Installing a RRFB at this intersection is currently impractical due to significant geometric and sightline constraints. First, a 20-foot centerline offset between Paso Robles Avenue and Sherwood Avenue creates an unusually wide intersection. Second, mature trees along the eastern roadside south of the intersection obstruct the view of entering pedestrians. Finally, a utility pole in the road median creates blind spots. Together, these sight obstructions severely limit motorist line-of-sight and vehicle stopping reaction time. Consequently, installation of RRFB under existing conditions will not adequately improve pedestrian safety.

The geometric offset of Paso Robles Avenue and Sherwood Road significantly complicates the pedestrian crossing layout. Currently, southbound vehicles turning left onto San Antonio Road encounter four distinct conflict points due to the offset alignment and existing crosswalk placement. This high number of conflict points compounds the complexity and risk of the left-turn maneuver from Sherwood Road. Relocating the crosswalk 20 feet to the north has the potential to eliminate at least one conflict movement, thereby streamlining vehicle flow and enhancing pedestrian safety.

DISCUSSION/ANALYSIS

Per the latest California Manual of Uniform Traffic Control Device (CAMUTCD), Chapter 4L, it requires installation of the RRFP immediately at either end of the crosswalk. On roads greater than 2 lanes, it recommends installation of RRFP at the midpoint of the crossing, where a 6' wide refuse may be located. This means, on a road greater than 2 lanes, it may have a minimum of three (3) RRFP per crosswalk under the new CAMUTCD requirements.

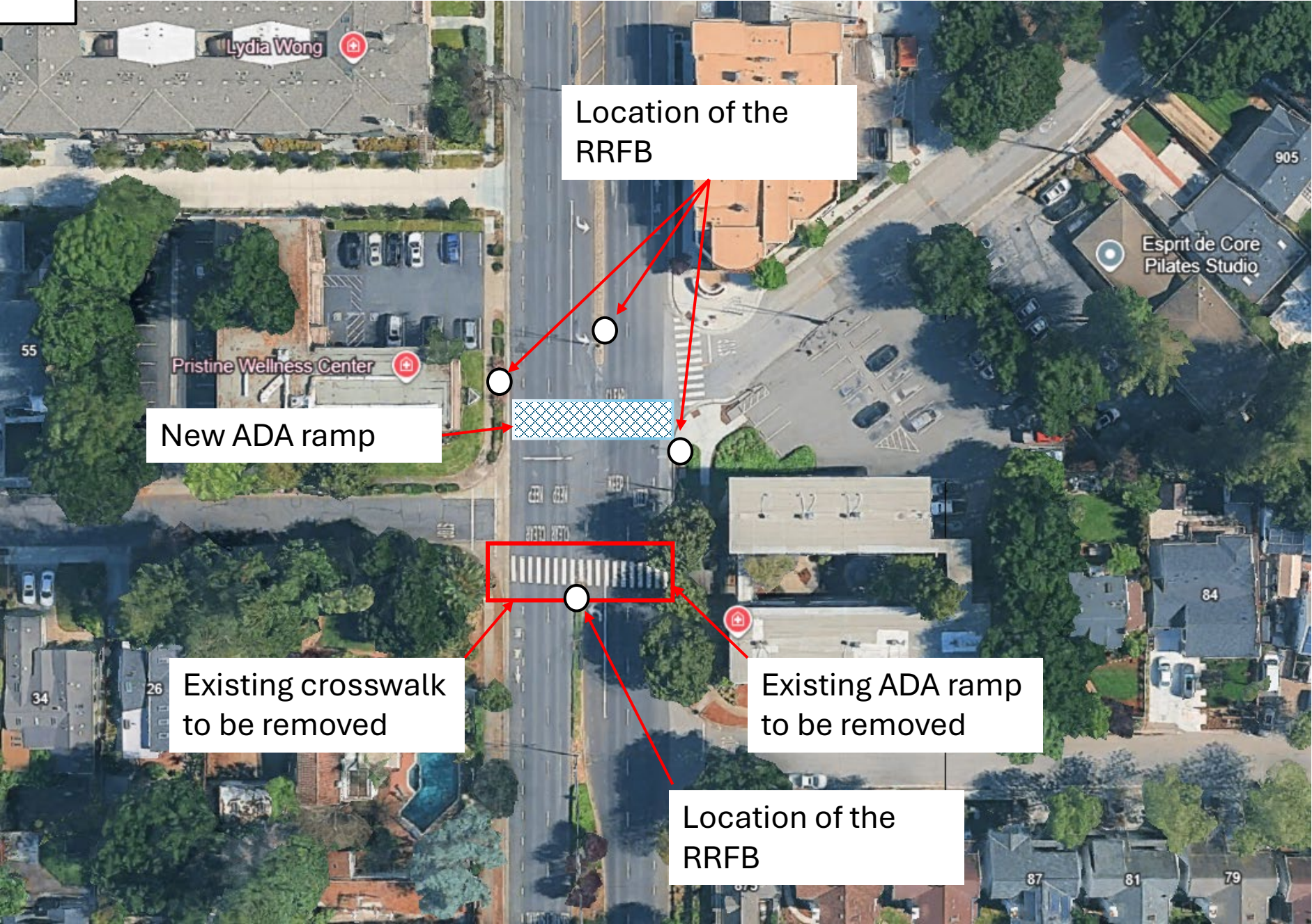
The geometry of San Antonio Road cannot accommodate the 6-foot-wide center median pedestrian refuge recommended by the CA MUTCD. Furthermore, existing landscaping and a high-voltage utility pole in the median creates severe sightline obstructions. On northbound San Antonio Road, mature trees block motorists' views of pedestrians entering the crosswalk, traveling east. For westbound pedestrians, the median utility pole creates a critical blind spot. To mitigate these constraints and maximize pedestrian safety, four RRFB is recommended. This configuration places two beacons at the crosswalk entrances and two additional beacons on the median (one facing north, one facing south), ensuring optimal sight distance and motorist visibility from both directions.

SUMMARY

Implementing the proposed RRFB system requires structural adjustments to the intersection layout. To ensure maximum visibility and pedestrian safety, staff recommend shifting the existing crosswalk 20 feet to the north. This minor relocation is necessary to clear existing sight obstructions and provide drivers with adequate stopping distance when the beacons are activated.

ATTACHMENTS

1. Conceptual location of the new crosswalk.



**Complete Streets Commission
2026 Work Plan**

Goal #	Goal	Project #	Project	Anticipated Completion	Priority	Source	Status	Assignment	Notes
1	Complete Streets Master Plan Stewardship	1	Track CSMP recommendations, metrics, and 5-year update a. Identify recommendations for designs/plans b. Identify metrics of recommendation: planned, in-progress, completed, etc. c. Determine recommendations to address for 2026+	Q4	Medium	CSMP	Ideation	CSC as Working Pair: Tony and Wes + Steven SON	- Consider a for 5 year update. Or longer? - Track + log CIP / safety recommendations plus public comment - Critical safety project repository
2	Improve Pedestrian & Multimodal Paths	2	Develop and implement wayfinding maps in 1-2 locations a. Identify and install new street signage b. Work with community organizations to educate/engage students (Greentown Los Altos, Safe Routes to Downtown LA, Los Altos PD, Los Altos school district, and PTAs, etc.) c. Evaluate historical SafeRoutes.org mobile app program	Q1, Q2, Q3	High	SRTS	Ideation	CSC as Working Pair: Wes and Clara + City Staff	- Multimodal Transportation- explore how public transportation can be leveraged - Increased bike + pedestrian participation
2	Improve Pedestrian & Multimodal Paths	3	Downtown Accessibility a. Bike safety and racks b. Walking improvement c. Incorporate Los Altos CSMP to plan for redesign of city streets	Q3, Q4	Medium	General Plan / CSMP	Ideation	CSC (Steve) City Staff	Encourage biking to downtown
2	Improve Pedestrian & Multimodal Paths	4	Bike, Walk, and Wheel Safety and Programming	Q2, Q3	High	General Plan / CSMP	Ideation	CSC + City Staff	- Encourage biking to downtown - Ebike programs - Update 6/24: Police Department doesn't have resources. July 1st's new city budget for City Street projects
2	Improve Pedestrian & Multimodal Paths	5	Create a report regarding the current conditions of the road shoulders and parkways	Q3	Medium	Community Input and Commissioner Walking Survey	Ideation	CSC as Working Pair: Scott and Tom + City Staff	Review current city policy, conduct field inspections, and create a report on findings - Update 6/24: City Council is working on a Sidewalk Policy
3	Address Public Safety Locations of Concern	6	Identify top 5 locations for speed review leveraging the City Wide Radar Survey results to determine traffic calming measures	>2027	Low	Radar Survey / AB43	Planned	CSC + City Staff	Focus on speed reduction, if possible leverage AB43 for a tool to improve safety - Update 6/24: August City Council will review for approval
4	Manage Capital Improvement Projects	7	San Antonio Road redesign & re-visioning	>2027	Low	CSMP	Planned	CSC + City Staff	- Understand short and longer impacts on adjacent road networks - Plan for community engagement strategy
4	Manage Capital Improvement Projects	8	Identify and fix top 5 unsafe streets a. Use the SRTS and annual resurfacing with public comments	Q3	High	CSMP	Ideation	CSC: Ad Hoc Subcommittee w/Steve & Scott + City Staff	- Short and long-term impacts - Traffic calming mechanisms (mini roundabouts, bulb-outs) - Targeted location (spot) specific safety improvements - road elements - Removal of slip lanes
4	Manage Capital Improvement Projects	9	Road impact planning for New Developments a. Future traffic rates, under/over parked streets, and mitigation opportunities b. Parking Management c. Use Los Altos General Plan to plan for redesign of city streets	Q3, Q4	Low	CSMP	Ideation	CSC + City Staff	Places: - LAHS - El Camino Real - Distel Road/Circle